

ELLIS COUNTY COMMISSIONERS COURT
OFFICIAL MINUTES – SEPTEMBER 30, 2025

THE ELLIS COUNTY COMMISSIONERS COURT MET ON TUESDAY, SEPTEMBER 30, 2025, AT 2:00 P.M., IN THE HISTORIC ELLIS COUNTY COURTHOUSE, COMMISSIONERS COURTROOM (2ND FLOOR) 101 W. MAIN STREET, WAXAHACHIE, TEXAS AT WHICH THE FOLLOWING WAS DISCUSSED AND CONSIDERED, TO-WIT:

MEMBERS PRESENT:

COUNTY CLERK: KRYSTAL VALDEZ

COUNTY JUDGE JOHN WRAY

COMMISSIONERS:

PRECINCT 1 COMMISSIONER RANDY STINSON

PRECINCT 3 COMMISSIONER LOUIS PONDER

PRECINCT 4 COMMISSIONER KYLE BUTLER

OPENING COURT:

COUNTY JUDGE CALLS MEETING TO ORDER, DECLARES QUORUM AND DECLARES NOTICES LEGALLY POSTED PURSUANT TO OPEN MEETINGS ACT.

INVOCATION AND PLEDGE OF ALLEGIANCE: *PRECINCT 3 LOUIS PONDER*

RECOGNITIONS

- R.1 PROCLAMATION BY ELLIS COUNTY COMMISSIONERS COURT IN RECOGNITION OF THE NATIONAL DAY OF REMEMBRANCE OF CHARLIE KIRK ON OCTOBER 14TH, 2025.
- R.2 RESOLUTION IN SUPPORT OF ELLIS COUNTY RURAL HERITAGE FARM AS A TEXAS HISTORICAL SITE.

CONSENT AGENDA: MINUTE ORDER 427.25

ADMINISTRATIVE:

- A.1 APPROVING OF REGULAR BILLS, PAYROLL, AND OFFICERS' REPORTS. – *COUNTY TREASURER CHERYL CHAMBERS*
- A.2 APPROVING THE COMMISSIONERS' COURT REGULAR MEETING MINUTES FROM SEPTEMBER 16TH, 2025. - *COUNTY CLERK KRYSTAL VALDEZ*
- A.3 APPROVING OF THE AUGUST 2025 MONTHLY TREASURER'S REPORT, PURSUANT TO TEXAS LOCAL GOVERNMENT CODE §114.026. - *COUNTY TREASURER CHERYL CHAMBERS*
- A.4 ACCEPTING OF THE CONSTABLE, PRECINCTS 1, 2, 3, AND 4'S FY25 AUTHORIZED SPENDING REPORTS FOR JULY AND AUGUST 2025, PURSUANT TO TEXAS LGC §154.044. - *COUNTY AUDITOR STACI PARR*
- A.5 APPROVING OF THE FY2025 AUDIT OF CASH RECEIPT DEPOSITS FOR MAY THROUGH AUGUST 2025, PURSUANT TO TEXAS LGC §115.002. - *COUNTY AUDITOR STACI PARR*
- A.6 APPROVING OF AN INTERLOCAL COOPERATION CONTRACT BETWEEN THE COUNTY OF ELLIS AND THE CITY OF COMBINE. - *PURCHASING AGENT E.J. HARBIN*
- A.7 APPROVING TO PURCHASE ADOBE/MICROSOFT SOFTWARE AND RELATED SERVICES FOR JP2 USING THE JUSTICE COURT TECHNOLOGY FUND IN THE AMOUNT OF \$1,956.96. - *JUSTICE OF THE PEACE PRECINCT 2 JACKIE MILLER, JR.*

- A.8 ACCEPTING OF THE APPOINTMENT OF CHARLES MCDOWELL TO ESD #7 (BRISTOL), REPLACING BOARD MEMBER EDWARD MCFADDEN TERM ENDING DECEMBER 31ST, 2026. - *FIRE MARSHAL TIM BIRDWELL*
- A.9 APPROVING OF THE DEPARTMENT OF DEVELOPMENT’S (DOD) MONTHLY FINANCIAL REPORT FOR AUGUST 2025, AS REQUIRED BY TEXAS LGC §114.044. – *DEPARTMENT OF DEVELOPMENT DIRECTOR ALBERTO MARES*
- A.10 ACCEPTING OF THE TEXAS VETERANS COMMISSION FUND FOR VETERANS’ ASSISTANCE GRANT AWARD IN THE AMOUNT OF \$360,000 BY COUNTY JUDGE SIGNATURE. THE GRANT PERIOD IS FROM JULY 1ST, 2025 THROUGH AUGUST 31ST, 2026. - *378TH DISTRICT COURT JUDGE WILLIAM WALLACE/VTC COORDINATOR*
- A.11 ACCEPTING OF THE CITIES READINESS GRANT FOR EMERGENCY MANAGEMENT FOR FY 2026 IN THE AMOUNT OF \$51,898 AND AUTHORIZING THE COUNTY JUDGE TO SIGN ALL NECESSARY DOCUMENTATION RELATED TO THE GRANT. - *EMERGENCY MANAGEMENT COORDINATOR MICHAELA SANDEFER*

FINANCIAL CONSENT:

- F.1 FY2025 LINE-ITEM TRANSFER – *COUNTY COURT AT LAW 2 JUDGE GENE CALVERT*
 DECREASE 001-0385-508320 (VISITING JUDGE) BY \$4,000.00
 INCREASE 001-0385-508350 (STAFF TRAINING/CONFERENCE) BY \$1,000.00
 INCREASE 001-0385-508420 (JUDGE’S CONFERENCE) BY \$3,000.00
- F.2 FY2025 LINE-ITEM TRANSFER – *TEXAS HIGHWAY PATROL SARGENT RONALD NELSON*
 DECREASE 001-0340-506020 (STAFF TRAVEL REIMBURSEMENT) BY \$500.00
 DECREASE 001-0340-508350 (EMPLOYEE TRAINING) BY \$900.00
 INCREASE 001-0340-508010 (SUPPLIES) BY \$1,400.00
- F.3 FY2025 LINE-ITEM TRANSFER – *INDIGENT HEALTHCARE DIRECTOR TERRI KLEIN*
 DECREASE 001-0110-508510 (HOSPITAL) BY \$60,000.00
 INCREASE 001-0110-508130 (SUPPLIES) BY \$60,000.00
- F.4 FY2025 LINE-ITEM TRANSFER – *IT DIRECTOR JOCELYN KING*
 DECREASE 001-0035-508020 (EQUIPMENT) BY \$200.00
 INCREASE 001-0035-508080 (AUTO GAS/OIL) BY \$200.00
- F.5 FY2025 LINE-ITEM TRANSFER – *COUNTY ENGINEER ZACH GERICH*
 DECREASE 001-0375-508080 (AUTO/OIL) BY \$1,600.00
 INCREASE 001-0375-508010 (SUPPLIES) BY \$1,600.00
- F.6 FY2025 LINE-ITEM TRANSFER – *COUNTY COMMISSIONER PRECINCT 2 LANE GRAYSON*
 DECREASE 004-0652-509150 (ASPHALT) BY \$350.00
 INCREASE 004-0652-508050 (CONFERENCE/DUES) BY \$350.00
- F.7 FY2025 LINE-ITEM TRANSFER – *JUSTICE OF THE PEACE PRECINCT 2 JUDGE JACKIE MILLER, JR.*
 DECREASE 001-0520-508350 (TRAINING) BY \$800.00
 DECREASE 001-0520-508050 (CONFERENCE) BY \$600.00
 DECREASE 001-0520-508740 (DOCKET BOOKS/PRINTING) BY \$200.00
 DECREASE 001-0520-506020 (STAFF TRAVEL) BY \$200.00
 INCREASE 001-0520-508030 (OFFICE FIXTURE/FURNITURE) BY \$1,400.00
 INCREASE 001-0520-508010 (SUPPLIES) BY \$400.00
- F.8 FY2025 LINE-ITEM TRANSFER – *COUNTY TAX ASSESSOR-COLLECTOR RICHARD ROZIER*
 DECREASE 001-0370-505020 (SALARIES – FULL-TIME) BY \$28,650.00
 INCREASE 001-0370-508040 (POSTAGE) BY \$6,850.00

INCREASE 001-0370-508350 (TRAINING) BY \$800.00
INCREASE 001-0370-508730 (MAINT/RPS OFC EQUIPMENT) BY \$9,000.00
INCREASE 001-0370-508010 (SUPPLIES) BY \$12,000.00

- F.9 FY2025 LINE-ITEM TRANSFER – *COUNTY TAX ASSESSOR-COLLECTOR RICHARD ROZIER*
DECREASE 001-0370-505020 (SALARIES FULL-TIME) BY \$11,000.00
INCREASE 001-0370-508730 (MAINT/RPS OFC EQUIPMENT) BY \$11,000.00
- F.10 FY2025 LINE-ITEM TRANSFER – *DEPARTMENT OF DEVELOPMENT DIRECTOR ALBERTO MARES*
DECREASE 001-0060-508880 (COMPUTER SOFTWARE) BY \$4,450.00
INCREASE 001-0060-508020 (EQUIPMENT) BY \$3,000.00
INCREASE 001-0060-508050 (CONFERENCE) BY \$1,450.00
- F.11 FY2025 LINE-ITEM TRANSFER – *EMERGENCY MANAGEMENT COORDINATOR MICHAELA SANDEFER*
DECREASE 001-0430-508100 (AUTO TIRES) BY \$50.00
INCREASE 001-0430-508350 (TRAINING) BY \$50.00

MOTION TO APPROVE BY COMMISSIONER STINSON, SECONDED BY COMMISSIONER BUTLER, MOTION CARRIED

REGULAR AGENDA

DEPARTMENT OF DEVELOPMENT:

- MINUTE ORDER 428.25** (1.1) APPROVING TO RELEASE THE MAINTENANCE BONDS FOR SPRINGSIDE ESTATES, PHASE 2, AND ACCEPT A SUPPLEMENTAL DEPOSIT TO COMPLETE THE NECESSARY IMPROVEMENTS. THE ± 106.687-ACRE SITE IS LOCATED ± 3,925 FEET WEST OF THE INTERSECTION OF BLACKFOOT PARKWAY AND GIBSON ROAD, IN THE ETJ OF THE CITY OF WAXAHACHIE, ROAD AND BRIDGE PRECINCT 4, IN THE FOLLOWING MANNER:
1. RELEASE MAINTENANCE BOND No. 4443971 FOR \$568,034.90, ISSUED BY SURETEC INSURANCE COMPANY FOR PAVING.
 2. RELEASE MAINTENANCE BOND No. 273994 FOR \$391,702.95, ISSUED BY NGM INSURANCE COMPANY FOR CIRCLE H CONTRACTORS, LP, FOR DRAINAGE.
 3. ACCEPT AN EARNEST DEPOSIT OF FIFTEEN THOUSAND DOLLARS (\$15,000.00) TO BE HELD UNTIL THE INFRASTRUCTURE DEFICIENCIES AND IMPROVEMENTS HAVE BEEN CORRECTED, COMPLETION AND INSPECTION TO THE COUNTY'S SATISFACTION.
 4. NOT ACCEPTING ANY INFRASTRUCTURE FOR SPRINGSIDE ESTATES, PHASE 2, FOR PUBLIC MAINTENANCE AT THIS TIME.

MOTION TO APPROVE BY COMMISSIONER BUTLER, SECONDED BY COMMISSIONER PONDER, MOTION CARRIED

- MINUTE ORDER 429.25** (1.2) APPROVING TO AMEND THE COUNTY'S FLOOD DAMAGE PREVENTION ORDER, LAST ADOPTED ON OCTOBER 17TH, 2023, UNDER MINUTE ORDER 477.23, TO PRIMARILY UPDATE THE PENALTY CLAUSE, FOUND IN SECTION 4, WITH EXHIBIT A REMAINING IN FULL FORCE AND EFFECT, PROVIDING A CONFLICTS CLAUSE, SEVERABILITY CLAUSE, AND AN EFFECTIVE DATE.

MOTION TO APPROVE BY COMMISSIONER PONDER, SECONDED BY COMMISSIONER STINSON, MOTION CARRIED

PURCHASING:

MINUTE ORDER 430.25 (2.1) APPROVING THE RENEWAL AGREEMENT WITH HIBBS-HALLMARK FOR THE COMPREHENSIVE INSURANCE FOR ELLIS COUNTY. RENEWAL TERM IS FROM OCTOBER 1ST, 2025 THROUGH SEPTEMBER 30TH, 2026.

MOTION TO APPROVE BY COMMISSIONER BUTLER, SECONDED BY COMMISSIONER PONDER, MOTION CARRIED

ADMINISTRATIVE:

NO ACTION (3.1) PRESENTATION OF THE ANNUAL INTERPRETATION OF TEXAS A&M AGRILIFE EXTENSION SERVICE AND INTRODUCTION OF TEXAS A&M AGRILIFE PERSONNEL DISTRICT EXTENSION ADMINISTRATOR, JAY KINGSTON. – *TEXAS A&M AGRILIFE EXTENSION SERVICE COUNTY COORDINATOR SIDNEY ATCHLEY*

NO ACTION (3.2) INTRODUCTION OF PRAIRIE VIEW A&M COOPERATIVE EXTENSION 4H AND YOUTH DEVELOPMENT AGENT, LASHEKA DAY. – *TEXAS A&M AGRILIFE EXTENSION SERVICE COUNTY COORDINATOR SIDNEY ATCHLEY*

MINUTE ORDER 431.25 (3.3) APPROVING THE ELECTION DAY VOTE CENTERS LISTED ON THE NOTICE AND FOR THE COUNTY JUDGE TO SIGN THE NOTICE OF CONSTITUTIONAL AMENDMENT AND JOINT ELECTION TO BE HELD ON NOVEMBER 4TH, 2025. – *ELECTIONS ADMINISTRATOR JANA ONYON*

MOTION TO APPROVE BY COMMISSIONER PONDER, SECONDED BY COMMISSIONER STINSON, MOTION CARRIED

MINUTE ORDER 432.25 (3.4) APPROVING TO ENTER A JOINT CONTRACT FOR ELECTION SERVICES BETWEEN THE ELLIS COUNTY ELECTION OFFICER AND PARTICIPATING POLITICAL SUBDIVISIONS BY HOLDING AN ELECTION JOINTLY WITH THE COUNTY ON NOVEMBER 4, 2025, PURSUANT TO THE AUTHORITY IN SECTION 271.002 OF CHAPTER 271 IN THE TEXAS ELECTION CODE. – *ELECTIONS ADMINISTRATOR JANA ONYON*

MOTION TO APPROVE BY COMMISSIONER BUTLER, SECONDED BY COMMISSIONER STINSON, MOTION CARRIED

MINUTE ORDER 433.25 (3.5) APPROVING TO NOMINATE TIM CUMMINGS AND WALTER ERWIN TO THE ELLIS APPRAISAL DISTRICT BOARD OF DIRECTORS, BY RESOLUTION, FOR A FOUR-YEAR TERM BEGINNING JANUARY 1ST, 2026 AND ENDING DECEMBER 31ST, 2029. – *ELLIS COUNTY JUDGE JOHN WRAY*

MOTION TO APPROVE BY COMMISSIONER STINSON, SECONDED BY COMMISSIONER BUTLER, MOTION CARRIED

ADJOURNMENT 2:43 P.M.

MOTION TO ADJOURN BY COMMISSIONER PONDER, SECONDED BY COMMISSIONER BUTLER, MOTION CARRIED

THE OFFICIAL MINUTES OF THE ELLIS COUNTY COMMISSIONERS' COURT ON SEPTEMBER 30TH, 2025, ARE HEREBY APPROVED.

PRESIDING OFFICER:



JOHN WRAY, COUNTY JUDGE



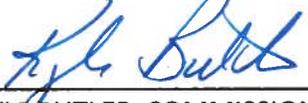
RANDY STINSON, COMMISSIONER, PCT 1



LANE GRAYSON, COMMISSIONER, PCT 2



LOUIS PONDER, COMMISSIONER, PCT 3



KYLE BUTLER, COMMISSIONER, PCT 4

WITNESS MY HAND AND OFFICIAL SEAL OF OFFICE THIS 14TH DAY OF OCTOBER 2025.



KRYSTAL VALDEZ, COUNTY CLERK

