



## Ellis County Fire Marshal

302 N. Monroe St., Suite 235 · Waxahachie, TX 75165

Office (972) 825-5555 Fax (972) 825-5551

**Send to: [gloria.stroud@co.ellis.tx.us](mailto:gloria.stroud@co.ellis.tx.us)**

To all business/commercial occupants or owners,

As of November 1, 2020, Ellis County has adopted the 2018 International Fire Code for all unincorporated areas of Ellis County. Prior to occupying a building, please fill out this information sheet to receive a **Certificate of Compliance** for the business. You are **NOT** allowed to conduct business until **an initial** fire inspection has been conducted. Which means an annual fire inspection will be required on all commercial establishments, public buildings, and multifamily residential dwellings **every year** by the **Ellis County Fire Marshal's Office**. The fee for the inspection is based on the square feet and type of Business/Occupancy.

### Property Information

**Date:** \_\_\_\_\_

**Name of Business:** \_\_\_\_\_

**Business Phone number:** \_\_\_\_\_

**Property Address:** \_\_\_\_\_

**Size of Building (square feet):** \_\_\_\_\_

**Description of proposed work (required):** \_\_\_\_\_

**Name of Business owner:** \_\_\_\_\_

**Address of Business owner:** \_\_\_\_\_

**Phone number of Business owner:** \_\_\_\_\_ **Email:** \_\_\_\_\_

**Does your business use, handle, store, manufacture Hazardous Materials or Hazardous Chemicals?**  Yes  No

**Is your business regulated by** ATF  TCEQ  Railroad Commission  Other agency

### Property Owner Information

**Print first and last name:** \_\_\_\_\_

**Mailing address City, State, Zip:** \_\_\_\_\_

**Telephone:** \_\_\_\_\_ **Email:** \_\_\_\_\_

**Emergency contact name:** \_\_\_\_\_ **Telephone:** \_\_\_\_\_