

ELLIS COUNTY COMMISSIONERS COURT
OFFICIAL MINUTES – JUNE 28, 2022

THE ELLIS COUNTY COMMISSIONERS COURT MET ON TUESDAY, JUNE 28, 2022, AT 2:00 P.M., IN THE HISTORIC ELLIS COUNTY COURTHOUSE, COMMISSIONERS COURTROOM (2ND FLOOR) 101 W. MAIN STREET, WAXAHACHIE, TEXAS AT WHICH TIME THE FOLLOWING WAS DISCUSSED AND CONSIDERED, TO-WIT:

MEMBERS PRESENT:

COUNTY JUDGE: TODD LITTLE

COUNTY CLERK: KRISTAL VALDEZ

COMMISSIONERS:

RANDY STINSON, COMMISSIONER, PCT. 1
LANE GRAYSON, COMMISSIONER, PCT. 2
KYLE BUTLER, COMMISSIONER, PCT. 4

OPENING COURT:

COUNTY JUDGE CALLS MEETING TO ORDER, DECLARES QUORUM AND DECLARES NOTICES LEGALLY POSTED PURSUANT TO OPEN MEETINGS ACT.

MOTION TO OPEN COURT BY COMMISSIONER GRAYSON, SECOND BY COMMISSIONER BUTLER, MOTION CARRIED
INVOCATION AND PLEDGE OF ALLEGIANCE. – *KYLE BUTLER, COMMISSIONER, PCT. 4*

PROCLAMATIONS:

POSTPONED: PRESENTATION OF CERTIFICATES OF RECOGNITION FOR THREE (3) SHERIFF'S OFFICE EMPLOYEES WHO WERE RECOGNIZED BY THE NCT911 DISTRICT FOR THEIR OUTSTANDING PERFORMANCE. – *RANDY STINSON, COMMISSIONER PCT. 1*

PRESENTATION OF A CERTIFICATE OF RECOGNITION FROM THE CITY OF MIDLOTHIAN TO THE ELLIS COUNTY EMERGENCY MANAGEMENT TEAM FOR CRITICAL AID DURING A TORNADO INCIDENT IN APRIL. – *TODD LITTLE, COUNTY JUDGE*

PRESENTATION AND SIGNING OF A JULY 4TH INDEPENDENCE DAY PROCLAMATION FOR ELLIS COUNTY. – *TODD LITTLE, COUNTY JUDGE*

CONSENT AGENDA: MINUTE ORDER 315.22

ADMINISTRATIVE:

A1 APPROVING REGULAR BILLS, PAYROLL AND OFFICER'S REPORTS. – *CHERYL CHAMBERS, TREASURER*

- A2 APPROVING COMMISSIONERS COURT REGULAR MEETING MINUTES FROM JUNE 14, 2022. – *KRYSTAL VALDEZ, COUNTY CLERK*
- A3 APPROVING THE MONTHLY TREASURER REPORT FOR JANUARY – MAY 2022. – *CHERYL CHAMBERS, COUNTY TREASURER*
- A4 ACCEPTING THE TABULATED REPORT OF THE COUNTY’S RECEIPTS AND DISBURSEMENTS OF FUNDS FROM JUNE 3, 2022 THROUGH JUNE 20, 2022, PURSUANT TO TEXAS LOCAL GOVERNMENT CODE §114.024. – *JANET MARTIN, COUNTY AUDITOR*
- A5 ACCEPTING THE COUNTY AUDITOR’S MONTHLY REPORT FOR MAY 2022, PURSUANT TO LOCAL GOVERNMENT CODE §114.025. – *JANET MARTIN, COUNTY AUDITOR*

FINANCIAL:

- F1 **FY2022 LINE ITEM TRANSFER – *LANE GRAYSON, COMMISSIONER, PCT. 2***
DECREASE 010-0653-508070 FM2 OPERATING EXPENDITURES BY \$2,000.00;
INCREASE 010-0653-509180 HARDWARE/TOOLS BY \$2,000.00.
- F2 APPROVING TO PAY O’REILLY’S INVOICE #065-218137 FROM FY2021 IN THE AMOUNT OF \$15.92 WITH FY2022 BUDGET FUNDS. – *JANET MARTIN, COUNTY AUDITOR*
- F3 **FY2022 LINE ITEM TRANSFER – *KRYSTAL VALDEZ, COUNTY CLERK***
DECREASE 001-0320-508060 OFFICIAL BONDS/DUES BY \$2,600.00;
INCREASE 001-0320-508680 CONTRACT SERVICES BY \$2,600.00.
- F4 APPROVING THE COUNTY TAX ASSESSOR COLLECTOR TO DISBURSE PROPERTY TAX REFUNDS IN THE AMOUNT OF \$13,933.16. - *RICHARD ROZIER, COUNTY TAX ASSESSOR COLLECTOR*
- F5 APPROVING TO PAY XEROX INVOICE FROM FY2020 AND FY2021 IN THE AMOUNT OF \$1,989.14 FROM FY2022 BUDGET. – *JANET MARTIN, COUNTY AUDITOR*
- F6 **FY2022 LINE ITEM TRANSFER – *MARK ARNOLD, TEXAS A&M AGRILIFE EXTENSION SERVICE AGENT***
DECREASE 001-0050-508020 EQUIPMENT BY \$100.00;
INCREASE 001-0050-508190 COMPUTER EQUIPMENT BY \$100.00.
- F7 **FY2022 RECEIPT OF UNANTICIPATED REVENUE – *KYLE BUTLER, COMMISSIONER PCT. 4***
ACCEPTING PAYMENT FROM CITY OF MIDLOTHIAN IN THE AMOUNT OF \$18,479.00
ACCEPTING PAYMENT FROM CITY OF OAK LEAF IN THE AMOUNT OF \$47,398.00
ACCEPTING PAYMENT FROM CITY OF GLENN HEIGHTS IN THE AMOUNT OF \$36,388.00
ACCEPTING PAYMENT FROM CITY OF OVILLA IN THE AMOUNT OF \$10,049.00

REQUEST FOR SPECIAL BUDGET OF UNANTICIPATED REVENUE:
INCREASE 012-0755-508020 PURCHASE OF EQUIPMENT BY \$67,000.00
INCREASE 012-0755-508070 OPERATING EXPENDITURES BY \$45,314.00

PURSUANT TO LOCAL GOVERNMENT CODE §111.0108, UNANTICIPATED REVENUE CERTIFIED BY COUNTY AUDITOR.
- F8 **FY2022 LINE ITEM TRANSFER – *PAUL PERRY, COMMISSIONER, PCT. 3***
DECREASE 005-0703-570000 RB3 CONTINGENCY BY \$25,000.00;
INCREASE 005-0703-509100 RB3 AUTO GAS BY \$25,000.00.

- F9 **FY2022 LINE ITEM TRANSFER – SAFAA CLOUD, LAW LIBRARY DIRECTOR**
DECREASE 019-0919-507990 COPIER MAINT./SUPPLIES BY \$2,400.00;
DECREASE 019-0919-508020 EQUIPMENT BY \$2,500.00;
INCREASE 019-0919-508680 CONTRACT LABOR BY \$2,400.00;
INCREASE 019-0919-508820 BOOKS BY \$2,500.00.
- F10 **FY2022 LINE ITEM TRANSFER – RANDY STINSON, COMMISSIONER, PCT. 1**
DECREASE 003-0601-570000 CONTINGENCY SURPLUS BY \$4,000.00;
INCREASE 003-0601-509160 AUTO/EQUIPMENT/BLDG. INS. BY \$4,000.00.
- F11 **FY2022 LINE ITEM TRANSFER – RANDY STINSON, COMMISSIONER, PCT. 1**
DECREASE 009-0602-570000 CONTINGENCY SURPLUS BY \$30,990.00;
INCREASE 009-0602-509140 FM1 – SIGNS BY \$30,990.00.
- F12 **FY2022 LINE ITEM TRANSFER – SAMANTHA PICKETT, EMERGENCY MANAGEMENT COORDINATOR**
DECREASE 001-0430-509770 PREPAREDNESS TRAINING BY \$18.92;
INCREASE 010-0653-508070 PRECINCT 2 – FM2 GENERAL EXPENSE BY \$18.92.
- F13 **FY2022 LINE ITEM TRANSFER – ANN MONTGOMERY, COUNTY/DISTRICT ATTORNEY**
DECREASE 001-0360-506010 MILEAGE BY \$1,000.00;
DECREASE 001-0360-507030 TELEPHONE BY \$1,000.00;
DECREASE 001-0360-508460 WITNESS FEE BY \$10,000.00;
DECREASE 001-0360-508350 TRAINING BY \$5,000.00;
INCREASE 001-0360-508010 SUPPLIES BY \$5,817.56;
INCREASE 001-0360-508070 OPERATING EXPENDITURES BY \$6,182.44;
INCREASE 001-0360-508330 COURT REPORTING BY \$5,000.00.
- F14 **FY2022 LINE ITEM TRANSFER – SAMANTHA PICKETT, EMERGENCY MANAGEMENT COORDINATOR**
DECREASE 001-0430-509780 MASS NOTIFICATION SYSTEM (EVERBRIDGE) BY \$645.02;
INCREASE 001-0430-508080 FUEL BY \$645.02.
- F15 **FY2022 LINE ITEM TRANSFER – TODD LITTLE, COUNTY JUDGE**
DECREASE 001-0140-505580 CONTINGENCY RESERVE BY \$22,500.00;
INCREASE 001-0140-508250 ANNUAL AUDIT/CPA CONSULTANT BY \$22,500.00.
- F16 **FY2022 LINE ITEM TRANSFER – TODD LITTLE, COUNTY JUDGE**
DECREASE 001-0140-505580 CONTINGENCY RESERVE BY \$154,024.53;
INCREASE 001-0035-508020 EQUIPMENT BY \$115,954.53;
INCREASE 001-0035-508680 CONTRACT SERVICES BY \$38,070.00.
- MINUTE ORDER 275.22 (CISCO PHONES – HARDWARE ONLY) APPROVED MAY 31, 2022;
 FLAIR DATA FLEX PLAN (CLOUD SERVICES) APPROVED JUNE 14, 2022.

MOTION TO APPROVE BY COMMISSIONER GRAYSON, SECOND BY COMMISSIONER STINSON, MOTION CARRIED

DEPARTMENT OF DEVELOPMENT

MINUTE ORDER 316.22 (1.1) APPROVING WITH CONDITIONS, A PLAT OF 5F SUBDIVISION PHASE 2. THE PROPERTY CONTAINS ± 6.056 ACRES IN THE W. HERRON SURVEY, ABSTRACT NO. 445, LOCATED NEAR THE INTERSECTION OF BENTLEY CREEK COURT AND BOZ ROAD, WAXAHACHIE, ROAD & BRIDGE PCT. 3.

MOTION TO APPROVE BY COMMISSIONER BUTLER, SECOND BY COMMISSIONER GRAYSON, MOTION CARRIED

MINUTE ORDER 317.22 (1.2) APPROVING A PLAT OF OAK CREEK RANCH. THE PROPERTY CONTAINS ± 129.014 ACRES IN THE J. BARKER SURVEY, ABSTRACT NO. 40, LOCATED NEAR THE INTERSECTION OF FM 875 AND SKINNER ROAD IN THE EXTRATERRITORIAL JURISDICTION (ETJ) OF THE CITY OF MIDLOTHIAN, ROAD & BRIDGE PRECINCT NO. 4.

MOTION TO APPROVE BY COMMISSIONER BUTLER, SECOND BY COMMISSIONER GRAYSON, MOTION CARRIED

MINUTE ORDER 318.22 (1.3) APPROVING A PLAT OF WINDING CREEK ESTATES. THE PROPERTY CONTAINS ± 60.952 ACRES IN THE J. BERRY SURVEY, ABSTRACT NO. 86, LOCATED ON THE WEST SIDE OF FM 664 OVILLA ROAD, ± 30 FEET SOUTH OF SLIPPERY CREEK COURT IN THE EXTRATERRITORIAL JURISDICTION (ETJ) OF THE CITY OF OVILLA, ROAD & BRIDGE PRECINCT NO. 4.

MOTION TO APPROVE BY COMMISSIONER BUTLER, SECOND BY COMMISSIONER STINSON, MOTION CARRIED

PURCHASING

MINUTE ORDER 319.22 (2.1) AUTHORIZING TO ADVERTISE AND SOLICIT BIDS FOR ASPHALTIC SURFACE PRESERVATION TREATMENT FOR ALL ROAD AND BRIDGE PRECINCTS.

MOTION TO APPROVE BY COMMISSIONER BUTLER, SECOND BY COMMISSIONER GRAYSON, MOTION CARRIED

MINUTE ORDER 320.22 (2.2) APPROVING CHANGE REQUEST NO. 1 FOR ONGOING INSTALLATION SERVICES OF OFFICE 365 SOFTWARE SEATS FOR COUNTY OFFICE STAFF AND SHERIFF'S OFFICE STAFF USING THE BUYBOARD COOPERATIVE CONTRACT #661-22 WITH SHI GOVERNMENT SOLUTIONS, LLC IN THE AMOUNT OF \$15,384.00.

MOTION TO APPROVE BY COMMISSIONER GRAYSON, SECOND BY COMMISSIONER BUTLER, MOTION CARRIED

MINUTE ORDER 321.22 (2.3) APPROVING AN INTERLOCAL AGREEMENT BETWEEN BELL COUNTY AND ELLIS COUNTY IN ACCORDANCE WITH THE INTERLOCAL COOPERATION ACT, CHAPTER 791 OF THE TEXAS GOVERNMENT CODE.

MOTION TO APPROVE BY COMMISSIONER GRAYSON, SECOND BY COMMISSIONER BUTLER, MOTION CARRIED

ADMINISTRATIVE

MINUTE ORDER 322.22 (3.1) APPROVING TO RENEW OR MODIFY THE CURRENT COUNTY & RETIREE HEALTH INSURANCE COVERAGE AND PREMIUMS THROUGH THE TEXAS ASSOCIATION OF COUNTIES AND EMPLOYEE BENEFITS POOL FOR FISCAL YEAR 2022, INCLUDING APPROVAL FOR THE COUNTY JUDGE TO SIGN THE RENEWAL (OPTION 1). – *THERESA TAYLOR, HUMAN RESOURCES DIRECTOR*

MOTION TO ACCEPT BY COMMISSIONER GRAYSON, SECOND BY COMMISSIONER STINSON, MOTION CARRIED

MINUTE ORDER 323.22 (3.2) APPROVING THE ELLIS COUNTY OFFICE OF EMERGENCY MANAGEMENT APPLYING FOR A GRANT WITH THE HAZARD MITIGATION GRANT PROGRAM (HMGP) DR-4485 COVID-19, CLOSING ON JUNE 30TH, 2022, FOR GENERATOR BACKUP OF THE NEW ADMINISTRATION BUILDING. – *SAMANTHA PICKETT, EMERGENCY MANAGEMENT COORDINATOR*

MOTION TO APPROVE BY COMMISSIONER GRAYSON, SECOND BY COMMISSIONER BUTLER, MOTION CARRIED

MINUTE ORDER 324.22 (3.3) APPROVING OF INTERLOCAL WORK BETWEEN THE COUNTY OF ELLIS AND THE CITY OF PECAN HILL. WORK INCLUDES BLADING ROAD SHOULDERS, CLEANING DITCHES, OPENING BLOCKED CULVERTS, PATCHING POTHOLES, AND PROVIDING A 2-COURSE CHIP SEAL OVER AN EXISTING ROAD SURFACE 0.627 MILES LONG ON CAROL LANE. IN ADDITION, CULVERT REPLACEMENTS WILL BE QUOTED ON AN AS-NEEDED BASIS FOR THE CITY OF PECAN HILL TO APPROVE IF REPLACEMENT IS NECESSARY DUE TO FAILURE. – *RANDY STINSON, COMMISSIONER, PCT. 1*

MOTION TO APPROVE BY COMMISSIONER STINSON, SECOND BY COMMISSIONER GRAYSON, MOTION CARRIED

MINUTE ORDER 325.22 (3.4) APPROVING THE COUNTY JUDGE TO SIGN AN AGREEMENT WITH AMERICAN FIDELITY FOR ANCILLARY INSURANCE COVERAGES, PENDING LEGAL REVIEW. – *THERESA TAYLOR, HUMAN RESOURCES DIRECTOR*

MOTION TO APPROVE BY COMMISSIONER GRAYSON, SECOND BY COMMISSIONER BUTLER, MOTION CARRIED

MINUTE ORDER 326.22 (3.5) APPROVING THE FOLLOWING PROPOSED SUPERVISORS FOR THE ELLIS COUNTY FRESH WATER SUPPLY DISTRICT NO. 3:

- RON BROWN
- DANE BROCK
- JILL SULAK
- MATTHEW CADE HANCOCK
- MICHELLE GROSS.

MOTION TO APPROVE BY COMMISSIONER GRAYSON, SECOND BY COMMISSIONER BUTLER, MOTION CARRIED

MINUTE ORDER 327.22 (3.6) APPROVING THE NECESSARY NEW APPLICANTS FOR THE FOLLOWING ESD BOARD OF DIRECTORS. – *TIM BIRDWELL, FIRE MARSHAL*

- ESD #3 (ITALY): ACCEPTING THE APPLICATION OF JOSEPH BARRETT TO REPLACE MURRIE WAINSCOTT FOR A TWO-YEAR TERM WHICH BEGAN JANUARY 2021 – DECEMBER 2022.
- ESD #4 (RED OAK): ACCEPTING THE APPLICATION OF ALAN HANES TO REPLACE ANTHONY MODESTO, JR. FOR A TWO-YEAR TERM WHICH BEGAN IN JANUARY 2022-DECEMBER 2023.

MOTION TO APPROVE BY COMMISSIONER BUTLER, SECOND BY COMMISSIONER GRAYSON, MOTION CARRIED

MINUTE ORDER 328.22 (3.7) APPROVING OF A RENEWED 90-DAY BURN BAN. – *TIM BIRDWELL, FIRE MARSHAL*

MOTION TO APPROVE BY COMMISSIONER GRAYSON, SECOND BY COMMISSIONER BUTLER, MOTION CARRIED

MINUTE ORDER 329.22 (3.8) APPROVING OF AN ORDER TO DESIGNATE THE WAXAHACHIE CIVIC CENTER AS A TEMPORARY AUXILIARY COURTHOUSE PURSUANT TO TEXAS LOCAL GOVERNMENT CODE §292.001; AUXILIARY COURTHOUSE WILL FACILITATE A SAFER, SOCIALLY-DISTANCED ENVIRONMENT FOR JURY TRIAL PROCEEDINGS. – *JUDGE JIM CHAPMAN, COUNTY COURT AT LAW*

MOTION TO APPROVE BY COMMISSIONER GRAYSON, SECOND BY COMMISSIONER STINSON, MOTION CARRIED

MINUTE ORDER 330.22 (3.9) APPROVING TO ENTER INTO A NEW LEASE AGREEMENT BETWEEN THE CITY OF WAXAHACHIE, TEXAS (“CIVIC CENTER”) AND ELLIS COUNTY, TEXAS, FOR THE PURPOSE OF CONTINUING TO USE THE CIVIC CENTER AS AN AUXILIARY COURTHOUSE, FOR A PERIOD COMMENCING ON JANUARY 17, 2023, AND TERMINATING ON DECEMBER 7, 2023, FOR THREE (3) DAYS PER MONTH AT A COST OF \$1,352.00 DAY, ALL INCLUSIVE. – *JUDGE JIM CHAPMAN, COUNTY COURT AT LAW*

MOTION TO APPROVE BY COMMISSIONER GRAYSON, SECOND BY COMMISSIONER STINSON, MOTION CARRIED

MINUTE ORDER 331.22 (3.10) APPROVING THE FIRST AMENDMENT TO SERVICE CONTRACT WITH AMR FOR AMBULANCE SERVICES INCLUDING EXERCISING THE RENEWAL OPTION CONTAINED IN THE SERVICE CONTRACT WITH AMR FOR AMBULANCE SERVICES, ORIGINALLY EXECUTED ON MAY 19, 2020. – *TIM BIRDWELL, FIRE MARSHAL*

MOTION TO APPROVE BY COMMISSIONER GRAYSON, SECOND BY COMMISSIONER STINSON, MOTION CARRIED

ADJOURNMENT **2:55 P.M.**

MOTION TO ADJOURN BY COMMISSIONER GRAYSON, SECOND BY COMMISSIONER STINSON, MOTION CARRIED

THE OFFICIAL MINUTES OF THE ELLIS COUNTY COMMISSIONERS' COURT ON JUNE 28, 2022, ARE HEREBY APPROVED.

PRESIDING OFFICER:



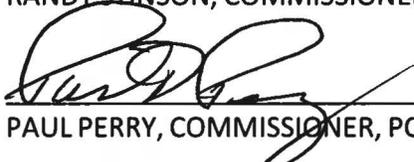
TODD LITTLE, COUNTY JUDGE

absent

RANDY STINSON, COMMISSIONER, PCT 1



LANE GRAYSON, COMMISSIONER, PCT 2



PAUL PERRY, COMMISSIONER, PCT 3

absent

KYLE BUTLER, COMMISSIONER, PCT 4

WITNESS MY HAND AND OFFICIAL SEAL OF OFFICE THIS 12TH DAY OF JULY 2022.



KRYSTAL VALDEZ, COUNTY CLERK *Deputy*

