

HOW TO COMPLETE YOUR TEXAS APPLICATION FOR BALLOT BY MAIL

Section 1 – Voter information

Print your **legal name** (include suffix) and **residence address**. *Optional Information:* Failure to provide your **voter registration number, voter registration precinct number, or telephone number** does not invalidate your application. However, providing this information, as well as your **date of birth and email address**, is helpful to the Early Voting Clerk to clarify any information on this application and/or your voted mail ballot. Please check your voter registration before submitting your application. Changing your voter registration address after submitting an application could result in your ballot being rejected. You must provide your Texas Driver's License, Texas Identification Card, or Election Identification Certificate number. If you have not been issued one of these numbers, provide the last four digits of your Social Security Number. If you have not been issued any of these required numbers, check the relevant box.

Section 2 – Where to mail my ballot

Your ballot will be mailed to your residence or mailing address unless you qualify for one of these exceptions: (1) **65 years of age or older, or have a disability** – Your ballot can be mailed to a hospital, nursing home, long-term care facility, retirement center, assisted living facility, or a close relative (state relationship); (2) **Confined in jail or involuntarily civilly committed** – Your ballot can be mailed to a jail, facility, or a close relative (state relationship); or (3) **Expected absence from the county** – Your ballot must be mailed to an address outside the county if you expect to be out of the county on Election Day and during any remaining period of Early Voting by personal appearance after you submit your application.

Section 3 – Reason for applying and ballots requested

Check the box that best describes your reason for voting by mail: (1) **65 years of age or older**; (2) **Disability**; (3) **Expected to give birth within three weeks before or after Election Day**; (4) **Confined in jail or involuntarily civilly committed**; or (5) **Expected absence from the county**. Then, below the reason you selected, check the relevant box(es) for the election(s) you want to receive a ballot for.

Section 4 – Applicant, sign here

The boxes require your original signature signed and dated in ink. A witness must complete

FOLD HERE SECOND AND TAPE TO SEAL.

FROM:



TO: EARLY VOTING CLERK, ELLIS COUNTY
204 E. Jefferson Street
Waxahachie, Texas 75165-3752

APPLY FIRST
CLASS MAIL
POSTAGE
HERE

FOLD HERE FIRST.

Section 4 (continued)
Section 5 if you are unable to sign and you make a mark instead of a signature, or you are unable to sign or make a mark.

Section 5 – Witness and/or assistant, sign here

- Check the relevant box and complete this section if the applicant is unable to make a mark in Section 4. Do not sign for the voter in Section 4.
- **Witness** – Check the relevant box if you witnessed the applicant make a mark or the applicant could not sign in Section 4 and you are signing on his or her behalf. Do not sign for the voter in Section 4. State your relationship to the applicant and complete this section. Acting as a witness for more than one applicant for an annual application for ballot by mail in the same calendar year is a *Class B Misdemeanor*, unless you are related to the applicants as a parent, grandparent, spouse, child, or sibling.
- **Assistant** – Check the relevant box and complete this section if you assisted the applicant in filling out this application in his or her presence or submitted on his or her behalf (by mail, email, or fax). Providing assistance without disclosing the information required in this section is a *Class A Misdemeanor*.

Submitting your application
Acceptable methods include: (1) **In-person** delivery by the voter to your Early Voting Clerk; (2) **By mail** (U.S. Postal Service); (3) **Common or contract carrier** (via a bona fide, for-profit carrier); or (4) **By email or fax**, but only if this original hard copy is received by mail within *four business days* of its initial submission.

Ellis County Fax number: 972-923-5194
Email: elections@co.ellis.tx.us
Phone: 972-825-5195

Deadline to apply

Your application must be received by your Early Voting Clerk by the *11th day before Election Day*. If that day is a weekend or holiday, the deadline moves to the preceding business day.



SEE THE ATTACHED DOCUMENT FOR ADDITIONAL INSTRUCTIONS

ADDITIONAL INSTRUCTIONS FOR COMPLETING YOUR TEXAS APPLICATION FOR BALLOT BY MAIL

Section 1 – Voter information

Print your **legal name** (with suffix) and **residence address** (not mailing address). *Optional Information:* Providing this information is helpful to the Early Voting Clerk if needed to clarify any information on this application and/or your voted mail ballot. Failure to provide your **voter registration number, voter registration precinct number, or telephone number** does not invalidate this application. Please check your voter registration before submitting an application. Changing your voter registration address after submitting an application could result in your ballot being rejected. You must provide your Texas Driver's License, Texas Identification Card, or Election Identification Certificate number. If you have not been issued one of these numbers, provide the last four digits of your Social Security Number. If you have not been issued any of these required numbers, check the relevant box.

Section 2 – Where to mail my ballot

Your ballot will be mailed to your residence or mailing address unless you qualify for one of these exceptions:

- **65 years of age or older, or have a disability** – Your ballot can be mailed to a hospital, nursing home, long-term care facility, retirement center, assisted living facility, or a close relative (state your relationship);
- **Confined in jail or involuntarily civilly committed** – Your ballot can be mailed to a jail, facility, or a close relative (state your relationship); or
- **Expected absence from the county** – Your ballot must be mailed to an address outside the county if you expect to be out of the county on Election Day and during any remaining period of Early Voting by personal appearance after you submit your application.

Section 3 – Reason for applying and ballots requested

Check the box that best describes your reason for voting by mail:

- **65 years of age or older** – You must turn 65 no later than Election Day.
- **Disability** – You affirm that, "I have a sickness or physical condition that prevents me from appearing at the polling place on Election Day without a likelihood of needing personal assistance or injuring my health," as defined in Texas Election Code 82.002(a).
- **Expected to give birth within three weeks before or after Election Day**
- **Confined in jail or involuntarily civilly committed** – At the time you submit your application, you are either: (1) Confined in jail serving a misdemeanor sentence for a term that ends on or after Election Day; (2) Pending trial after denial of bail; (3) Without bail pending an appeal of a felony conviction; (4) Pending trial or appeal on a bailable offense for which release on bail before Election Day is unlikely; or (5) Are involuntarily civilly committed under Chapter 841, Health and Safety Code.
- **Expected absence from the county** – List the dates during which you can receive mail at the address outside of the county.

Then, below the reason you selected, check the corresponding box(es) for the election(s) you want to receive a ballot for. Only voters 65 years of age or older, or have a disability, are eligible for an *annual application*. An annual application, submitted within 60 days of an election in the following calendar year, will be valid for all elections held during that year. To ensure you receive all appropriate

Section 3 (continued)

ballots, your application may be forwarded to other entities holding elections. As a result, you may receive a ballot for other elections in addition to the ballot you originally requested.

Section 4 – Applicant, sign here

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Section 5 – Witness and/or assistant, sign here

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- **By mail** (U.S. Postal Service);
- **Common or contract carrier** (via a bona fide, for-profit carrier); or
- **By email or fax**, but only if this original hard copy is received by mail within *four business days* of its initial submission. Call your Early Voting Clerk, the Secretary of State, or scan the QR code for the email address or fax number.

Deadline to apply

Your application must be received by your Early Voting Clerk by the *11th day before Election Day*. If that day is a weekend or holiday, the deadline moves to the preceding business day.



Questions?

 Call your Early Voting Clerk 972-825-5195

 Visit sos.texas.gov or votetexas.gov

La solicitud está disponible en español. Por favor llame al secretario de votación adelantada para obtener una versión en español.