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FILED FOR RECORD  
KRYSTAL VALDEZ  
ELLIS COUNTY CLERK

RANDY STINSON  
Commissioner Pct. #1

TODD LITTLE  
County Judge

LOUIS PONDER  
Commissioner Pct. #3

LANE GRAYSON  
Commissioner Pct. #2

KRYSTAL VALDEZ  
Ellis County Clerk

KYLE BUTLER  
Commissioner Pct. #4

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**NOTICE OF REGULAR MEETING  
ELLIS COUNTY COMMISSIONERS COURT**

Notice is hereby given that a meeting of the Ellis County Commissioners' Court will be held on **Tuesday, February 4<sup>th</sup>, 2025, at 2:00 p.m.** in the Commissioners' Courtroom (2nd floor) of the Historic Ellis County Courthouse, located at **101 W. Main Street, Waxahachie, Texas**. A quorum of the Court will be physically present. During this meeting time, the following will be discussed and considered:

**OPENING COURT**

The County Judge will call the meeting to order, declare quorum if present, and declare that notices have been legally posted, pursuant to the Open Meetings Act, Government Code Chapter 551.

**MOTION TO OPEN MEETING**

**INVOCATION AND PLEDGE OF ALLEGIANCE** – *Precinct 3 Commissioner Louis Ponder*

**PUBLIC COMMENT** – Members of the public will have the opportunity to make their comments at the time the agenda item is being addressed.

**CONSENT AGENDA** – Consideration and action:

Administrative Consent:

- A.1 Approval of regular bills, payroll, and officers' reports. – *County Treasurer Cheryl Chambers*
- A.2 Acceptance of the December 2024 monthly Treasurer's report in accordance with Texas Local Government Code §114.026. – *County Treasurer Cheryl Chambers*
- A.3 Acceptance of the Ellis County Investment Report 4<sup>th</sup> Quarter 2024. – *County Treasurer Cheryl Chambers*
- A.4 Acceptance of a tabulated report of the county's receipts and disbursements of funds from December 1<sup>st</sup>, 2024 through January 24<sup>th</sup>, 2025, pursuant to Texas Local Government Code §114.024. – *County Auditor Staci Parr*

- A.5 Acceptance of the 2024 Racial Profiling Report for the Ellis County Fire Marshal's Office, which has been electronically submitted to the Texas Commission on Law Enforcement. – *Fire Marshal Tim Birdwell*
- A.6 Acceptance of the official bond for Jana Onyon, Election Administrator, effective January 19<sup>th</sup>, 2025. – *Elections Administrator Jana Onyon*
- A.7 Acceptance of the applications of Sheryl L. Honza, Brenton Vrla, Chester Williams, David H. Hollywood, Jr., and Shantel Coleman for a one-year term on the board of Ellis County Emergency Services District #10 (Bardwell) from February 4<sup>th</sup>, 2025 through December 31<sup>st</sup>, 2025. – *Fire Marshal Tim Birdwell*
- A.8 Approval for the County Judge to sign, certify, and submit the 2024 Municipal Separate Storm Sewer System (MS4) Annual Report and the 2025-2030 MS4 Phase II Storm Water Permit Application to the Texas Commission on Environmental Quality (TCEQ) to remain in compliance. – *Department of Development Director Alberto Mares*
- A.9 Approval to appoint Lisa Stanford to the Ellis County Child Welfare Board for a three-year term that will begin on March 1<sup>st</sup>, 2025 and end on February 29<sup>th</sup>, 2028. – *County Judge Todd Little*
- A.10 Approval of a resolution of support for the Behavioral Health Director to apply for a grant from the Texas First Responder Mental Health Program. – *County Judge Todd Little*
- A.11 Approval of a resolution of support for the constables to apply for a grant from the Texas Rifle-Resistant Body Armor Grant Program. – *County Judge Todd Little*
- A.12 Approval of a resolution of support for the constables to apply for a grant from the Texas Body-Worn Camera Grant Program. – *County Judge Todd Little*
- A.13 Approval to reclassify two CLERK III positions to VICTIM ASSISTANT COORDINATOR I positions in the County Attorney's office. There is no budget impact in FY2025 as SB22 funds will be used to cover the difference. – *County Attorney Lindy Beaty*
- A.14 Authorization for the Sheriff to engage Shook & Gunter Attorneys at Law for general consultation for the Sheriff's Office. – *Sheriff Brad Norman*

**Financial Consent:**

- F.1 Acceptance of vending machine commissions from the American Bottling Company in the amount of \$119.<sup>73</sup> as unanticipated revenue:
- Increase 001-0140-506940 (Employee Recognition) by \$119.<sup>73</sup>
- Pursuant to Texas Local Government Code §111.0108, unanticipated revenue certified by County Auditor. – *County Auditor Staci Parr*

- F.2 Acceptance of a miscellaneous reimbursement of \$498.<sup>09</sup> by the Sheriff's Office as unanticipated revenue. Request special budget for unanticipated revenue:
- Increase 001-0010-506970 (Evidence Analysis and Testing) by \$498.<sup>09</sup>
- Pursuant to Texas Local Government Code §111.0108, unanticipated revenue certified by County Auditor. – *County Auditor Staci Parr*
- F.3 FY25 Line-Item Transfer. – *Sheriff Brad Norman*
- Decrease 001-0010-506940 (Employee Recognition) by \$351.<sup>81</sup>
  - Increase 042-0942-400870 (Sheriff Forfeiture) by \$325.<sup>00</sup>
  - Increase 001-0010-508850 (Sales Tax) by \$26.<sup>81</sup>
- F.4 FY25 Line-Item Transfer. – *Precinct 3 Constable Curtis Polk, Jr.*
- Decrease 001-0613-508090 (Auto Repair) by \$264.<sup>00</sup>
  - Increase 001-0613-508100 (Auto Tires) by \$265.<sup>00</sup>

**REGULAR AGENDA – Discussion, Consideration and Action**

**Department of Development:**

- 1.1 Discussion, consideration, and action on a variance request to Volume I, Section IV (A) of the Subdivision & Development Standards regarding the minimum lot size requirements, minimum public road frontage requirements and Septic Regulations (Order No. 134.24) for Parcel ID 255115. This ± 0.42-acre site is located ± 495 feet west of the intersection of Hopewell Road and Oil Field Road, Ennis, Road and Bridge Precinct No. 2.
- 1.2 Discussion, consideration, and action on a variance request to Volume I, Section IV (A) regarding the minimum public road frontage requirements for Parcel ID 290688. This ± 9.10-acre site is located ± 1,200 feet southwest of the intersection of FM 308 and Tight Wad Road (a private road), Grandview, Road and Bridge Precinct No. 3.
- 1.3 Discussion, consideration, and action to ratify staff action on a final plat of New Beginnings Estates, Lots 1 & 2. The ± 5.0-acre site is located at the southeast intersection of FM 983 and Palmyra Road partially situated in the John W Baker Survey, Abstract No. 35, Ferris, Road and Bridge Precinct No. 1.
- 1.4 Discussion, consideration, and action to ratify staff action on a final plat of Thomas Acres, Lot 1, Block A. The ±5.151-acre site is located ± 2,900 feet southwest of the intersection of Nash Howard Road and FM 877 situated in the Cary White Survey, Abstract No. 1109, Ennis, Road and Bridge Precinct No. 2.
- 1.5 Discussion, consideration, and action to ratify staff action on a plat of The Estates at Red Oak Ranch, Lots 1 & 2, Block A. The ± 5.207-acre site is located ± 680 feet northeast of the intersection of FM 1446 and Crownover Road situated in the S. Conner Survey, Abstract No. 263, Waxahachie, Road and Bridge Precinct No. 3.
- 1.6 Discussion, consideration, and action to ratify staff action on a plat of Rodgers Burns Estates Addition, Lot 1, Block 1. The ± 6.87-acre site is located ± 990 feet east of the intersection of Walnut Grove Road and Shiloh Road, situated in the S. Frederick Survey, Abstract No. 357, in the extraterritorial jurisdiction (ETJ) of Midlothian, Road and Bridge Precinct No. 4.

- 1.7 Discussion, consideration, and action on a plat of Sheppard Estates West Replat, Lot 2-R1 and 2-R2, being a replat of Sheppard Estates West, Lot 2. The property contains ± 5.135 acres of land, located at the southwest intersection of Shiloh Road and North Walnut Grove Road, Midlothian, Road and Bridge Precinct No. 4.

**Purchasing:**

- 2.1 Discussion, consideration, and action to declare the listed items from Road & Bridge Precinct 4 as surplus to be disposed in accordance Texas Local Government Code Chapter 263: one (1) 2012 John Deere Rotary Flex Wing Cutter, VIN #1POCX15GVBZD16121; one (1) 2012 John Deere Tractor, VIN #1LV5093EECY540071.
- 2.2 Discussion, consideration, and action to declare the listed items from the Justice of the Peace, Precinct 4 and the Constable, Precinct 4 as surplus to be disposed in accordance with Texas Local Government Code Chapter 263: 3 desks; 6 metal file cabinets; 4 metal storage racks; 4 break room chairs; 3 Plexi-glass panels of different sizes; 10 electronic devices/equipment (laptops, CPU's, time stamp, scanner, monitors).
- 2.3 Discussion, consideration, and action on an exemption under Local Government Code Section 262.024 (a) (7) for Super Slurry Mix and Services from Martin Marietta, Inc., as the sole source.
- 2.4 Discussion, consideration, and action to renew the agreement with Martin Marietta, Inc. for a one-year period for the purchase of Super Slurry and Services using the approved Sole Source Exemption.
- 2.5 Discussion, consideration, and action on a requested labor price increase from AA Biggs Holdings LLC dba A&A Repair for Auto and Heavy Equipment Repair, RFB-2021-001.
- 2.6 Discussion, consideration, and action on the purchase of audio-visual court and conference equipment, a three-year warranty, and installation services for the Justice of the Peace, Precinct No. 2 Sub-Courthouse from Ford Audio-Visual Systems, LLC using the TIPS Cooperative Contract Number 230901 in the amount of \$497,324.<sup>00</sup>.
- 2.7 Discussion, consideration, and action to approve an Interlocal agreement between North Central Texas Council of Governments TXSHARE and Ellis County in accordance with the Interlocal Cooperation Act, Chapter 791 of the Texas Government Code.
- 2.8 Discussion, consideration, and approval of Task Order No. 7 for support of the County's efforts in the design, preconstruction, bidding, negotiations support, and construction management of the County's ongoing and upcoming projects with Kitchell in an amount of \$451,950.<sup>00</sup>.
- 2.9 Discussion, consideration, and action to purchase and install a glass transaction window and metal door frame at the Justice of the Peace, Pct. 4 facility from Ennis Glass, LLC, in an amount not to exceed \$24,000.<sup>00</sup>, using the Courthouse Security Fund.
- 2.10 Discussion, consideration, and action to approve an Interlocal Agreement between the City of Kaufman and Ellis County in accordance with the Interlocal Cooperation Act, Chapter 791 of the Texas Government Code.

## Administrative:

- 3.1 Status update as of December 31<sup>st</sup>, 2024 on American Rescue Plan (ARPA) funds allocated to Ellis County. – *County Auditor Staci Parr*
- 3.2 One-year progress update of the new Behavioral Health Department. – *Behavioral Health Director Caitlin Wilkinson*
- 3.3 Discussion, consideration, and action to purchase technology enhancements for a total of \$7,029.<sup>96</sup> from the Justice Court Tech Fund. – *The Honorable Butch Bryant, Justice of the Peace, Precinct 4*
- 3.4 Discussion, consideration, and action to engage real estate brokerage services from Hi View Real Estate for the sale of 701 S. I-35E, Waxahachie, TX 75165. – *County Judge Todd Little*
- 3.5 Discussion, consideration, and approval for the County Judge to execute the renewal contract for DebtBook. – *County Judge Todd Little*
- 3.6 Discussion, consideration, and action on a resolution supporting the creation of an additional district court for Ellis County. – *County Judge Todd Little*
- 3.7 Discussion, consideration, and action to adopt the minimum standards for rabies control under CHAPTER 826: RABIES of the Texas Health & Safety Code as Ellis County's local rabies control program. – *County Judge Todd Little*
- 3.8 Discussion, consideration, and action to designate the Ellis County Sheriff as the Local Rabies Control Authority under CHAPTER 826.017 of the Texas Health & Safety Code. – *County Judge Todd Little*

## **MOTION TO ENTER EXECUTIVE SESSION**

*The Commissioners' Court of Ellis County reserves the right to adjourn into Executive Session at any time during the course of this meeting to discuss any of the matters listed in this agenda, in the order deemed appropriate, as authorized by Texas Government Code Chapter 551, to seek the advice of its attorney and/or other attorneys representing Ellis County on any matter in which the duty of the attorney to the Commissioners Court under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with Texas Government Code Chapter 551, or as otherwise may be permitted under Chapter 551.*

- 4.1 Pursuant to Texas Government Code §551.071 (1), consultation with legal counsel regarding pending or contemplated litigation concerning TCEQ matters, specifically pending Texas Pollutant Discharge Elimination Systems permits (TPDES) and pending petitions for the creation of Municipal Utility Districts (MUD's).
- 4.2 Pursuant to Texas Government Code §551.071 (2), consultation with legal counsel regarding the notice of termination from SPCA of Texas received January 14, 2025.
- 4.3 Pursuant to Texas Government Code §551.074 (A) (1), deliberation of the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee, specifically for discussion on hiring of the County Engineer.

## **ADJOURNMENT OF EXECUTIVE SESSION**

**ADJOURNMENT OF REGULAR MEETING**

Signed the 31<sup>st</sup> of January, 2025 –

  
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Todd Little, Ellis County Judge

I, the undersigned, County Clerk Ellis County, do hereby certify that the above Notice of Meeting of the Ellis County Commissioners' Court is a true and correct copy of said Notice, that I received said Notice, and it was posted at the doors of the Ellis County Courthouse, a place readily accessible to the general public at all times on the 31<sup>st</sup> of January, 2025 at 2:41 p.m.

  
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Krystal Valdez, County Clerk *Deputy*

