

# **NOTICE OF MEETING AND WORK SESSION**

OF THE  
BOARD OF DIRECTORS

of the

**PRAIRIELANDS GROUNDWATER CONSERVATION DISTRICT**

at the

**Liberty Hotel Conference Room  
205 South Caddo Street, Cleburne, Texas  
Monday, February 27, 2012**

## **Work Session**

**The Work Session will begin at 8:30 a.m.**

Work Sessions are primarily for the benefit of the Board, although they are open to the public. During work sessions of the Board, no public comment will be heard, unless specifically requested by a Director and recognized by the President. Public comment may be made at the time the item is set for discussion at a regular Board Meeting.

The following items will be discussed, considered, and potentially acted upon by the Board of Directors:

1. Call meeting to order and establish a quorum.
2. Development of District management plan.
3. Discuss and consider any items set forth in Item #4 of the Regular Board Meeting agenda listed below.
4. Adjourn Work Session.

## **Regular Board Meeting**

**The Regular Board Meeting will begin at 9:30 a.m. or upon adjournment of the above-noticed Work Session, whichever is later.**

The Board of Directors may discuss, consider, and take all necessary action, including possible expenditure of funds, regarding each of the agenda items below:

1. Call to order, declare meeting open to the public, and take roll.
2. Public Comment (verbal comments limited to 3 minutes each).
3. Administrative and Financials
  - A. Consent Agenda (Note: These items may be considered and approved by one motion of the Board. Directors may request to have any consent item removed from the

**consent agenda for consideration and possible action as a separate agenda item):**

1. Approve minutes of the January 23, 2012, board meeting and work session.
2. Approve current budget report.
3. Approve reimbursement of director expenses.

**B. Approve monthly invoices and payment of bills**

**C. Approve any item removed from Consent Agenda**

**4. Committee Reports to the Board of Directors (the Board may discuss and take action on any item listed under a committee report):**

**A. Rules and Bylaws Committee:**

1. Brief the Board on the Committee's activities since the last regular Board meeting.
2. Update on informing well owners regarding their duties under the District's Temporary Rules.

**B. Budget and Finance Committee:**

1. Brief the Board on the Committee's activities since the last regular Board meeting.
2. Update on strategy to communicate with highest groundwater producers in Ellis, Hill, Johnson, and Somervell Counties regarding temporary rules and fee payment.
3. Update on District's current banking activities and accounts.

**C. Policy and Personnel Committee:**

1. Brief the Board on the Committee's activities since the last regular Board meeting.
2. General Manager's recommendations and consider hiring of field employee for the District; consider part-time employee to assist District staff with administrative tasks.
3. Update regarding retirement plans for District employees.
4. Revisions to Personnel Policy, including policy related to employee benefits.

**D. Building and Facilities Committee:**

1. Brief the Board on the Committee's activities since the last regular Board meeting.
2. Update on status of setting up District's new main office.
3. Update on purchase or lease of equipment, furniture, supplies, and services for District office, including District internet website, GIS software, GPS, water level monitoring equipment, and District vehicle.

**E. Conservation and Public Awareness Committee:**

1. Brief the Board on the Committee's activities since the last regular Board meeting.
2. Update on progress from LRPR.

**F. Groundwater Monitoring and Database Committee:**

1. Brief the Board on the Committee's activities since the last regular Board meeting.
2. Update on work related to geodatabase and web-based application, and status of well registration within the District, including update regarding agreement with Aquaveo for continued maintenance of geodatabase and web-based application.

**5. General Manager's Report.**

- A. Update on GMA 8 activities.
- B. Update on any other District matters.

- 6. Discussion regarding update of Northern Trinity/Woodbine Groundwater Availability Model and aquifer characterization response to RFP and discussions and negotiations with other districts, contract manager, and Intera.**
- 7. Update on the development of the District's management plan – District hydrogeologist.**
- 8. Discussion of any other organizational matters of the District, including strategic near-term and long-term planning regarding District operations and management of groundwater resources.**
- 9. General Counsel's Report – The District's legal counsel will brief the Board on pertinent legal issues and developments impacting the District since the last regular Board meeting, and legal counsel's activities on behalf of the District.**
- 10. Open forum / discussion of new business for future meeting agendas.**
- 11. Adjourn public meeting.**

*The above agenda schedule represents an estimate of the order for the indicated items and is subject to change at any time. These public meetings are available to all persons regardless of disability. If you require special assistance to attend the meeting, please call (817)556-2299 at least 24 hours in advance of the meeting to coordinate any special physical access arrangements.*

At any time during the meeting and in compliance with the Texas Open Meetings Act, Chapter 551, Government Code, Vernon's Texas Codes, Annotated, the Prairielands Groundwater Conservation District Board may meet in executive session on any of the above agenda items or other lawful items for consultation concerning attorney-client matters (§551.071); deliberation regarding real property (§551.072); deliberation regarding prospective gifts (§551.073); personnel matters (§551.074); and deliberation regarding security devices (§551.076). Any subject discussed in executive session may be subject to action during an open meeting.