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**Final Pretrial Filing.** In lieu of a final pretrial hearing, Counsel are required to e-file of record the following documents on or before the date specified:

- Witness list;
- Exhibit list;
- Concise written statement of significant legal and/or evidentiary issues; and
- A detailed set of Findings of Fact & Conclusions of Law.

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**“Paper” Discovery Deadline.** All outgoing “paper” discovery, including interrogatories, requests for production, requests for admission, requests for disclosure, etc., must be served upon opposing counsel on or before the date specified.

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**Deposition Deadline.** All depositions must be concluded by the date specified.

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**Designation of Responsible Third Parties.** Responsible third parties must be designated on or before the date specified.

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**Deadline for Adding or Joining New Parties.** New parties must be added or joined on or before the date specified.

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**Amended Pleadings.** Amended pleadings must be filed on or before the date specified.

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**Summary Judgment Motions.** Summary Judgment Motions must be filed on or before the date specified.

- The use of Summary Judgment Motions is discouraged when the attorneys and litigants are proceeding on the basis of a Non-Jury Bench Trial.

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**Plaintiff’s Expert Witness Designation Date.** (See below)

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**Defendant’s Expert Witness Designation Date.** (See below)

Each Plaintiff must comply with the following on or before *Plaintiff’s Expert Witness Designation Date*. Each Defendant must comply with the following on or before *Defendant’s Expert Witness Designation Date*:

As to all of Plaintiff’s and Defendant’s testifying experts – serve upon the attorneys of record:

1. the expert’s name, address, and telephone number;

2. the subject matter on which the expert will testify; (3) the general substance of the expert’s mental impressions and opinions, and a brief summary of the basis for them (or if the expert is not retained by, employed by, or otherwise subject to Plaintiff’s/Defendant’s control – documents reflecting such information).

*Additionally*, as to all of Plaintiff’s/Defendant’s testifying experts who are retained by, employed by, or otherwise subject to the control of Plaintiff/Defendant – serve upon the attorneys of record:

1. all documents, tangible things, reports, models, or data compilations that have been provided to, reviewed by, or prepared by or for the expert in anticipation of the expert’s testimony; and
2. the expert’s current resume and curriculum vitae.

\_\_\_\_\_ **Mediation Deadline.** IT IS ORDERED that mediation shall occur on or before the specified date using the following Mediator, \_\_\_\_\_, and a reasonable mediation fee shall be allocated among the parties as determined to be fair by the Mediator, and each party to the lawsuit shall have an individual personally present for mediation with full settlement authority.

\_\_\_\_\_ **Other Agreed Upon Deadline.** Insert in the blank “N/A” if not applicable; otherwise, describe as follows: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Signed on \_\_\_\_\_.

\_\_\_\_\_  
 Judge Presiding

**Approved by Counsel (Name, Signature, & Email Address of each Attorney):**

_____	_____
_____	_____
_____	_____
_____	_____
_____	_____