

ELLIS COUNTY COMMISSIONERS COURT
OFFICIAL MINUTES – FEBRUARY 18, 2025

THE ELLIS COUNTY COMMISSIONERS COURT MET ON TUESDAY, FEBRUARY 18, 2025, AT 2:00 P.M., IN THE HISTORIC ELLIS COUNTY COURTHOUSE, COMMISSIONERS COURTROOM (2ND FLOOR) 101 W. MAIN STREET, WAXAHACHIE, TEXAS AT WHICH THE FOLLOWING WAS DISCUSSED AND CONSIDERED, TO-WIT:

MEMBERS PRESENT:

COUNTY JUDGE TODD LITTLE

COUNTY CLERK: KRYSTAL VALDEZ

COMMISSIONERS:

PRECINCT 3 COMMISSIONER LOUIS PONDER

PRECINCT 4 COMMISSIONER KYLE BUTLER

OPENING COURT:

COUNTY JUDGE CALLS MEETING TO ORDER, DECLARES QUORUM AND DECLARES NOTICES LEGALLY POSTED PURSUANT TO OPEN MEETINGS ACT.

MOTION TO OPEN COURT BY COMMISSIONER PONDER, SECONDED BY COMMISSIONER BUTLER, MOTION CARRIED

INVOCATION AND PLEDGE OF ALLEGIANCE: *PRECINCT 4 COMMISSIONER KYLE BUTLER*

CONSENT AGENDA: MINUTE ORDER 155.25 (WITHOUT F.1)

ADMINISTRATIVE:

- A.1 APPROVING OF REGULAR BILLS, PAYROLL, AND OFFICERS' REPORTS. – *COUNTY TREASURER CHERYL CHAMBERS*
- A.2 ACCEPTING OF THE COUNTY INVESTMENT EDUCATION HOURS FOR 2024 FOR CHERYL CHAMBERS, COUNTY TREASURER. – *COUNTY TREASURER CHERYL CHAMBERS*
- A.3 ACCEPTING OF THE PUBLIC FUNDS INVESTMENT ACT CONTINUING EDUCATION HOURS FOR 2024 FOR CHERYL CHAMBERS, COUNTY TREASURER. – *COUNTY TREASURER CHERYL CHAMBERS*
- A.4 ACCEPTING OF THE COUNTY TREASURER'S ASSOCIATION OF TEXAS CONTINUING EDUCATION HOURS FOR 2024 FOR CHERYL CHAMBERS, COUNTY TREASURER. – *COUNTY TREASURER CHERYL CHAMBERS*
- A.5 APPROVING OF THE COMMISSIONERS' COURT REGULAR MEETING MINUTES FROM JANUARY 21, 2025. - *COUNTY CLERK KRYSTAL VALDEZ*
- A.6 APPROVING OF THE COMMISSIONERS' COURT SPECIAL MEETING MINUTES FROM JANUARY 27, 2025. - *COUNTY CLERK KRYSTAL VALDEZ*
- A.7 APPROVING OF THE COMMISSIONERS' COURT REGULAR MEETING MINUTES FROM FEBRUARY 4, 2025. - *COUNTY CLERK KRYSTAL VALDEZ*
- A.8 ACCEPTING OF THE JANUARY 2025 CASH AUDIT REPORTS, PURSUANT TO TEXAS LOCAL GOVERNMENT CODE §115.002. – *COUNTY AUDITOR STACI PARR*

- A.9 APPROVING FOR THE COUNTY JUDGE TO SIGN AN AFFIDAVIT FOR THE MEALS ON WHEELS NORTH CENTRAL TEXAS FROM THE TEXAS DEPARTMENT OF AGRICULTURE TEXANS FEEDING TEXANS: HOME DELIVERED MEAL GRANT PROGRAM. – *COUNTY JUDGE TODD LITTLE*
- A.10 RATIFYING THE HARRIS RECORDING SOLUTIONS SERVICES AGREEMENT FOR LAND AND VITAL RECORDS PROJECT PREVIOUSLY APPROVED UNDER MINUTE ORDER #385.24. – *COUNTY JUDGE TODD LITTLE*
- A.11 ACCEPTING OF THE JANUARY 2025 MONTHLY REPORT FOR THE JUSTICE OF THE PEACE, PRECINCT 1 PURSUANT TO TEXAS LOCAL GOVERNMENT CODE §114.044. – *CHRIS MACON, JP, PRECINCT 1*
- A.12 ACCEPTING OF THE JANUARY 2025 MONTHLY REPORT FOR THE JUSTICE OF THE PEACE, PRECINCT 2 PURSUANT TO TEXAS LOCAL GOVERNMENT CODE §114.044. – *JACKIE MILLER, JR., JP, PRECINCT 2*
- A.13 ACCEPTING OF THE JANUARY 2025 MONTHLY REPORT FOR THE JUSTICE OF THE PEACE, PRECINCT 4 PURSUANT TO TEXAS LOCAL GOVERNMENT CODE §114.044. – *BUTCH BRYANT, JP, PRECINCT 4*
- A.14 ACCEPTING OF THE APPLICATIONS TO APPOINT JUSTIN LENTZ AND BYRON HOPKINS TO THE BOARD OF EMERGENCY SERVICES DISTRICT #4 (RED OAK) TO REPLACE JEREMY LAMPIER AND BRIAN HENSON FOR A TWO-YEAR TERM BEGINNING FEBRUARY 18, 2025, AND ENDING DECEMBER 31, 2026. – *FIRE MARSHAL TIM BIRDWELL*

FINANCIAL CONSENT:

- F.1 **MOVED TO REGULAR AGENDA BY COUNTY JUDGE**
- F.2 FY2025 LINE-ITEM TRANSFER – *PRECINCT 3 CONSTABLE CURTIS POLK, JR.*
DECREASE 001-0613-508190 (AUTO REPAIRS) BY \$146.73
INCREASE 001-0613-509880 (LAW ENFORCEMENT CAMERAS) BY \$146.73

MOTION TO APPROVE BY COMMISSIONER BUTLER, SECONDED BY COMMISSIONER PONDER, MOTION CARRIED

REGULAR AGENDA – DISCUSSION, CONSIDERATION AND ACTION:

PURCHASING

MINUTE ORDER 156.25 (2.1) APPROVING A MATERIAL PRICE INCREASE FROM TEXAS MATERIALS GROUP DBA TEXAS BIT FOR HOT MIX ASPHALT, RFB-2022-019.

MOTION TO APPROVE BY COMMISSIONER BUTLER, SECONDED BY COMMISSIONER PONDER, MOTION CARRIED

MINUTE ORDER 157.25 (2.2) APPROVING TO AWARD BID #RFB-2025-003-FLEX BASE, TYPE A, GRADE 2 TO VULCAN CONSTRUCTION MATERIALS LLC, TEXAS SAND & GRAVEL, TWISTED NAIL BROKER SERVICES, LLC, AND KNIFE RIVER-CENTRAL AND AUTHORIZING THE COUNTY JUDGE TO EXECUTE THE CONTRACTS UPON FINAL LEGAL REVIEW.

MOTION TO APPROVE BY COMMISSIONER BUTLER, SECONDED BY COMMISSIONER PONDER, MOTION CARRIED

MINUTE ORDER 158.25 (2.3) APPROVING FOR THE COUNTY JUDGE TO SIGN A VEHICLE LEASE AGREEMENT, FOR A 2025 FORD EXPLORER WITH ENTERPRISE FLEET MANAGEMENT, INC., USING ENTERPRISE TIPS CONTRACT # 240502, FOR EMERGENCY MANAGEMENT.

MOTION TO APPROVE BY JUDGE LITTLE, SECONDED BY COMMISSIONER PONDER, MOTION CARRIED

MINUTE ORDER 159.25 (2.4) APPROVING TO DECLARE THE LISTED ITEMS FROM THE DEPARTMENT OF DEVELOPMENT, TAX OFFICE, COUNTY ATTORNEY'S OFFICE, LAW LIBRARY, AND OTHER DEPARTMENTS AS SURPLUS TO BE DISPOSED OF IN ACCORDANCE WITH LOCAL GOVERNMENT CODE §263:

1. 14 BOXES OF USED LAW BOOKS
2. 20 PRINTERS
3. 20 MONITORS
4. 73 CPU'S, LAPTOPS, AND TABLETS
5. 17 IPHONES
6. MISC. ELECTRONIC EQUIPMENT, INCLUDING KEYBOARDS, CORDS, WHITEBOARDS, CABLES, AND ADDING MACHINES.

MOTION TO APPROVE BY COMMISSIONER PONDER, SECONDED BY COMMISSIONER BUTLER, MOTION CARRIED

MINUTE ORDER 160.25 (2.5) APPROVING TO LEASE A COPIER FOR CONSTABLE PRECINCT 2 DEPARTMENT FROM XEROX USING THE OMNIA PARTNERS COOPERATIVE CONTRACT # R191104 IN ACCORDANCE WITH THE COOPERATIVE PURCHASING PROGRAM, CHAPTER 271 OF THE TEXAS GOVERNMENT CODE.

MOTION TO APPROVE BY COMMISSIONER PONDER, SECONDED BY COMMISSIONER BUTLER, MOTION CARRIED

MINUTE ORDER 161.25 (2.6) APPROVING TO AWARD RFB-2025-004 – SALE OF SCRAP METAL AND SCRAP VEHICLES TO SCRAPPY'S RECYCLING CENTER FOR PRECINCTS 1, 2, 3, AND 4, AND APPROVING FOR THE COUNTY JUDGE TO EXECUTE THE CONTRACT UPON FINAL LEGAL REVIEW.

MOTION TO APPROVE BY COMMISSIONER PONDER, SECONDED BY COMMISSIONER BUTLER, MOTION CARRIED

MINUTE ORDER 162.25 (2.7) APPROVING TO AWARD CSP-2025-001 – COURTS AND ADMINISTRATION RENOVATION TO THE CHRISTMAN COMPANY IN THE AMOUNT OF \$3,127,655.00 PLUS TEN PERCENT CONTINGENCY.

MOTION TO APPROVE BY JUDGE LITTLE, SECONDED BY COMMISSIONER BUTLER, MOTION CARRIED

(TO AGENDA ITEM F.1)

MINUTE ORDER 163.25 (F.1) FY2025 LINE-ITEM TRANSFER – COUNTY JUDGE TODD LITTLE

DECREASE 018-0908-509803 (SOFT COSTS – COURTS & ADMIN BUILDING) BY \$850,000.00

DECREASE 018-0908-509804 (HARD COSTS – COURTS & ADMIN BUILDING) BY \$1,150,000.00

INCREASE 018-0908-509808 (FF&E – JP2 SUB-COURTHOUSE) BY \$692,381.33

INCREASE 018-0908-509809 (FF&E – ELLIS COUNTY CENTRAL) BY \$1,307,618.67

MOTION TO APPROVE BY COMMISSIONER PONDER, SECONDED BY COMMISSIONER BUTLER, MOTION CARRIED

ADMINISTRATIVE

MINUTE ORDER 164.25 (3.1) APPROVING THE COUNTY JUDGE TO SIGN THE ARTS RENEWAL AGREEMENT WITH TEXAS ASSOCIATION OF COUNTIES (TAC) FOR THE PURPOSE OF 1094C AND 1095C REPORTING. – HUMAN RESOURCES DIRECTOR SHARON MANCILLA

MOTION TO APPROVE BY JUDGE LITTLE, SECONDED BY COMMISSIONER PONDER, MOTION CARRIED

MINUTE ORDER 165.25 (3.2) APPROVING TO ENGAGE REAL ESTATE BROKERAGE SERVICES FROM HI VIEW REAL ESTATE (ANDREW GARRETT, AGENT) FOR THE SALE OF 501 N. 9TH ST., MIDLOTHIAN, TX 76065 – COUNTY JUDGE TODD LITTLE

MOTION TO APPROVE BY COMMISSIONER BUTLER, SECONDED BY COMMISSIONER PONDER, MOTION CARRIED

RECESS TO EXECUTIVE SESSION 2:27 P.M.

MOTION TO RECESS BY COMMISSIONER PONDER, SECONDED BY COMMISSIONER BUTLER, MOTION CARRIED

EXECUTIVE SESSION

THE COMMISSIONERS COURT OF ELLIS COUNTY RESERVES THE RIGHT TO ADJOURN INTO EXECUTIVE SESSION AT ANY TIME DURING THE COURSE OF THIS MEETING TO DISCUSS ANY OF THE MATTERS LISTED IN THIS AGENDA, IN THE ORDER DEEMED APPROPRIATE, AS AUTHORIZED BY TEXAS GOVERNMENT CODE 551, OR TO SEEK THE ADVICE OF ITS ATTORNEY AND/OR OTHER ATTORNEYS REPRESENTING ELLIS COUNTY ON ANY MATTER IN WHICH THE DUTY OF THE ATTORNEY TO THE COMMISSIONERS COURT UNDER THE TEXAS DISCIPLINARY RULES OF PROFESSIONAL CONDUCT OF THE STATE BAR OF TEXAS CLEARLY CONFLICTS WITH TEXAS GOVERNMENT CODE CHAPTER 551 OR AS OTHERWISE MAY BE PERMITTED UNDER 551.

4.1 PURSUANT TO TEXAS GOVERNMENT CODE §551.072, DELIBERATE THE PURCHASE, EXCHANGE, LEASE, OR VALUE OF REAL PROPERTY IF THE DELIBERATION IN AN OPEN MEETING WOULD HAVE A DETRIMENTAL EFFECT ON THE POSITION OF THE GOVERNMENTAL BODY IN NEGOTIATIONS WITH A THIRD PERSON, SPECIFICALLY REGARDING THE SPCA FACILITY LOCATED AT 2570 FM 878, WAXAHACHIE, TX.

RECONVENED TO REGULAR SESSION 3:05 P.M.

MOTION TO RECONVENE BY COMMISSIONER PONDER, SECONDED BY COMMISSIONER BUTLER, MOTION CARRIED

ADJOURNMENT 3:05 P.M.

MOTION TO ADJOURN BY JUDGE LITTLE, SECONDED BY COMMISSIONER BUTLER, MOTION CARRIED

THE OFFICIAL MINUTES OF THE ELLIS COUNTY COMMISSIONERS' COURT ON FEBRUARY 18, 2025, ARE HEREBY APPROVED.

PRESIDING OFFICER:

Absent
TODD LITTLE, COUNTY JUDGE

Randy Stinson
RANDY STINSON, COMMISSIONER, PCT 1

Absent
LANE GRAYSON, COMMISSIONER, PCT 2

Louis Ponder
LOUIS PONDER, COMMISSIONER, PCT 3

Kyle Butler
KYLE BUTLER, COMMISSIONER, PCT 4

WITNESS MY HAND AND OFFICIAL SEAL OF OFFICE THIS 4TH DAY OF MARCH 2025.

Krystal Valdez
KRYSTAL VALDEZ, COUNTY CLERK

