



Ellis County Fire Marshal

302 N. Monroe St., Suite 235 • Waxahachie, TX 75165
Office (972) 825-5555 Fax (972) 825-5551



2018 International
Fire Code

Construction Permit Application 105.7.17 Motor vehicle repair rooms and booths

A construction permit is required to install or modify a motor vehicle repair room or booth. Maintenance performed in accordance with this code is not a modification does not require a permit.

A. Information

Facility Name: _____
Address or Location: _____
City _____ State _____ Zip _____
Ellis County Property ID: _____

B. Applicant

Applicant is: Owner or Authorized agent of owner

First Name: _____ Last Name: _____ Corporation or partnership
Street address: _____ City _____ State _____ Zip _____
Phone# _____ Cell# _____ E-mail _____

C. Purpose of Application

Describe purpose of application:

D. Declaration of Applicant – PLEASE READ BEFORE SIGNING.

I _____ certify that:
(Print Name)

1. The information contained in this application, attached plans and specifications, and other attached documentation is true to the best of my knowledge.
2. I agree to conduct operations in accordance with the approved operational permit and all of the documents submitted and specifications submitted herewith, and in strict compliance with all the provisions of the Ellis County Fire Code
3. I agree that the Fire Code Official may make as many scheduled and unscheduled inspections as deemed necessary to enforce this Code.
4. I have authority to bind the corporation or partnership (if applicable).

_____ Date

_____ Signature of applicant

Office Use Only

Permit number: _____ Fee amount received _____ Date received _____

Receipt# _____ Cash _____ Check # _____ Other# _____ Received by: _____



ELLIS COUNTY FIRE MARSHAL
302 N. Monroe St., Suite 235
Waxahachie, Texas 75165-5143
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**Construction Permit
INFORMATION SHEET**

No person shall perform or authorize Construction or Substantial Improvement within the unincorporated areas of Ellis County without first securing a permit.

In order to obtain a permit, the following items must be submitted:

1. A completed Construction Permit Application.
2. Repair rooms shall be enclosed by 1-hour fire barrier (section 2311.8.3)
3. The design and construction of repair booths shall be in accordance with Sections 2311.8.4.1 through 2311.8.4.
4. A permit fee in accordance with the Ellis County Fire Code.

105.7.17	Motor vehicle repair room and booths	\$100.00
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If you have any questions, please contact our office at 972-825-5555.

Payable to: Ellis County Fire Marshal



CHECKS: Payable to **Ellis County Fire Marshal**

CASH: If you come by our office, **please bring the exact amount.**

CREDIT CARDS: Credit card company does charge a convenience fee.

Please call our office to pay by credit card. 972-825-5555