



Ellis County Fire Marshal

302 N. Monroe Ste. 235 • Waxahachie, TX 75165

Office (972) 825-5555 Fax (972) 825-5551

Operational Permit Application 105.6.31 Motor fuel-dispensing facilities



2018 International
Fire Code

We accept electronic plans

Submit to: gloria.stroud@elliscountytexas.gov

A. Information

Facility Name: _____
Address or Location: _____
City _____ State _____ Zip _____
If outdoors, how many acres?: _____ Tax assessor ID: _____

B. Applicant

Applicant is: Owner or Authorized agent of owner

First Name: _____ Last Name: _____ Corporation or partnership
Street address: _____ City _____ State _____ Zip _____
Phone# _____ Cell# _____ E-mail _____

C. Purpose of Application

Proposed Use of Site/Facility: _____

D. Declaration of Applicant – PLEASE READ BEFORE SIGNING.

I _____ certify that:
(Print Name)

1. The information contained in this application, attached plans and specifications, and other attached documentation is true to the best of my knowledge.
2. I agree to conduct operations in accordance with the approved operational permit and all of the documents submitted and specifications submitted herewith, and in strict compliance with all the provisions of the Ellis County Fire Code
3. I agree that the Fire Code Official may make as many scheduled and unscheduled inspections as deemed necessary to enforce this Code.
4. I have authority to bind the corporation or partnership (if applicable).

_____ Date

_____ Signature of applicant

Office Use Only

Permit number: _____ Fee amount received _____ Date received _____

Receipt# _____ Cash _____ Check # _____ Other# _____ Received by: _____



ELLIS COUNTY FIRE MARSHAL
302 N. Monroe Ste. 235
Waxahachie, Texas 75165-5143
Office (972)825-5555 Fax (972)825-5551

**Operational Permit
 INFORMATION SHEET**

An Operational permit is required for the operation of automotive, marine, fleet motor fuel dispensing facilities. See Chapter 23 for requirements for fuel-dispensing facilities.

An operational permit allows the applicant to conduct an operation or a business for which a permit is required by section 105.6 for either:

- a. A specified period
- b. Until renewed or revoked

In order to obtain a permit, the following items must be submitted:

- 1. A completed Operational Permit Application.
- 2. At the discretion of the Fire Code Official, a floor plan for each building that includes:
 - a) The location of all exits, the distance between exits, and the exit dimensions.
 - b) The location of any fire alarm equipment, automatic sprinklers, emergency lighting, fire extinguishers, fire alarm control panel, EXIT signs and smoke detectors required to meet the Fire Code.
- 3. At the discretion of the Fire Code Official, a site plan indicating the location of the building on the property and the location of fuel storage tanks, fuel dispensing devices, any fire hydrants, fire lanes/fire access roads and parking areas.
- 4. A permit fee in accordance with the Ellis County Fire Code

If you have any questions, please contact our office at 972-825-5555.

105.6.31	Motor fuel dispensing facilities	\$25.00
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Payable to: Ellis County Fire Marshal



CHECKS: Payable to **Ellis County Fire Marshal**

CASH: If you come by our office, please bring the exact amount.

CREDIT CARDS: Credit card company does charge a convenience fee.

Please call our office to pay by credit card. 972-825-5555