

NOTICE OF MEETING AND WORK SESSION

OF THE
BOARD OF DIRECTORS

of the

PRAIRIELANDS GROUNDWATER CONSERVATION DISTRICT

at the

Cleburne Conference Center

1501 W. Henderson St., Cleburne, Texas

Monday, December 12, 2011

Work Session

The Work Session will begin at 8:30 a.m.

Work Sessions are primarily for the benefit of the Board, although they are open to the public. During work sessions of the Board, no public comment will be heard, unless specifically requested by a Director and recognized by the President. Public comment may be made at the time the item is set for discussion at a regular Board Meeting.

The following items will be discussed, considered, and potentially acted upon by the Board of Directors:

- 1. Call meeting to order and establish a quorum.**
- 2. Development of District management plan.**
- 3. Discuss and consider any items set forth in Item #4 of the Regular Board Meeting agenda listed below.**
- 4. Adjourn Work Session.**

Regular Board Meeting

The Regular Board Meeting will begin at 10:00 a.m. or upon adjournment of the above-noticed Work Session, whichever is later.

The Board of Directors may discuss, consider, and take all necessary action, including possible expenditure of funds, regarding each of the agenda items below:

- 1. Call to order, declare meeting open to the public, and take roll.**
- 2. Public Comment (verbal comments limited to 3 minutes each).**
- 3. Consent Agenda (Note: These items may be considered and approved by one motion of the Board. Directors may request to have any consent item removed from the consent**

agenda for consideration and possible action as a separate agenda item):

- A. Approve minutes of the November 14, 2011, board meeting and work session.
- B. Approve monthly invoices and payment of bills.
- C. Approve current budget report.
- D. Approve reimbursement of director expenses.

4. Committee Reports to the Board of Directors (the Board may discuss and take action on any item listed under a committee report):

A. Rules and Bylaws Committee:

- 1. Brief the Board on the Committee's activities since the last regular Board meeting.
- 2. Update on informing well owners regarding their duties under the District's Temporary Rules.

B. Budget and Finance Committee:

- 1. Brief the Board on the Committee's activities since the last regular Board meeting.
- 2. Update on strategy to communicate with highest groundwater producers in Ellis, Hill, Johnson, and Somervell Counties regarding temporary rules and fee payment.
- 3. Update on District's current banking activities and accounts.
- 4. Discussion and possible action on obtaining a merchant services account.
- 5. Discussion and possible action on obtaining a Wells Fargo credit card.

C. Policy and Personnel Committee:

- 1. Brief the Board on the Committee's activities since the last regular Board meeting.
- 2. Update and possible action on development of job descriptions for hiring field employees and additional office staff for the District.
- 3. Discussion regarding retirement plans for District employees.
- 4. Update and possible action on proposed District Personnel Policy.

D. Building and Facilities Committee:

- 1. Brief the Board on the Committee's activities since the last regular Board meeting.
- 2. Update on status of setting up District's new main office.
- 3. Update on purchase or lease of equipment, furniture, supplies, and services for District office, including District internet website, GIS software, GPS, water level monitoring equipment, and District vehicle.

E. Conservation and Public Awareness Committee:

- 1. Brief the Board on the Committee's activities since the last regular Board meeting.
- 2. Update on progress from LRPR.

F. Groundwater Monitoring and Database Committee:

- 1. Brief the Board on the Committee's activities since the last regular Board meeting.
- 2. Update on work related to geodatabase and web-based application, and status of well registration within the District.

5. General Manager's Report.

- A. Update on GMA 8 activities.
- B. Update on any other District matters.

- 6. Calendar year 2012 regular board meeting schedule for Board of Directors meetings.**
- 7. Discussion of update of Northern Trinity Groundwater Availability Model and Request for Proposals.**
- 8. Update on the development of the District's management plan - District hydrogeologist**
- 9. Discussion of any other organizational matters of the District, including strategic near-term and long-term planning regarding District operations and management of groundwater resources.**
- 10. General Counsel's Report – The District's legal counsel will brief the Board on pertinent legal issues and developments impacting the District since the last regular Board meeting, and legal counsel's activities on behalf of the District.**
- 11. Open forum / discussion of new business for future meeting agendas.**
- 12. Adjourn public meeting.**

The above agenda schedule represents an estimate of the order for the indicated items and is subject to change at any time. These public meetings are available to all persons regardless of disability. If you require special assistance to attend the meeting, please call (817)556-2299 at least 24 hours in advance of the meeting to coordinate any special physical access arrangements.

At any time during the meeting and in compliance with the Texas Open Meetings Act, Chapter 551, Government Code, Vernon's Texas Codes, Annotated, the Prairielands Groundwater Conservation District Board may meet in executive session on any of the above agenda items or other lawful items for consultation concerning attorney-client matters (§551.071); deliberation regarding real property (§551.072); deliberation regarding prospective gifts (§551.073); personnel matters (§551.074); and deliberation regarding security devices (§551.076). Any subject discussed in executive session may be subject to action during an open meeting.