



# Ellis County Fire Marshal

302 N. Monroe St., Suite 235 • Waxahachie, TX 75165  
Office (972) 825-5555 Fax (972) 825-5551



2018 International  
Fire Code

## Construction Permit Application

### 105.7.7 Fire alarm and detection systems and related equipment.

A construction permit is required for installation of or modification to fire alarm and detection equipment and related equipment. Maintenance performed in accordance with this code is not considered a modification and does not require a permit.

**Submit send to: gloria.stroud@co.ellis.tx.us**

#### A. Information

Facility Name: \_\_\_\_\_  
Address or Location: \_\_\_\_\_  
City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

#### B. Applicant

Applicant is:  Owner or  Authorized agent of owner

First Name: \_\_\_\_\_ Last Name: \_\_\_\_\_ Corporation or partnership  
Street address: \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_  
Phone# \_\_\_\_\_ Cell# \_\_\_\_\_ E-mail \_\_\_\_\_

Number of devices \_\_\_\_\_

#### C. Purpose of Application

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

#### D. Declaration of Applicant – PLEASE READ BEFORE SIGNING.

I \_\_\_\_\_ certify that:  
(Print Name)

1. The information contained in this application, attached plans and specifications, and other attached documentation is true to the best of my knowledge.
2. I agree to conduct operations in accordance with the approved operational permit and all of the documents submitted and specifications submitted herewith, and in strict compliance with all the provisions of the Ellis County Fire Code
3. I agree that the Fire Code Official may make as many scheduled and unscheduled inspections as deemed necessary to enforce this Code.
4. I have authority to bind the corporation or partnership (if applicable).

\_\_\_\_\_ Date \_\_\_\_\_ Signature of applicant

#### Office Use Only

Permit number: \_\_\_\_\_ Fee amount received \_\_\_\_\_ Date received \_\_\_\_\_  
Receipt# \_\_\_\_\_ Cash \_\_\_\_\_ Check # \_\_\_\_\_ Other# \_\_\_\_\_ Received by: \_\_\_\_\_



**ELLIS COUNTY FIRE MARSHAL**  
**302 N. Monroe St., Suite 235**  
**Waxahachie, Texas 75165-5143**  
**Office (972)825-5555 Fax (972)825-5551**

**Construction Permit  
 INFORMATION SHEET**

All construction and demolition activities must comply with the general safety precautions found in Chapter 33.

No person shall perform or authorize Construction or Substantial Improvement within the unincorporated areas of Ellis County without first securing a permit.

The following documents must be submitted with the permit application:

- a) A copy of the firm’s Alarm Certificate of Registration
- b) Identification of the System Designer
- c) Identification of the System Installer
- d) Plans indicating the location of all detection, notification and supervisory devices. The plans must also show the number of devices.
- e) Provide manufacturer’s data / “cut” sheets for materials and/or devices used.

A permit fee in accordance with the Ellis County Fire Code.

105.7.7	Fire alarm/detection systems and related equipment 1 to 10 devices	\$100.00
	Fire alarm/detection systems and related equipment 11 to 25 devices	\$175.00
	Fire alarm/detection systems and related equipment 26 to 150 devices	\$250.00
	Fire alarm/detection systems and related equipment 151 to 500 devices	\$350.00
	Fire alarm/detection systems and related equipment >500 + .50¢/device additional	\$350.00

**If you have any questions, please contact our office at 972-825-5555.**

**Payable to: Ellis County Fire Marshal**



**CHECKS:** Payable to **Ellis County Fire Marshal**

**CASH:** If you come by our office, **please bring the exact amount.**

**CREDIT CARDS:** Credit card company does charge a convenience fee.

Please call our office to pay by credit card. 972-825-5555