



# Ellis County Fire Marshal

302 N. Monroe St., Suite 235 • Waxahachie, TX 75165  
Office (972) 825-5555 Fax (972) 825-5551



2018 International  
Fire Code

## Construction Permit Application 105.7.26 Electronic access control systems

We accept electronic plans

Submit to: [gloria.stroud@elliscountytexas.gov](mailto:gloria.stroud@elliscountytexas.gov)

Construction permits are required for the installation or modification of an electronic access control system as specified in Chapter 10. A separate construction permit is required for the installation or modification of a fire alarm system that may be connected to the access control system.

### A. Information

Facility Name: \_\_\_\_\_  
Address or Location: \_\_\_\_\_  
City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_  
Ellis County Property ID: \_\_\_\_\_

### B. Applicant

Applicant is:  Owner or  Authorized agent of owner

First Name: \_\_\_\_\_ Last Name: \_\_\_\_\_ Corporation or partnership  
Street address: \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_  
Phone# \_\_\_\_\_ Cell# \_\_\_\_\_ E-mail \_\_\_\_\_

### C. Purpose of Application

Describe purpose of the application:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

### D. Declaration of Applicant – PLEASE READ BEFORE SIGNING.

I \_\_\_\_\_ certify that:  
(Print Name)

1. The information contained in this application, attached plans and specifications, and other attached documentation is true to the best of my knowledge.
2. I agree to conduct operations in accordance with the approved operational permit and all of the documents submitted and specifications submitted herewith, and in strict compliance with all the provisions of the Ellis County Fire Code
3. I agree that the Fire Code Official may make as many scheduled and unscheduled inspections as deemed necessary to enforce this Code.
4. I have authority to bind the corporation or partnership (if applicable).

\_\_\_\_\_ Date

\_\_\_\_\_ Signature of applicant

### Office Use Only

Permit number: \_\_\_\_\_ Fee amount received \_\_\_\_\_ Date received \_\_\_\_\_

Receipt# \_\_\_\_\_ Cash \_\_\_\_\_ Check # \_\_\_\_\_ Other# \_\_\_\_\_ Received by: \_\_\_\_\_



**ELLIS COUNTY FIRE MARSHAL**  
**302 N. Monroe St., Suite 235**  
**Waxahachie, Texas 75165-5143**  
**Office (972)825-5555 Fax (972)825-5551**

## **Construction Permit INFORMATION SHEET**

No person shall perform or authorize Construction or Substantial Improvement within the unincorporated areas of Ellis County without first securing a permit.

In order to obtain a permit, the following items must be submitted:

1. A completed Construction Permit Application.
2. Installation shall be in accordance with Chapter 10
3. A permit fee in accordance with the Ellis County Fire Code.

**If you have any questions, please contact our office at 972-825-5555.**

**Payable to: Ellis County Fire Marshal**



**CHECKS:** Payable to **Ellis County Fire Marshal**

**CASH:** If you come by our office, **please bring the exact amount.**

**CREDIT CARDS:** Credit card company does charge a convenience fee.

Please call our office to pay by credit card. 972-825-5555