



## ELLIS COUNTY PROBATE COURT FEE SCHEDULE EFFECTIVE JANUARY 1, 2022

**KRYSTAL VALDEZ, COUNTY CLERK**

### **NEW PROBATE, GUARDIANSHIP OR MENTAL HEALTH CASE**

State Consolidated Civil Fee	Local Government Code §133.151	\$137.00
Local Consolidated Civil Fee	Local Government Code §135.102	\$223.00
<b>TOTAL</b>		<b>\$360.00</b>

Fee does not include additional services. Each citation issued is \$8.00. Each posting of citation by Sheriff is \$90.00. Each personal service of citation by sheriff or constable is \$90.00. Each personal service of citation by certified mail is \$90.00. Each citation by publication is \$90.00 (DOES NOT include fee for newspaper to publish).

**NOTE:** *Posted citation may be required by statute; citation and posting fees must be added to filing fees shown when required.*

**NOTE:** *Citation to unknown heirs by publication is required in every proceeding to declare heirship under Sec. 202.052, Estates Code.*

**NOTE:** *A proposed Ward in a guardianship proceeding who is 12 years of age or older MUST BE SERVED CITATION BY PERSONAL SERVICE (sheriff/constable only), and additional fees will apply – contact County Clerk for additional information (Estates Code §1051.103).*

**NOTE:** *Additional notice and citation requirements may apply in certain types of proceedings – contact County Clerk for additional information.*

### **CASE TRANSFERRED FROM ANOTHER TEXAS VENUE (Ch. 33 & §1023.003, Estates Code)**

State Consolidated Civil Fee	Local Government Code §133.151	\$137.00
Local Consolidated Civil Fee	Local Government Code §135.102	\$223.00
<b>TOTAL</b>		<b>\$360.00</b>

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**NOTE:** *Additional notice and citation requirements may apply in certain types of proceedings – contact County Clerk for additional information.*

### **SUBSEQUENT PROBATE, GUARDIANSHIP & MENTAL HEALTH ACTIONS:**

**ACTION OTHER THAN ORIGINAL** (§133.151(A)(2) & §135.102(A)(2), Local Government Code)

**ADVERSE ACTION, CONTEST, COUNTERCLAIM, INTERPLEADER** (Chaps. 55 & 1055, Estates Code)

**CROSS ACTION, CROSS APPLICATION** (Chap. 55, Estates Code)

**APPLICATION TO CONVERT TEMPORARY ADMINISTRATION TO PERMANENT** (§256 & §301, Estates Code)

**APPLICATION TO CONVERT TEMPORARY GUARDIANSHIP TO PERMANENT** (§1101, Estates Code)

State Consolidated Civil Fee	Local Government Code §133.151	\$45.00
Local Consolidated Civil Fee	Local Government Code §135.102	\$75.00
<b>TOTAL</b>		<b>\$120.00</b>

Fee does not include additional services. Each citation issued is \$8.00. Each posting of citation by Sheriff is \$90.00. Each personal service of citation by sheriff or constable is \$90.00. Each personal service of citation by certified mail is \$90.00.

**APPLICATION FOR SALE OF PROPERTY (Chaps. 356 & 1158, Estates Code)**

Clerk Recording Fee	Local Government Code §118.056	\$25.00
<b>TOTAL</b>		<b>\$25.00</b>

Fee does not include additional services. Each citation issued is \$8.00. Each posting of citation by Sheriff is \$90.00. Each personal service of citation by sheriff or constable is \$90.00. Each personal service of citation by certified mail is \$90.00.

**NOTE: Posted citation is required on application for sale of property under Secs. 356.102, 356.253, 1158.102 and 1158.202, Estates Code.**

**ADDITIONAL PROBATE COSTS – ASSESSED AS APPLICABLE**

**LENGTHY DOCUMENT FEE (Local Government Code §118.052(2)(b)(VII))** \$25.00

**CLERK FEE FOR OBTAINING CRIMINAL HISTORY (Chap. 1104.402(b) Estates Code)** \$10.00

**LATE INVENTORY - Filed after 90 days from date of qualification or after extended deadline (§309 & §1154, Estates Code)**

Clerk Recording Fee Local Government Code §118.052 \$25.00

**ANNUAL ACCOUNTING (Chaps. 359 & 1163, Estates Code)**

**FINAL ACCOUNTING (§362.003 & Chap. 1204, Estates Code)**

Clerk Recording Fee Local Government Code §118.052 \$25.00

Fee does not include additional services. Each citation issued is \$8.00. Each posting of citation by Sheriff is \$90.00. Each personal service of citation by sheriff or constable is \$90.00. Each personal service of citation by certified mail is \$90.00.

**ANNUAL/FINAL REPORT OF THE PERSON (Guardianship) (§1163.101, 1163.103 Estates Code)**

Clerk Recording Fee Local Government Code §118.056 \$10.00

**PERSONAL REPRESENTATIVE’S BOND (Chaps. 305 & 1105, Estates Code)**

Approval & Filing Fee Local Government Code §118.052(2)(b)(II) \$5.00

**CREDITOR’S CLAIM (Chaps. 355 & 1157, Estates Code)**

Filing Fee Local Government Code §118.058 \$10.00

**ISSUANCE OF CITATION (Chaps. 51 & 1051, Estates Code)**

Each Citation Issued Local Government Code §118.052(3)(A) \$8.00

**POSTING OF CITATION BY SHERIFF (§51.051 & 1051.051, Estates Code)**

Posting Fee Local Government Code §118.131 \$90.00

**PERSONAL SERVICE BY SHERIFF/CONSTABLE (§51.051 & §1051.051, Estates Code)**

Citation, Subpoena or Summons Local Government Code §118.131 \$90.00

Writ Local Government Code §118.131 \$175.00

**SERVICE BY CERTIFIED MAIL – CLERK (§51.052 & §1051.052, Estates Code)**

Clerk Service Fee Local Government Code §118.063 \$90.00

**LETTERS OF APPOINTMENT (§306.004 & §1106.001, Estates Code)**

Clerk Issuance Fee Local Government Code §118.061 \$2.00

**DEPOSIT OF WILL FOR SAFEKEEPING (§252.001, Estates Code)**

Clerk Fee Local Government Code §118.062 \$5.00

**PRIVATE PROFESSIONAL GUARDIAN REGISTRATION (§1104.301, Estates Code)**

Clerk Fee Estates Code §1104.303(b)(2) \$40.00