



### Ellis County Fire Marshal

302 N. Monroe Ste. 235 • Waxahachie, TX 75165  
Office (972) 825-5555 Fax (972) 825-5551



2018 International  
Fire Code

## Operation Permit Application 105.6.43 Repair Garages and Motor Fuel-Dispensing Facilities

We accept electronic plans

Submit to: gloria.stroud@elliscountytexas.gov

#### A. Information

Facility Name: \_\_\_\_\_  
Address or Location: \_\_\_\_\_  
City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_  
If outdoors, how many acres? \_\_\_\_\_ If indoors, how many square feet? \_\_\_\_\_  
Tax assessor ID: \_\_\_\_\_

#### B. Applicant

Applicant is:  Owner or  Authorized agent of owner

First Name: \_\_\_\_\_ Last Name: \_\_\_\_\_ Corporation or partnership  
Street address: \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_  
Phone# \_\_\_\_\_ Cell# \_\_\_\_\_ E-mail \_\_\_\_\_

#### C. Purpose of Application

Proposed Use of Site/Facility: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

#### D. Declaration of Applicant – PLEASE READ BEFORE SIGNING.

I \_\_\_\_\_ certify that:  
(Print Name)

1. The information contained in this application, attached plans and specifications, and other attached documentation is true to the best of my knowledge.
2. I agree to conduct operations in accordance with the approved operational permit and all of the documents submitted and specifications submitted herewith, and in strict compliance with all the provisions of the Ellis County Fire Code
3. I agree that the Fire Code Official may make as many scheduled and unscheduled inspections as deemed necessary to enforce this Code.
4. I have authority to bind the corporation or partnership (if applicable).

\_\_\_\_\_ Date \_\_\_\_\_ Signature of applicant

#### Office Use Only

Permit number: \_\_\_\_\_ Fee amount received \_\_\_\_\_ Date received \_\_\_\_\_  
Receipt# \_\_\_\_\_ Cash \_\_\_\_\_ Check # \_\_\_\_\_ Other# \_\_\_\_\_ Received by: \_\_\_\_\_



**ELLIS COUNTY FIRE MARSHAL**  
**302 N. Monroe Ste. 235**  
**Waxahachie, Texas 75165-5143**  
**Office (972)825-5555 Fax (972)825-5551**

## **Operational Permit INFORMATION SHEET**

An Operational permit is required for the operation of repair garages and automotive, marine and fleet motor fuel-dispensing facilities.

An operational permit allows the applicant to conduct an operation or a business for which a permit is required by section 105.6 for either:

- a. A specified period
- b. Until renewed or revoked

In order to obtain a permit, the following items must be submitted:

1. A completed Operational Permit Application.
2. A site plan indicating the location of the building on the property and the location of any fuel dispensing facilities, fuel storage tanks, fire hydrants, fire lanes/fire access roads and parking areas.
3. A permit fee of \$10.00

**If you have any questions, please contact our office at 972-825-5555.**

**Payable to: Ellis County Fire Marshal**



**CHECKS:** Payable to **Ellis County Fire Marshal**

**CASH:** If you come by our office, **please bring the exact amount.**

**CREDIT CARDS:** Credit card company does charge a convenience fee.

Please call our office to pay by credit card. 972-825-5555