

**ELLIS COUNTY BAIL BOND BOARD
BOARD OF DIRECTORS MEETING
MINUTES**

Friday, November 20, 2015, 1:00 P.M.

Ellis County Courts Building, Grand Jury Room, 109 S. Jackson St., Waxahachie, Texas

Directors Present: Melanie Reed, District Clerk
Courtney Stamper, Criminal Defense Attorney Designee
Steve Egan, Justice of the Peace, Pct. 4
Vance Hinds, Designee for Patrick Wilson, District Attorney
Ed Jendrzey, Municipal Judge
Cindy Ermatinger, 443rd District Judge
Sara Garcia, Designee for the County Judge
Cheryl Chambers, County Treasurer

Directors Absent: Cindy Polley, County Clerk
Richard K. Shinpaugh, Licensed Bail Bond Surety Designee
Capt. Terry Ogden, Designee for the County Sheriff
Gene Calvert, County Court at Law #2 Judge

CALL TO ORDER

Proper notice of the meeting having been given in compliance with the Open Meeting Laws of the State of Texas, and upon a motion by Director Ermatinger, seconded by Director Chambers, the meeting was called to order at 1:02 p.m., and a quorum declared by Director Reed. A copy of the posted written notice calling such meeting is attached to these minutes and marked as Exhibit A.

INVOCATION

The invocation was led by Director Stamper, followed by the Pledge of Allegiance to the flag of the United States of America.

ADMINISTRATIVE

In accordance with Meeting Agenda Item 2.1 and upon a motion by Director Chambers, seconded by Director Egan, the minutes of the last meeting held October 23, 2015 were unanimously approved.

In accordance with Meeting Agenda Item 2.2, the Board received the report from Ann Montgomery-Moran through Director Vance Hinds, designated agent for Ellis County Bail Bond Board, that no bond companies have been reported to the Sheriff for nonpayment of judgments since the last Board meeting.

In accordance with Meeting Agenda Item 2.3, the Board discussed the new procedures for the Election of Certain Ellis County Bail Bond Board members pursuant to Section 1704.0535 of the Occupations Code as amended by House Bill 2894 which became effective September 1, 2015. Director Hinds discussed the packet that was sent to each of the Board members prior to the meeting. Director Hinds will send the Notice of Annual Secret Ballot Elections on Monday, November 30, 2015. The forms will be voted on in the December meeting in order for them to be ready for the January election.

In accordance with Meeting Agenda Item 2.4, Mr. Tom Benson spoke to the Board concerning his application process to use real estate as a security and set up a new bond company in Ellis county. Director Hinds will send out information to each board member to review prior to the December meeting.

In accordance with Meeting Agenda Item 2.5, the Board discussed the importance of identifying correctly on the paperwork, the charge for which a person is being held in the Ellis County Jail. Ann Montgomery and Captain Ogden will be review the item and report back to the board. The Board took no action on this item and it was tabled until the December 18, 2015 meeting.

APPLICATIONS

In accordance with Meeting Agenda Items 3.1 and upon a motion by Director Jendrzey, seconded by Director Ermatinger, the Ellis County Bail Bond Employee Application of **Linda Roxanne McKnight**, an employee of Act Swift Bail Bonds was unanimously approved.

In accordance with Meeting Agenda Items 3.2 and upon a motion by Director Jendrzey, seconded by Director Ermatinger, the Ellis County Bail Bond Employee Application of **Maria Villegas**, an employee of Act Swift Bail Bonds was unanimously approved.

In accordance with Meeting Agenda Items 3.3 the Ellis County Bail Bond Employee Application of **Jadalynn Conway Griffin**, an employee of Act Swift Bail Bonds was not approved at this time. It was tabled until the December meeting.

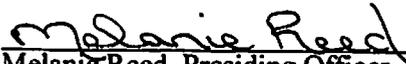
In accordance with Meeting Agenda Items 3.4 and upon a motion by Director Jendrzey, seconded by Director Ermatinger, the Ellis County Bail Bond Employee Application of **Gordon E. Parmelee, III**, an employee of Act Swift Bail Bonds was unanimously approved.

In accordance with Meeting Agenda Items 3.5 and upon a motion by Director Jendrzey, seconded by Director Ermatinger, the Ellis County Bail Bond Employee Application of **Frances Galvan**, an employee of Act Swift Bail Bonds was unanimously approved.

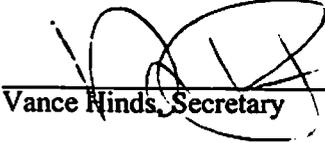
In accordance with Meeting Agenda Items 3.6 and upon a motion by Director Jendrzey, seconded by Director Ermatinger, the Ellis County Bail Bond Employee Application of **Ruby Barrientos**, an employee of Act Swift Bail Bonds was unanimously approved.

ADJOURNMENT

Upon a motion by Director Cambers, seconded by Director Garcia, the meeting was adjourned by Director Ermatinger at approximately 1:27 p.m.



Melanie Reed, Presiding Officer



Vance Hinds, Secretary

**AMENDED NOTICE OF MEETING
ELLIS COUNTY BAIL BOND BOARD**

Notice is hereby given that a meeting of the Ellis County Bail Bond Board will be held on **Friday, November 20, 2015 at 1:00 p.m., in the Grand Jury Room, Ellis County Courts Building, 2nd Floor, 109 S Jackson St., Waxahachie, Texas**, at which time the following will be discussed and considered, to-wit:

Board Member: Cindy Ermatinger, District Judge
Board Member: Gene Calvert, Jr., County Court at Law No. 2 Judge
Board Member: Sara Garcia, Designee for the County Judge
Board Member: Vance Hinds, Designee for Patrick Wilson, District Attorney
Board Member: Ed Jendrzey, Municipal Judge
Board Member: Steve Egan, Justice of the Peace, Pct. 4
Board Member: Courtney Stamper, Criminal Defense Attorney
Board Member: Capt. Terry Ogden, Designee for the County Sheriff
Board Member: Cheryl Chambers, County Treasurer
Board Member: Melanie Reed, District Clerk
Board Member: Cindy Polley, County Clerk
Board Member: Rick Shinpaugh, Licensed Bail Bond Surety Designee

1. OPENING MEETING

- 1.1 Presiding Officer of the Board will call the meeting to order, declare quorum if at least four members of the Board are present, declare notices legally posted pursuant to Open Meetings Act.
- 1.2 Motion to Open Ellis County Bail Bond Board Meeting.
- 1.3 Invocation and Pledges of Allegiance.

2. ADMINISTRATIVE

- 2.1 Consideration and action as may be appropriate to approve minutes of the October 23, 2015 meeting.
- 2.2 Receive report from Ann Montgomery-Moran, designated agent for Ellis County Bail Bond Board, concerning any bond company that has been reported to the Sheriff for nonpayment of judgments.
- 2.3 Discussion of the new procedures for the Election of Certain Ellis County Bail Bond Board members in January of 2016 pursuant to Section 1704.0535 of the Occupations Code as amended by House Bill 2894 which became effective September 1, 2015.
- 2.4 Discussion of procedures related to an individual's application for Ellis County Bail Bond License using property as security.
- 2.5 Discussion relating to paperwork filed by bond companies with the Ellis County Jail.

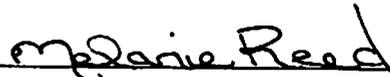


3. APPLICATIONS

- 3.1 Consideration and action as may be appropriate to approve Ellis County Bail Bond Employee Application received from **Linda Roxanne McKnight, an applicant of Act Swift Bail Bond.**
- 3.2 Consideration and action as may be appropriate to approve Ellis County Bail Bond Employee Application received from **Maria Villegas, an applicant of Act Swift Bail Bond.**
- 3.3 Consideration and action as may be appropriate to approve Ellis County Bail Bond Employee Application received from **Jadalynn Conway Griffin, an applicant of Act Swift Bail Bond.**
- 3.4 Consideration and action as may be appropriate to approve Ellis County Bail Bond Employee Application received from **Gordon E. Parmelee, III, an applicant of Act Swift Bail Bond.**
- 3.5 Consideration and action as may be appropriate to approve Ellis County Bail Bond Employee Application received from **Frances Galvan, an applicant of Act Swift Bail Bond.**
- 3.6 Consideration and action as may be appropriate to approve Ellis County Bail Bond Employee Application received from **Ruby Barrientos, an applicant of Act Swift Bail Bond.**

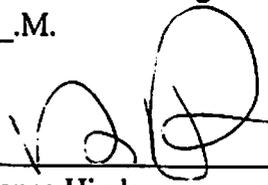
4. ADJOURNMENT

Signed this the 13th day of November, 2015



Melanie Reed, Presiding Officer
Ellis County Bail Bond Board

I, the undersigned Secretary of the Board, do hereby certify that the above Notice of Meeting of the Ellis County Bail Bond Board is a true and correct copy of said Notice, that said Notice was posted at the doors of the Ellis County Courthouse, a place readily accessible to the general public at all times, on the 13th day of November, at 3:30 P.M.



Vance Hinds,
Ellis County Bail Bond Board Secretary

If you or your Designee have a disability that requires special arrangements and you plan to attend this public meeting, please call (972)825-5011 within 72 hours of the meeting. Reasonable accommodations will be made to meet your needs at the meeting.