

COMMISSIONERS COURT AGENDA REQUEST

The Commissioners Court convenes in regular session at **2:00 p.m. every other Tuesday** (for full list of dates, please visit <http://co.ellis.tx.us/DocumentCenter/View/7543/FY-2018-2019-Amended-Commissioners-Court-Schedule>). The Commissioners Court is located at 101 West Main St., Waxahachie, Texas, on the 2nd floor of the Historic Courthouse. Special sessions may convene as deemed necessary to conduct the business of the County.

PLEASE INCLUDE AN EXTRA ORIGINAL FOR CONTRACTS AND AGREEMENTS IF YOU REQUIRE AN ORIGINAL COPY RETURNED FOR YOUR FILES.

The **deadline** for submitting an agenda request with the supporting information is **12:00 noon on the Wednesday immediately preceding Commissioners Court.** This will give ample time for preparation of the agenda.

If you are not representing an organization, board, elected or appointed official, your agenda request must be filed through your respective Commissioner.

***All agreements, contracts and instruments, that otherwise bind the County, must first be approved in form and content by the County Attorney before submitting to the County Judge for the Commissioners Court Agenda.**

Please fill out this form completely:

DATE: 8/23/2022 SUPPORTING DOCUMENT(S) ATTACHED? (Y / N)

NAME: Cheryl Chambers

PHONE: 972-825-5127 FAX: 972-825-5129

DEPARTMENT OR ASSOCIATION: Treasurer

ADDRESS: _____

PREFERRED DATE TO BE PLACED ON: SEPTEMBER 6, 2022 **CONSENT AGENDA**

1. Approve the Monthly Treasurers Report for June 2022
2. Approve the Monthly Treasurers Report for July 2022

* _____
County Attorney Approval

TREASURER'S REPORT ON THE ELLIS COUNTY FINANCES

IN THE MATTER OF COUNTY FINANCES
IN THE HANDS OF CHERYL CHAMBERS
TREASURER OF ELLIS COUNTY

COMMISSIONER'S COURT
ELLIS COUNTY, TEXAS

IN ACCORDANCE with Section 114.026, Local Government Code, we the undersigned, constituting the entire Commissioners Court of Ellis County, certify that on September 6, 2022, we compared and examined the monthly report of CHERYL CHAMBERS, Treasurer of Ellis County, Texas, for June 2022, and finding the same correct, entered an order in the Minutes approving said Report, which states total cash and other assets on hand as \$127,286,685.78.

Todd Little, County Judge

Randy Stinson, Commissioner Pct. 1

Lane Grayson, Commissioner Pct. 2

Paul Perry, Commissioner Pct. 3

Kyle Butler, Commissioner Pct. 4

SWORN TO AND SUBSCRIBED BEFORE ME, by Todd Little, County Judge and County Commissioners of said Ellis County, each respectively, on this the 6th day of September, 2022.

Attest: Krystal Valdez, County Clerk,
Clerk of the Commissioners Court in
and for Ellis County, Texas

MONTHLY TREASURER REPORT

June 2022

FUND	FUND NAME	BEGINNING CASH BANK BALANCE	RECEIPTS	DISBURSEMENTS	Prior Period Journal Entries	MATURE/ (INVEST) INVESTMENTS	ENDING CASH BANK BALANCE	INVESTMENTS BALANCE	TOTAL BALANCE
1	General	(2,239,137.00)	1,588,426.06	6,300,307.43		6,759,000.00	(192,018.37)	\$ 54,695,193.92	54,503,175.55
2	Road Improvement	65,052.51	1,499.39	0.00			66,551.90	\$ 1,634,416.19	1,700,968.09
3	Road & Bridge 1	209,868.40	59,262.39	84,238.61			184,892.18	\$ 1,795,705.23	1,980,657.41
4	Road & Bridge 2	164,582.36	81,071.61	85,670.17			159,983.80	\$ 1,642,240.91	1,802,224.71
5	Road & Bridge 3	41,786.36	59,195.34	223,816.65		250,000.00	127,165.05	\$ 1,127,128.09	1,254,291.14
6	Road & Bridge 4	61,470.31	100,497.71	95,298.11			66,669.91	\$ 2,070,719.40	2,137,389.31
7	Adult Probation	237,179.12	226,353.36	157,489.54			306,042.94	\$ 1,284,620.21	1,590,663.15
8	Juvenile Probation	147,518.53	28,939.52	276,852.76		150,000.00	49,605.29	\$ 220,670.20	270,275.49
9	FM #1	188,390.89	10,162.20	252,087.01		160,000.00	106,466.08	\$ 2,673,102.25	2,779,568.33
10	FM #2	(41,732.21)	6,333.69	254,954.53		300,000.00	9,646.95	\$ 575,650.34	585,297.29
11	FM #3	77,896.03	6,300.69	231,527.31		200,000.00	52,669.41	\$ 1,592,434.14	1,645,103.55
12	FM #4	(42,155.97)	13,770.70	348,752.41		350,000.00	(27,137.68)	\$ 1,558,520.74	1,531,383.06
13	Lateral Road	148.87	0.00	0.00			148.87	\$ 312,970.16	313,119.03
14	County & District Court Tech	41,494.51	248.00	0.00			41,742.51	\$ -	41,742.51
15	Justice Court Tech	8,590.58	1,088.15	0.00			9,678.73	\$ 183,482.27	193,161.00
16	DC Archives Records Mgmt	2,985.92	70.00	0.00			3,055.92	\$ 167,118.04	170,173.96
17	Jury	72,744.85	2,710.27	17,964.90			57,490.22	\$ 34,322.42	91,812.64
18	Permanent Improvements	864,017.84	11,359.03	51,293.48			824,083.39	\$ 1,652,026.28	2,476,109.67
19	Law Library	6,305.62	9,926.74	18,926.49			(2,694.13)	\$ -	(2,694.13)
20	Trust & Agency	1,177,455.46	0.00	0.00			1,177,455.46	\$ -	1,177,455.46
21	Records Management	74,908.90	43,970.00	35,266.50			83,612.40	\$ 1,905,322.52	1,988,934.92
22	CC Archives Records Mgmt	126,052.30	43,700.00	158,886.10			10,866.20	\$ 2,413,383.49	2,424,249.69
23	ROW Available	943.84	0.00	0.00			943.84	\$ 460,395.82	461,339.66
24	Fire Marshall Special Fund	197,571.01	6,300.00	2,359.45			201,511.56	\$ -	201,511.56
25	Right of Way 2008	(0.00)	0.00	0.00			(0.00)	\$ -	(0.00)
26	District Court Records Tech	5,910.00	120.00	0.00			6,030.00	\$ 221,578.45	227,608.45
27	Road District #1	0.00	0.00	0.00			0.00	\$ 959,168.83	959,168.83
28	Road District #5	0.00	0.00	0.00			0.00	\$ 71,990.55	71,990.55
29	Road District #16	0.00	0.00	0.00			0.00	\$ 198,249.44	198,249.44
30	DA Check Processing	(2,105.70)	0.00	0.00		3,000.00	894.30	\$ 131,625.81	132,520.11
31	DA Drug Forfeiture	24,012.56	0.00	0.00			24,012.56	\$ 200,973.48	224,986.04
32	General Records Mgmt/Pres	31,789.24	6,421.00	0.00			38,210.24	\$ 809,158.53	847,368.77
33	Courthouse Security	73,836.80	11,170.41	0.00			85,007.21	\$ 252,871.56	337,878.77
34	Court Rec. Preservation 51.7	133,306.50	2,805.00	0.00			136,111.50	\$ -	136,111.50
35	DWI Blood Draw Fund	0.00	0.00	0.00			0.00	\$ -	0.00
36	Election Admin. Fees	7,286.23	907.00	19,290.44		12,000.00	902.79	\$ 28,790.46	29,693.25
37	Series 1993 Interest & Sinkir	(0.00)	0.00	0.00			(0.00)	\$ -	(0.00)
38	Series 2007 Interest & Sinkir	23,076.01	16,506.19	0.00		(21,720.00)	17,862.20	\$ 1,091,369.41	1,109,231.61
39	Grant Pass Through	0.00	0.00	0.00			0.00	\$ -	0.00
40	Series 07 Bond Project	420,554.85	9.86	424,532.04		4,000.00	32.67	\$ 3,128,612.87	3,128,645.54
41	HIDTA	0.00	0.00	0.00			0.00	\$ -	0.00
42	Sheriff Federal Drug Forfeitu.	95,732.07	1,830.48	5,503.00		(90,225.00)	1,834.55	\$ 466,764.00	468,598.55
43	County Clerk Vitals Pres	41,101.58	838.00	0.00			41,939.58	\$ -	41,939.58
44	Hazard Mitigation Grant	0.00	0.00	0.00			0.00	\$ -	0.00
45	Community Corrections	28,728.68	67,080.00	18,650.27			77,158.41	\$ -	77,158.41
46	Sheriff Seizure	20.69	3.08	0.00	(132,267.66)	132,268.00	24.11	\$ 168,636.46	166,660.57
47	Sheriff Drug Forfeiture	2,553.39	22.72	0.00	132,267.66	(134,820.00)	23.77	\$ 410,033.35	410,057.12
48	District Attorney Seizure	7.79	6,749.36	0.00		(5,645.00)	1,112.15	\$ 399,760.24	400,872.39
49	JCC	0.00	0.00	0.00			0.00	\$ -	0.00
50	Civil Supervision	149,524.16	4,245.61	1,691.60			152,078.17	\$ -	152,078.17
53	Court Facility Fee	4,220.00	1,140.00	0.00			5,360.00	\$ -	5,360.00
54	Emissions Enforcements	0.00	0.00	0.00			0.00	\$ -	0.00
55	Constable #4 Seizure	0.00	0.00	0.00			0.00	\$ -	0.00
56	Constable #2 Forfeiture	1,429.70	1.00	0.00			1,430.70	\$ -	1,430.70
57	Constable #1 Forfeiture	181.28	0.00	0.00			181.28	\$ -	181.28
58	Constable #4 Forfeiture	0.00	0.00	0.00			0.00	\$ -	0.00
59	Law Enforcement Block Gra	0.00	0.00	0.00			0.00	\$ -	0.00
61	Truancy & Prevention	42,550.79	1,101.31	0.00			43,652.10	\$ 35,337,321.09	35,380,973.19
63	American Rescue Plan	176.52	17,952,016.17	0.00		(17,950,000.00)	2,192.69	\$ -	2,192.69
65	Diversion Program	(9,099.78)	0.00	0.00			(9,099.78)	\$ -	(9,099.78)
66	JIAEP	131,658.95	34,209.23	17,096.27			148,771.91	\$ 406,135.92	554,907.83
68	Vehicle Fund	(19,411.69)	0.00	0.00			(19,411.69)	\$ 300,808.60	290,456.90
71	Treasurer Held Property	1,376.30	0.95	0.00			1,377.25	\$ -	1,377.25
72	Levee #2	9,460.84	6.59	0.00			9,467.43	\$ 405,807.39	415,274.82
73	Levee #3	116.98	0.15	1,500.00		1,500.00	117.13	\$ 311,116.92	311,234.05
74	Levee #4	7,905.71	5.51	0.00			7,911.22	\$ -	7,911.22
75	Juvenile Probation Fees	78,518.71	0.00	0.00			78,518.71	\$ -	78,518.71
125	Constable 1 LEOSE	0.00	0.00	0.00			0.00	\$ -	0.00
126	Constable 2 LEOSE	640.43	0.00	0.00			640.43	\$ -	640.43
127	Constable 3 LEOSE	596.91	0.00	0.00			596.91	\$ -	596.91
128	Constable 4 LEOSE	267.45	0.00	0.00			267.45	\$ -	267.45
129	Sheriff LEOSE	8,127.74	0.00	2,775.00			5,352.74	\$ -	5,352.74
130	DA LEOSE	768.65	0.00	389.96	0.00		378.69	\$ -	378.69
TOTALS		2,738,759.37	20,408,374.47	9,087,120.03	0.00	(9,880,642.00)	4,179,371.81	123,107,313.97	127,286,685.78

COMMISSIONERS COURT AGENDA REQUEST

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***All agreements, contracts and instruments, that otherwise bind the County, must first be approved in form and content by the County Attorney before submitting to the County Judge for the Commissioners Court Agenda.**

Please fill out this form completely:

DATE: 8/23/2022 SUPPORTING DOCUMENT(S) ATTACHED? (Y / N)

NAME: Cheryl Chambers

PHONE: 972-825-5127 FAX: 972-825-5129

DEPARTMENT OR ASSOCIATION: Treasurer

ADDRESS: _____

PREFERRED DATE TO BE PLACED ON: SEPTEMBER 6, 2022 **CONSENT AGENDA**

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2. Approve the Monthly Treasurers Report for July 2022

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County Attorney Approval

TREASURER'S REPORT ON THE ELLIS COUNTY FINANCES

IN THE MATTER OF COUNTY FINANCES
IN THE HANDS OF CHERYL CHAMBERS
TREASURER OF ELLIS COUNTY

COMMISSIONER'S COURT
ELLIS COUNTY, TEXAS

IN ACCORDANCE with Section 114.026, Local Government Code, we the undersigned, constituting the entire Commissioners Court of Ellis County, certify that on September 6, 2022, we compared and examined the monthly report of CHERYL CHAMBERS, Treasurer of Ellis County, Texas, for July 2022, and finding the same correct, entered an order in the Minutes approving said Report, which states total cash and other assets on hand as \$119,740,985.62.

Todd Little, County Judge

Randy Stinson, Commissioner Pct. 1

Lane Grayson, Commissioner Pct. 2

Paul Perry, Commissioner Pct. 3

Kyle Butler, Commissioner Pct. 4

SWORN TO AND SUBSCRIBED BEFORE ME, by Todd Little, County Judge and County Commissioners of said Ellis County, each respectively, on this the 6th day of September, 2022.

Attest: Krystal Valdez, County Clerk,
Clerk of the Commissioners Court in
and for Ellis County, Texas

MONTHLY TREASURER REPORT

July 2022

FUND	FUND NAME	BEGINNING CASH BANK BALANCE	RECEIPTS	DISBURSEMENTS	Prior Period Journal Entries	MATURE/ (INVEST) INVESTMENTS	ENDING CASH BANK BALANCE	INVESTMENTS BALANCE	TOTAL BALANCE
1	General	(192,018.37)	1,587,374.96	5,649,105.79	(635,807.50)	3,030,000.00	(1,859,556.70)	\$ 51,732,341.58	49,872,784.88
2	Road Improvement	66,551.90	1,348.19	92,838.72		30,000.00	5,061.37	\$ 1,606,727.82	1,611,789.19
3	Road & Bridge 1	184,892.18	79,947.24	188,405.28			76,434.14	\$ 1,798,232.39	1,874,666.53
4	Road & Bridge 2	159,983.80	49,845.61	110,423.27			99,406.14	\$ 1,644,463.73	1,743,859.87
5	Road & Bridge 3	127,165.05	49,845.56	262,449.78		100,000.00	14,560.83	\$ 1,028,625.99	1,043,186.82
6	Road & Bridge 4	66,669.91	49,845.55	136,696.88		50,000.00	29,818.58	\$ 2,023,519.41	2,053,337.99
7	Adult Probation	306,042.94	1,297.23	223,795.66			83,544.51	\$ 1,286,471.17	1,370,015.68
8	Juvenile Probation	49,605.29	362.24	255,973.34	504,366.50	128,000.00	426,360.69	\$ 92,945.55	519,306.24
9	FM #1	106,466.08	12,674.96	133,223.81		25,000.00	10,917.23	\$ 2,651,828.91	2,662,746.14
10	FM #2	9,646.95	5,713.47	234,383.97		225,000.00	5,976.45	\$ 351,382.05	357,358.50
11	FM #3	52,669.41	5,713.46	681,893.06		630,000.00	6,489.81	\$ 964,432.40	970,922.21
12	FM #4	(27,137.68)	13,633.47	242,287.56		260,000.00	4,208.23	\$ 1,300,591.01	1,304,799.24
13	Lateral Road	148.87	0.00	0.00			148.87	\$ 313,421.11	313,569.98
14	County & District Court Tech	41,742.51	256.00	0.00			41,998.51	\$ -	41,998.51
15	Justice Court Tech	9,678.73	1,273.23	0.00			10,951.96	\$ 183,713.83	194,665.79
16	DC Archives Records Mgmt	3,055.92	65.00	0.00			3,120.92	\$ 167,328.95	170,449.87
17	Jury	57,490.22	3,027.82	10,377.88			50,140.16	\$ 34,371.88	84,512.04
18	Permanent Improvements	824,083.39	10,213.57	79,917.82			754,379.14	\$ 1,654,406.61	2,408,785.75
19	Law Library	(2,694.13)	11,313.25	23,103.60	23,823.00		9,338.52	\$ -	9,338.52
20	Trust & Agency	1,177,455.46	0.00	0.00			1,177,455.46	\$ -	1,177,455.46
21	Records Management	83,612.40	37,105.00	28,029.10			92,688.30	\$ 1,908,067.82	2,000,756.12
22	CC Archives Records Mgmt	10,866.20	36,730.00	49,162.90		8,950.00	7,383.30	\$ 2,407,302.68	2,414,685.88
23	ROW Available	943.84	0.00	0.00			943.84	\$ 461,013.48	461,957.32
24	Fire Marshall Special Fund	201,511.56	10,000.00	3,049.63			208,461.93	\$ -	208,461.93
25	Right of Way 2008	(0.00)	0.00	0.00			(0.00)	\$ -	(0.00)
26	District Court Records Tech	6,030.00	130.00	0.00			6,160.00	\$ 221,858.09	228,018.09
27	Road District #1	0.00	0.00	0.00			0.00	\$ 960,550.85	960,550.85
28	Road District #5	0.00	0.00	0.00			0.00	\$ 72,094.28	72,094.28
29	Road District #16	0.00	0.00	0.00			0.00	\$ 198,535.09	198,535.09
30	DA Check Processing	894.30	0.00	0.00			894.30	\$ 131,815.46	132,709.76
31	DA Drug Forfeiture	24,012.56	0.00	0.00			24,012.56	\$ 201,263.05	225,275.61
32	General Records Mgmt/Pres	38,210.24	8,057.00	0.00			46,267.24	\$ 610,036.24	656,303.48
33	Courthouse Security	85,007.21	11,372.01	0.00			96,379.22	\$ 253,235.91	349,615.13
34	Court Rec. Preservation 51.7	136,111.50	2,325.00	0.00			138,436.50	\$ -	138,436.50
35	DWI Blood Draw Fund	0.00	0.00	0.00			0.00	\$ -	0.00
36	Election Admin. Fees	902.79	2,492.00	4,125.00		1,875.00	1,144.79	\$ 26,951.32	28,096.11
37	Series 1993 Interest & Sinkir	(0.00)	0.00	0.00			(0.00)	\$ -	(0.00)
38	Series 2007 Interest & Sinkir	17,862.20	14,879.30	548,318.75		520,850.00	5,272.75	\$ 571,918.46	577,191.21
39	Grant Pass Through	0.00	0.00	0.00			0.00	\$ -	0.00
40	Series 07 Bond Project	32.67	0.13	2,749.75		2,720.00	3.05	\$ 3,130,335.63	3,130,338.68
41	HIDTA	0.00	0.00	0.00			0.00	\$ -	0.00
42	Sheriff Federal Drug Forfeitu	1,834.55	1,614.72	1,893.50		60.00	1,615.77	\$ 467,376.51	468,992.28
43	County Clerk Vitals Pres	41,939.58	838.00	325.00			42,452.58	\$ -	42,452.58
44	Hazard Mitigation Grant	0.00	0.00	0.00			0.00	\$ -	0.00
45	Community Corrections	77,158.41	0.00	29,500.40			47,658.01	\$ -	47,658.01
46	Sheriff Seizure	24.11	0.03	0.00			24.14	\$ 166,834.75	166,858.89
47	Sheriff Forfeiture	23.77	0.03	0.00			23.80	\$ 410,624.12	410,647.92
48	District Attorney Seizure	1,112.15	10,708.24	0.00			11,820.39	\$ 400,336.23	412,156.62
49	JCC	0.00	0.00	0.00			0.00	\$ -	0.00
50	Civil Supervision	152,078.17	0.00	4,490.70			147,587.47	\$ -	147,587.47
53	Court Facility Fee	5,360.00	860.00	0.00			6,220.00	\$ -	6,220.00
54	Emissions Enforcements	0.00	0.00	0.00			0.00	\$ -	0.00
55	Constable #4 Seizure	0.00	0.00	0.00			0.00	\$ -	0.00
56	Constable #2 Forfeiture	1,430.70	1.56	0.00			1,432.26	\$ -	1,432.26
57	Constable #1 Forfeiture	181.78	0.00	0.00			181.28	\$ -	181.28
58	Constable #4 Forfeiture	0.00	0.00	0.00			0.00	\$ -	0.00
59	Law Enforcement Block Gra	0.00	0.00	0.00			0.00	\$ -	0.00
61	Truancy & Prevention	43,652.10	1,376.24	0.00			45,028.34	\$ 0.00	45,028.34
63	American Rescue Plan	2,192.69	2.39	0.00			2,195.08	\$ 35,387,816.84	35,390,011.92
65	Diversion Program	(9,099.78)	0.00	0.00			(9,099.78)	\$ -	(9,099.78)
66	JJAEP	148,771.91	1,683.63	16,215.26	107,618.00		241,858.28	\$ -	241,858.28
68	Vehicle Fund	(19,411.69)	0.00	0.00			(19,411.69)	\$ 0.00	(19,411.69)
71	Treasurer Held Property	1,377.25	1.50	0.00			1,378.75	\$ 0.00	1,378.75
72	Levee #2	9,467.43	10.31	0.00			9,477.74	\$ 406,619.18	416,096.92
73	Levee #3	117.13	0.13	0.00			117.26	\$ 310,237.30	310,354.56
74	Levee #4	7,911.22	8.61	0.00			7,919.83	\$ -	7,919.83
75	Juvenile Probation Fees	78,518.71	0.00	0.00			78,518.71	\$ -	78,518.71
125	Constable 1 LEOSE	0.00	0.00	0.00			0.00	\$ -	0.00
126	Constable 2 LEOSE	640.43	0.00	0.00			640.43	\$ -	640.43
127	Constable 3 LEOSE	596.91	0.00	0.00			596.91	\$ -	596.91
128	Constable 4 LEOSE	267.45	0.00	0.00			267.45	\$ -	267.45
129	Sheriff LEOSE	5,352.74	0.00	2,335.00			3,017.74	\$ -	3,017.74
130	DA LEOSE	378.69	0.00	0.00			378.69	\$ -	378.69
131	Language Access Fund	0.00	666.00	0.00			666.00	\$ -	666.00
TOTALS		4,179,371.81	2,024,612.64	9,015,071.41	0.00	5,012,455.00	2,201,368.04	117,539,617.58	119,740,985.62

COMMISSIONERS COURT AGENDA REQUEST

The Commissioners Court convenes in regular session at **2:00 p.m. every other Tuesday** (for full list of dates, please visit <http://co.ellis.tx.us/DocumentCenter/View/7543/FY-2018-2019-Amended-Commissioners-Court-Schedule>). The Commissioner's Court is located at 101 West Main St., Waxahachie, Texas, on the 2nd floor of the Historic Courthouse. Special sessions may convene as deemed necessary to conduct the business of the County.

PLEASE INCLUDE AN EXTRA ORIGINAL FOR CONTRACTS AND AGREEMENTS IF YOU REQUIRE AN ORIGINAL COPY RETURNED FOR YOUR FILES.

The **deadline** for submitting an agenda request with the supporting information is **12:00 noon on the Wednesday immediately preceding Commissioners Court**. This will give ample time for preparation of the agenda.

If you are not representing an organization, board, elected or appointed official, your agenda request must be filed through your respective Commissioner.

***All agreements, contracts and instruments, that otherwise bind the County, must first be approved in form and content by the County Attorney before submitting to the County Judge for the Commissioners Court Agenda.**

Please fill out this form completely:

DATE: August 31, 2022

NAME: Tim Birdwell

PHONE: 972-825-5555 FAX: 972-825-5551

DEPARTMENT OR ASSOCIATION: Ellis County Fire Marshal

ADDRESS: 109 S. Jackson, Suite 265

PREFERRED DATE TO BE PLACE ON AGENDA: September 6, 2022

DESCRIPTION OF AGENDA REQUEST: Consent Agenda Item (as follows)

ESD#4 Red Oak - Texas Health and Safety Code Title 9, Subtitle B, Chapter 775.082 (d), request an extension of 30-days to complete the Audit Report 2022. **ESD#4 Red Oak** – Ask the Court to consider re-appointing President-Robert McMillan and Treasurer-Brian Henson to the board in order ensure a quorum at out next meeting.

*

County Attorney Approval

Ellis County Emergency Services District 4
Application for 30 Day Audit Extension

August 31, 2022

To: Ellis County Commissioners Court

From: Ellis County ESD #4 Commission Board Members:
Steve Wakeland, New Vice-President
Shaun Malone, Training Chair
Alan Hanes, New Secretary

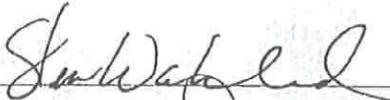
Dear Commissioners Court,

We, the three undersigned Emergency Services District 4 Commissioners, became aware last evening that an audit of ESD #4 finances, due June 1, 2022 and late after September 1, 2022, has not been completed.

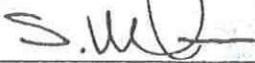
In accordance with Texas Health and Safety Code Title 9, Subtitle B, Chapter 775, Section 775.082 (d.), we humbly request an extension of 30 days to complete the audit.

Signed:

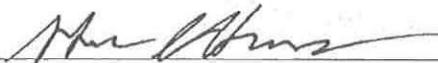
Vice-President Steve Wakeland



Training Chair Shaun Malone



Secretary Alan S Hanes



This, the 31st day of August 2022

Gloria Stroud

From: Alan Hanes <esd4-sec@ecsd4.org>
Sent: Wednesday, August 31, 2022 10:13 AM
To: Gloria Stroud
Subject: ESD4 Audit Extension Request
Attachments: Audit Ext Request 083122 Signed.pdf

CAUTION: This email originated from outside the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Hi Gloria,

Please find attached a request letter to the Ellis County Commissioners Court to extend the ESD4 Audit deadline 30 days.

We understand ESD4 President and Treasurer will be automatically removed from office, according to Chapter 775 of the Texas Health & Safety Code, Tomorrow September 1st.

We would also ask the Commissioner's Court to consider reappointing Robert McMillin and Brian Henson to the board in order to ensure a quorum at our next meeting.

Thank you very much,
Alan Hanes
ESD4 Secretary
(214) 808-3473

COMMISSIONERS COURT AGENDA REQUEST

The Commissioners Court convenes in regular session at **2:00 p.m. every other Tuesday** (for full list of dates, please visit <http://co.ellis.tx.us/DocumentCenter/View/7543/FY-2018-2019-Amended-Commissioners-Court-Schedule>). The Commissioner's Court is located at 101 West Main St., Waxahachie, Texas, on the 2nd floor of the Historic Courthouse. Special sessions may convene as deemed necessary to conduct the business of the County.

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***All agreements, contracts and instruments, that otherwise bind the County, must first be approved in form and content by the County Attorney before submitting to the County Judge for the Commissioners Court Agenda.**

Please fill out this form completely:

DATE: August 30, 2022

NAME: Tim Birdwell

PHONE: 972-825-5555 FAX: 972-825-5551

DEPARTMENT OR ASSOCIATION: Ellis County Fire Marshal

ADDRESS: 109 S. Jackson, Suite 265

PREFERRED DATE TO BE PLACE ON AGENDA: September 6, 2022

DESCRIPTION OF AGENDA REQUEST: Consent Agenda Item (as follows)

Approval of Compilation for the following ESD Board of Directors: Pursuant to 775.082, Texas Health and Safety Code, acceptance of the annual Audit Report of the fiscal accounts and records of the following Emergency Services District in Ellis County. **For ESD#2 Midlothian and ESD#9 Palmer**

*

County Attorney Approval

ELLIS COUNTY EMERGENCY SERVICES DISTRICT #2

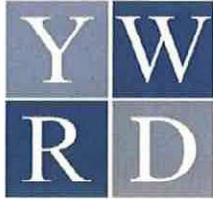
ANNUAL FINANCIAL REPORT

For the Fiscal Year Ended September 30, 2021

ELLIS COUNTY EMERGENCY SERVICES DISTRICT #2
ANNUAL FINANCIAL REPORT
For the Fiscal Year Ended September 30, 2021

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YWRD, P.C.

CERTIFIED PUBLIC ACCOUNTANTS

Greer Yeldell, CPA | Glen Wilson, CPA | Tracie Wood, CPA
Joyce Reeve, CPA | Brandon Diviney, CPA | Bryan Thomas, CPA

INDEPENDENT AUDITOR'S REPORT

To the Board of Directors
Ellis County Emergency Services District #2

We have audited the accompanying financial statements of the governmental activities and general fund of Ellis County Emergency Services District #2 as of and for the year ended September 30, 2021, and the related notes to the financial statements, which collectively comprise the District's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

To the Board of Directors
Ellis County Emergency Services District #2
Page Two

Opinions

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities and general fund of the Ellis County Emergency Services District #2 as of September 30, 2021, and the respective changes in financial position for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Other Matters

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis and budgetary comparison information on pages 3 through 7 and 21 be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

YWRD, P.C.

YWRD, P.C.
Certified Public Accountants

Waxahachie, Texas
August 26, 2022

ELLIS COUNTY EMERGENCY SERVICES DISTRICT #2

MANAGEMENT'S DISCUSSION AND ANALYSIS

As management of the Ellis County Emergency Services District #2, we offer readers of the District's financial statements this narrative overview and analysis of the financial activities of the District for the fiscal year ended September 30, 2021.

FINANCIAL HIGHLIGHTS

- The assets of the District exceeded its liabilities and deferred inflows of resources at the close of the most recent fiscal year by \$794,017 (net position), of which \$331,708 is unrestricted and available for use within the District's policies.
- The District's total net position increased by \$161,241.
- At the end of the current fiscal year, unassigned fund balance deficit for the general fund was \$252,552.

OVERVIEW OF THE FINANCIAL STATEMENTS

This discussion and analysis is intended to serve as an introduction to the District's basic financial statements. The District's basic financial statements are comprised of three components: 1) government-wide financial statements, 2) fund financial statements and 3) notes to the financial statements. The government-wide and fund financial statements have been combined using a columnar format that reconciles individual line items of fund financial data to government-wide data in a separate column on the face of the financial statements rather than at the bottom of the statements or in an accompanying schedule.

Government-wide Financial Statements. The government-wide financial statements are designed to provide readers with a broad overview of the District's finances, in a manner similar to a private-sector business.

The Statement of Net Position presents information on all of the District's assets and liabilities with the difference between the two reported as net position. Over time, increases or decreases in net position may serve as a useful indicator of whether the financial position of the District is improving or deteriorating.

The Statement of Activities presents information showing how the District's net position changed during the most recent fiscal year. All changes in net position are reported when the underlying event giving rise to the change occurs, regardless of the timing of related cash flows. Thus, revenues and expenses are reported in this statement for some items that will only result in cash flows in future fiscal periods.

ELLIS COUNTY EMERGENCY SERVICES DISTRICT #2
NOTES TO THE FINANCIAL STATEMENTS
September 30, 2021

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

A. Government-wide and fund financial statements

The government-wide financial statements (i.e., the statement of net position and the statement of activities) report information on all of the activities of the District. Governmental activities, the only type of activities conducted by the District, are supported by property taxes and other various nonexchange transactions.

B. Reporting entity

The Ellis County Emergency Services District #2 (District) is a grassroots government created by voters in an area to fund fire protection, emergency medical services, or both. The accompanying financial statements have been prepared in conformity with accounting principles generally accepted in the United States of America.

The District applies the criteria set forth in GASB Statement No. 61, The Financial Reporting Entity, to determine which governmental organizations should be included in the reporting entity. The inclusion or exclusion of component units is based on the elected official's accountability to their constituents. The financial reporting entity follows the same accountability. In addition, the financial statements of the reporting entity should allow the user to distinguish between the primary government (including its blended component units, which are, in substance, part of the primary government) and discretely presented component units. Criteria for inclusion of an entity into the primary governmental unit (in blended or discrete presentation) includes, but is not limited to, legal standing, fiscal dependency, imposition of will and the primary recipient of services. The District presently has no component units included within its reporting entity.

C. Basis of presentation - government-wide financial statements

While separate government-wide and fund financial statements are presented, they are interrelated. The governmental activities column incorporates data from governmental funds. Separate financial statements are provided for governmental funds. The statement of net position reports all financial and capital resources. The statement of activities demonstrates the degree to which the direct expenses of a given function or segment are offset by program revenues. Direct expenses are those that are clearly identifiable with a specific function or segment.

D. Basis of presentation - fund financial statements

The fund financial statements provide information about the District's funds. The emphasis of fund financial statements is on major governmental funds, each displayed in a separate column. Major individual governmental funds are reported as separate columns in the fund financial statements.

ELLIS COUNTY EMERGENCY SERVICES DISTRICT #2
NOTES TO THE FINANCIAL STATEMENTS
September 30, 2021

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

D. Basis of presentation - fund financial statements (continued)

The District reports the following major governmental fund:

The *general fund* is the District's primary operating fund. It accounts for all financial resources of the general government, except those required to be accounted for in another fund.

E. Assets, liabilities, deferred inflows of resources, and fund balance/net position

1. Cash and cash equivalents

The District's cash and cash equivalents are considered to be cash on hand and demand deposits.

2. Receivables and allowances for doubtful accounts

All property tax receivables are shown net of an allowance for uncollectibles. The property tax receivable allowance is the lesser of 0.2 percent of the tax levy for each fiscal year or the outstanding property taxes for each fiscal year at year end.

The District's property tax is levied each October 1 on the assessed value listed as of the prior January 1 for all real and personal property. Appraised values are established by the Elis Appraisal District as market value and assessed at 100% of appraised value. Property taxes attach an enforceable lien on property as of January 1. The Ellis County Tax Assessor/Collector bills and collects the District's property taxes which are due October 1. Full payment can be made prior to the next January 31 to avoid penalty and interest charges. Over time substantially all property taxes are collected.

3. Prepaid items

Certain payments to vendors reflect costs applicable to future periods and are recorded as prepaid items in both the government-wide and fund financial statements.

4. Capital assets

The District's capital assets, which include a building and machinery and equipment, are reported in the governmental activities columns in the government-wide financial statements. Capital assets are defined by the District as assets with an initial, individual cost of more than \$1,000 and an estimated useful life in excess of one year. Such assets are recorded at historical cost or estimated historical cost if purchased or constructed. Donated capital assets are recorded at acquisition value at the date of donation.

ELLIS COUNTY EMERGENCY SERVICES DISTRICT #2
NOTES TO THE FINANCIAL STATEMENTS
September 30, 2021

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

E. Assets, liabilities, deferred inflows of resources, and fund balance/net position (continued)

The costs of normal maintenance and repairs that do not add to the value of the asset or materially extend asset lives are not capitalized.

Building and machinery and equipment are depreciated using the straight line method over the following estimated useful lives:

<u>Capital asset class</u>	<u>Lives</u>
Building	30
Machinery and equipment	10-20

5. *Deferred Inflows of Resources*

In addition to liabilities, the statement of financial position will sometimes report a separate section for deferred inflows of resources. This separate financial statement element, deferred inflows of resources, represents an acquisition of net position that applies to a future period(s) and so will not be recognized as an inflow of resources (revenue) until that time. The District has only one type of item, which arises only under a modified accrual basis of accounting, that qualifies for reporting in this category. Accordingly, the item, unavailable revenue, is reported only in the governmental funds balance sheet. This amount is deferred and recognized as an inflow of resources in the period that the amount becomes available.

6. *Long-term obligations*

In the government-wide financial statements, long-term debt and other long-term obligations are reported as liabilities in the governmental activities statement of net position. Debt issuance premiums and discounts are deferred and amortized over the life of the debt using the effective interest method. Notes payable are reported net of the applicable debt issuance premium or discount.

In the fund financial statements, governmental fund types recognize debt issuance premiums and discounts, as well as issuance costs, during the current period. The face amount of debt issued is reported as other financing sources. Premiums received on debt issuances are reported as other financing sources while discounts on debt issuances are reported as other financing uses. Issuance costs, whether or not withheld from the actual debt proceeds received, are reported as debt service expenditures

ELLIS COUNTY EMERGENCY SERVICES DISTRICT #2
NOTES TO THE FINANCIAL STATEMENTS
September 30, 2021

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

E. Assets, liabilities, deferred inflows of resources, and fund balance/net position (continued)

7. Net position flow assumption

Net position represent the difference between assets, liabilities and deferred inflows of resources on the government-wide financial statements. Net position is classified in the following categories:

Net investment in capital assets —This amount consists of capital assets net of accumulated depreciation and reduced by outstanding debt that is attributed to the acquisition, construction, or improvement of the assets.

Restricted net position —This amount is restricted by creditors, grantors, contributors, or laws or regulations.

Unrestricted net position —This amount is the net position that does not meet the definition of "net investment in capital assets" of "restricted net position".

Sometimes the District will fund outlays for a particular purpose from both restricted (e.g., restricted bond or grant proceeds) and unrestricted resources. In order to calculate the amounts to report as restricted - net position and unrestricted - net position in the government-wide financial statements, a flow assumption must be made about the order in which the resources are considered to be applied. It is the District's policy to consider restricted - net position to have been depleted before unrestricted - net position is applied.

8. Fund balance flow assumption

The governmental fund financials present fund balance categorized based on the nature and extent of the constraints placed on the specific purposes for which a government's funds may be spent. The following classifications describe the relative strength of the spending constraints:

Nonspendable fund balance —amounts that are not in spendable form (such as prepaid items) or are required to be maintained intact.

Restricted fund balance —amounts constrained to specific purposes by their providers (such as grantors, bondholders, and higher levels of government), through constitutional provisions, or by enabling legislation.

ELLIS COUNTY EMERGENCY SERVICES DISTRICT #2
NOTES TO THE FINANCIAL STATEMENTS
September 30, 2021

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

F. Assets, liabilities, deferred inflows of resources, and fund balance/net position (continued)

Committed fund balance—amounts constrained to specific purposes by the District itself, using its highest level of decision-making authority (i.e., Board of Directors). To be reported as committed, amounts cannot be used for any other purpose unless the District takes the same highest level action to remove or change the constraint.

Assigned fund balance—amounts the District intends to use for a specific purpose. Intent can be expressed by the Board of Directors or by an official or body to which the Board of Directors delegates the authority.

Unassigned fund balance— amounts that represent fund balance that has not been assigned to other funds and that has not been restricted, committed, or assigned to specific purposes within the general fund. Other governmental funds might report a negative balance in this classification, as the result of overspending for specific purposes for which amounts had been restricted, committed, or assigned. Positive balances are reported only in the general fund.

Sometimes the District will fund outlays for a particular purpose from both restricted and unrestricted resources (the total of restricted and unassigned fund balance). In order to calculate the amounts to report as restricted and unassigned fund balance in the governmental fund financials statements, a flow assumption must be made about the order in which the resources are considered to be applied. It is the District's policy to consider restricted fund balance to have been depleted before using any components of unrestricted fund balance. Further, when the components of unrestricted fund balance can be used for the same purpose, restricted fund balance is depleted first, followed by assigned fund balance. Unassigned fund balance is applied last.

NOTE 2 – RECONCILIATION OF GOVERNMENT-WIDE AND FUND FINANCIAL STATEMENTS

The combined statement of net position and the governmental funds balance sheet and the combined statement of activities and governmental funds revenues, expenditures and changes in fund balance include an adjustments column that reconciles the amounts reported in the governmental funds to show how each would change when reported on the accrual basis of accounting.

Amounts reported for governmental activities in the statement of net position are different because capital assets used in governmental activities are not financial resources and therefore are not reported in the governmental funds and because long-term liabilities are not due and payable in the current period and therefore are not reported in the funds. The adjustment to report these amounts include an increase in capital assets of \$1,292,411 and an increase in noncurrent liabilities of \$248,855.

ELLIS COUNTY EMERGENCY SERVICES DISTRICT #2
NOTES TO THE FINANCIAL STATEMENTS
September 30, 2021

NOTE 2 – RECONCILIATION OF GOVERNMENT-WIDE AND FUND FINANCIAL STATEMENTS
(continued)

Governmental funds report capital outlays as expenditures. However, in the government-wide statement of activities and changes in net position, the cost of those assets is allocated over their estimated useful lives as depreciation expense. The adjustment to report these amounts included a decrease in expenditures in the amount of \$458,912.

Depreciation expense on capital assets is reported in the government-wide statement of activities and changes in net position, but they do not require the use of current financial resources. Therefore, depreciation expense is not reported as expenditure in governmental funds. The adjustment to report these amounts included an increase in depreciation expense in the amount of \$76,686.

The issuance of long-term debt (e.g., note payable) provides current financial resources to governmental funds, while the repayment of the principal of long-term debt consumes the current financial resources of governmental funds. Neither transaction, however, has any effect on net position. Also, governmental funds report the effect of premiums, discounts, and similar items when debt is first issued, whereas these amounts are deferred and amortized in the statement of activities. This amount is the net effect of these differences in the treatment of long-term debt and related items. Notes payable retired amounted to \$61,113.

Accrued interest expense on long-term debt is reported in the government-wide statement of activities and changes in net position, but does not require the use of current financial resources; therefore, accrued interest expense is not reported as expenditures in governmental funds. The adjustments to report these amounts included an increase in current liabilities of \$5,580, a decrease in beginning net position of \$6,976, and a decrease in interest expense in the amount of \$1,396.

Property taxes receivable not estimated to be collectible within sixty days after the balance sheet date are not considered to be susceptible to accrual and are recorded as unavailable revenue in the fund financial statements. However, in the governmental-wide financial statements these amounts are recognized as revenues. The adjustments to report these amounts included a decrease in unavailable revenue of \$8,075, an increase in beginning net position of \$6,823, and an increase in property taxes in the amount of \$1,252.

ELLIS COUNTY EMERGENCY SERVICES DISTRICT #2
 NOTES TO THE FINANCIAL STATEMENTS
 September 30, 2021

NOTE 3 – DETAIL NOTES – ALL FUNDS

A. Cash deposits with financial institutions

Custodial credit risk-deposits. In the case of deposits, this is the risk that in the event of a bank failure, the District's deposits may not be returned to it. State statutes require that all deposits in financial institutions be fully insured or collateralized by U. S. Government obligations or obligations of Texas and its agencies that have a market value of not less than the principal amount of the deposits. At year end the bank balance of the District's deposits was \$344,571. Of the bank balance, \$255,656 was covered by federal depository insurance, and \$88,915 was covered by collateral pledge in the District's name. The collateral was held in the District's name by the safekeeping department of the pledging bank's agent and had a fair value of approximately \$1,010,000.

B. Receivables

Amounts are aggregated into a single accounts receivable (net of allowance for uncollectibles) line. Below is the detail of receivables for the general fund:

Receivables:	General
Property taxes	\$ 27,738
Less: Allowance for uncollectibles	(18,601)
Net total receivables	\$ 9,137

C. Risk Management

The District is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; injuries to employees; and natural disasters. The District maintains commercial insurance coverage covering each of those risks of loss. Management believes such coverage is sufficient to preclude any significant uninsured losses to the District. Settled claims have not exceeded this commercial coverage in any of the past three fiscal years.

ELLIS COUNTY EMERGENCY SERVICES DISTRICT #2
NOTES TO THE FINANCIAL STATEMENTS
September 30, 2021

NOTE 3 – DETAIL NOTES – ALL FUNDS (continued)

D. Capital Assets

Capital asset activity for the year ended September 30, 2021, was as follows:

	Beginning Balance	Increase	Decrease	Ending Balance
Governmental activities:				
Capital assets being depreciated:				
Building	\$ 680,000	\$ 119,934	\$ -	\$ 799,934
Machinery and equipment	665,309	338,978	-	1,004,287
Total capital assets being depreciated	<u>1,345,309</u>	<u>458,912</u>	<u>-</u>	<u>1,804,221</u>
Less accumulated depreciation:				
Building	(279,556)	(25,699)	-	(305,255)
Machinery and equipment	(155,568)	(50,987)	-	(206,555)
Total accumulated depreciation	<u>(435,124)</u>	<u>(76,686)</u>	<u>-</u>	<u>(511,810)</u>
Total capital assets being depreciated (net)	910,185	382,226	-	1,292,411
Governmental activities capital assets, net	<u>\$ 910,185</u>	<u>\$ 382,226</u>	<u>\$ -</u>	<u>\$ 1,292,411</u>

Depreciation expense was charged to governmental activities as follows:

Governmental activities	<u>\$ 76,686</u>
-------------------------	------------------

E. Short-term liabilities

Notes Payable -

The District issued notes to provide resources for the purchase of fire equipment and fire station additions. The notes are due on demand, and if no demand is made, then principal and accrued interest shall be payable in installments. The District's notes payable currently outstanding and reported as current liabilities of the District's governmental activities and governmental funds are:

Note Amount	Maturity Date	Interest Rate	Year-end Balance	Secured By
\$ 260,000	02/19/2024	2.69%	\$ 211,078	Ad valorem tax revenues
260,000	11/15/2025	2.59%	184,859	Ad valorem tax revenues
581,277	01/03/2027	3.99%	185,310	Ad valorem tax revenues
			<u>\$ 581,247</u>	

ELLIS COUNTY EMERGENCY SERVICES DISTRICT #2
NOTES TO THE FINANCIAL STATEMENTS
September 30, 2021

NOTE 3 – DETAIL NOTES – ALL FUNDS (continued)

E. Short-term liabilities (continued)

Changes in long-term liabilities -

Short-term liability activity for the year ended September 30, 2021, was as follows:

	<u>Beginning Balance</u>	<u>Additions</u>	<u>Reductions</u>	<u>Ending Balance</u>	<u>Due Within One Year</u>
Governmental activities:					
Notes payable	\$ 438,410	\$ 260,000	\$ (117,163)	\$ 581,247	\$ 156,112
Short-term liabilities	<u>\$ 438,410</u>	<u>\$ 260,000</u>	<u>\$ (117,163)</u>	<u>\$ 581,247</u>	<u>\$ 156,112</u>

Certain reclassifications have been made to the prior year data to conform with current year presentation.

F. Long-term liabilities

Notes Payable -

Notes payable currently outstanding and reported as liabilities of the District's governmental activities are:

<u>Note Amount</u>	<u>Maturity Date</u>	<u>Interest Rate</u>	<u>Year-end Balance</u>	<u>Secured By</u>
\$ 602,000	01/03/2025	2.99%	<u>\$ 248,855</u>	Vehicle

Annual debt service requirements to maturity are as follows -

<u>Year Ending September 30</u>	<u>Notes Payable</u>	
	<u>Principal</u>	<u>Interest</u>
2022	\$ 62,992	\$ 7,544
2023	64,901	5,635
2024	66,869	3,667
2025	54,093	1,644
	<u>\$ 248,855</u>	<u>\$ 18,490</u>

ELLIS COUNTY EMERGENCY SERVICES DISTRICT #2
NOTES TO THE FINANCIAL STATEMENTS
September 30, 2021

NOTE 3 – DETAIL NOTES – ALL FUNDS (continued)

F. Long-term liabilities (continued)

Changes in long-term liabilities -

Long-term liability activity for the year ended September 30, 2021, was as follows:

	Beginning Balance	Additions	Reductions	Ending Balance	Due Within One Year
Governmental activities:					
Notes payable	\$ 309,968	\$ -	\$ (61,113)	\$ 248,855	\$ 62,992
Long-term liabilities	<u>\$ 309,968</u>	<u>\$ -</u>	<u>\$ (61,113)</u>	<u>\$ 248,855</u>	<u>\$ 62,992</u>

Certain reclassifications have been made to the prior year data to conform with current year presentation.

G. Subsequent Events

Subsequent to year end, the District approved the following items:

- Approve purchase of \$46,000 of protective equipment
- Approve purchase of \$230,000 of equipment with a note payable

H. Prior period adjustment

Corrections have been made to the general fund beginning fund balance in the fund financial statements due to the understatement of liabilities and overstatement of fund balance. The changes to the beginning net position as of October 1, 2020 are summarized as follows:

As previously reported, October 1, 2020	\$ 477,739
Correct understatement of accrued interest payable	(6,617)
Correct understatement of short-term debt	(438,410)
Restated, October 1, 2020	<u>\$ 32,712</u>
Effect of restatement on operations for the year ended September 30, 2020	<u>\$ (200,016)</u>

REQUIRED SUPPLEMENTARY INFORMATION

Major Governmental Fund

This supplementary schedule is included to supplement the basic financial statements as required by Governmental Accounting Standards Board.

ELLIS COUNTY EMERGENCY SERVICES DISTRICT #2
SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE - BUDGET AND ACTUAL
GENERAL FUND
For the Fiscal Year Ended September 30, 2021

	Budgeted Amounts		Actual GAAP Basis	Adjustments Budget Basis	Actual Budget Basis	Variance with Final Budget - Over (Under) Budget
	Original	Final				
REVENUES						
Property taxes	\$ 1,257,610	\$ 1,256,336	\$ 1,249,487	\$ 3,349	\$ 1,252,836	\$ (3,500)
Penalty and interest	2,500	2,500	2,268	-	2,268	(232)
Miscellaneous	-	-	300	-	300	300
Total Revenues	1,260,110	1,258,836	1,252,055	3,349	1,255,404	(3,432)
EXPENDITURES						
Current:						
Contract Fire and EMS - Midlothian	700,000	700,000	700,000	-	700,000	-
Contract Fire and EMS - Ovilla	222,000	222,000	222,000	-	222,000	-
CPR devices service contracts	5,264	5,264	-	-	-	(5,264)
Appraisal district	9,500	9,500	9,032	-	9,032	(468)
Insurance	1,800	1,800	2,428	125	2,553	753
Collection fee	6,000	6,000	6,301	-	6,301	301
Bank charge	-	-	20	-	20	20
Tax rate publication	1,800	1,800	437	-	437	(1,363)
Audit	500	7,500	10,366	-	10,366	2,866
Meetings	8,500	8,250	8,250	-	8,250	-
Travel	-	-	477	-	477	477
Website	1,200	1,200	1,169	-	1,169	(31)
State Associations of Fire and Emergency Districts	8,000	8,000	3,275	-	3,275	(4,725)
Dues and subscriptions	-	-	1,100	-	1,100	1,100
Community emergency response team	8,650	8,650	1,124	-	1,124	(7,526)
Legal	2,000	6,000	6,815	-	6,815	815
Emergency contingent funds	80,000	-	-	-	-	-
Capital expenditures:						
Equipment	-	513,046	468,890	-	468,890	(44,156)
Debt service:						
Principal retirement	152,825	205,529	61,113	145,567	206,680	1,151
Interest and fiscal charges	-	-	34,004	(34,004)	-	-
Total debt service	152,825	205,529	95,117	111,563	206,680	1,151
Total Expenditures	1,208,039	1,704,539	1,536,801	111,688	1,648,489	(56,050)
Excess (Deficiencies) of Revenues over (under) Expenditures	52,071	(445,703)	(284,746)	(108,339)	(393,085)	52,618
OTHER FINANCING SOURCES (USES)						
Note payable	-	520,000	-	260,000	260,000	(260,000)
Net Change in Fund Balance	\$ 52,071	\$ 74,297	\$ (284,746)	\$ 151,661	\$ (133,085)	\$ (207,382)

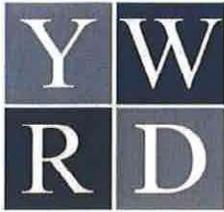
1. Budgetary basis of accounting

The annual budget for the general fund is prepared on the budgetary basis of accounting. Appropriations in the budgeted fund lapse at the end of the fiscal year. The legal level of budgetary control (i.e., the level at which expenditures may not legally exceed appropriations) is the fund level.

***ELLIS COUNTY EMERGENCY SERVICES
DISTRICT #9***

STATEMENT OF CASH RECEIPTS
AND DISBURSEMENTS

Year Ended September 30, 2021



YWRD, P.C.

CERTIFIED PUBLIC ACCOUNTANTS

Greer Yeldell, CPA | Glen Wilson, CPA | Tracie Wood, CPA | Joyce Reeve, CPA | Brandon Diviney, CPA

To the Board of Directors of
Ellis County Emergency Services District #9
Palmer, Texas

Management is responsible for the accompanying statement of cash receipts and disbursements of Ellis County Emergency Services District #9 (District) for the year ended September 30, 2021, in accordance with the cash basis of accounting, and for determining that the cash basis of accounting is an acceptable financial reporting framework. We have performed a compilation engagement in accordance with Statements on Standards for Accounting and Review Services promulgated by the Accounting and Review Services Committee of the AICPA. We did not audit or review the statement of cash receipts and disbursements nor were we required to perform any procedures to verify the accuracy or completeness of the information provided by management. We do not express an opinion, a conclusion, nor provide any form of assurance on the statement of cash receipts and disbursements.

The statement of cash receipts and disbursements is prepared in accordance with the cash basis of accounting, which is a basis of accounting other than accounting principles generally accepted in the United States of America.

Management has elected to omit substantially all the disclosures ordinarily included in a financial statement prepared in accordance with the cash basis of accounting. If the omitted disclosures were included in the financial statement, they might influence the user's conclusions about the District's cash receipts and disbursements. Accordingly, the financial statement is not designed for those who are not informed about such matters.

YWRD, P.C.

YWRD, P.C.
Certified Public Accountants

Waxahachie, Texas
August 26, 2022

ELLIS COUNTY EMERGENCY SERVICES DISTRICT #9
STATEMENT OF CASH RECEIPTS AND DISBURSEMENTS
Year Ended September 30, 2021

CASH RECEIPTS	
Ad Valorem Taxes Collected	\$ 244,432
Contributions	7,500
EMS Rental	5,175
Interest	319
Miscellaneous Revenue	167
Reimbursement for Utilities	937
TOTAL CASH RECEIPTS	<u>258,530</u>
CASH DISBURSEMENTS	
Accounting Fees	1,856
Appraisal District Fee	1,769
Ellis County Collection Fees	1,234
Fuel	1,608
Insurance - Liability, Directors and Officers	12,737
Principal and Interest on Note Payable	66,520
Office Supplies	428
Postage, Mailing Service	56
Safety Equipment	8,365
Utilities	5,531
Vehicle Maintenance	67,414
TOTAL CASH DISBURSEMENTS	<u>167,518</u>
INCREASE IN CASH AND CERIFICATES OF DEPOSIT	91,012
BEGINNING CASH AND CERTIFICATES OF DEPOSIT	<u>472,730</u>
ENDING CASH AND CERTIFICATES OF DEPOSIT	<u>\$ 563,742</u>

See accountant's compilation report.

COMMISSIONERS COURT AGENDA REQUEST

The Commissioners Court convenes in regular session at **2:00 p.m. every other Tuesday** (for full list of dates, please visit <http://co.ellis.tx.us/DocumentCenter/View/7543/FY-2018-2019-Amended-Commissioners-Court-Schedule>). The Commissioner's Court is located at 101 West Main St., Waxahachie, Texas, on the 2nd floor of the Historic Courthouse. Special sessions may convene as deemed necessary to conduct the business of the County.

PLEASE INCLUDE AN EXTRA ORIGINAL FOR CONTRACTS AND AGREEMENTS IF YOU REQUIRE AN ORIGINAL COPY RETURNED FOR YOUR FILES.

The **deadline** for submitting an agenda request with the supporting information is **12:00 noon on the Wednesday immediately preceding Commissioners Court.** This will give ample time for preparation of the agenda.

If you are not representing an organization, board, elected or appointed official, your agenda request must be filed through your respective Commissioner.

***All agreements, contracts and instruments, that otherwise bind the County, must first be approved in form and content by the County Attorney before submitting to the County Judge for the Commissioners Court Agenda.**

Please fill out this form completely:

DATE: September 1, 2022

NAME: Tim Birdwell

PHONE: 972-825-5555 FAX: 972-825-5551

DEPARTMENT OR ASSOCIATION: Ellis County Fire Marshal

ADDRESS: 109 S. Jackson, Suite 265

PREFERRED DATE TO BE PLACE ON AGENDA: September 6, 2022

DESCRIPTION OF AGENDA REQUEST: **Consent Agenda Item** (as follows)

Approval of Compilation for the following ESD Board of Directors: Pursuant to 775.082, Texas Health and Safety Code, acceptance of the annual Compilation Report of the fiscal accounts and records of the following Emergency Services District in Ellis County. **For ESD#3 Italy**

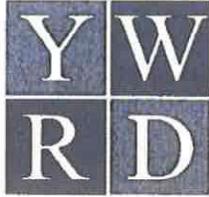
*

County Attorney Approval

***ELLIS COUNTY EMERGENCY SERVICES
DISTRICT #3***

**STATEMENT OF CASH RECEIPTS
AND DISBURSEMENTS**

Year Ended September 30, 2021



YWRD, P.C.

CERTIFIED PUBLIC ACCOUNTANTS

Greer Yeldell, CPA | Glen Wilson, CPA | Tracie Wood, CPA | Joyce Reeve, CPA | Brandon Divincy, CPA

To the Board of Directors of
Ellis County Emergency Services District #3
Italy, Texas

Management is responsible for the accompanying statement of cash receipts and disbursements of Ellis County Emergency Services District #3 (District) for the year ended September 30, 2021, in accordance with the cash basis of accounting, and for determining that the cash basis of accounting is an acceptable financial reporting framework. We have performed a compilation engagement in accordance with Statements on Standards for Accounting and Review Services promulgated by the Accounting and Review Services Committee of the AICPA. We did not audit or review the statement of cash receipts and disbursements nor were we required to perform any procedures to verify the accuracy or completeness of the information provided by management. We do not express an opinion, a conclusion, nor provide any form of assurance on the statement of cash receipts and disbursements.

The statement of cash receipts and disbursements is prepared in accordance with the cash basis of accounting, which is a basis of accounting other than accounting principles generally accepted in the United States of America.

Management has elected to omit substantially all the disclosures ordinarily included in a financial statement prepared in accordance with the cash basis of accounting. If the omitted disclosures were included in the financial statement, they might influence the user's conclusions about the District's cash receipts and disbursements. Accordingly, the financial statement is not designed for those who are not informed about such matters.

YWRD, P.C.

YWRD, PC
Certified Public Accountants

Waxahachie, Texas
August 31, 2021

ELLIS COUNTY EMERGENCY SERVICES DISTRICT #3
STATEMENT OF CASH RECEIPTS AND DISBURSEMENTS
Year Ended September 30, 2021

CASH RECEIPTS	
Property taxes	\$ 182,786
Interest	986
Lease agreement	6,357
Contributions	2,400
TOTAL CASH RECEIPTS	<u>192,529</u>
CASH DISBURSEMENTS	
Appraisal district fee	1,328
Building and yard maintenance	6,919
Contract labor	8,620
Emergency personnel equipment	9,424
Emergency vehicle fuel	1,155
Emergency vehicle repair	2,475
Insurance	8,285
Loan payments	44,096
Office	3,711
Payroll and payroll taxes	15,669
Professional fees	1,391
Training	597
Utilities	11,145
TOTAL CASH DISBURSEMENTS	<u>114,815</u>
INCREASE IN CASH	77,714
BEGINNING CASH	<u>209,368</u>
ENDING CASH	<u><u>\$ 287,082</u></u>

See independent accountant's compilation report.

COMMISSIONERS COURT AGENDA REQUEST

The Commissioners Court convenes in regular session at **2:00 p.m. every other Tuesday** (for full list of dates, please visit <http://co.ellis.tx.us/DocumentCenter/View/7543/FY-2018-2019-Amended-Commissioners-Court-Schedule>). The Commissioners Court is located at 101 West Main St., Waxahachie, Texas, on the 2nd floor of the Historic Courthouse. Special sessions may convene as deemed necessary to conduct the business of the County.

PLEASE INCLUDE AN EXTRA ORIGINAL FOR CONTRACTS AND AGREEMENTS IF YOU REQUIRE AN ORIGINAL COPY RETURNED FOR YOUR FILES.

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Please fill out this form completely:

DATE: August 26, 2022 SUPPORTING DOCUMENT(S) ATTACHED? (Y / N)

NAME: E.J. Harbin

PHONE: 972-825-5117 FAX: 972-825-5119

DEPARTMENT OR ASSOCIATION: Purchasing

ADDRESS: 101 W. Main St., Suite 102, Waxahachie, TX 75165

PREFERRED DATE TO BE PLACED ON AGENDA: Consent Agenda - September 6, 2022

DESCRIPTION OF AGENDA REQUEST (please use exact desired wording for agenda):
Acceptance of Continuing Education hours required by Sec. 262.011, Local Government Code.
Certificate for: NIGP: Institute for Public Procurement 2022 Forum – Proposal Revisions in RFPs,
Change Cycle; Building Resilience and Success in a World of Change; Procurement Change
Management Theory.
E.J. Harbin, Purchasing Agent

*

County Attorney Approval



NIGP: THE INSTITUTE FOR PUBLIC PROCUREMENT

CERTIFICATE OF COMPLETION

THIS CERTIFIES THAT

Mr. Emmett J. Harbin

SUCCESSFULLY COMPLETED

Forum 2022

August 19, 2022 ~ August 24, 2022

Date



CONTACT HOURS: 21.75
CONTINUING EDUCATION UNITS:

Laura C. Shelters

Laura C. Shelters, M.Ed.
Director, Content Research and Development

FY 2022-2023 Ellis County Holiday Schedule

<i>DATE</i>	<i>DAY</i>	<i>HOLIDAY</i>
October 10	Monday	Columbus Day
November 11	Friday	Veteran's Day
November 24 & 25	Thursday & Friday	Thanksgiving
December 23 & 26	Friday & Monday	Christmas
January 2	Monday	New Year's Day
January 16	Monday	Martin Luther King, Jr. Day
February 20	Monday	President's Day
March 2	Thursday	Texas Independence Day
April 7	Friday	Good Friday
May 29	Monday	Memorial Day
July 4	Tuesday	Independence Day
September 4	Monday	Labor Day

The above designated FY 2022 - 2023 Paid Holiday Schedule for Budgeted Full Time and Budgeted Part Time Ellis County Employees was discussed and approved at the Regular Commissioners' Court of Ellis County, Texas held on the ____ day of _____ 2022. Motion made by Commissioner _____ and seconded by Commissioner _____.

Whereas, the order was declared adopted:

Witness our hands officially on this _____ day of _____, 2022.

**ELLIS COUNTY GOVERNMENT
2022-2023 PAYROLL SCHEDULE**

PAY DATES		FOR PAY PERIOD	BW01 or BW07 CYCLE	TIME ENTRY DUE**
October	7	09/18-10/01/2022	20 2022	September 30, 2022
	21	10/02-10/15/2022	21 2022	October 14, 2022
November	4	10/16-10/29/2022	22 2022	October 28, 2022
	18	10/30-11/12/2022	23 2022	* 11/10/22 Thursday
December	2	11/13-11/26/2022	24 2022	* 11/23/22 Wednesday
	16	11/27-12/10/2022	25 2022	December 9, 2022
	*** 30	12/11-12/24/2022	26 2022	* 12/22/22 Thursday
January	13	12/25-01/07/2023	1 2023	January 6, 2023
	27	01/08-01/21/2023	2 2023	January 20, 2023
February	10	01/22-02/04/2023	3 2023	February 3, 2023
	24	02/05-02/18/2023	4 2023	February 17, 2023
March	10	02/19-03/04/2023	5 2023	March 3, 2023
	24	03/05-03/18/2023	6 2023	March 17, 2023
April	6 * Thursday	03/19-04/01/2023	7 2023	March 31, 2023
	21	04/02-04/15/2023	8 2023	April 14, 2023
May	5	04/16-04/29/2023	9 2023	April 28, 2023
	19	04/30-05/13/2023	10 2023	May 12, 2023
June	2	05/14-05/27/2023	11 2023	May 26, 2023
	16	05/28-06/10/2023	12 2023	June 9, 2023
	*** 30	06/11-06/24/2023	13 2023	June 23, 2023
July	14	06/25-07/08/2023	14 2023	July 7, 2023
	28	07/09-07/22/2023	15 2023	July 21, 2023
August	11	07/23-08/05/2023	16 2023	August 4, 2023
	25	08/06-08/19/2023	17 2023	August 18, 2023
September	8	08/20-09/02/2023	18 2023	September 1, 2023
	22	09/03-09/16/2023	19 2023	September 15, 2023
October	6	09/17-09/30/2023	20 2023	September 29, 2023
	20	10/01-10/14/2023	21 2023	October 13, 2023

* Please note change due to Thursday/Friday holidays.

** Any department with employees working the weekends may turn in time entries no later than 9:00 a.m. on the Monday following the end of the pay period.

*** Third check of the month - no deductions other than federal withholding, social security tax, medicare tax and retirement.

Todd Little, County Judge

Attest: _____
Krystal Valdez, County Clerk

COMMISSIONERS COURT AGENDA REQUEST

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Please fill out this form completely:

DATE: 8/30/2022 SUPPORTING DOCUMENT(S) ATTACHED? (Y / N)

NAME: Krystal Valdez

PHONE: _____ FAX: _____

DEPARTMENT OR ASSOCIATION: Ellis County Clerk

ADDRESS: _____

PREFERRED DATE TO BE PLACED ON AGENDA: 9/6/2022

DESCRIPTION OF AGENDA REQUEST (please use exact desired wording for agenda):

**** CONSENT AGENDA - FINANCIAL ****

DECREASE 001-0320-506010 Mileage by \$1,500.00; DECREASE 001-0320-507030 Telephone

by \$4,400.00; DECREASE 001-0320-508050 Conference by \$288.00; DECREASE 001-0320-508350

Training by \$2,000.00

INCREASE 001-0320-508020 Equipment by \$6,188.00

INCREASE 001-0320-508010 Supplies by \$2,000.00

* _____
County Attorney Approval

COMMISSIONERS COURT AGENDA REQUEST

The Commissioners Court convenes in regular session at **2:00 p.m. every other Tuesday** (for full list of dates, please visit <http://co.ellis.tx.us/DocumentCenter/View/7543/FY-2018-2019-Amended-Commissioners-Court-Schedule>). The Commissioners Court is located at 101 West Main St., Waxahachie, Texas, on the 2nd floor of the Historic Courthouse. Special sessions may convene as deemed necessary to conduct the business of the County.

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Please fill out this form completely:

DATE: 08/30/2022 SUPPORTING DOCUMENT(S) ATTACHED? Y N

NAME: Ellsworth Huling

PHONE: _____ FAX: _____

DEPARTMENT OR ASSOCIATION: Ellis County Veterans Services

ADDRESS: _____

PREFERRED DATE TO BE PLACED ON AGENDA: 9/6/2022

DESCRIPTION OF AGENDA REQUEST (please use exact desired wording for agenda):

****CONSENT AGENDA - FINANCIAL****

FY2022 Budget Amendment

Accept Ellis County Juror Donations to Ellis County Veterans Services in the amount of \$247.00

Request for Special Budget of Unanticipated Revenue:

INCREASE 001-0070-506330 by \$247.00 Veterans Services - Jury Donations

Pursuant to Texas Local Government Code §111.0108, unanticipated revenue certified by County Auditor.

* _____
County Attorney Approval



Ellis County Treasurer
Cheryl Chambers
101 W. Main Street, Suite 203
Waxahachie TX 75165
Phone: (972) 825-5127

Official Receipt
Receipt Number:
R2022-01137

Receipt Date
05/20/2022

Received From: ELLIS COUNTY VETERAN SERVICES

Comments: 5/11/2022 JUROR DONATION

Description	Account #	Amount
DEPOSIT TOTAL		\$6.00
JUROR DONATIONS - VETERAN'S SERVICES	001-0070-406330	6.00

Check 91259 \$6.00 Total Amount \$6.00
Total paid \$6.00
Change \$0.00

Issued By: LHartley  Batch: B05202022-00103

DATE: 05.16.2022
TO: Cheryl Chambers, Treasurer
FROM: Tina Chambers, County Clerk's Office
RE: CPS Donation

Enclosed please find Check# 91259 payable to: Veteran County Service Office in the amount of \$6.00 for donations received for jury service on:

Served: April 13, 2022
Jury CCL380, County Court at Law #3
Check Date: 05.11.22

Thank You!

RECEIVED

MAY 20 2022

ELLIS COUNTY TREASURER

VETERAN COUNTY SERVICE OFFICE

\$6.00

=====



KRYSTAL VALDEZ - ELLIS COUNTY CLERK
JURY FUND - COUNTY COURT AT LAW
872-825-9070
109 S. JACKSON ST.
WAXAHACHIE, TEXAS 75165

FIRST FINANCIAL BANK
88-112/1113
47

WAXAHACHIE, TEXAS

91259

MAY 11TH, 22

20

SIX DOLLARS AND 0 CENTS

\$6.00

TREASURER WILL PAY TO THE ORDER OF:

VETERAN COUNTY SERVICE OFFICE

Krystal Valdez

TWO SIGNATURES REQUIRED
VOID AFTER 90 DAYS

Christy Chanda

AUTHORIZED SIGNATURE

⑈091259⑈ ⑆111301122⑆

⑈47110079325⑈



Ellis County Treasurer
 Cheryl Chambers
 101 W. Main Street, Suite 203
 Waxahachie TX 75165
 Phone: (972) 825-5127

Official Receipt
Receipt Number: R2022-01444
Receipt Date 06/28/2022

Received From: ELLIS COUNTY VETERAN SERVICES

Comments: 6/27/2022 JUROR DONATION

LC COPY

Description	Account #	Amount
VETERAN COUNTY SERVICE OFFICE		\$3.00
JUROR DONATIONS - VETERAN'S SERVICES	001-0070-406330	3.00
Check 91475		\$3.00
Total Amount		\$3.00
Total paid		\$3.00
Change		\$0.00

Issued By: LHartley *LH* **Batch:** B06282022-00132

DATE: 06.27.22
TO: Cheryl Chambers, Treasurer
FROM: Tina Chambers, County Clerk's Office
RE: Veteran County Services

Enclosed please find Check# 91475 payable to: Veteran County Services Office in the amount of \$3.00 for donations received for jury service on:

Served: May 05.12.22
Jury DC648, County Court at Law #2
Check Date: 06.27.22

Thank You!

RECEIVED

JUN 28 2022

VETERAN COUNTY SERVICE OFFICE

ELLIS COUNTY TREASURER

\$3.00



KRYSTAL VALDEZ - ELLIS COUNTY CLERK
JURY FUND - COUNTY COURT AT LAW
972-825-5070
109 S. JACKSON ST.
WAXAHACHIE, TEXAS 75165

FIRST FINANCIAL BANK
89-112/1113
47

WAXAHACHIE, TEXAS

91475

JUNE 27TH, 22
20

THREE DOLLARS AND 0 CENTS

\$3.00

TREASURER WILL PAY TO THE ORDER OF:

VETERAN COUNTY SERVICE OFFICE

TWO SIGNATURES REQUIRED
VOID AFTER 90 DAYS

Krystal Valdez
Chris Chanda

AUTHORIZED SIGNATURE

⑈091475⑈ ⑆111301122⑆

⑈47110079325⑈



Ellis County Treasurer
Cheryl Chambers
101 W. Main Street, Suite 203
Waxahachie TX 75165
Phone: (972) 825-5127

Official Receipt
Receipt Number: R2022-01912
Receipt Date 08/24/2022

Received From: ELLIS COUNTY CLERK
Comments: 8/19/2022 JUROR DONATION

COPY

Description	Account #	Amount
VETERAN COUNTY SERVICE OFFICE		\$74.00
JUROR DONATIONS - VETERAN'S SERVICES	001-0070-406330	74.00

Check 91581	\$74.00	Total Amount	\$74.00
		Total paid	\$74.00
		Change	\$0.00

Issued By: LHartley  Batch: B08242022-00176

RECEIVED

AUG 24 2022

ELLIS COUNTY TREASURER

VETERAN COUNTY SERVICE OFFICE

\$74.00



KRYSTAL VALDEZ - ELLIS COUNTY CLERK
JURY FUND - COUNTY COURT AT LAW
972-825-5070
109 S. JACKSON ST.
WAXAHACHIE, TEXAS 75165

FIRST FINANCIAL BANK
68-112/1113
47

WAXAHACHIE, TEXAS

91581

AUGUST 19TH, 22
20

SEVENTY-FOUR DOLLARS AND 0 CENTS

\$74.00

TREASURER WILL PAY TO THE ORDER OF:

VETERAN COUNTY SERVICE OFFICE

Krystal Valdez

TWO SIGNATURES REQUIRED
VOID AFTER 90 DAYS

Chris Chandra

AUTHORIZED SIGNATURE

⑆091581⑆ ⑆111301122⑆

⑆47110079325⑆

DATE: 08.19.22
TO: Cheryl Chambers, Treasurer
FROM: Tina Chambers, County Clerk's Office *TC*
RE: Veteran County Services

Enclosed please find Check# 91581 payable to: Veteran County Services Office in the amount of \$74.00 for donations received for jury service on:

Served: 07.13.22
Jury CCL383, County Court at Law #2
Check Date: 08.19.22

Thank You!

RECEIVED
AUG 24 2022
ELLIS COUNTY TREASURER



Ellis County Treasurer
Cheryl Chambers
101 W. Main Street, Suite 203
Waxahachie TX 75165
Phone: (972) 825-5127

Official Receipt

Receipt Number:
R2022-01946

Receipt Date

08/26/2022

Received From: ELLIS COUNTY CLERK - JUROR DONATION

Comments: 8/24/2022 JUROR DONATION

COPY

Description	Account #	Amount
VETERAN COUNTY SERVICE OFFICE		\$60.00
JUROR DONATIONS - VETERAN'S SERVICES	001-0070-406330	60.00

Check 91731	\$60.00	Total Amount	\$60.00
		Total paid	\$60.00
		Change	\$0.00

Issued By: LHartley  Batch: B08262022-00178

RECEIVED

AUG 26 2022

ELLIS COUNTY TREASURER

VETERAN COUNTY SERVICE OFFICE

\$60.00



KRYSTAL VALDEZ - ELLIS COUNTY CLERK
JURY FUND - COUNTY COURT AT LAW
972-825-6070
109 S. JACKSON ST.
WAXAHACHIE, TEXAS 75165

FIRST FINANCIAL BANK
88-112/1113
47

WAXAHACHIE, TEXAS

91731

AUGUST 24TH, 22
20

SIXTY DOLLARS AND 0 CENTS

\$60.00

TREASURER WILL PAY TO THE ORDER OF:

VETERAN COUNTY SERVICE OFFICE

Krystal Valdez

TWO SIGNATURES REQUIRED
VOID AFTER 90 DAYS

Christ Chaulon
AUTHORIZED SIGNATURE



⑈091731⑈ ⑆111301122⑆

⑈47110079325⑈

DATE: 08.24.22
TO: Cheryl Chambers, Treasurer
FROM: Tina Chambers, County Clerk's Office
RE: Veteran County Services

Enclosed please find Check# 91731 payable to: Veteran County Services Office in the amount of \$60.00 for donations received for jury service on:

Served: 08.10.22 (08.15.22)
Jury CCL384, County Court at Law #2
Check Date: 08.24.22

Thank You!



Ellis County Treasurer
Cheryl Chambers
101 W. Main Street, Suite 203
Waxahachie TX 75165
Phone: (972) 825-5127

Official Receipt
Receipt Number: R2022-01968
Receipt Date 08/30/2022

Received From: ELLIS COUNTY CLERK - JUROR DONATION
Comments: 8/25/2022 JUROR DONATION

COPY

Description	Account #	Amount
VETERAN COUNTY SERVICE OFFICE		\$104.00
JUROR DONATIONS - VETERAN'S SERVICES	001-0070-406330	104.00

Check 91782	\$104.00	Total Amount	\$104.00
		Total paid	\$104.00
		Change	\$0.00

Issued By: LHartley *LH* **Batch:** B08302022-00180

VETERAN COUNTY SERVICE OFFICE

\$104.00

RECEIVED

AUG 29 2022

ELLIS COUNTY TREASURER



KRYSTAL VALDEZ - ELLIS COUNTY CLERK
JURY FUND - COUNTY COURT AT LAW
972-825-6070
109 S. JACKSON ST.
WAXAHACHIE, TEXAS 75185

FIRST FINANCIAL BANK
88-11271113
47

WAXAHACHIE, TEXAS

91782

AUGUST 25TH, 22
20

ONE HUNDRED FOUR DOLLARS AND 0 CENTS

\$104.00

TREASURER WILL PAY TO THE ORDER OF:

VETERAN COUNTY SERVICE OFFICE

TWO SIGNATURES REQUIRED
VOID AFTER 90 DAYS

Krystal Valdez
Chief Clerk

AUTHORIZED SIGNATURE

⑆091782⑆ ⑆111301122⑆

⑆47110079325⑆

DATE: 08.26.22
TO: Cheryl Chambers, Treasurer
FROM: Tina Chambers, County Clerk's Office
RE: Veteran County Services

Enclosed please find Check# 91782 payable to: Veteran County Services Office in the amount of \$104.00 for donations received for jury service on:

Served: 08.10.22 (08.22.22 & 08.23.22)
Jury CCL384, County Court at Law #2
Check Date: 08.24.22

Thank You!

COMMISSIONERS COURT AGENDA REQUEST

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Please fill out this form completely:

DATE: 08/29/2022 SUPPORTING DOCUMENT(S) ATTACHED? (Y / N)

NAME: Brad Norman

PHONE: _____ FAX: _____

DEPARTMENT OR ASSOCIATION: Ellis County Sheriff

ADDRESS: _____

PREFERRED DATE TO BE PLACED ON AGENDA: 9/6/2022

DESCRIPTION OF AGENDA REQUEST (please use exact desired wording for agenda):

****CONSENT AGENDA - FINANCIAL****

FY2022 Budget Amendment

Accept Insurance Reimbursement from Sedgwick Claims Management/Argonaut Insurance in the amount of \$3,714.41

Request for Special Budget of Unanticipated Revenue:

INCREASE 001-0010-508240 Sheriff Office Collision Repair by \$3,714.41

Pursuant to Texas Local Government Code §111.0108, unanticipated revenue certified by County Auditor.

* _____
County Attorney Approval



Ellis County Treasurer
Cheryl Chambers
101 W. Main Street, Suite 203
Waxahachie TX 75165
Phone: (972) 825-5127

Official Receipt
Receipt Number: R2022-01919
Receipt Date 08/25/2022

Received From: SEDGWICK CLAIMS MANAGEMENT/ARGONAUT INSURANCE

Comments: 4/27/2022 INSURANCE CLAIM REIMBURSEMENT: CLAIM 4A2205R9QCS-0001; SUPP PYMT 2020 FORD F-150 VIN: 0807

Description	Account #	Amount
DEPOSIT TOTAL		\$3,714.41
INSURANCE REIMB	068-0145-406590	3714.41

Check	\$3,714.41	Total Amount	\$3,714.41
129775464		Total paid	\$3,714.41
		Change	\$0.00

Issued By: LHartley  **Batch:** B08252022-00177

Sedgwick Claims Management Services, Inc
 PO Box 14512
 Lexington, KY 40512

DATE	CHECK AMOUNT	CHECK NUMBER
08/17/2022	3,714.41	129775464
PAYEE	TAX ID	
ELLIS COUNTY	None	
SCMS UNIT	PAGE	
660 Sedgwick Claims Management Services, Inc	01 of 01	

0004933-0018421 0106 001 444754 SWK



ELLIS COUNTY
 101 W. MAIN
 WAXAHACHIE TX 75165

Claimant Name	Loss Date	Claim Number
ELLIS COUNTY	04/27/2022	4A2205R9QCS-0001
Amt Paid: 3,714.41	Description: Partial loss	
Dates: 08/17/2022 - 08/18/2022	Comment: supp pymt 2020 Ford F-150 VIN: 0807	

Sheriff



068-0145-406590

SWK RM SDM OC NP



THE FACE OF THIS CHECK IS PRINTED BLUE - THE BACK CONTAINS A SIMULATED WATERMARK - SEE BACK FOR DETAILS

Sedgwick as agent for Argonaut Insurance
 Argonaut Great Central Insurance Company

ORIGIN Wells Fargo Bank, N.A.
 6609545

VOID AFTER 60 DAYS

DATE: 08/17/2022 129775464
62-22
 311

PAY: *****THREE THOUSAND SEVEN HUNDRED FOURTEEN AND 41/100 DOLLARS

\$3,714.41

PAY TO THE ORDER OF ELLIS COUNTY

Debra Kavenport

[Signature]

MEMO: _____ MP

Argonaut Insurance Company, Principal
 Sedgwick Claims Management Services, Inc., Agent By:

1491744874

⑈ 129775464 ⑈ ⑆03 ⑆ 100225⑆ 2079950059703⑈

Sedgwick

Assignment Work Product
Claim Number: 4A2205R9QCS0001
Vehicle Owner: ellis county
Vehicle: Ford F-150
VIN: 1FTEW1P47LKE10807
Year: 2020



Claim Summary Report

COMPANY: Sedgwick Claims Management Services

CLAIM #: 4A2205R9QCS0001

ADJUSTER: Claudia Martinez

WRITTEN BY: Scott Matthew Barnes

PHONE: (682)414-0447

DRIVEABLE: Yes

QC Phone:

INSURED: ellis county

CLAIMANT:

INSP. DATE & TIME:

REPORT DATE: 06/21/2022 02:18 PM

INSPECTION SITE:

QC Name: Jarred Eckman

REPAIRABLE

ESTIMATE AMOUNT: \$6,514.41

DEDUCTIBLE: \$2,500.00

NADA VALUE: \$41,575.00

BETTERMENT AMOUNT: \$0.00

OPEN ITEMS FOR POSSIBLE SUPPLEMENT

No open items at this point.

OPEN AMOUNT: \$0.00

REPAIR FACILITY: Rainbow Paint & Body, Inc.

CITY:

STATE:

TAX ID: n/a

ADDRESS: 324 Mooreview

ZIP CODE:

PHONE: (972) 617-8111

AGREED BY:

REPAIR START DATE:

DAYS TO REPAIR: 14

CUSTOMER EXPLAINED NEXT STEPS?: yes

REMARKS:

supplement uploaded and completed per instructions.

Sedgwick Appraisals
2521 Technology Drive, Suite 201, Elgin, IL 60124
Phone: (888) 863-0001 ext. 2 Fax: (847) 594-0244
Please email all supplement requests to autosupps@sedgwick.com
*** THIS ESTIMATE/SUPPLEMENT IS SUBJECT TO AUDIT AND REVISION BY THE INSURANCE COMPANY ***

*** SUPPLEMENT 1 ***

S1 06/07/2022 01:12 PM
06/20/2022 05:01 PM

Owner

Owner: ellis county
Contact: Erik Test
Address: 101 w main
City State Zip: Waxahachie, TX 75165
Work/Day: (972)825-5116
FAX:

Control Information

Claim # : 4A2205R9QCS0001
Loss Date/Time: 04/27/2022
Deductible: \$2,500.00
Insured Policy # :
Loss Type: Collision

Inspection

Inspection Date: 06/06/2022
Inspection Location: Ellis County Jail
City State Zip: Waxahachie, TX 75165
Primary Impact: Right Front Side
Inspection Type: Unknown
Contact:
FAX:
Secondary Impact:
Orig Appraiser Name: Scott Barnes
Appraiser License # :

Repairer

Target Complete Date/Time: Days To Repair: 16

Vehicle

OEM Part Price Quote ID: 107404969

2020 Ford F-150 XL Police Respdr 4 DR Crew Cab Extra Short Bed
6cyl Gasoline Turbo 3.5
10 Speed Automatic

Lic.Plate: NLT0043
Lic Expire:
Prod Date: 03/2020
Veh Insp# :
Condition:
Ext. Refinish: Two-Stage
Lic State: TX
VIN: 1FTEW1P47LKE10807
Mileage: 17,237
Mileage Type: Actual
Code: P8354A
Int. Refinish:

Options

1st Row LCD Monitor(s)	2nd Row Head Airbags	4-Wheel Drive
AM/FM Stereo	Air Conditioning	Aluminum/Alloy Wheels
Analog Gauges	Anti-Lock Brakes	Auto Headlamp Control
Auto Locking Hubs (4WD)	Automatic Power Locks	Black Bumper(s)
Black Grille	Camper/Towing Package	Cargo Lamp
Chrome Trim	Cruise Control	Daytime Running Lights

Dual Airbags	Elect. Stability Control	Electric Parking Brake
Electric Steering	Electronic Compass	Electronic Transfer Case
Extra HD Alternator	Fixed Back Door Glass	Full Size Spare Tire
Halogen Headlights	Head Airbags	Heavy Duty Shocks
Illuminated Visor Mirror	Inside Rearview Mirror	Intermittent Wipers
Keyless Entry System	Lighted Entry System	Locking Differential
Perimeter Alarm System	Power Brakes	Power Door Locks
Power Drivers Seat	Power Mirrors	Power Rear Window
Power Steering	Power Windows	Pwr Accessory Outlet(s)
Pwr Driver Lumbar Supp	Rear Bench Seat	Rear Step Bumper
Rear View Camera	Side Airbags	Single Exhaust System
Spring Suspension	Strg Wheel Radio Control	Theft Deterrent System
Tilt & Telescopic Steer	Tinted Glass	Tire Pressure Monitor
Tow Hooks	Traction Control System	Trailer Hitch
USB Audio Input(s)	Velour/Cloth Seats	

Damages

Line	Op	Guide	MC	Description	MFR.Part No.	Price	ADJ%	B%	Hours	R	
Stripes And Mouldings											
1	RI	2154		Mldg,Front Door Side R/F	R & I Assembly				S1 0.2	SM	
Cab And Components											
2	I	258		Frame,Door Opening RT	Repair				S1 6.5*	SM	
3	L	258		Frame,Door Opening RT	Refinish				S1 6.6	RF	
4	RI	412		Board,Running RT	R & I Assembly				S1 0.5	SM	
Front Doors											
5	BR	208	13	Door Shell,Front RT	Blend Refinish				S1 2.5	RF	
6	RI	252		W/Strip,Front Door RT	R & I Assembly				S1 0.3	SM	
7	RI	268		W/Strip,Frt Door Body RT	R & I Assembly				S1 0.5	SM	
8	RI	1460		W/Strip,Belt Outer RT	R & I Assembly				S1 0.2	SM	
9	RI	592		Mirror,Outer R/C RT	R & I Assembly				S1 0.3	SM	
10	RI	751		Handle,Front Door Otr RT	R & I Assembly				S1 0.6	SM	
Rear Doors											
11	E	288		Door Shell,Rear RT	FL3Z1624630C	\$714.88			S1 4.5	SM	
				>> Door Is Aluminum and Has Damage Outside and Jamb And Is Non-Repair							
12	L	288		Door Shell,Rear RT	Refinish				S1 3.9	RF	
13	RI	315		W/Strip,Rear Door RT	R & I Assembly				S1 INC	SM	
14	RI	340		W/Strip,Belt Outer RT	R & I Assembly				S1 INC	SM	
15	RI	349		W/Strip,RR Door Body RT	R & I Assembly				S1 0.5	SM	
16	RI	306		Handle,RR Door Outer RT	R & I Assembly				S1 INC	SM	
Bed											
17	E	390		Panel,Bedside Outer RT	FL3Z9527840A	\$815.73			S1 13.5	SM	
				>> Bedside Is Aluminum and Is Non-Repairable							
18	L	390		Panel,Bedside Outer RT	Refinish				S1 3.5	RF	
19	RI	491		Shield,Bedside Panel RT	R & I Assembly				S1 0.3	SM	
20	RI	402		Guard,Stone RT	R & I Assembly				S1 INC	SM	
21	RI	578		Compl Bed Assy R & L	R & I Assembly				S1 INC	SM	
Tailgate											
22	BR	531		Shell,Tailgate	Blend Refinish				S1 1.3	RF	
23	RI	1310		Emblem,Tailgate	R & I Assembly				S1 0.2	SM	
24	RI	2012		Handle,Tailgate Outer	R & I Assembly				S1 0.4	SM	
Rear Bumper											

25	EP	569	Pad,Rear Bumper Step	Replace PXN	\$83.00	S1	0.5	SM
			>> UCC NEW WORLD AUTO (214) 352-1191					
			>> 1720 E STATE HWY 356					
			>> IRVING, TX, 75060					

Rear Body, Lamps And Floor Pan

26	RI	545	Taillamp Assembly LT	R & I Assembly			0.3	SM
27	EP	546	Taillamp Assembly RT	Replace PXN	\$90.00	S1	INC	SM
			>> UCC NEW WORLD AUTO (214) 352-1191					
			>> 1720 E STATE HWY 356					
			>> IRVING, TX, 75060					

Manual Entries

28	L	M01	Clear Coat	Refinish		S1	3.4*	RF
29	I	M18	Set-Up And Measure	Repair			2.0*	FR
30	SB	M60	Hazardous Waste Removal	Sublet Repair	\$3.00*			SM
31	BR		R Lwr Corner Panel Mouldin	Blend Refinish		S1	0.2*	RF*
			>> Blend Required On Metallic Gray On Adjoining Panel					
32	RI		RT Roof Moulding	R & I Assembly		S1	0.3*	SM*
33	RI		R Lwr Corner Panel Midg	R & I Assembly		S1	0.2*	SM*
34	RI		R Pickup Bed Moulding	R & I Assembly		S1	0.0*	SM*
35	E		Mask For Overspray	Replace OEM	\$3.00*	S1		SM*
36	E		Paint/Materials	Replace OEM	\$714.00*	S1		SM*
36		Items						

MC Message

13 INCLUDES 0.6 HOURS FIRST PANEL TWO-STAGE ALLOWANCE

Estimate Total & Entries

OEM Parts	\$2,247.61
Other Parts	\$173.00
Paint & Materials	21.4 Hours @ \$42.00 \$898.80
Parts & Material Total	\$3,319.41

Labor	Rate	Replace Hrs	Repair Hrs	Total Hrs	
Sheet Metal (SM)	\$60.00	23.3	6.5	29.8	\$1,788.00
Mech/Elec (ME)	\$125.00				
Frame (FR)	\$60.00		2.0	2.0	\$120.00
Refinish (RF)	\$60.00	21.4		21.4	\$1,284.00

Labor Total	53.2 Hours	\$3,192.00
Sublet Repairs		\$3.00
Gross Total		\$6,514.41
Less: Deductible		\$2,500.00-
Net Total		\$4,014.41
Rates / Taxes Adjustment	S1	
Actual Supplement Total	\$3,714.41	
Less: Previous Net Total		\$300.00-
Net Supplement Total		\$3,714.41

Alternate Parts Y/02/00/00/02/02 Cumulative 04/02/00/02/02 Zip Code: 75116 Geo 75116
 OEM Part Prices DT 06/07/2022 01:14 PM EstimateID 963502408846024704 QuoteID 107404969
 SPPL Yes Zip Code: 75116 Default
 Rate Name Default

RE: Access to line item

Debra Brown <debra.brown@elliscounty.texas.gov>

Wed 8/24/2022 3:24 PM

To: Staci Parr <staci.parr@co.ellis.tx.us>

CAUTION: This email originated from outside the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Thanks

Another question – Lauri just called to let me know what line you gave her for the F150 repair insurance payment. Can I move the money from a fund to an SO line item. The repairs was paid for out of our Collision Repair line 001-0010-508240.

Debra

From: Staci Parr <staci.parr@co.ellis.tx.us>
Sent: Wednesday, August 24, 2022 3:12 PM
To: Debra Brown <debra.brown@elliscounty.texas.gov>
Subject: RE: Access to line item

Done

Staci Parr
First Assistant County Auditor
The Historic Courthouse
101 W. Main Street, Ste. 302
Waxahachie, Texas 75165
Phone: 972.825.5123
Fax. 972.825.5124
Email: staci.parr@co.ellis.tx.us



t
s

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COMMISSIONERS COURT AGENDA REQUEST

The Commissioners Court convenes in regular session at **2:00 p.m. every other Tuesday** (for full list of dates, please visit <http://co.ellis.tx.us/DocumentCenter/View/7543/FY-2018-2019-Amended-Commissioners-Court-Schedule>). The Commissioners Court is located at 101 West Main St., Waxahachie, Texas, on the 2nd floor of the Historic Courthouse. Special sessions may convene as deemed necessary to conduct the business of the County.

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Please fill out this form completely:

DATE: 8/30/2022 SUPPORTING DOCUMENT(S) ATTACHED? (Y / N)

NAME: Safaa Cloud

PHONE: _____ FAX: _____

DEPARTMENT OR ASSOCIATION: Ellis County Law Library

ADDRESS: _____

PREFERRED DATE TO BE PLACED ON AGENDA: 9/6/2022

DESCRIPTION OF AGENDA REQUEST (please use exact desired wording for agenda):

**** CONSENT AGENDA - FINANCIAL ****

DECREASE 019-0919-507990 Copier Maint/Supplies by \$500.00

DECREASE 019-0919-508070 Operating Expenditures by \$600.00

INCREASE 019-0919-508820 Books by \$1,100.00

* _____
County Attorney Approval

COMMISSIONERS COURT AGENDA REQUEST

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Please fill out this form completely:

DATE: 8/29/2022 SUPPORTING DOCUMENT(S) ATTACHED? (Y / N)

NAME: Janet Martin

PHONE: _____ FAX: _____

DEPARTMENT OR ASSOCIATION: Ellis County Auditor

ADDRESS: _____

PREFERRED DATE TO BE PLACED ON AGENDA: 9/6/2022

DESCRIPTION OF AGENDA REQUEST (please use exact desired wording for agenda):

**** CONSENT AGENDA - FINANCIAL ****

Request for approval to disburse property tax refunds in the amount of \$3,314.23 by The Ellis County Tax Collector.

* _____
County Attorney Approval



ELLIS COUNTY TAX ASSESSOR AND COLLECTOR



Richard Rozier
Ellis County Tax Assessor/Collector

P.O. Drawer 188
Waxahachie, TX 75168-0188
(972) 825-5150
Fax (972) 825-5151
E-Mail: Richard.rozier@co.ellis.tx.us

August 29, 2022

Request for Approval of August 23, 2022 Commissioner's Court

Refund to be issued	Account #	Refund Amount
✓ Liam Welch & Alexis Escareno	✓ 172191	✓ \$3,314.23

Total Refunds: \$3,314.23

Rachel Conte Administrator - Property Tax

Todd Little, County Judge

Commission Perry, Pct. 3

Commissioner Stinson, Pct 1

Commissioner Butler, Pct. 4

Commissioner Grayson, Pct 2

Janet A. Martin CPA, CFE
audited 08.30.2022



RICHARD ROZIER
 Ellis County Tax Assessor - Collector
 P. O. DRAWER 188
 WAXAHACHIE, TEXAS 75168-0188

Phone No.: 972-825-5150
 Fax No.: 972-825-5151

Print Date: 08/16/2022
 Deposit No.: RT220125131

WELCH LIAM M & ALEXIS N S ESCARENO
 1369 OVERLOOK CIR
 CEDAR HILL, TX 75104-4550

Account Number 172191 ✓	
Legal Description of the Property 324 BELLE-VUE 0.214 ACRES	
105 PENSACOLA AVE 75165	
OWNER: WELCH LIAM M & ALEXIS N S ESCARENO	
2021 OVERAGE AMOUNT \$3,314.23 ✓	

70: ELLIS COUNTY, 170: LTRD, 212: WAXAHACHIE ISD, 390: CITY OF WAXAHACHIE

Dear Taxpayer:

Our records indicate that an overpayment exists on the property tax account listed above as of the date of this letter. If you paid the taxes on this account and believe you are entitled to a refund, please complete the application below, sign it, and return it to our office. If the taxes were paid by your mortgage/title company or any other party, you must obtain a written letter of release in order for the refund to be issued in your name. If you did not make the payment(s) on this account, please forward this letter to the person who paid these taxes. You may also request the transfer of this overpayment to other tax accounts and/or tax years in the space provided or by attaching an additional sheet if necessary. Your application for refund must be submitted within three years from the date of the overpayment, or you waive the right to the refund (Sec. 31.11c). Governing body approval is required for refunds in excess of \$2500.

APPLICATION FOR PROPERTY TAX REFUND

Step 1. Identify the refund recipient. Show information for whom ever will be receiving the refund.	Who should the refund be issued to			
	Name: LIAM WELCH & ALEXIS SARUK ESCARENO ✓			
	Address: 105 PENSACOLA AVE			
	City, State, Zip: WAXAHACHIE			
Step 2. Provide payment information. Please attach copies of cancelled checks or original receipts for all cash payments you made.	Daytime Phone No.:	214-596-8439	E-Mail Address:	liamark@kh15@gmail.com
	Payment made by:	Check No.	Date Paid	Amount Paid
	TEXAS BANK AND TRUST		Nov 2021	\$3,314.23
	ALEXIS + LIAM	159	01/27/2022	\$3,314.23 ✓
	TOTAL AMOUNT PAID (sum of the above amounts)			\$6,628.46
Step 3. Provide reason for this refund. Please list any accounts and/or years that you intended to pay with this overage.	Please check one of the following:			
	<input type="checkbox"/> I paid this account in error and I am entitled to the refund.			
	<input checked="" type="checkbox"/> I overpaid this account. Please refund the excess to the address listed in Step 1.			
Step 4. Sign the form. Unsigned applications cannot be processed.	By signing below, I hereby apply for the refund of the above-described taxes and certify that the information I have given on this form is true and correct. (If you make a false statement on this application, you could be found guilty of a Class A misdemeanor or a state jail felony under the Texas Penal Code, Sec. 37.10.)			
	SIGNATURE OF REQUESTOR (REQUIRED)			DATE
			08/16/2022	
TAX OFFICE USE ONLY: <input type="checkbox"/> Approved <input type="checkbox"/> Denied By: _____ Date: _____				

This application must be completed, signed, and submitted with supporting documentation to be valid.

RT22012E 181 01/25/2022 48820044 0189 CH 331314.23 331314.23 CG 472191 WELCH JAM M & ALEXIS

COMMISSIONERS COURT AGENDA REQUEST

The Commissioners Court convenes in regular session at **2:00 p.m. every other Tuesday** (for full list of dates, please visit <http://co.ellis.tx.us/DocumentCenter/View/7543/FY-2018-2019-Amended-Commissioners-Court-Schedule>). The Commissioners Court is located at 101 West Main St., Waxahachie, Texas, on the 2nd floor of the Historic Courthouse. Special sessions may convene as deemed necessary to conduct the business of the County.

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Please fill out this form completely:

DATE: 08/29/2022 SUPPORTING DOCUMENT(S) ATTACHED? (Y / N)

NAME: Janet Martin

PHONE: (972) 825-5122 FAX: (972) 825-5124

DEPARTMENT OR ASSOCIATION: County Auditor

ADDRESS: 101 W Main St, Waxahachie, TX 75165

PREFERRED DATE TO BE PLACED ON AGENDA: 09/06/2022

DESCRIPTION OF AGENDA REQUEST (please use exact desired wording for agenda):

****CONSENT AGENDA - FINANCIAL****

Present a tabulated report of the county's receipts and disbursements of funds from
August 13, 2022 - August 25, 2022 pursuant to Local Government Code §114.024

* _____
County Attorney Approval

Trial Balance for Ellis County

From 08/13/2022 - 08/25/2022

Fund	Name	Opening Balance	Debit	Credit	Closing Balance
1	GENERAL FUND	48,267,153.98	423,706.66	(770,602.18)	47,918,007.53
2	ROAD IMPROVEMENT FUND	1,612,363.28	433.73	-	1,612,797.01
3	ROAD/BRIDGE PCT. 1	1,867,035.64	23,787.46	(3,485.56)	1,887,337.54
4	ROAD/BRIDGE PCT. 2	1,736,236.16	23,802.46	(3.69)	1,760,034.93
5	ROAD/BRIDGE PCT. 3	1,024,057.29	73,522.36	(7,389.65)	1,090,190.00
6	ROAD/BRIDGE PCT. 4	2,039,198.43	23,787.44	-	2,062,985.87
7	ADULT PROBATION	1,409,963.80	-	(21,663.62)	1,390,550.81
8	JUVENILE PROBATION	552,293.34	5,316.36	(76,848.81)	480,760.89
9	F/M PCT. 1	2,615,820.62	1,966.63	(630.39)	2,617,156.86
10	F/M PCT. 2	306,187.06	2,165.46	(29,193.10)	279,159.42
11	F/M PCT. 3	909,838.97	1,966.63	(79,331.39)	832,474.21
12	F/M PCT. 4	1,147,440.54	2,527.49	(17,743.73)	1,132,224.30
13	LATERAL ROAD PCT. 1	313,569.98	-	-	313,569.98
14	COUNTY & DISTRICT CT TECH	42,130.51	44.00	-	42,174.51
15	JUSTICE COURT TECHNOLOGY FUND	195,302.58	837.18	-	196,139.76
16	DC ARCHIVES RECORDS MANAGEMENT	170,489.87	70.00	-	170,559.87
17	JURY	80,047.50	1,275.31	(3,486.00)	75,434.81
18	PERMANENT IMPROVEMENT	2,091,344.14	3,285.53	(890.00)	2,093,739.67
19	LAW LIBRARY	9,704.33	4,983.00	(8,031.38)	6,655.95
20	TRUST AND AGENCY FUND	1,177,455.46	-	-	1,177,455.46
21	RECORDS MANAGEMENT	2,009,486.79	17,285.00	(8,024.05)	2,018,747.74
22	CC ARCHIVES RECORDS MANAGEMENT	2,434,475.88	17,080.00	(49,682.40)	2,401,873.48
23	ROW AVAILABLE	461,957.32	-	-	461,957.32
24	FIRE MARSHAL SPECIAL FUND	209,754.69	1,500.00	-	211,254.69
26	DISTRICT COURT RECORDS TECH	228,098.09	130.00	-	228,228.09
27	ROAD DISTRICT #1	960,550.85	-	-	960,550.85
28	ROAD DISTRICT #5	72,094.28	-	-	72,094.28
29	ROAD DISTRICT #16	198,535.09	-	-	198,535.09
30	CHECK PROCESSING FEE AC	132,709.76	-	-	132,709.76
31	DRUG FORFEITURE FUND	225,275.61	-	-	225,275.61
32	GEN RECORD MANAGE/PRESE	660,747.48	3,319.00	-	664,066.48
33	COURTHOUSE SECURITY FUN	355,467.13	5,250.74	-	360,717.87
34	COURT REC. PRESERVATION 51.708	139,331.50	1,110.00	-	140,441.50
36	ELECTIONS ADMIN FEES	28,096.11	-	-	28,096.11
38	SERIES 07 INTEREST & SINKING	583,452.14	6,435.23	-	589,887.37
40	SERIES 07 BOND PROJECT	3,075,979.81	-	-	3,075,979.81
42	SHERIFF FEDERAL DRUG FORFEITURE	474,499.89	-	(88.75)	474,411.14
43	COUNTY CLERK VITALS PRESERVATION	42,966.58	364.00	-	43,330.58
45	ELLIS CO COMM CORRECTIONS	40,672.19	-	-	40,672.19
46	SHERIFF SEIZURE FUND	166,858.89	-	-	166,858.89
47	SHERIFF DRUG FORFEITURE	410,647.92	-	-	410,647.92
48	DISTRICT ATTY DRUG SEIZ	426,998.62	18,600.00	-	445,598.62
50	CIVIL SUPERVISION FEES	153,242.99	-	(624.82)	152,618.17
53	COURT FACILITY FEES	6,660.00	200.00	-	6,860.00
56	CONSTABLE PCT #2 FORFEITURE	1,432.26	-	-	1,432.26
57	CONSTABLE PCT #1 FORFEITURE	181.28	-	-	181.28
61	TRUANCY & PREVENTION	45,751.75	924.00	-	46,675.75
63	AMERICAN RESCUE PLAN	35,390,011.92	-	-	35,390,011.92
65	CSCD HIGH RISK CASELOAD	(9,099.78)	-	-	(9,099.78)
66	JUVENILE JUSTICE ALTERNATIVE EDUC.	144,644.30	-	(11,416.15)	133,228.15
68	VEHICLE REPLACEMENT FUND	(99,411.69)	3,714.41	-	(95,697.28)
71	TREASURERS HELD PROPERTY	1,378.75	-	-	1,378.75
72	ELLIS COUNTY LEVEE #2	416,096.92	-	-	416,096.92
73	ELLIS COUNTY LEVEE #3	310,354.56	-	-	310,354.56
74	ELLIS COUNTY LEVEE #4	7,919.83	-	-	7,919.83
75	JUVENILE PROBATION FEES	78,518.71	-	-	78,518.71
125	CONSTABLE PCT 1 LEOSE FUNDS	-	-	-	-
126	CONSTABLE PCT 2 LEOSE FUNDS	640.43	-	-	640.43
127	CONSTABLE PCT 3 LEOSE FUNDS	596.91	-	-	596.91
128	CONSTABLE PCT 4 LEOSE FUNDS	267.45	-	-	267.45
129	SHERIFF LEOSE FUNDS	3,017.74	-	-	3,017.74
130	DISTRICT ATTY LEOSE FUNDS	378.69	-	-	378.69
131	LANGUAGE ACCESS FUND	1,038.00	360.00	-	1,398.00
		117,358,873.12	669,750.08	(1,089,135.67)	116,938,123.23

F. 7

COMMISSIONERS COURT AGENDA REQUEST

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Please fill out this form completely:

DATE: 8/31/2022 SUPPORTING DOCUMENT(S) ATTACHED? (Y / N)

NAME: Hon. William Wallace

PHONE: _____ FAX: _____

DEPARTMENT OR ASSOCIATION: 378th District Court

ADDRESS: _____

PREFERRED DATE TO BE PLACED ON AGENDA: 9/6/2022

DESCRIPTION OF AGENDA REQUEST (please use exact desired wording for agenda):

**** CONSENT AGENDA - FINANCIAL ****

DECREASE 001-0190-508880 Computer Software by \$1,500.00

DECREASE 001-0190-508020 Equipment by \$200.00

INCREASE 001-0190-508680 Contract Services by \$1,500.00

INCREASE 001-0190-506980 Law Books/Dues by \$200.00

* _____
County Attorney Approval



ELLIS COUNTY LINE ITEM ADJUSTMENT

FISCAL YEAR 2021 - 2022

2021 - 2022 I am requesting that the Ellis County Commissioners' Court make necessary Line Item adjustments to the Budget as follows:

TRANSFER FROM		
ACCOUNT NO.	ACCOUNT TITLE	AMOUNT
1) 001-0190-508880	Computer Software	\$ 1,500.00
2) 001-0190-508020	Equipment	\$ 200.00
	TOTAL:	\$ 1,700.00

TRANSFER TO		
ACCOUNT NO.	ACCOUNT TITLE	AMOUNT
1) 001-0190-508680	Contract Services	\$ 1,500.00
2) 001-0190-508980	LAW BOOKS/DUES	\$ 200.00
	TOTAL:	\$ 1,700.00

Walter D. ...
Signature

AUG 31 2022
Date

378th District Court
Department

ELLIS COUNTY COMMISSIONERS' COURT FINDS THAT THIS TRANSFER OF FUNDS IS FOR COUNTY PURPOSES AND IS AN APPROPRIATE REQUEST.

APPROVED THIS _____ DAY OF _____,

- _____ COUNTY JUDGE
- _____ COMMISSIONER PCT. 1
- _____ COMMISSIONER PCT. 2
- _____ COMMISSIONER PCT. 3
- _____ COMMISSIONER PCT. 4

REVIEWED BY COUNTY AUDITOR'S OFFICE: *Staci A. Paw*

COMMISSIONERS COURT AGENDA REQUEST

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Please fill out this form completely:

DATE: 8/31/2022 SUPPORTING DOCUMENT(S) ATTACHED? (Y / N)

NAME: Constable Curtis Polk, Jr

PHONE: _____ FAX: _____

DEPARTMENT OR ASSOCIATION: Ellis County Constable Pct 3

ADDRESS: _____

PREFERRED DATE TO BE PLACED ON AGENDA: 9/6/2022

DESCRIPTION OF AGENDA REQUEST (please use exact desired wording for agenda):

**** CONSENT AGENDA - FINANCIAL ****

DECREASE 001-0613-508010 Supplies by \$1,100.00

DECREASE 001-0613-508020 Equipment by \$1,400.00

INCREASE 001-0613-508210 by \$2,500.00

* _____
County Attorney Approval

COMMISSIONERS COURT AGENDA REQUEST

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Please fill out this form completely:

DATE: 8/31/2022 SUPPORTING DOCUMENT(S) ATTACHED? (Y / N)

NAME: Todd Little

PHONE: _____ FAX: _____

DEPARTMENT OR ASSOCIATION: Ellis County Judge

ADDRESS: _____

PREFERRED DATE TO BE PLACED ON AGENDA: 9/6/2022

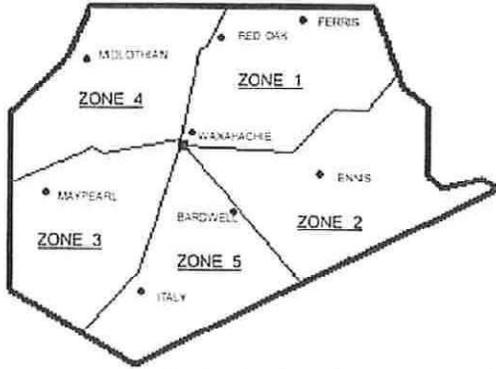
DESCRIPTION OF AGENDA REQUEST (please use exact desired wording for agenda):

**** CONSENT AGENDA - FINANCIAL ****

DECREASE 020-0950-570000 Contingency-Surplus \$26,000.00

DECREASE 001-0375-509740 Dam Projects \$26,000.00

* _____
County Attorney Approval



Ellis-Prairie Soil and Water Conservation District
1822 FM 66
Waxahachie, TX 75167
(972) 937-2660 ext. 3

RECEIVED
AUG 20 2022
COUNTY JUDGE

Board of Directors Ellis County Engineering Department
109 South Jackson Street
Waxahachie, Texas 75165

Chairman
Scott Born
Zone 1

Dear Mr. Kantor:

Vice-Chairman
Stuart Fisher
Zone 2

On behalf of the board of directors of the Ellis-Prairie Soil and Water Conservation District, thank you for the county's continued cooperation and partnership with the Watershed Projects in Ellis County. We are especially grateful for the commissioners' funding of annual maintenance and matching of funds for repair, upgrade, and rehab projects.

Secretary
Jane Hamilton
Zone 3

We have been blessed with grant funding for repairs, upgrades, and rehabs over the past few years. The projects that are currently in progress were funded by the State Legislature in their previous biennium. As you are probably aware, the State Legislature chose to not fund the Texas State Soil and Water Conservation Board's Watershed Program for the current biennium. The previous biennium was funded at \$150 million, and the current biennium was funded at \$0.00. The good news is that in the coming biennium the Watershed Program will be funded at \$150 million once again.

Member
Craig Rudolph
Zone 4

None of our repairs, upgrades, and rehabs were ever affected by the Legislature's defunding the past 2 years. Sadly, this was not the case for Operation and Maintenance (O&M) funding from the State. Even though the State O&M funding was disrupted, we were able to keep annual maintenance at a high level for the past 2 years thanks partly to the Commissioners' Court's increasing O&M funding to the District from \$36,000 to \$75,000. We almost weathered the storm but will fall a little short this fiscal year.

Member
Chris Cannon
Zone 5

This month we will be \$26,000 short of funding this year's annual maintenance, (mowing, spraying, etc.). The District would like to ask that County O&M funding be increased by \$26,000 this fiscal year.

The District also has a grade stabilization structure south of Ennis that failed several years ago. The primary spillway pipe has completely blown out. The erosion downstream that the structure was put in place to alleviate is continuing to worsen. Our latest attempt to fund this repair through Federal EWP funding was turned down in June. Unless another funding source is found it appears that funding for this repair would fall to the sponsors.

The District asks that funding for this special repair project be added to the County's 2022-23 fiscal year. Our estimate for this repair is \$70,000 to \$100,000.

Thank you for your understanding and cooperation.

Sincerely,

Scott Born
Chairman
Ellis-Prairie Soil and Water Conservation District

COMMISSIONERS COURT AGENDA REQUEST

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Please fill out this form completely:

DATE: 8/30/2022 SUPPORTING DOCUMENT(S) ATTACHED? (Y / N)

NAME: Jocelyn King

PHONE: _____ FAX: _____

DEPARTMENT OR ASSOCIATION: Ellis County IT

ADDRESS: _____

PREFERRED DATE TO BE PLACED ON AGENDA: 9/6/2022

DESCRIPTION OF AGENDA REQUEST (please use exact desired wording for agenda):

**** CONSENT AGENDA - FINANCIAL ****

DECREASE 001-0035-508110 Auto Purchase by \$9,000.00

INCREASE 001-0035-508020 Equipment by \$7,000.00

INCREASE 001-0035-508680 Contract Services by \$2,000.00

* _____
County Attorney Approval

COMMISSIONERS COURT AGENDA REQUEST

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Please fill out this form completely:

DATE: 8/30/2022 SUPPORTING DOCUMENT(S) ATTACHED? (Y / N)

NAME: Jocelyn King

PHONE: _____ FAX: _____

DEPARTMENT OR ASSOCIATION: Ellis County IT

ADDRESS: _____

PREFERRED DATE TO BE PLACED ON AGENDA: 9/6/2022

DESCRIPTION OF AGENDA REQUEST (please use exact desired wording for agenda):

**** CONSENT AGENDA - FINANCIAL ****

DECREASE 020-0920-570000 Contingency - Surplus by \$35,000.00

INCREASE 001-0035-508880 Computer Software by \$35,000.00

* _____
County Attorney Approval



ELLIS COUNTY LINE ITEM ADJUSTMENT

FISCAL YEAR 2022

I am requesting that the Ellis County Commissioners' Court make necessary Line Item adjustments to the 2022 Budget as follows:

TRANSFER FROM		
ACCOUNT NO.	ACCOUNT TITLE	AMOUNT
020-0920-570000	Contingency Surplus	\$ 35,000.00
	TOTAL:	\$ 35,000.00

TRANSFER TO		
ACCOUNT NO.	ACCOUNT TITLE	AMOUNT
001-0035-508880	Computer Software	\$ 35,000.00
	TOTAL:	\$ 35,000.00



08/30/2022

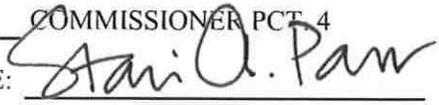
IT

Signature Date Department

ELLIS COUNTY COMMISSIONERS' COURT FINDS THAT THIS TRANSFER OF FUNDS IS FOR COUNTY PURPOSES AND IS AN APPROPRIATE REQUEST.

APPROVED THIS _____ DAY OF _____, _____

- _____ COUNTY JUDGE
- _____ COMMISSIONER PCT. 1
- _____ COMMISSIONER PCT. 2
- _____ COMMISSIONER PCT. 3
- _____ COMMISSIONER PCT. 4

REVIEWED BY COUNTY AUDITOR'S OFFICE: 

COMMISSIONERS COURT AGENDA REQUEST

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Please fill out this form completely:

DATE: 8/29/2022 SUPPORTING DOCUMENT(S) ATTACHED? (Y / N)

NAME: Jocelyn King

PHONE: _____ FAX: _____

DEPARTMENT OR ASSOCIATION: Ellis County IT

ADDRESS: _____

PREFERRED DATE TO BE PLACED ON AGENDA: 9/6/2022

DESCRIPTION OF AGENDA REQUEST (please use exact desired wording for agenda):

**** CONSENT AGENDA - FINANCIAL ****

DECREASE 001-0035-508050 Conference by \$500.00

DECREASE 001-0035-506010 Mileage Reimbursement by \$1,000.00

DECREASE 001-0035-508010 Supplies by \$4,000.00

INCREASE 001-0035-508190 Computer Equipment by \$5,500.00

* _____
County Attorney Approval

COMMISSIONERS COURT AGENDA REQUEST

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Please fill out this form completely:

DATE: 8/29/2022 SUPPORTING DOCUMENT(S) ATTACHED? (Y / N)

NAME: Jocelyn King

PHONE: _____ FAX: _____

DEPARTMENT OR ASSOCIATION: Ellis County IT

ADDRESS: _____

PREFERRED DATE TO BE PLACED ON AGENDA: 9/6/2022

DESCRIPTION OF AGENDA REQUEST (please use exact desired wording for agenda):

**** CONSENT AGENDA - FINANCIAL ****

DECREASE 001-0035-508110 Auto Purchase by \$16,000.00

INCREASE 068-0145-509272 Other Vehicle Leases - Principal by \$16,000.00

* _____
County Attorney Approval

COMMISSIONERS COURT AGENDA REQUEST

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Please fill out this form completely:

DATE: 8/30/2022 SUPPORTING DOCUMENT(S) ATTACHED? (Y / N)

NAME: Paul Perry

PHONE: _____ FAX: _____

DEPARTMENT OR ASSOCIATION: Ellis County Commissioner Pct 3

ADDRESS: _____

PREFERRED DATE TO BE PLACED ON AGENDA: 9/6/2022

DESCRIPTION OF AGENDA REQUEST (please use exact desired wording for agenda):

**** CONSENT AGENDA - FINANCIAL ****

DECREASE 011-0704-509150 FM3 Asphalt by \$100,000.00

INCREASE 011-0704-509110 FM3 Gravel by \$100,000.00

* _____
County Attorney Approval

ELLIS COUNTY BUDGET
2021/2022 Budget Line Item Adjustment

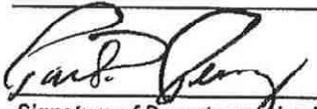
I Am requesting the the Ellis County Commissioners' Court make necessary line item adjustments to the Road and Bridge Precint 3 Budget as follows:

TRANSFER FROM:

<u>ACCOUNT NO.</u>	<u>ACCOUNT TITLE</u>	<u>AMOUNT</u>
011-0704-509150	FM3 ASPHALT	\$100,000.00

TRANSFER TO:

<u>ACCOUNT NO.</u>	<u>ACCOUNT TITLE</u>	<u>AMOUNT</u>
011-0704-509110	FM3 GRAVEL	\$100,000.00


Signature of Department Head

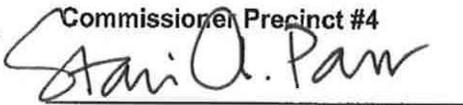
8/30/2022
Date Signed

Road & Bridge #3
Department

ELLIS COUNTY COMMISSIONERS' COURT FINDS THAT THIS TRANSFER OF FUNDS IS FOR COUNTY PURPOSES AND IS AN APPROPRIATE REQUEST.

APPROVED THIS ____ DAY OF _____, 2019

County Judge
Commissioner Precinct #1
Commissioner Precinct #2
Commissioner Precinct #3
Commissioner Precinct #4

Approved by County Auditor's Office: 

COMMISSIONERS COURT AGENDA REQUEST

The Commissioners Court convenes in regular session at **2:00 p.m. every other Tuesday** (for full list of dates, please visit <http://co.ellis.tx.us/DocumentCenter/View/7543/FY-2018-2019-Amended-Commissioners-Court-Schedule>). The Commissioners Court is located at 101 West Main St., Waxahachie, Texas, on the 2nd floor of the Historic Courthouse. Special sessions may convene as deemed necessary to conduct the business of the County.

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Please fill out this form completely:

DATE: 8/29/2022 SUPPORTING DOCUMENT(S) ATTACHED? (Y / N)

NAME: Keith Roberts

PHONE: _____ FAX: _____

DEPARTMENT OR ASSOCIATION: Ellis County Maintenance

ADDRESS: _____

PREFERRED DATE TO BE PLACED ON AGENDA: 9/6/2022

DESCRIPTION OF AGENDA REQUEST (please use exact desired wording for agenda):

**** CONSENT AGENDA - FINANCIAL ****

DECREASE 001-0020-508090 Auto Repair by \$100.00

DECREASE 001-0020-507070 Burglar Alarm by \$300.00

DECREASE 001-0020-508670 Courthouse Lawn Care by \$900.00

DECREASE 001-0020-507050 Elevator by \$1,000.00

INCREASE 001-0020-507040 Pest Control by \$250.00

INCREASE 001-0020-507020 Repairs by \$2,050.00

* _____
County Attorney Approval

COMMISSIONERS COURT AGENDA REQUEST

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Please fill out this form completely:

DATE: 8/29/2022 SUPPORTING DOCUMENT(S) ATTACHED? (Y / N)

NAME: Chelsea Smith

PHONE: _____ FAX: _____

DEPARTMENT OR ASSOCIATION: Ellis County JJAEP

ADDRESS: _____

PREFERRED DATE TO BE PLACED ON AGENDA: 9/6/2022

DESCRIPTION OF AGENDA REQUEST (please use exact desired wording for agenda):

**** CONSENT AGENDA - FINANCIAL ****

DECREASE 066-0422-508010 Supplies by \$12,000.00

DECREASE 066-0422-508070 Operating Expenditures by \$13,000.00

DECREASE 066-0422-508190 Computer Equipment by \$31,500.00

INCREASE 066-0422-508020 Equipment by \$18,000.00; INCREASE 066-0422-508030 Furniture/Fixtures by \$14,000.00

INCREASE 066-0422-508770 JJAEP Juvenile Medical by \$500.00

INCREASE 066-0422-509995 Mentoring Services by \$24,000.00

* _____
County Attorney Approval



ELLIS COUNTY LINE ITEM ADJUSTMENT

FISCAL YEAR

2022

2022

TRANSFER FROM		
ACCOUNT NO.	ACCOUNT TITLE	AMOUNT
066-0422-508010	Supplies	\$12,000.00
066-0422-508070	Operating Expenditures	\$13,000.00
066-0422-508190	Computer Equipment	\$31,500.00
	TOTAL:	\$56,500.00

TRANSFER TO		
ACCOUNT NO.	ACCOUNT TITLE	AMOUNT
066-0422-508020	Equipment	\$18,000.00
066-0422-508030	Furniture/Fixtures	\$14,000.00
066-0422-508770	Juvenile Medical JJAEP	\$500.00
066-0422-509995	Mentors Care Program	\$24,000.00
	TOTAL:	\$56,500.00

Chelsea Smith 8/18/2022 Juvenile Services
 Signature Date Department

ELLIS COUNTY COMMISSIONERS' COURT FINDS THAT THIS TRANSFER OF FUNDS IS FOR COUNTY PURPOSES AND IS AN APPROPRIATE REQUEST.

APPROVED THIS _____ DAY OF _____, _____

_____ COUNTY JUDGE
 _____ COMMISSIONER PCT. 1
 _____ COMMISSIONER PCT. 2
 _____ COMMISSIONER PCT. 3
 _____ COMMISSIONER PCT. 4

REVIEWED BY COUNTY AUDITOR'S OFFICE: *Staci A. Parr*

COMMISSIONERS COURT AGENDA REQUEST

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Please fill out this form completely:

DATE: 8/29/2022 SUPPORTING DOCUMENT(S) ATTACHED? (Y / N)

NAME: Chelsea Smith

PHONE: _____ FAX: _____

DEPARTMENT OR ASSOCIATION: Ellis County Juvenile Services

ADDRESS: _____

PREFERRED DATE TO BE PLACED ON AGENDA: 9/6/2022

DESCRIPTION OF AGENDA REQUEST (please use exact desired wording for agenda):

**** CONSENT AGENDA - FINANCIAL ****

DECREASE 008-0420-508220 Legal Fees by \$15,000.00; DECREASE 008-0420-508450 Detention Services by \$16,593.23; DECREASE 008-0420-50873

Maint/RPS Equip/Copier by \$3,000.00; DECREASE 008-0420-508950 Voc./Educ. Training by \$20,000.00; INCREASE 008-0420-506010 Mileage Reimb. by \$286.27

INCREASE 008-0420-507030 Telephone by \$750.00; INCREASE 008-0420-507060 Ins Ded. by \$1,500.00; INCREASE 008-0420-508010 Supplies by \$1,500.00

INCREASE 008-0420-508030 Furniture by \$15,000.00; INCREASE 008-0420-508080 Auto Gas by \$1,500.00; INCREASE 008-0420-508350 Training by \$8,000.00

INCREASE 008-0420-508680 Contract Services by \$2,500.00; Increase 008-0420-508890 Transp. Exp by \$500.00; INCREASE 008-0420-50840 Secure Residential by \$14,856.96; INCREASE 008-0421-508890 Transp. Exp by \$600.00

INCREASE 008-0421-508010 Supplies by \$600.00; INCREASE 008-0421-508020 Equip by \$4,500.00; INCREASE 008-0421-508030 Furniture by \$2,000.00; INCREASE 008-0421-508350 Training by \$500.00

* _____
County Attorney Approval



ELLIS COUNTY LINE ITEM ADJUSTMENT

FISCAL YEAR

2022

2022

TRANSFER FROM		
ACCOUNT NO.	ACCOUNT TITLE	AMOUNT
008-0420-508220	Legal Fees	\$15,000.00
008-0420-508450	Juvenile Detention Services	\$16,593.23
008-0420-508730	Main/RPS Equip/Copier	\$3,000.00
008-0420-508950	Juv. Vocational/Educational Training	\$20,000.00
TOTAL:		\$54,593.23

TRANSFER TO		
ACCOUNT NO.	ACCOUNT TITLE	AMOUNT
008-0420-506010	Mileage Reimbursement	\$286.27
008-0420-507030	Telephone	\$750.00
008-0420-507060	Insurance Deductible	\$1,500.00
008-0420-508010	Supplies	\$1,500.00
008-0420-508030	Furniture	\$15,000.00
008-0420-508080	Auto Gas/Oil	\$1,500.00
008-0420-508350	Training	\$8,000.00
008-0420-508680	Contract Services	\$2,500.00
008-0420-508890	Transport Expense	\$500.00
008-0420-508940	Secure Residential	\$14,856.96
Holdover		
008-0421-508010	Supplies	\$600.00
008-0421-508020	Equipment	\$4,500.00
008-0421-508030	Furniture	\$2,000.00
008-0421-508350	Training	\$500.00
008-0421-508890	Transport Expense	\$600.00
TOTAL:		\$54,593.23

Chelsea Smith
Signature

8/18/2022
Date

Juvenile Services
Department

ELLIS COUNTY COMMISSIONERS' COURT FINDS THAT THIS TRANSFER OF FUNDS IS FOR COUNTY PURPOSES AND IS AN APPROPRIATE REQUEST.

APPROVED THIS _____ DAY OF _____,

COUNTY JUDGE

COMMISSIONER PCT. 1

COMMISSIONER PCT. 2

COMMISSIONER PCT. 3

COMMISSIONER PCT. 4

REVIEWED BY COUNTY AUDITOR'S OFFICE:

Staci A. Paw

COMMISSIONERS COURT AGENDA REQUEST

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Please fill out this form completely:

DATE: 8/29/2022 SUPPORTING DOCUMENT(S) ATTACHED? (Y / N)

NAME: Jackie Miller

PHONE: _____ FAX: _____

DEPARTMENT OR ASSOCIATION: Ellis County Justice of the Peace Pct 2

ADDRESS: _____

PREFERRED DATE TO BE PLACED ON AGENDA: 9/6/2022

DESCRIPTION OF AGENDA REQUEST (please use exact desired wording for agenda):

**** CONSENT AGENDA - FINANCIAL ****

DECREASE 001-0520-506020 Staff Travel by \$1,100.00

DECREASE 001-0520-508350 Training by \$1,800.00

INCREASE 001-0520-508040 Postage by \$900.00

INCREASE 001-0520-508010 Supplies by \$2,000.00

* _____
County Attorney Approval

COMMISSIONERS COURT AGENDA REQUEST

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NAME: Jackie Miller

PHONE: _____ FAX: _____

DEPARTMENT OR ASSOCIATION: Ellis County Justice of the Peace Pct 2

ADDRESS: _____

PREFERRED DATE TO BE PLACED ON AGENDA: 9/6/2022

DESCRIPTION OF AGENDA REQUEST (please use exact desired wording for agenda):

**** CONSENT AGENDA - FINANCIAL ****

DECREASE 001-0520-508050 Conference by \$600.00; DECREASE 001-0520-508740 Docket Books-Printing by \$1,500.00

DECREASE 001-0520-508020 Equipment by \$600.00; DECREASE 001-0520-508730 Maint/RPS Ofc Equip by \$1,000.00

DECREASE 001-0520-508060 Official Bond - Dues by \$200.00; DECREASE 001-0520-508120 Radio by \$250.00

INCREASE 001-0520-508030 Office Fixture/Furniture by \$3,000.00

INCREASE 001-0520-508010 Supplies by \$1,150.00

* _____
County Attorney Approval



ELLIS COUNTY LINE ITEM ADJUSTMENT

FISCAL YEAR

2021-2022

I am requesting that the Ellis County Commissioners' Court make necessary Line Item adjustments to the 2021-2022 Budget as follows:

TRANSFER FROM		
ACCOUNT NO.	ACCOUNT TITLE	AMOUNT
001-0520-508050	CONFERENCE	\$600.00
001-0520-508740	DOCKET BOOKS-PRINTING	\$1,500.00
001-0520-508020	EQUIPMENT	\$600.00
001-0520-508730	MAINT-RPS OFC EQUIP.	\$1,000.00
001-0520-508060	OFFICIAL BOND-DUES	\$200.00
001-0520-508120	RADIO	\$250.00
	TOTAL:	\$4,150.00

TRANSFER TO		
ACCOUNT NO.	ACCOUNT TITLE	AMOUNT
001-0520-508030	OFFICE FIXTURE-FURNITURE	\$3,000.00
001-0520-508010	SUPPLIES	\$1,150.00
	TOTAL:	\$4,150.00

Signature

8/22/2022

Date

JUSTICE OF THE PEACE #2

Department

ELLIS COUNTY COMMISSIONERS' COURT FINDS THAT THIS TRANSFER OF FUNDS IS FOR COUNTY PURPOSES AND IS AN APPROPRIATE REQUEST.

APPROVED THIS _____ DAY OF _____, _____

COUNTY JUDGE

COMMISSIONER PCT. 1

COMMISSIONER PCT. 2

COMMISSIONER PCT. 3

COMMISSIONER PCT. 4

REVIEWED BY COUNTY AUDITOR'S OFFICE:

COMMISSIONERS COURT AGENDA REQUEST

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Please fill out this form completely:

DATE: 8/29/2022 SUPPORTING DOCUMENT(S) ATTACHED? (Y / N)

NAME: Theresa Taylor

PHONE: _____ FAX: _____

DEPARTMENT OR ASSOCIATION: Ellis County Human Resources

ADDRESS: _____

PREFERRED DATE TO BE PLACED ON AGENDA: 9/6/2022

DESCRIPTION OF AGENDA REQUEST (please use exact desired wording for agenda):

**** CONSENT AGENDA - FINANCIAL ****

DECREASE 001-0425-508650 Employment Screening by \$1,500.00

DECREASE 001-0425-508050 Conference by \$300.00

INCREASE 001-0425-508190 Computer Equipment by \$1,800.00

* _____
County Attorney Approval



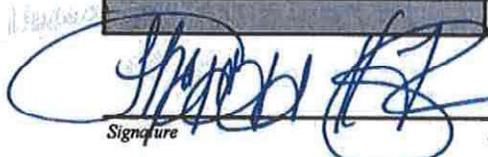
ELLIS COUNTY LINE ITEM ADJUSTMENT

FISCAL YEAR 2022

I am requesting that the Ellis County Commissioners' Court make necessary Line Item adjustments to the 2022 Budget as follows:

TRANSFER FROM		
ACCOUNT NO.	ACCOUNT TITLE	AMOUNT
001-0425-508650	Employment Screening	\$ 1,500.00
001-0425-508050	Conference	\$ 300.00
	TOTAL:	\$ 1,800.00

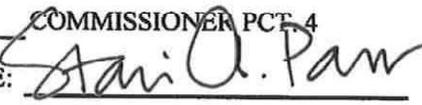
TRANSFER TO		
ACCOUNT NO.	ACCOUNT TITLE	AMOUNT
001-0425-508190	Computer	\$ 1,500.00
001-0425-508190	Computer	\$ 300.00
	TOTAL:	\$ 1,800.00


8/26/22
Human Resources
 Signature Date Department

ELLIS COUNTY COMMISSIONERS' COURT FINDS THAT THIS TRANSFER OF FUNDS IS FOR COUNTY PURPOSES AND IS AN APPROPRIATE REQUEST.

APPROVED THIS _____ DAY OF _____, _____

_____ COUNTY JUDGE
 _____ COMMISSIONER PCT. 1
 _____ COMMISSIONER PCT. 2
 _____ COMMISSIONER PCT. 3
 _____ COMMISSIONER PCT. 4

REVIEWED BY COUNTY AUDITOR'S OFFICE: 

COMMISSIONERS COURT AGENDA REQUEST

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Please fill out this form completely:

DATE: 8/29/2022 SUPPORTING DOCUMENT(S) ATTACHED? (Y / N)

NAME: Kyle Butler

PHONE: _____ FAX: _____

DEPARTMENT OR ASSOCIATION: Ellis County Commissioner Pct 4

ADDRESS: _____

PREFERRED DATE TO BE PLACED ON AGENDA: 9/6/2022

DESCRIPTION OF AGENDA REQUEST (please use exact desired wording for agenda):

**** CONSENT AGENDA - FINANCIAL ****

DECREASE 012-0755-570000 Contingency Surplus by \$10,000.00

INCREASE 012-0755-509060 Culverts by \$7,500.00

INCREASE 012-0755-509070 Tires by \$2,500.00

* _____
County Attorney Approval

COMMISSIONERS COURT AGENDA REQUEST

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Please fill out this form completely:

DATE: 08/29/2022 SUPPORTING DOCUMENT(S) ATTACHED? (Y / N)

NAME: Samantha Pickett 

PHONE: 972-825-5199 FAX: 972-825-5551

DEPARTMENT OR ASSOCIATION: Ellis County Office of Emergency Management

ADDRESS: 101 W. Main Street, Waxahachie TX 75165

PREFERRED DATE TO BE PLACED ON AGENDA: September 6, 2022

DESCRIPTION OF AGENDA REQUEST (please use exact desired wording for agenda):
**Decrease \$500.00 from 001-0430-508020 (Equipment) to Increase \$500.00 to 001-0430-508080 (Fuel),
Samantha Pickett, Office of Emergency Management**

SAMATHA PICKETT, EMERGENCY MANAGEMENT COORDINATOR 08.16.2022

*

County Attorney Approval

COMMISSIONERS COURT AGENDA REQUEST

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Please fill out this form completely:

DATE: 8/29/2022 SUPPORTING DOCUMENT(S) ATTACHED? (Y / N)

NAME: Alberto Mares

PHONE: _____ FAX: _____

DEPARTMENT OR ASSOCIATION: Ellis County Department of Development

ADDRESS: _____

PREFERRED DATE TO BE PLACED ON AGENDA: 9/6/2022

DESCRIPTION OF AGENDA REQUEST (please use exact desired wording for agenda):

**** CONSENT AGENDA - FINANCIAL ****

DECREASE 001-0060-506010 Travel Reimb. by \$100.00; DECREASE 001-0060-508090 Auto Repairs by \$300.00

DECREASE 001-0060-508100 Auto Tires by \$300.00; DECREASE 001-0060-508880 Computer Software by \$4,500.00

INCREASE 001-0060-508080 Auto Gas by \$1,000.00

INCREASE 001-0060-508190 Computer Equipment by \$4,000.00

INCREASE 001-0060-508210 Uniform Exp by \$200.00

* _____
County Attorney Approval



Clear Form

ELLIS COUNTY LINE ITEM ADJUSTMENT

FISCAL YEAR 2021-2022

I am requesting that the Ellis County Commissioners' Court make necessary Line Item adjustments to the 2021-2022 Budget as follows:

TRANSFER FROM		
ACCOUNT NO.	ACCOUNT TITLE	AMOUNT
001-0060-506010	Travel Reimbursement	\$ 100.00
001-0060-508090	Auto Repairs	\$ 300.00
001-0060-508100	Auto Tires	\$ 300.00
001-0060-508880	Computer Software	\$ 4,500.00
	TOTAL:	\$ 5,200.00

TRANSFER TO		
ACCOUNT NO.	ACCOUNT TITLE	AMOUNT
001-0060-508080	Auto Gas	\$ 1,000.00
001-0060-508190	Computer Equipment	\$ 4,000.00
001-0060-508210	Uniform Exp	\$ 200.00
	TOTAL:	\$ 5,200.00

Digitally signed by Alberto Mares, AICP, DR
Date: 2022.08.26 14:53:03 -05'00'

08/26/2022

Department of Development

Signature

Date

Department

ELLIS COUNTY COMMISSIONERS' COURT FINDS THAT THIS TRANSFER OF FUNDS IS FOR COUNTY PURPOSES AND IS AN APPROPRIATE REQUEST.

APPROVED THIS _____ DAY OF _____, _____

_____ COUNTY JUDGE

_____ COMMISSIONER PCT. 1

_____ COMMISSIONER PCT. 2

_____ COMMISSIONER PCT. 3

_____ COMMISSIONER PCT. 4

REVIEWED BY COUNTY AUDITOR'S OFFICE:

COMMISSIONERS COURT AGENDA REQUEST

The Commissioners Court convenes in regular session at **2:00 p.m. every other Tuesday** (for full list of dates, please visit <http://co.ellis.tx.us/DocumentCenter/View/7543/FY-2018-2019-Amended-Commissioners-Court-Schedule>). The Commissioners Court is located at 101 West Main St., Waxahachie, Texas, on the 2nd floor of the Historic Courthouse. Special sessions may convene as deemed necessary to conduct the business of the County.

PLEASE INCLUDE AN EXTRA ORIGINAL FOR CONTRACTS AND AGREEMENTS IF YOU REQUIRE AN ORIGINAL COPY RETURNED FOR YOUR FILES.

The **deadline** for submitting an agenda request with the supporting information is **12:00 noon on the Wednesday immediately preceding Commissioners Court.** This will give ample time for preparation of the agenda.

If you are not representing an organization, board, elected or appointed official, your agenda request must be filed through your respective Commissioner.

***All agreements, contracts and instruments, that otherwise bind the County, must first be approved in form and content by the County Attorney before submitting to the County Judge for the Commissioners Court Agenda.**

Please fill out this form completely:

DATE: 8/29/2022 SUPPORTING DOCUMENT(S) ATTACHED? (Y / N)

NAME: Ann Montgomery

PHONE: _____ FAX: _____

DEPARTMENT OR ASSOCIATION: Ellis County District & County Attorney

ADDRESS: _____

PREFERRED DATE TO BE PLACED ON AGENDA: 9/6/2022

DESCRIPTION OF AGENDA REQUEST (please use exact desired wording for agenda):

- ** CONSENT AGENDA - FINANCIAL **
- DECREASE 001-0360-508460 Witness Fee by \$8,000.00
- DECREASE 001-0360-508830 Microfiche by \$850.00
- DECREASE 001-0360-508350 Training by \$5,000.00
- INCREASE 001-0360-508010 Supplies by \$5,850.00

* _____
County Attorney Approval



Clear Form

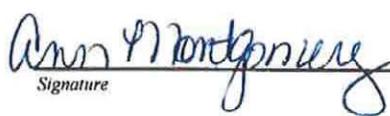
ELLIS COUNTY LINE ITEM ADJUSTMENT

FISCAL YEAR 2021-2022

I am requesting that the Ellis County Commissioners' Court make necessary Line Item adjustments to the 2021-2022 Budget as follows:

TRANSFER FROM		
ACCOUNT NO.	ACCOUNT TITLE	AMOUNT
001-0360-508460	Witness Fee	\$ 8,000.00
001-0360-508830	Microfiche	\$ 850.00
001-0360-508350	Training	\$ 5,000.00
	TOTAL:	\$ 13,850.00

TRANSFER TO		
ACCOUNT NO.	ACCOUNT TITLE	AMOUNT
001-0360-508010	Supplies	\$ 5,850.00
001-0360-508070	Operating Expenditures	\$ 8,000.00
	TOTAL:	\$ 13,850.00


8-22-2022
County & District Attorney
Signature Date Department

ELLIS COUNTY COMMISSIONERS' COURT FINDS THAT THIS TRANSFER OF FUNDS IS FOR COUNTY PURPOSES AND IS AN APPROPRIATE REQUEST.

APPROVED THIS _____ DAY OF _____, _____

_____ COUNTY JUDGE

_____ COMMISSIONER PCT. 1

_____ COMMISSIONER PCT. 2

_____ COMMISSIONER PCT. 3

_____ COMMISSIONER PCT. 4

REVIEWED BY COUNTY AUDITOR'S OFFICE: 



**Department of Development Agenda Items
 Ellis County Commissioners' Court -
 Tuesday, September 6, 2022
 2:00 PM**

AGENDA

Agenda Item No. 1.1

Discussion, consideration & action for a one-time variance for Parcel ID No. 222565 – 1337 Moseley Road from Volume I, Section IV (A) (2) (Residential Lots) of the Subdivision & Development Standards to allow development without meeting the minimum road frontage requirement. The property contains ± 14.908 acres of land located on the south side of Moseley Road, ± 4,560 feet east of the intersection of Moseley Road and Old Boyce Road in the extraterritorial jurisdiction (ETJ) of the City of Ennis, Ennis, Road and Bridge Precinct No. 2.

Agenda Item No. 1.2

Discussion, consideration & action on a plat of Lewis Estates. The property contains ± 5.897 acres of land in the W. Stewart Survey, Abstract No. 956, located on the northwest corner of Chisholm Trail and E. Haven Road, in the extraterritorial jurisdiction (ETJ) of the City of Waxahachie, Road and Bridge Precinct No. 2.

Agenda Item No. 1.3

Discussion, consideration & action for a one-time variance for 222 Southwinds Road (Parcel ID No. 194234) from Volume I, Section IV (A) (2) (Residential Lots) of the Subdivision & Development Standards to allow one (1) lot without meeting the minimum public road frontage requirement. The property contains ± 8.30 acres of land located on the west side of Southwinds Road, ± 1,235 feet south of the intersection of Southwinds Road and Tees Road, Italy, Road and Bridge Precinct No. 2.

ELLIS COUNTY COMMISSIONERS' COURT

Report from: Department of Development

Court Date: September 6, 2022



AGENDA ITEM NO. 1.1

Road Frontage Variance for 1337 Moseley Rd. Parcel ID No. 222565– Pct. No. 2

CASE TYPE:

- Amendment
- Plat
- Subdivision Bond
- Variance
- Other

IDENTIFYING LANDMARK:

1337 Moseley Rd. PID No. 222565

APPLICANT(s):

Jimmy & Tamera Lane

ATTACHMENTS:

- 1) Location Map
- 2) Applicant Letter of Request
- 3) Court Order

AUTHORED BY:

Sara Garcia
Planning Manager/Asst. Director

APPROVED BY:

Alberto Mares, AICP, DR, CPM
Director of Planning & Development

STAFF RECOMMENDATION:

- Approve, as presented
- Approve with conditions
(See Final Analysis header)
- Continue/Table request
- Deny request

AGENDA CAPTION:

Discussion, consideration & action for a one-time variance for Parcel ID No. 222565 – 1337 Moseley Road from Volume I, Section IV (A) (2) (Residential Lots) of the Subdivision & Development Standards to allow development without meeting the minimum road frontage requirement. The property contains ± 14.908 acres of land located on the south side of Moseley Road, ± 4,560 feet east of the intersection of Moseley Road and Old Boyce Road in the extraterritorial jurisdiction (ETJ) of the City of Ennis, Ennis, Road and Bridge Precinct No. 2.

EXECUTIVE SUMMARY:

- The applicants request a road frontage variance to apply for a development permit on their property.
- Currently, the property sits behind three (3) lots with direct road frontage onto Moseley Road, and due to that, this property has no direct road frontage, even though it is ± 470 feet wide, measured at the front of the property.
- The property came with a 30-foot access easement at the time of purchase, which starts at an adjacent property to the west and traverses into this property and onto the other adjacent neighbor, located to the east, who also has 15 acres.
- The two (2) 15-acre tracts exclusively use the 30-foot easement to access Moseley Road.
- After purchase, the applicant applied for and received a permit for a shop in April 2021, under a previous interpretation of the subdivision regulations. Since then, staff has received an updated interpretation requiring road frontage regardless of lot size, hence the need for this variance. A revised interpretation was provided, causing staff to adjust its permitting procedures accordingly.
- The applicant has made subsequent improvements to the site and now wishes to apply for a permanent residence and seeks this variance (see Attachment No. 2).

NOTIFICATION REQUIREMENT (if applicable)

TYPE	SENT/ADVERTISED	TOTAL NOTIFIED
Regular mail	August 24, 2022	Six (6) property owners within 200 feet of the subject site. *

**To date, staff has not received any inquiries regarding this request.*

PERTINENT REGULATION(s):

Below is a summary of minimum County standards and the proposed request:

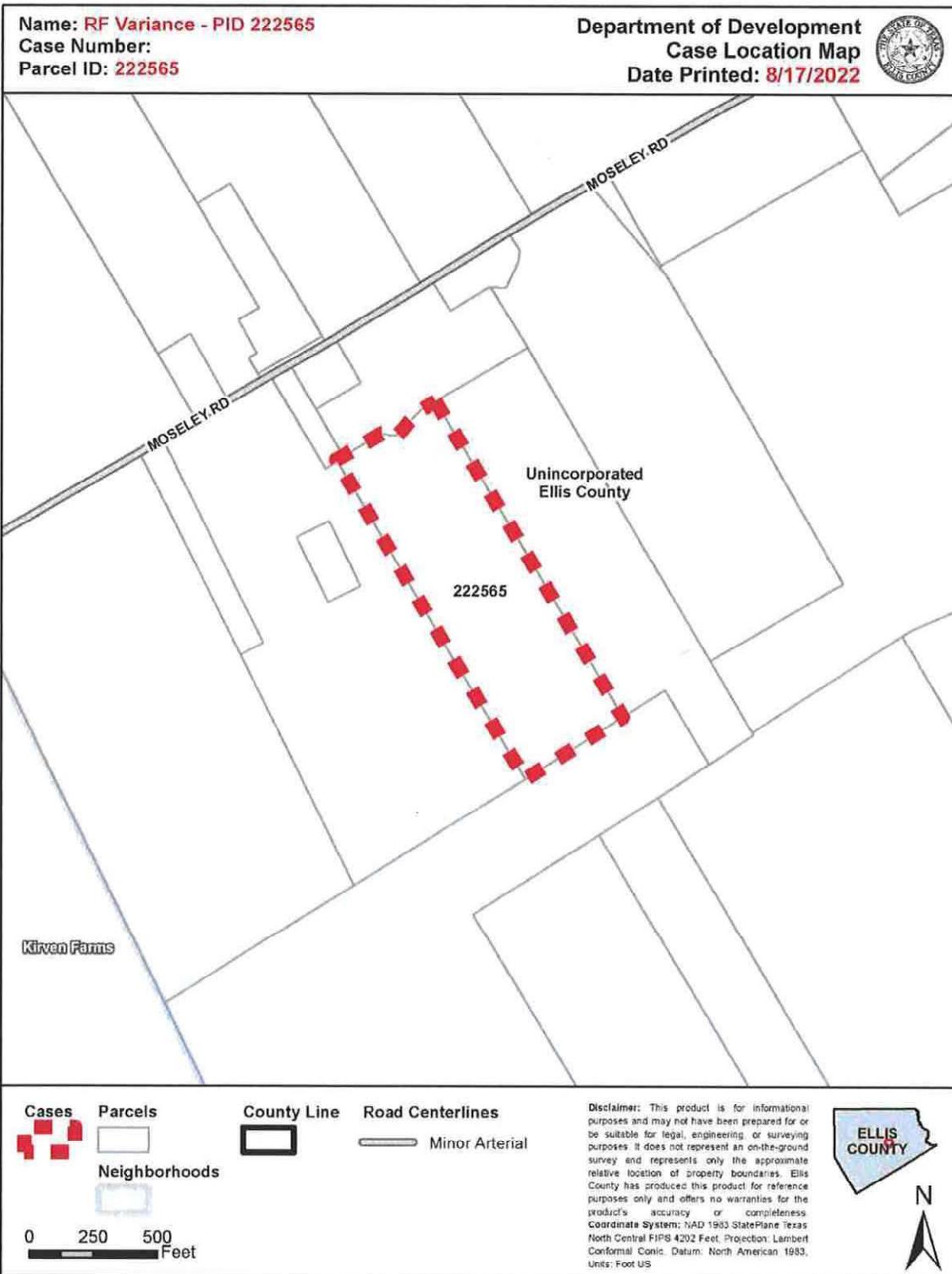
- Section IV (B) requires each lot to have a minimum of 150 feet of public road frontage.
- Section VIII (B) outlines the criteria below for granting relief from the rules and regulations:
 1. There are special conditions affecting the land involved such that the strict application of the provisions of this Order would deprive the applicant of the reasonable use of his land; and,
 2. That the relief is necessary for the preservation and enjoyment of a substantial property right of the applicant; and,
 3. That the granting of the relief will not be detrimental to the public finances, health, safety, or welfare, or injurious to other property in the area; and,
 4. That the granting of the relief will not have the effect of preventing the orderly subdivision of other land in the area in accordance with the provisions of the Order.
 5. That the situation causing the hardship or difficulty is neither self-imposed nor self-created.

FINAL ANALYSIS:

Although staff believes the applicant may be vested under Chapter 245 of the Texas Local Government Code because of the permit granted in April 2021, staff is bringing forth this road frontage variance to clarify previous interpretations and legitimize future development on this property.

Staff supports this request as it appears it meets all the criteria for issuing a variance, as outlined in Section VIII of the regulations, and recommends **approval** of this variance to Volume I (Subdivision and Development Standards), Section IV (A)(2) of the County's development regulations to allow one (1) additional permitted structure, subject to the following conditions:

1. This property shall not further subdivide unless it meets the requirements in effect at that time.
2. No more than two (2) habitable structures shall be permitted on this property (±14.908 acres of land) unless it meets the other applicable County requirements in effect at that time.



-96.711397 32.346781 Author: nick.magnis GIS@co.ellis.tx.us Date Printed: 8/17/2022 G:\GIS\Maps\Templates\Ellis County Layouts\11 DOD\100 Case Location.mxd

Commissioners Court of Ellis County
101 West Main Street
Waxahachie, Texas 75165

Re: Request for variance for property #222565

Gentlemen:

My name is Jimmy Lane and my wife is Tamera Lane, we currently live at 1510 w 4th st Irving, Texas 75060. We are excited about moving to Ellis County.

Please thoughtfully and carefully consider granting our request for a variance for property #222565 concerning the 150' road frontage so we may get a permit to build our retirement home. The following are the facts concerning our case.

Prior to purchasing our property we knew it was land locked so I performed my due diligence to determine if I could build a house on this property. I called the Department of Development and asked if I could build on that property and was told that I could.

There is a 30' easement granted by Mr Guinn (property #187993) to have free access to my property and the property next to me #205305.

We purchased the property in October 2020.

After purchasing the property I applied for a 911 address, When I went into the DOD office to apply I again asked about building on the property and was told we could build up to 5 houses but we could not sub-divide the land because it was land locked. My initial plans were to build 2 houses 1 for my wife and I, the other for my mother-in-law, so I was granted 2 - 911 addresses (1337 and 1339).

When we continued to develop our land I applied for a building permit for my shop/RV storage. At that time nothing was said about the 150' moseley rd frontage and I was issued a building permit for the shop/RV building. I was asked at that time if we were building our house and I replied that we were not at that time, but would be shortly.

The property to the east #205305 that uses the same easement that we use was able to build a house on that property in 1999, which is after the timeframe that the 150' frontage was grandfathered in.

We have continued to develop our land (electric, water and driveway) with the understanding that we would be granted a building permit for our home. Including the purchase of the land we have invested over \$200,000.

If we are not able to build a house on this property we will endure a great financial hardship in the fact that this land will have to be agricultural land and it will be next to impossible to sell, and when we can sell it we would not be able to get anywhere near what we paid for the property and the improvements that we have made.

COMMISSIONERS COURT OF ELLIS COUNTY
ORDER NO. _____

On this September 6, 2022, the Commissioners' Court of Ellis County, Texas, convened in a regular session of said court on the 2nd Floor of the Ellis County Historic Courthouse located at 101 West Main Street, Waxahachie, Texas, with the following members present to wit:

COUNTY JUDGE:

Judge Todd Little

COMMISSIONERS:

Randy Stinson, Commissioner, Pct. 1 Paul Perry, Commissioner, Pct. 3
 Lane Grayson, Commissioner, Pct. 2 Kyle Butler, Commissioner, Pct. 4

AND AMONG OTHER PROCEEDINGS, THE FOLLOWING ORDER WAS PASSED AS FOLLOWS:

AN ORDER OF THE COMMISSIONERS' COURT OF ELLIS COUNTY, TEXAS GRANTING A ONE-TIME VARIANCE FOR 1337 MOSELEY ROAD (PID NO. 222565) FROM VOLUME I, SECTION IV (A) (2) (RESIDENTIAL LOTS) OF THE SUBDIVISION & DEVELOPMENT STANDARDS TO ALLOW ONE (1) ADDITIONAL PERMITTED STRUCTURE WITHOUT MEETING THE MINIMUM CONTINUOUS ROAD FRONTAGE REQUIREMENT. THE PROPERTY CONTAINS ± 14.908 ACRES OF LAND LOCATED ON THE SOUTH SIDE OF MOSELEY ROAD, ± 4,560 FEET EAST OF THE INTERSECTION OF MOSELEY ROAD AND OLD BOYCE ROAD IN THE EXTRA-TERRITORIAL JURISDICTION (ETJ) OF THE CITY OF ENNIS, ENNIS, ROAD AND BRIDGE PRECINCT NO. 2., WITH PROPERTY MORE FULLY DESCRIBED IN EXHIBIT "A," PROVIDING A CONFLICTS CLAUSE; PROVIDING A SEVERABILITY CLAUSE, AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the Commissioners' Court of Ellis County, Texas, in compliance with the laws of the State of Texas and the orders of Ellis County, Texas, have given the requisite notices and otherwise, and after holding and affording a full and fair hearing to all interested persons, and in the exercise of its legislative discretion, have concluded that this proposal should be approved.

NOW, THEREFORE BE IT ORDAINED BY THE COMMISSIONERS' COURT OF ELLIS COUNTY, TEXAS, THAT:

SECTION 1. GRANTING OF A VARIANCE.

The Commissioners' Court finds that the variance criteria outlined in Section VIII (B) of the Subdivision & Development Standards apply and are set forth above and are incorporated into the body of this order as if fully set forth herein. The granting of relief in the form of a lesser standard will adversely impact public health, safety, general welfare, and traffic conditions and will not alter the nature, character, and quality of the subdivision.

SECTION 2. CONDITIONS OF APPROVAL

The variance for the above-described property is hereby granted a one-time variance from Volume I (Subdivision and Development Standards), Section IV (A) (2) of the County's development regulations to allow one (1)

additional permitted structure that does not meet the 150-foot minimum road frontage requirement, subject to the following conditions:

1. *This property will not further subdivide unless it meets the requirements in effect at that time.*
2. *No more than two (2) structures shall be permitted on this property (±14.908 acres of land) unless it meets the other applicable County requirements in effect at that time.*

SECTION 3. CONFLICTS

To the extent of any irreconcilable conflict with the provisions of this Order and other orders of Ellis County governing the use and development of the Property and which are not expressly amended by this Order, the provisions of this Order shall be controlling.

SECTION 4. SEVERABILITY CLAUSE

If any section, paragraph, sentence, phrase, or word in this order is held invalid or unconstitutional, such holding shall not affect the validity of the remaining portions of this order. The Commissioners Court hereby declares it would have passed such remaining portions of the Order despite such invalidity, which remaining portions shall remain in force and effect.

SECTION 5. EFFECTIVE DATE

This Ordinance shall become effective from and after the date of its passage, and it is accordingly so ordained.

PASSED, APPROVED, AND ADOPTED IN OPEN COURT BY THE COMMISSIONERS' COURT OF ELLIS COUNTY, TEXAS, ON THIS THE 6TH DAY OF SEPTEMBER 2022.

Todd Little, County Judge

Commissioner Randy Stinson, Precinct No. 1

Commissioner Lane Grayson, Precinct No. 2

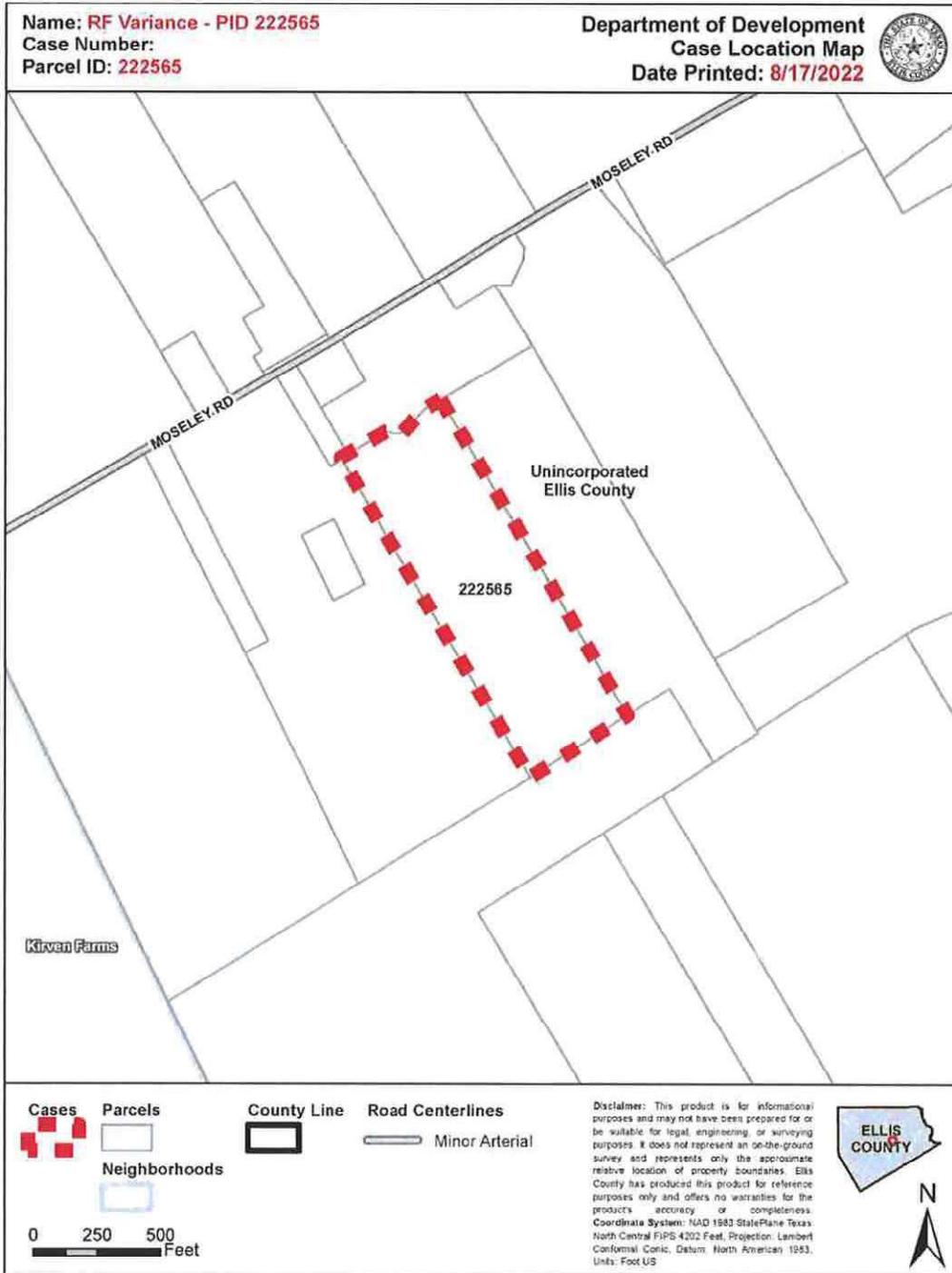
Commissioner Paul Perry, Precinct No. 3

Commissioner Kyle Butler, Precinct No. 4

ATTEST:

Krystal Valdez, County Clerk

EXHIBIT A – LOCATION MAP



-96 711397 32 346761 Author: nick.magnis GIS@co.ellis.tx.us Date Printed: 8/17/2022 G:\GIS\Mapstemplates\Ellis County Layouts\11 000\000 Case Location.mxd

ELLIS COUNTY COMMISSIONERS' COURT

Report from: Department of Development

Court Date: September 6, 2022



AGENDA ITEM NO. 1.2
Lewis Estates, Pct. No. 2

CASE TYPE:

- Amendment
- Plat**
- Subdivision Bond
- Variance
- Other

IDENTIFYING LANDMARK:

Parcel ID No. 190521

APPLICANT(s):

Stanley Lewis

ATTACHMENTS:

- 1) Location Map
- 2) Plat

AUTHORED BY:

Sara Garcia
Planning Manager/Asst. Director

APPROVED BY:

Alberto Mares, AICP, DR, CPM
Director of Planning & Development

STAFF RECOMMENDATION:

- Approve, as presented**
- Approve with conditions
(See Final Analysis header)
- Continue/Table request
- Deny request

AGENDA CAPTION:

Discussion, consideration & action on a plat of Lewis Estates. The property contains ± 5.897 acres of land in the W. Stewart Survey, Abstract No. 956, located on the northwest corner of Chisholm Trail and E. Haven Road, in the extraterritorial jurisdiction (ETJ) of the City of Waxahachie, Road and Bridge Precinct No. 2.

EXECUTIVE SUMMARY:

- The applicant wishes to subdivide the property into five (5) lots for residential use off existing County roads.
- The County Engineer's Office approved plans for this subdivision on January 19, 2022.
- The City of Waxahachie approved this plat on August 23, 2022.

THOROUGHFARE PLAN & RIGHT OF WAY DEDICATION INFORMATION:

NAME & WIDTH	DEDICATION REQUIRED	DEDICATION SHOWN
1) Chisholm Trail	30 feet from the centerline	1) - 5.5 feet from the centerline (±49.0 feet existing ROW)
2) E. Haven Rd	60 feet total	2) 30 feet from the centerline
Source:	City of Waxahachie MTP	

WATER SERVICE:

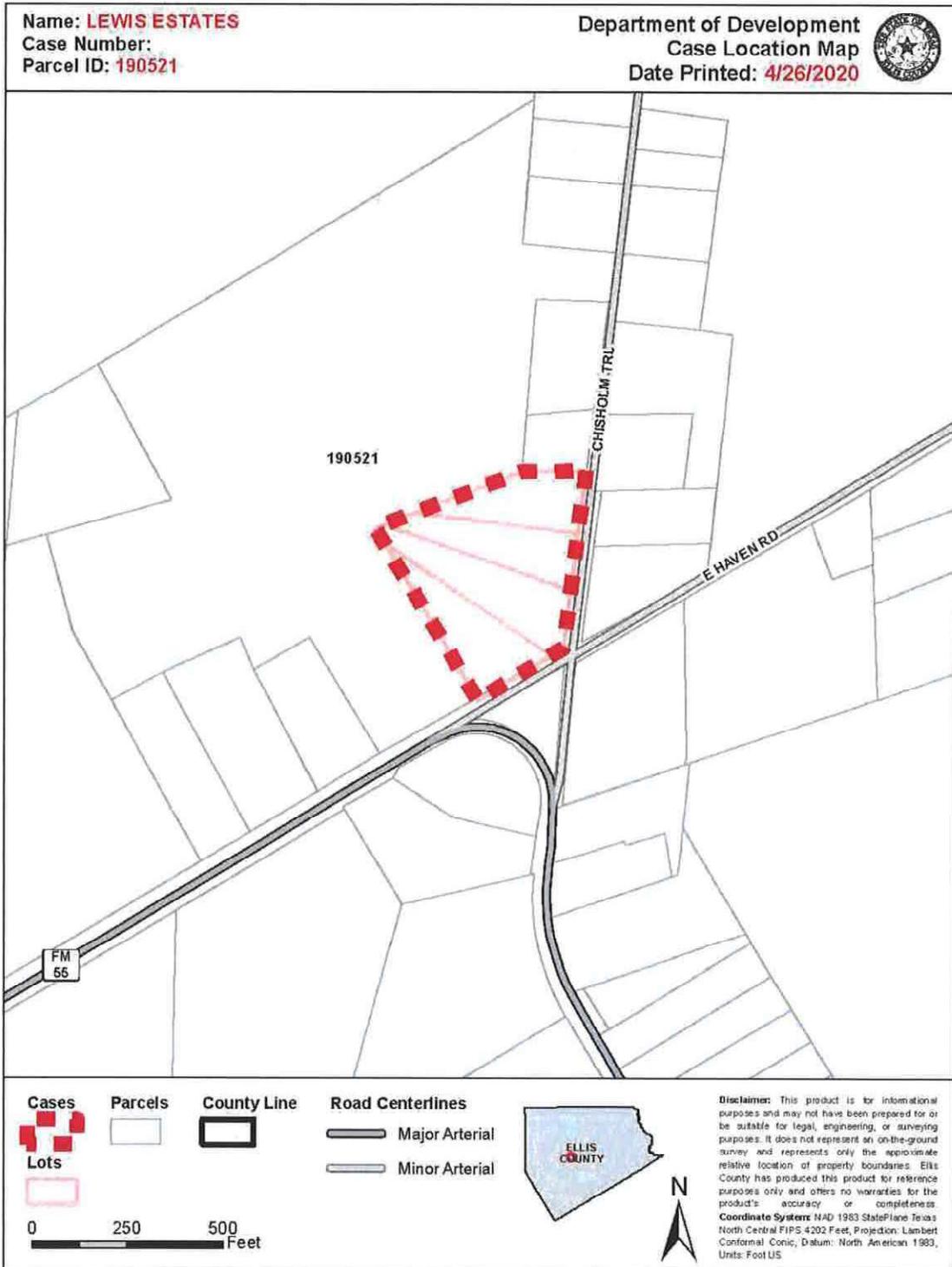
PROVIDER	LINE SIZE	DATE AVAILABILITY CONFIRMED
Nash Forreton WSC	3-inch	June 25, 2022

NOTIFICATION REQUIREMENT (if applicable)

TYPE	SENT/ADVERTISED	TOTAL NOTIFIED
N/A	N/A	N/A

FINAL ANALYSIS:

Upon reviewing the proposed plat, staff confirms that this plat application meets the County's current subdivision regulations and recommends **approval** of this plat as presented.



ELLIS COUNTY COMMISSIONERS' COURT

Report from: Department of Development

Court Date: September 6, 2022



AGENDA ITEM NO. 1.3
Road Frontage Variance for 222 Southwinds Road – Pct. No.2

CASE TYPE:

- Amendment
- Plat
- Subdivision Bond
- Variance**
- Other

IDENTIFYING LANDMARK:

Parcel ID No. 194234

APPLICANT(s):

Diego Cortes

ATTACHMENTS:

- 1) Location Map
- 2) Letter of Request
- 3) Court Order

AUTHORED BY:

Sara Garcia
Planning Manager/Asst. Director

APPROVED BY:

Alberto Mares, AICP, DR, CPM
Director of Planning & Development

STAFF RECOMMENDATION:

- Approve, as presented
- Approve with conditions**
(see Final Analysis header)
- Continue/Table request
- Deny request

AGENDA CAPTION:

Discussion, consideration & action for a one-time variance for 222 Southwinds Road (Parcel ID No. 194234) from Volume I, Section IV (A) (2) (Residential Lots) of the Subdivision & Development Standards to allow one (1) lot without meeting the minimum public road frontage requirement. The property contains ± 8.30 acres of land located on the west side of Southwinds Road, ± 1,235 feet south of the intersection of Southwinds Road and Tees Road, Italy, Road and Bridge Precinct No. 2.

EXECUTIVE SUMMARY:

- The applicant wishes to build a new home to accommodate his mother, who is in need of a handicap-accessible environment.
- Before the applicant can proceed with the permitting process, the property requires platting because it is under 10 acres. However, prior to platting, a road frontage variance is needed as the proposed lot does not have public road frontage access, as required by the County’s regulations.
- The proposed lot will likely be ± 8.30 acres and with ± 540 feet of road frontage of Southwinds Road, a private road.

NOTIFICATION REQUIREMENT (if applicable)

TYPE	SENT/ADVERTISED	TOTAL NOTIFIED
Regular mail	August 24, 2022	Seven (7) property owners w/i 200 feet of the subject site. *

**To date, staff has not received any inquiries regarding this request.*

FINAL ANALYSIS:

The only criteria that can be used are listed below, found in Section VIII (B), along with staff’s response to how each criterion is met.

1. There are special conditions affecting the land involved such that the strict application of the provisions of this Order would deprive the applicant of the reasonable use of his land; and,

STAFF RESPONSE: *This property is located along a privately-maintained road. The only reason why a variance is needed is that this proposed lot does not have road frontage via a public road. It meets all other requirements for platting.*

2. That the relief is necessary for the preservation and enjoyment of a substantial property right of the applicant; and,

STAFF RESPONSE: *This variance is needed for the preservation or enjoyment of the property, as stated in the applicant's letter of request.*

3. That the granting of the relief will not be detrimental to the public finances, health, safety, or welfare, or injurious to other property in the area; and,

STAFF RESPONSE: *Staff believes this variance will not injure other properties in the area. The applicant has stated that should the variance be granted, the applicant will proceed with platting.*

4. That the granting of the relief will not have the effect of preventing the orderly subdivision of other land in the area in accordance with the provisions of the Order.

STAFF RESPONSE: *Staff believes granting this variance request will not prevent the orderly subdivision of other property. This property will be reviewed again in accordance with platting procedures once an application is submitted.*

5. That the situation causing the hardship or difficulty is neither self-imposed or self-created.

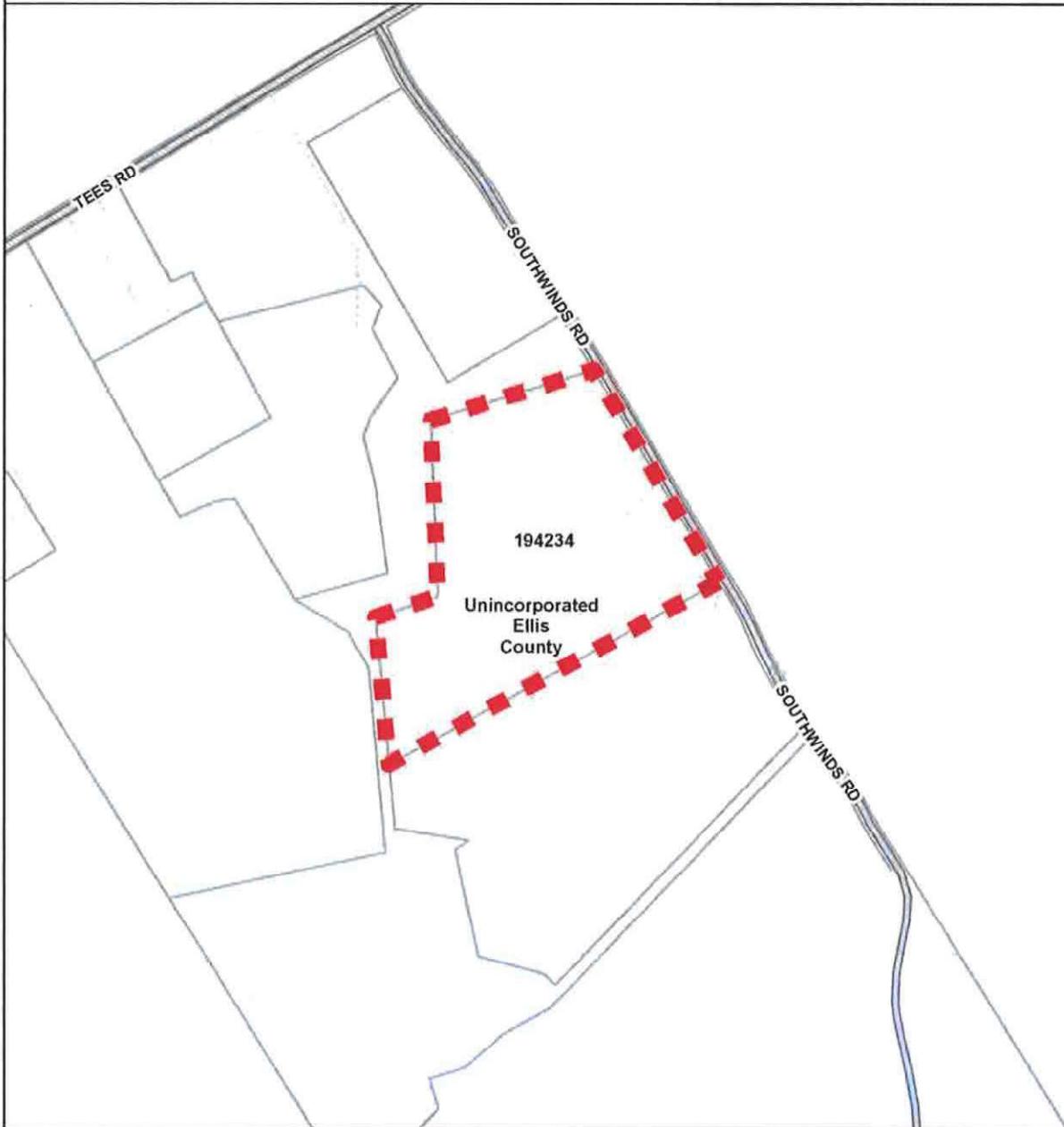
STAFF RESPONSE: *Staff believes this variance is neither self-imposed nor self-created. This property was subdivided off the private county road. It appears that the existing structure was built in 1949.*

Based on the criteria found in Section VIII of the regulations, staff **recommends approval** of this variance, allowing one (1) lot without meeting the 150-foot minimum public continuous road frontage requirement - Volume I (Subdivision and Development Standards), Section IV (A)(2) of the County's development regulations, **subject to the following conditions:**

1. The applicant submits a plat identical to the variance request and meets all other county requirements.
2. This property will not be further subdivided unless it meets the requirements in effect at that time or additional variances are approved.

Name: **Private Road Variance - PID 194234**
Case Number:
Parcel ID: **194234**

Department of Development
Case Location Map
Date Printed: **8/17/2022**



- | | | | |
|--------------|----------------|--------------------|-------------------------|
| Cases | Parcels | County Line | Road Centerlines |
| | | | Minor Arterial |
| | | | Private Road |
| | | | Driveway |

0 250 500 Feet

Disclaimer: This product is for informational purposes and may not have been prepared for or be suitable for legal, engineering, or surveying purposes. It does not represent an on-the-ground survey and represents only the approximate relative location of property boundaries. Ellis County has produced this product for reference purposes only and offers no warranties for the product's accuracy or completeness.
Coordinate System: NAD 1983 StatePlane Texas North Central FIPS 4202 Feet. Projection: Lambert Conformal Conic. Datum: North American 1983. Units: Foot US

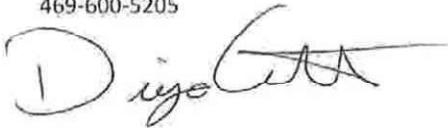


Dear Commissioner's Court,

I would like to formally submit a written request for variance for a new single family home on 222 Southwinds Rd Italy Tx 76551. The 8.289 acre property is on a private road. We are in need of a new home for my mother, who has been recently disabled and needs more space and handicap accessible environment. If this request is approved, we will begin the platting process so that we can obtain a development permit for a 3 bedroom 2 bath single family home.

Thank you,

Diego Cortes
469-600-5205

A handwritten signature in black ink that reads "Diego Cortes". The signature is written in a cursive style with a large, looped "D" and a long, sweeping horizontal line extending to the right.

8/3/22

COMMISSIONERS COURT OF ELLIS COUNTY

ORDER NO. _____

On this the 6th day of September 2022, the Commissioners' Court of Ellis County, Texas, convened in a regular session of said court on the 2nd Floor of the Ellis County Historic Courthouse located at 101 West Main Street, Waxahachie, Texas, with the following members present, to wit:

COUNTY JUDGE:

Judge Todd Little

COMMISSIONERS:

Randy Stinson, Commissioner, Pct. 1 Paul Perry, Commissioner, Pct. 3
 Lane Grayson, Commissioner, Pct. 2 Kyle Butler, Commissioner, Pct. 4

AND AMONG OTHER PROCEEDINGS, THE FOLLOWING ORDER WAS PASSED AS FOLLOWS:

AN ORDER OF THE COMMISSIONERS' COURT OF ELLIS COUNTY, TEXAS GRANTING A ONE-TIME VARIANCE FOR 222 SOUTHWINDS ROAD (PARCEL ID NO. 194234) FROM VOLUME I, SECTION IV (A) (2) (RESIDENTIAL LOTS) OF THE SUBDIVISION & DEVELOPMENT STANDARDS TO ALLOW ONE (1) LOT WITHOUT MEETING THE MINIMUM PUBLIC ROAD FRONTAGE REQUIREMENT. THE PROPERTY CONTAINS ± 8.30 ACRES OF LAND LOCATED ON THE WEST SIDE OF SOUTHWINDS ROAD, ± 1,236 FEET SOUTH OF THE INTERSECTION OF SOUTHWINDS ROAD AND TEES ROAD, ITALY, ROAD AND BRIDGE PRECINCT NO. 2., WITH PROPERTY MORE FULLY DESCRIBED IN EXHIBIT "A," PROVIDING A CONFLICTS CLAUSE, PROVIDING A SEVERABILITY CLAUSE, AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the Commissioners' Court of Ellis County, Texas, in compliance with the laws of the State of Texas and the orders of Ellis County, Texas, have given the requisite notices and otherwise, and after holding and affording a full and fair hearing to all interested persons, and in the exercise of its legislative discretion, have concluded that this proposal should be approved;

NOW, THEREFORE BE IT ORDAINED BY THE COMMISSIONERS' COURT OF ELLIS COUNTY, TEXAS, THAT:

SECTION 1. GRANTING OF A VARIANCE.

The Commissioners' Court finds that the variance criteria outlined in Section VIII (B) of the Subdivision & Development Standards apply and set forth above are incorporated into the body of this order as if fully set forth herein, and the granting of relief in the form of a lesser standard will not impact adversely on public health, safety, general welfare, traffic conditions, and not alter the nature, character, and quality of the subdivision.

SECTION 2. CONDITIONS OF APPROVAL

The variance for the above-described property is hereby granted a one-time variance from Volume I (Subdivision and Development Standards), Section IV (A) (2) of the County's development regulations to allow one (1) lot that does not meet the 150-foot minimum public road frontage requirement, subject to the following

conditions:

1. The applicant submits a plat identical to the variance request and meets all other county requirements.
2. This property will not be further subdivided unless it meets the requirements in effect at that time or additional variances are approved.

SECTION 3. CONFLICTS

To the extent of any irreconcilable conflict with the provisions of this Order and other orders of Ellis County governing the use and development of the Property and which are not expressly amended by this Order, the provisions of this Order shall be controlling.

SECTION 4. SEVERABILITY CLAUSE

If any section, paragraph, sentence, phrase, or word in this order is held invalid or unconstitutional, such holding shall not affect the validity of the remaining portions of this order; and the Commissioners Court hereby declares it would have passed such remaining portions of the Order despite such invalidity, which remaining portions shall remain in force and effect.

SECTION 5. EFFECTIVE DATE

This Ordinance shall become effective from and after the date of its passage, and it is accordingly so ordained.

PASSED, APPROVED, AND ADOPTED IN OPEN COURT BY THE COMMISSIONERS' COURT OF ELLIS COUNTY, TEXAS, ON THIS THE 6TH DAY OF SEPTEMBER 2022.

Todd Little, County Judge

Commissioner Randy Stinson, Precinct No. 1

Commissioner Lane Grayson, Precinct No. 2

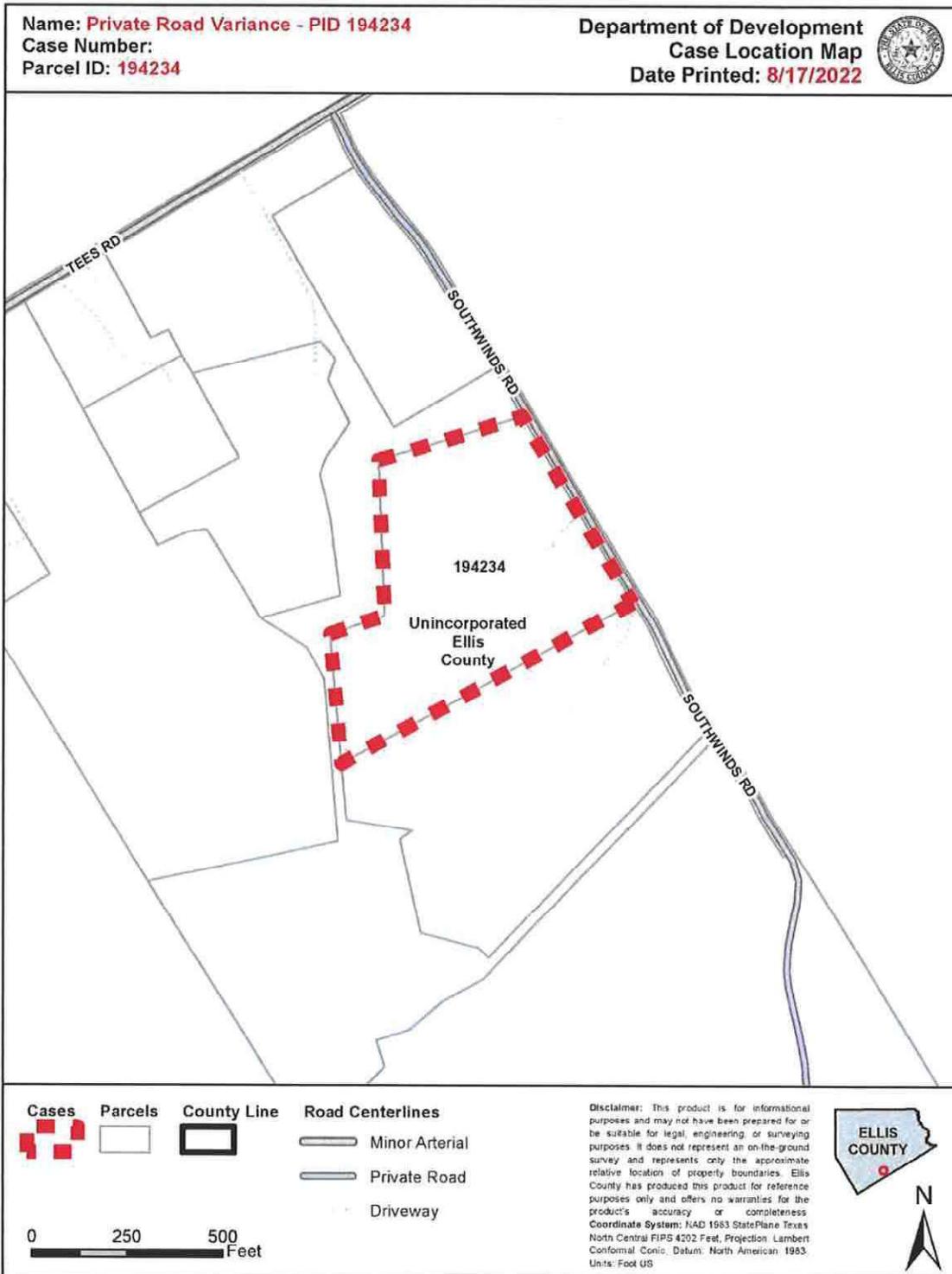
Commissioner Paul Perry, Precinct No. 3

Commissioner Kyle Butler, Precinct No. 4

ATTEST:

Krystal Valdez, County Clerk

EXHIBIT A



98754811_32185106_Author: nick magness GIS@co.ellis.tx.us Date Printed: 8/17/2022 G:\GIS\Maps\Templates\Ellis County Layouts\111_DOD\100 Case Location.mxd

COMMISSIONERS COURT AGENDA REQUEST

The Commissioners Court convenes in regular session at **2:00 p.m. every other Tuesday** (for full list of dates, please visit <http://co.ellis.tx.us/DocumentCenter/View/7543/FY-2018-2019-Amended-Commissioners-Court-Schedule>). The Commissioners Court is located at 101 West Main St., Waxahachie, Texas, on the 2nd floor of the Historic Courthouse. Special sessions may convene as deemed necessary to conduct the business of the County.

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Please fill out this form completely:

DATE: August 26, 2022 SUPPORTING DOCUMENT(S) ATTACHED? (Y / N)

NAME: E.J. Harbin

PHONE: 972-825-5117 FAX: 972-825-5119

DEPARTMENT OR ASSOCIATION: Purchasing

ADDRESS: 101 W. Main St., Suite 201, Waxahachie, TX 75165

PREFERRED DATE TO BE PLACED ON AGENDA: September 6, 2022

DESCRIPTION OF AGENDA REQUEST (please use exact desired wording for agenda):

Discussion, consideration and approval to purchase Audio/Visual design, schematics, and system design services for the Ellis County Central Building Project from Ford Audio Visual using the Texas Association of School Boards BuyBoard Cooperative Contract Number 644-21 in an amount of \$14,250.00.

*
County Attorney Approval

August 12, 2022

Mr. Erik Test
Ellis County
101 West Main Street
Waxahachie, TX 75165

RE: Annex Building

Dear Mr. Test:

Ford Audio-Video Systems, LLC (Ford) respectfully submits for your consideration the attached design/build agreement, which is for the design and implementation of the AV systems.

This proposal contains confidential pricing, design, and installation information that is proprietary to Ford and utilizes Ford Audio-Video Systems, LLC's **BuyBoard Contract #644-21**. It is provided for your private use, and is not to be disclosed, in part or in whole, without the express, written authorization of Ford. Please let us know if any questions arise. We look forward to serving you.

Respectfully,

FORD AUDIO-VIDEO SYSTEMS, LLC



Tim Hendrix, CTS
Senior Account Manager

Voice: 972-241-9966
Email: hendt@fordav.com
Website: www.fordav.com

FORD AUDIO-VIDEO SYSTEMS, LLC



Mathew Scott Hall
Vice President

SCOPE OF WORK AND AGREEMENT

DESIGN BUILD

CUSTOMER: **Ellis County, TX**
PROJECT NAME: **Ellis Co Annex Building Renovation**
PROJECT ADDRESS: **315 North Rogers**
CITY, STATE, ZIP: **Waxahachie, TX 75165**
CONTACT: **Erik Test**
CONTACT PHONE: **972-825-5116**
CONTACT EMAIL: **e.test@co.ellis.tx.us**

Room ID	Audio	Video Presentation	Digital Signage	Unified Communications	Control Systems
Offices	X	X		X	X
Conf. Rooms	X	X	X	X	X
Training Room/EOC	X	X	X	X	X

The services offered by Ford are flexible and based on the needs of the Customer. The scope and specific deliverables provided are listed under each section below.

A. DESIGN

1. The design portion will consist of the following phases:
 - a. **Discovery and Coordination** - This process will begin upon execution of this Agreement and will continue throughout the duration of the Agreement. Activities in this phase include:
 - 1) A lead design engineer will be assigned and available for coordination.
 - 2) A project Scope of Work (SOW) is created based on the findings during the Discovery and Coordination meeting.
 - b. **Infrastructure Design and Deliverables** - During this phase, the preliminary AV infrastructure is defined based on the agreed to SOW and the build budget. Ford shall prepare and submit infrastructure drawings and other documents based on the architect's drawings as provided to Ford. These deliverables shall include:
 - 1) Critical AV component locations
 - 2) Conduit requirements for AV equipment
 - 3) Power locations and load requirements for AV equipment
 - 4) Structural requirements for AV equipment

AV system design drawings, AV schematics and system details, and AV equipment lists will not be provided during the design portion of this Agreement.

- c. **Build Contract** - After final infrastructure design has been turned over to the Customer and project architect, Ford will present the build agreement with final pricing for the Customer's execution.
 - 1) The Customer has final determination on the design and the allocation of budget for the AV systems. Ford will not proceed any further in developing documentation, installation details, or any other documentation without a signed build agreement with the Customer.
 - 2) Ford will not provide any additional drawings, details, or documentation beyond that which is listed herein for the Customer, their architect, or any other project consultant under this Agreement.
2. This Agreement includes a maximum of one (1) on-site design/coordination AV specific meeting at a designated location. Video conference meetings and/or phone meetings are not limited by this Agreement.
3. If additional work or onsite trips are requested beyond those covered by this Agreement the costs will be invoiced to the Customer and will include hourly labor, materials, and expenses. The hourly rate is \$160.00 for an engineer. Expenses include actual travel, lodging, food, phone, postage, copies, and reproductions of drawings.

B. CUSTOMER RESPONSIBILITIES

1. The Customer will make good faith effort to respond within three (3) business days to any request for information deemed necessary by Ford to facilitate the design process.
2. The Customer will make good faith effort to participate, when given five (5) business days' notice, in any meeting requested and deemed necessary by Ford to facilitate the design process.
3. The Customer will assist Ford, as necessary, in securing participation of third-party stakeholders, such as project architects, engineers, or contractors, in any meeting requested or deemed necessary by Ford to facilitate the design process.
4. The Customer will notify Ford of any change to the architectural or programming plans that impact the design of systems covered herein, within three (3) business days of such change.
5. The Customer acknowledges that failure to carry out the responsibilities detailed in this section may result in changes to the project timeline and/or budget.
6. The conduit design and electrical power requirements shall be provided to the architect and are to be included by the project electrical engineer in the electrical specifications that are provided to the project electrical contractor. The project electrical engineer is responsible for the electrical design and ensuring the system meets all electrical and building codes. The electrical contractor is responsible for installation of all conduit and electrical power systems shown on electrical drawings and drawings provided by Ford. The cost of the materials and installation provided by the electrical contractor is not included in this Agreement, nor in the Ford installation pricing, and is to be included in the electrical contractor's contract with the Customer.

C. DISCUSSIONS OF SPECIFIC AV SYSTEMS

1. Each specific AV system identified in the table above involve specific elements that will need to be discussed with the Customer during the Discovery and Coordination Phase and communicated with the architect and the architect's consultants. The following outlines the services for each specific AV system and the deliverables.
 - a. Audio Systems
 - 1) Maximum sound levels will be determined.
 - 2) Acceptable variation of sound levels throughout the seating areas will be determined.
 - 3) Overall tonal quality will be established.
 - 4) Criteria for the intelligibility of speech will be determined
 - b. Video Presentation Systems
 - 1) Determination of the design goals for the system based upon the use of video presentation.
 - 2) Recommendations for complexity of the system, to include:
 - a) Flat panel displays, direct view LED displays or projectors and screens
 - b) Size of displays or screens
 - c) Control elements and complexity
 - d) Web-conferencing
 - c. Digital Signage Systems
 - 1) Determination of the design goals for the video distribution system based upon the Customer's requirements and the content to be distributed.
 - a) Recommendations for complexity of the system, to include:
 - b) Location of the displays
 - c) Size of the displays
 - d) Content and sources
 - e) Control elements and complexity
 - 2) Evaluation and recommendations for deployment locations based on the Customer's needs.

d. Unified Communications

- 1) The software platform will be determined to ensure the hardware chosen is compatible.
- 2) The maximum number of simultaneous users will be determined to ensure the network bandwidth is large enough to support the users.
- 3) Huddle, meeting, conference, training, and desk-top equipment requirements will be determined for compatibility with the software platform selected.
- 4) Web conferencing room lighting, finishes, and furniture orientations will be evaluated to produce an optimum camera image.

e. Control Systems

- 1) Determination of the design goals for the system based upon what the Customer needs to control.
- 2) Recommendations for complexity of the system, to include:
 - a) Elements to be controlled
 - b) Location of control system interfaces
- 3) Recommendations for integration of control system components into the architectural design.

D. BUILD/IMPLEMENTATION

1. At the conclusion of the design phase of the project, Ford shall present a build agreement and pricing document to the Customer for execution. After all agreed modifications are made, and upon approval of the Customer, the Customer and Ford will sign the build agreement. The balance of the work, including the development of contract documents, purchasing and installation of the equipment, commissioning and test out, and Customer training will be performed under the build agreement.
2. The Ford design documentation, defined and provided in this Agreement, will not be used for public bidding or distributed to other AV contractors. It is agreed by the Customer and Ford that Ford will be awarded all subsequent work for the procurement and installation of the AV equipment defined and planned for in this Agreement. The Customer acknowledges that Ford's design work is intended for use by Ford to install the AV systems detailed and designed in the work produced by this Agreement. As such, Ford's work, designs, documentation, specifications, and any other documents produced under this Agreement WILL NOT be used by the Customer or any other party for the purposes of bidding, supplying AV equipment, implementation, or installation of any of the AV designs or implied designs. The Customer is granted use of the design documentation for the purposes of providing the detailed infrastructure to support the implementation of the AV designs.

AGREEMENT FOR DESIGN/BUILD SERVICES

Between

ELLIS COUNTY, TEXAS

and

FORD AUDIO-VIDEO SYSTEMS, LLC

The price for the design portion of this Agreement is: \$14,250.00

This price for the design is based on an estimated build budget of \$14,250.00 This budget is flexible and final determination is to be made by the Customer prior to entering the implementation portion of the work. The Customer will be required to give written approval to Ford to finalize the installation budget prior to Ford producing the system drawings detailing the equipment and systems to be installed.

A. TERMS

1. The Customer shall issue a purchase order in accordance with the terms and conditions of the **BuyBoard Contract #644-21**.
2. 100% shall be invoiced upon completion.
3. All invoices are due Net 30.
4. The above work is based upon completion of the infrastructure design within six (6) months. If the Customer extends the time beyond six (6) months Ford and the Customer shall negotiate an additional fee for the extended time frame.

NOTE: By signing this Agreement, the Customer agrees, and is entering into a contractual arrangement that stipulates, Ford will be the installing integrator for this project.

We do both agree to abide by the terms and conditions of this Agreement.

FORD AUDIO-VIDEO SYSTEMS, LLC

ELLIS COUNTY, TEXAS

Tim Hendrix, CTS
Senior Account Manager

Authorized Signature

Mathew Scott Hall
Vice President

Printed Name and Title

Date

Date

COMMISSIONERS COURT AGENDA REQUEST

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Please fill out this form completely:

DATE: August 26, 2022 SUPPORTING DOCUMENT(S) ATTACHED? (Y / N)

NAME: E.J. Harbin

PHONE: 972-825-5117 FAX: 972-825-5119

DEPARTMENT OR ASSOCIATION: Purchasing

ADDRESS: 101 W. Main St., Suite 201, Waxahachie, TX 75165

PREFERRED DATE TO BE PLACED ON AGENDA: September 6, 2022

DESCRIPTION OF AGENDA REQUEST (please use exact desired wording for agenda)

Discussion, Consideration, and Approval of Task Order No. 4 for Development of a Master Plan for the County Farm Site with HOK in an amount of \$99,772.00. The master plan will include locating the following facilities on the property:

Shooting Range and Sheriff's Office Outdoor Training Spaces

Elections Office & Records Storage

Adult Probation Offices

Sheriff Facilities for Seized Property, Animal Barn, Maintenance Barn

Juvenile Center JJAEP, Juvenile Probation and Juvenile Housing

Law Enforcement Center for Sheriff's Headquarters, Investigations, Patrol, Evidence Storage, Quartermaster,

Fire Marshall and Emergency Response Administration

County Jail Administration and Housing, Jail Support Spaces

Future Criminal Court Facilities

*

County Attorney Approval

DRAFT AIA® Document B221™ - 2018

Service Order for use with Master Agreement Between Owner and Architect

SERVICE ORDER number «4» made as of the «24th» day of «August» in the year «2022»

(In words, indicate day, month, and year.)

BETWEEN the Owner:

(Name, legal status, address, and other information)

«Ellis County, Texas »« »
«101 W. Main Street »
«Waxahauchie, Tx 75165 »
« »

and the Architect:

(Name, legal status, address, and other information)

«Hellmuth, Obata & Kassabaum, Inc. (HOK) »« »
«717 North Harwood Street »
«Suite 2850, LB8 »
«Dallas, TX 75201 Telephone: (214) 231-5851 »

for the following **PROJECT**:

(Name, location, and detailed description)

«Ellis County County Farm Site Master Planning Services »
«Ellis County County Farm »
« »

THE SERVICE AGREEMENT

This Service Order, together with the Master Agreement between Owner and Architect dated the «24th» day of «August» in the year «2022»

(In words, indicate day, month, and year.)

form a Service Agreement.

The Owner and Architect agree as follows.

ADDITIONS AND DELETIONS: The author of this document has added information needed for its completion. The author may also have revised the text of the original AIA standard form. An *Additions and Deletions Report* that notes added information as well as revisions to the standard form text is available from the author and should be reviewed.

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

This document provides the Architect's scope of services for the Service Order only and is intended to be used with AIA Document B221™-2018, Standard Form of Master Agreement Between Owner and Architect

ELECTRONIC COPYING of any portion of this AIA® Document to another electronic file is prohibited and constitutes a violation of copyright laws as set forth in the footer of this document.

TABLE OF ARTICLES

- 1 INITIAL INFORMATION
- 2 SERVICES UNDER THIS SERVICE ORDER
- 3 DATE OF COMMENCEMENT AND SUBSTANTIAL COMPLETION
- 4 COMPENSATION
- 5 INSURANCE
- 6 PARTY REPRESENTATIVES
- 7 ATTACHMENTS AND EXHIBITS

ARTICLE 1 INITIAL INFORMATION

§ 1.1 Unless otherwise provided in an exhibit to this Service Order, this Service Order and the Service Agreement are based on the Initial Information set forth below:

(State below details of the Project's site and program, Owner's contractors and consultants, Architect's consultants, Owner's budget and schedule, anticipated procurement method, Owner's Sustainable Objective, and other information relevant to the Project.)

«Client has requested that HOK develop a master plan for the County Farm site, which lies south of FM878 and north of FM879, and east of Highway 287.

Existing facilities at the property include:

Law Enforcement Indoor Training Facilities
County Records Storage Building
Juvenile temporary holding and JJAEP space
Radio Tower

The master plan will include locating the following facilities on the property.

Shooting Range and Sheriff's Office Outdoor Training spaces
Elections Office & Records Storage
Adult Probation Offices
Sheriff Facilities for Seized Property, Animal Barn, Maintenance Barn
Juvenile Center JJAEP, Juvenile Probation and Juvenile Housing
Law Enforcement Center for Sheriff's Headquarters, Investigations, Patrol, Evidence Storage, Quartermaster, Fire Marshall and Emergency Response Administration
County Jail Administration and Housing, Jail Support Spaces
Future Criminal Court Facilities

§ 1.2 The Owner and Architect may rely on the Initial Information. Both parties, however, recognize that such information may materially change and, in that event, the Owner and the Architect shall appropriately adjust the schedule, the Architect's services, and the Architect's compensation. The Owner shall adjust the Owner's budget for the Cost of the Work and the Owner's anticipated design and construction milestones, as necessary, to accommodate material changes in the Initial Information.

ARTICLE 2 SERVICES UNDER THIS SERVICE ORDER

§ 2.1 The Architect's Services under this Service Order are described below or in an exhibit to this Service Order, such as a Scope of Architect's Services document.

§ 2.1.1 Basic Services

(Describe below the Basic Services the Architect shall provide pursuant to this Service Order or state whether the services are described in documentation attached to this Service Order.)

« **The master plan process will include:**

Meeting with departments to validate rough order of magnitude / verification of current and future space needs for the above facilities. Making sure all components are included for each office or department.
Development of planning / layout of the site.

»

§ 2.1.2 Additional Services

(Describe below the Additional Services the Architect shall provide pursuant to this Service Order or state whether the services are described in documentation attached to this Service Order.)

« »

ARTICLE 3 DATE OF COMMENCEMENT AND SUBSTANTIAL COMPLETION

§ 3.1 Unless otherwise provided in an exhibit to this Service Order, the Owner's anticipated dates for commencement of construction and Substantial Completion of the Work are set forth below:

- .1 Commencement of construction date:

This is a planning project, construction is not part of the work. Service Order 4 will begin upon approval of task order. It is estimated Service Order 4 will take 3 months to complete.

- .2 Substantial Completion date:

ARTICLE 4 COMPENSATION

§ 4.1 For Basic Services described under Section 2.1.1, the Owner shall compensate the Architect as follows:

- .1 Stipulated Sum

(Insert amount)

«Ninety nine thousand, seven hundred seventy two dollars (\$99,772) »

- .2 Percentage Basis

(Insert percentage value)

« (« ») % of the Owner's budget for the Cost of the Work, as calculated in accordance with Section 4.4.

- .3 Other

(Describe the method of compensation)

« »

§ 4.2 For Additional Services described under Section 2.1.2 or in the Master Agreement, the Architect shall be compensated in accordance with the Master Agreement unless otherwise set forth below:

(Insert amount of, or basis for, compensation if other than as set forth in the Master Agreement. Where the basis of compensation is set forth in an exhibit to this Service Order, such as a Scope of Architect's Services document, list the exhibit below.)

« »

§ 4.3 For Reimbursable Expenses described in the Master Agreement, the Architect shall be compensated in accordance with the Master Agreement unless otherwise set forth below:

(Insert amount of, or basis for, compensation if other than as set forth in the Master Agreement. Where the basis of compensation is set forth in an exhibit to this Service Order, such as a Scope of Architect's Services document, list the exhibit below.)

« »

§ 4.4 When compensation identified in Section 4.1 is on a percentage basis, progress payments for each phase of Basic Services shall be calculated by multiplying the percentages identified in this Article by the Owner's most recent budget for the Cost of the Work. Compensation paid in previous progress payments shall not be adjusted based on subsequent updates to the Owner's budget for the Cost of the Work.

ARTICLE 5 INSURANCE

§ 5.1 Insurance shall be in accordance with section 3.3 of the Master Agreement, except as indicated below:

(Insert any insurance requirements that differ from those stated in the Master Agreement, such as coverage types, coverage limits, and durations for professional liability or other coverages.)

« »

§ 5.2 In addition to insurance requirements in the Master Agreement, the Architect shall carry the following types of insurance.

(List below any other insurance coverage to be provided by the Architect, not otherwise set forth in the Master Agreement, and any applicable limits.)

Coverage

Limits

ARTICLE 6 PARTY REPRESENTATIVES

§ 6.1 The Owner identifies the following representative in accordance with Section 1.4.1 of the Master Agreement:

(List name, address, and other information.)

« »

« »

« »

« »

« »

« »

§ 6.2 The Architect identifies the following representative in accordance with Section 1.5.1 of the Master Agreement:

(List name, address, and other information.)

«Curt Parde »

«717 N. Harwood Street »

«Suite 2850 »

«Dallas, TX 75201 »

«469.401.1681 »

«curt.parde@hok.com »

ARTICLE 7 ATTACHMENTS AND EXHIBITS

§ 7.1 The following attachments and exhibits, if any, are incorporated herein by reference:

- .1 AIA Document, B121™-2018, Standard Form of Master Agreement Between Owner and Architect for Services provided under multiple Service Orders;
- .2 Other Exhibits incorporated into this Agreement:
(Clearly identify any other exhibits incorporated into this Agreement.)

«Exhibit 1 dated 8/24/2022 »

- .3 Other documents:
(List other documents, if any, including additional scopes of service forming part of this Service Order.)

« »

This Service Order entered into as of the day and year first written above.

OWNER (Signature)

« »« »

(Printed name and title)

ARCHITECT (Signature)

«Curt Parde »«Sr. Vice President » Registration
#17962

(Printed name, title, and license number, if required)

LE
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D

Building/Operational Component	Disc.	Fee
Training Facilities	Architecture	\$12,392
Elections Office & Records Storage Building	Architecture	\$9,532
Adult Probation	Architecture	\$10,384
Sheriff	Architecture	\$10,384
Juvenile Center	Architecture	\$10,384
Law Enforcement Center	Architecture	\$13,568
County Jail	Architecture	\$13,568
Future Court Facilities	Architecture	\$9,240
	Site Planning	\$10,320
	Total	\$99,772

COMMISSIONERS COURT AGENDA REQUEST

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Please fill out this form completely:

DATE: August 24, 2022 SUPPORTING DOCUMENT(S) ATTACHED? (Y / N)

NAME: E.J. Harbin

PHONE: 972-825-5117 FAX: 972-825-5119

DEPARTMENT OR ASSOCIATION: Purchasing

ADDRESS: 101 W. Main St., Suite 102, Waxahachie, TX 75165

PREFERRED DATE TO BE PLACED ON AGENDA: September 6, 2022

DESCRIPTION OF AGENDA REQUEST (please use exact desired wording for agenda):

Discussion, consideration and approval to purchase one (1) 2022 Vantage Model T91 End Dump for Road & Bridge PCT 3 in the amount of \$68,881.00 using BuyBoard Contract # 599-19 with BTE.

*

County Attorney Approval



P.O Box 170565 - Irving, Texas 75017-0565

BUYBOARD PRODUCT PRICING BASED ON CONTRACT
CONTRACT PERIOD: 12/01/2019 to 11/30/2022

The following details MUST be provided with any purchase order from End User.

End User Agency:	Ellis County	Date Prepared by Contractor:	08/23/22
Product Description:	2022 Vantage Model T91, 39' Frameless 54" Wall Aluminum End Dump		
A: Base Price in Bid/Proposal Number:	599-19	Base Price	A. \$ 68,881.00
B: Options (Itemize Below)			
Column 1		Column 2	
Stock Number: 58256			
Unit ID 1247362			
VIN: 1UNSD3923PS174788			
Manual Roll Over Tarp w/Standard Bows	included		
Reliable Canvas			
Subtotal Column 1:	\$ -	Subtotal Column 2:	\$ -
B. Options Added to Base Price (Subtotal "Col 1" + "Col 2")			B. \$ -
C: Subtotal of A + B			C. \$ 68,881.00
D: Total (Not including BuyBoard fee)			D. \$ 68,881.00
E: Quantity Ordered:	Units: 1	x D	E. \$ 68,881.00
F: BuyBoard Administrative Fee			F. \$ -
G: TOTAL PURCHASE PRICE INCLUDING (E + F)			G. \$ 68,881.00

425 South Loop 12 * Irving, Texas * (972) 554-0725

425 S. Loop 12 * Irving, Texas 75060 * (972) 554-0725

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Please fill out this form completely:

DATE: September 1, 2022 SUPPORTING DOCUMENT(S) ATTACHED? (YES)

NAME: E.J. Harbin

PHONE: 972-825-5117 FAX: 972-825-5119

DEPARTMENT OR ASSOCIATION: PURCHASING

ADDRESS :101W Main St., Suite 201, Waxahachie, TX 75165

PREFERRED DATE TO BE PLACED ON AGENDA: September 6, 2022 _____

DESCRIPTION OF AGENDA REQUEST (please use exact desired wording for agenda):
Granting an exemption under Section 262.024 (7), Local Government Code, from the bidding requirements of Section 262.023, Local Government Code for the purchase of Proprietary Hardware and Software from NEMO-Q for the Tax Offices.

Tax Office

* _____
County Attorney Approval



NOTARIZED SOLE-SOURCE PURCHASE AFFIDAVIT

STATE OF TEXAS
COUNTY OF ELLIS

KNOW ALL MEN BY THESE PRESENTS THAT:

Before me, the undersigned authority duly authorized to take acknowledgments and administer oaths, on this day personally appeared Deborah Dickenson, who after being duly sworn on oath stated the following:

My name is Deborah Dickenson. My title is CFO.

I am aware that the Ellis County Purchasing Department is required to comply with competitive bidding requirements of Chapter 262 of the Texas Local Government Code. I am aware that the statutory competitive bidding provisions do not apply to the purchase of an item that can be obtained from only one source. See, Texas Local Government Code section 262.003.

Sole-source items include:

Items for which competition is precluded because of the existence of patents, copyrights, secret processes, or monopolies, films, manuscripts, or books, electric power, gas, water, and other utility services, and captive replacement parts or components for equipment.

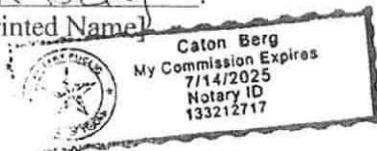
I have represented to the Purchasing Department of Ellis County and I hereby warrant that as of the date below, I am the sole-source supplier of the following item: Queueing System. I am the sole-source supplier of this item because: Proprietary Software that runs the queueing system. I agree that if I ever cease being the sole-source supplier of this item, I shall immediately make a full disclosure in writing to the Ellis County Purchasing Department of all relevant facts and circumstances.

IN WITNESS WHEREOF, the undersigned has executed this Affidavit on the 1st day of September, 2022.

Deborah Dickenson
[Signature]

Deborah Dickenson
[Printed Name] [Title]

SWORN TO AND SUBSCRIBED before me on Sept. 1st, 2022 by Caton Berg.
[Printed Name]



Caton Berg
[Signature] Notary Public
State of Texas
My Commission expires on 7/14/25



RICHARD ROZIER

Tax Assessor-Collector

richard.rozier@co.ellis.tx.us

Phone: 972-825-5150

Fax: 972-825-5151

I, Richard Rozier, Ellis County Tax Assessor/Collector state that NEMOQ is the only solution that meets our requirements and is available from only one source.

A handwritten signature in black ink, appearing to read "Richard Rozier", is written over a horizontal line.

Richard Rozier
Ellis County Tax Assessor/Collector



NEMO-Q

4023 West University Drive, Building B
McKinney, TX 75071
972-347-1766 phone
972-347-1768 fax
www.nemo-q.com

April 8, 2022

To whom it may concern,

This letter is to certify that NEMO-Q, Inc., located in McKinney Texas, is the only entity in the United States and Canada authorized to sell, distribute, service and or warranty NEMO-Q proprietary software, hardware and printer paper. Further, using any printer paper that is not approved by NEMO-Q will void the warranty on those printers.

Sincerely,

A handwritten signature in black ink that reads "Debbie Dickenson". The signature is written in a cursive style with a large, prominent 'D' at the beginning.

Debbie Dickenson
CFO



ELLIS COUNTY PURCHASING DEPARTMENT

E.J. Harbin, MPA, CPPO
Purchasing Agent

101 W. Main St., Suite 203
Waxahachie, TX 75165
Bus. (972) 825-5117
Fax (972) 825-5119

September 1, 2022

RE: Sole Source Acknowledgment
NEMO-Q – 4023 W. University Dr., McKinney, Texas

The attached request for Sole Source Acknowledgement has been received by the Ellis County Purchasing Department from Richard Rozier, Ellis County Tax Assessor Collector for the requested purchase of NEMO-Q Tax Office Appointment/Scheduling/Queuing Software from NEMO-Q, Incorporated.

It is the recommendation of the Ellis County Purchasing Department and the Purchasing Agent to approve NEMO-Q as a sole source for distribution of NEMO-Q proprietary queuing software, equipment, and services.

Sincerely,

A handwritten signature in black ink, appearing to read "E.J. Harbin".

E.J. Harbin, MPA, CPPO
Purchasing Agent
Ellis County

COMMISSIONERS COURT AGENDA REQUEST

The Commissioners Court convenes in regular session at **2:00 p.m. every other Tuesday** (for full list of dates, please visit <http://co.ellis.tx.us/DocumentCenter/View/7543/FY-2018-2019-Amended-Commissioners-Court-Schedule>). The Commissioners Court is located at 101 West Main St., Waxahachie, Texas, on the 2nd floor of the Historic Courthouse. Special sessions may convene as deemed necessary to conduct the business of the County.

PLEASE INCLUDE AN EXTRA ORIGINAL FOR CONTRACTS AND AGREEMENTS IF YOU REQUIRE AN ORIGINAL COPY RETURNED FOR YOUR FILES.

The **deadline** for submitting an agenda request with the supporting information is **12:00 noon on the Wednesday immediately preceding Commissioners Court.** This will give ample time for preparation of the agenda.

If you are not representing an organization, board, elected or appointed official, your agenda request must be filed through your respective Commissioner.

***All agreements, contracts and instruments, that otherwise bind the County, must first be approved in form and content by the County Attorney before submitting to the County Judge for the Commissioners Court Agenda.**

Please fill out this form completely:

DATE: September 1, 2022 SUPPORTING DOCUMENT(S) ATTACHED? (Y / N)

NAME: E.J. Harbin

PHONE: 972-825-5117 FAX: 972-825-5119

DEPARTMENT OR ASSOCIATION: Purchasing

ADDRESS: 101 W. Main St., Suite 102, Waxahachie, TX 75165

PREFERRED DATE TO BE PLACED ON AGENDA: September 6, 2022

DESCRIPTION OF AGENDA REQUEST (please use exact desired wording for agenda):

Discussion, consideration and approval for the purchase of Proprietary Hardware and Software in an initial amount of \$48,180.00 from NEMO-Q using the approved Sole Source Exemption, for the Tax Offices

*
County Attorney Approval

QUOTATION FROM NEMO-Q 8/31/22
 By: Michael Bruner Phone: 972-347-1766

Customer: Ellis County Tax
 Address: 4 Locations
 Phone:



<u>QTY.</u>	<u>PART NO</u>	<u>DESCRIPTION</u>	<u>UNIT PRICE</u>	<u>PRICE</u>
HARDWARE				
5	11041-ADA	Black Touchscreen Kiosk w/ NP Printer ADA	\$4,200	\$21,000
4	12802	Amplifier	\$500	\$2,000
4	12804	Indoor Speaker/ceiling	\$100	\$400
4	13910	LED Flat Screen Monitor	\$700	\$2,800
4	13810	Wall Mount Bracket for Monitor	\$100	\$400
4	91000	Installation Hardware	\$100	\$400
SOFTWARE				
1	15201	GALA C Centralized Server Software	\$3,500	\$3,500
4	15203	GALA C Branch Software (W/10 WS)	\$1,500	\$6,000
1	15501	GALA TV License Standard	\$500	\$500
1	15504	GALA Touchscreen License Standard	\$500	\$500
1	15601	Annual Server Hosting Fee through 9/2022 - 9/2023	\$2,200	\$2,200
4	15602	SMS One Time Setup Fee Per Branch	\$500	\$2,000
EQUIPMENT TOTAL:				\$41,700
SERVICES				
4	99000	Installation Labor, Travel & Training	\$1,500	\$6,000
PAPER				
4	74031	NP Box of 8 Rolls Zebra	\$120	\$480
GRAND TOTAL				\$48,180

ANNUAL COSTS

SMS to be billed monthly at \$.02 per SMS used	
Annual Server Hosting Fee	\$2,200
Annual GALA SMS Fee	\$0
Annual Online Appointment Fee	\$0
Annual maintenance fee per branch to be paid starting 1 year after install:	
Waxahachie	\$2,444
Red Oak	\$1,688
Midlothian	\$1,688
Ennis	\$1,688

NQ Touch Screen Software limited to 30 screens
 Additional fees apply if permits or third party labor is mandated
 Customer is responsible for any taxes or local user fees
 Quote is valid for 90 days

NEMO-Q, L.P.
 4023 W. University Dr, Bldg B
 McKinney, TX 75071
 Phone: 972-347-1766

Fed ID: 14-1906060
 DUNS: 19-274-2901

September 6, 2022 Commissioners' Court Public Hearing



Pursuant to Local Government Code §152.013, a Public Hearing on the following proposed increase of salaries, expenses of allowance for elected officials for Budget FY 2022-2023 will be held in the Ellis County Commissioners' Court, 101 West Main Street, 2nd Floor Courtroom in the Historic Ellis County Courthouse, Waxahachie, Texas on Tuesday, September 6, 2022 at 2:00 p.m. The Commissioners' Court will then consider and act on the proposed salaries, expenses and other allowances at the regularly scheduled meeting the same day on September 6, 2022, at 2:00 p.m.

Attachment A

Title	Current Salary	Proposed Salary		Current Conference	Proposed Conference		Current Travel Allowance	Proposed Travel Allowance	
		Increase	Decrease		Increase	Decrease		Increase	Decrease
**Ellis County Court at Law #1	181,376	803	None	1,000	None	450	None	None	None
**Ellis County Court at Law #2	181,376	803	None	1,000	None	450	None	None	None
**Ellis County Court at Law #3	152,376	803	None	1,000	None	450	None	None	None
**+Ellis County Judge	114,746	6,885	None	3,500	None	Auto Provided	Auto Provided	Auto Provided	None
*Ellis County Sheriff	112,000	7,795	None	2,500	None	Auto Provided	Auto Provided	Auto Provided	None
Ellis County Commissioner Pct. 1	93,933	5,636	None	3,000	None	Auto Provided	Auto Provided	Auto Provided	None
Ellis County Commissioner Pct. 2	93,933	5,636	None	5,500	None	Auto Provided	Auto Provided	Auto Provided	None
Ellis County Commissioner Pct. 3	93,933	5,636	None	3,000	None	Auto Provided	Auto Provided	Auto Provided	None
Ellis County Commissioner Pct. 4	93,933	5,636	None	3,000	None	Auto Provided	Auto Provided	Auto Provided	None
Ellis County Clerk	83,087	10,194	None	3,000	None	2,000	500	None	None
District Clerk	83,087	10,194	None	3,000	None	1,500	None	None	None
Ellis County Tax Assessor/Collector	83,087	10,194	None	3,000	None	2,000	None	None	None
Ellis County Treasurer	83,087	10,194	None	3,000	None	350	150	None	None
Ellis County Justice of the Peace, Pct. 1	76,091	4,566	None	3,000	None	1000	None	500	None
Ellis County Justice of the Peace, Pct. 2	76,091	4,566	None	3,000	None	9,000	None	500	None
Ellis County Justice of the Peace, Pct. 3	76,091	4,566	None	3,000	None	9,000	None	500	None
Ellis County Justice of the Peace, Pct. 4	76,091	4,566	None	3,000	None	9,000	None	500	None
*Ellis County Constable, Pct. 1	69,545	4,172	None	2,000	None	Auto Provided	Auto Provided	Auto Provided	None
*Ellis County Constable, Pct. 2	69,545	4,172	None	2,500	None	Auto Provided	Auto Provided	Auto Provided	None
*Ellis County Constable, Pct. 3	69,545	4,172	None	2,000	None	Auto Provided	Auto Provided	Auto Provided	None
*Ellis County Constable, Pct. 4	69,545	4,172	None	2,000	None	Auto Provided	Auto Provided	Auto Provided	None
Ellis County and District Attorney	13,376	803	None	3,000	None	2,000	500	None	None
378th District Judge	13,376	803	None	3,000	None	500	None	None	None
40th District Judge	13,376	803	None	3,000	None	500	None	None	None
443rd District Judge	13,376	803	None	3,000	None	500	None	None	None

*Constables and Sheriff can earn up to \$900 per year in certification pay as well.

** County Court at Law #1, County Court at Law #2, County Court at Law #3 and County Judge salaries include Juvenile Board Supplement.

+ 2021-2022 Salary for County Judge should have been reported as \$114,746.00; Actual proposed increase in salary is \$6,885.00.

COMMISSIONERS COURT AGENDA REQUEST

The Commissioners Court convenes in regular session at **2:00 p.m. on the second (2nd) and fourth (4th) Tuesday** of each month. If that Tuesday falls on a County holiday, Commissioners Court will convene on the following Tuesday at 2:00 p.m. The Commissioners Court is located at 101 West Main St., Waxahachie, Texas, on the 2nd floor of the Historic Courthouse. Special sessions may convene as deemed necessary to conduct the business of the County.

PLEASE INCLUDE AN EXTRA ORIGINAL FOR CONTRACTS AND AGREEMENTS IF YOU REQUIRE AN ORIGINAL COPY RETURNED FOR YOUR FILES.

The **deadline** for submitting an agenda request with the supporting information is the **1st and 3rd Tuesday at 12:00 p.m. of each month**. This will give ample time for preparation of the agenda.

If you are not representing an organization, board, elected or appointed official your agenda request must be filed through your respective Commissioner.

***All agreements, contracts and instruments, that otherwise bind the County, must first be approved in form and content by the County Attorney before submitting to the County Judge for the Commissioners Court Agenda.**

Please fill out this form completely:

DATE: August 30, 2022

NAME: Brad Norman, Sheriff

PHONE: 972-825-4972 FAX: 972-825-4927

DEPARTMENT OR ASSOCIATION: Ellis County Sheriff's Office

ADDRESS: 300 S Jackson St, Waxahachie TX

PREFERRED DATE TO BE PLACED ON AGENDA: September 6, 2022

DESCRIPTION OF AGENDA REQUEST: Request approval for Judge Todd Little and Sheriff Brad Norman to sign the Certification Required by CEO and Head of Law Enforcement Agency to request funding for Bullet-Resistant Shield Grant Program, FY23.

*
County Attorney Approval



**Office of the Governor
Public Safety Office –CEO/Law Enforcement Certifications and Assurances Form**

Entity Name: Ellis County Sheriffs Office	Date: 08/29/2022
Agency/Department Name: Ellis County Sheriffs Office	
Name of Chief Executive Officer: County Judge Todd Little	
Name of Head of Law Enforcement Agency: Sheriff Brad Norman	

Certification Required by CEO and Head of Law Enforcement Agency

In our respective capacities as chief executive officer of Ellis County (“Grantee”) and as head of Ellis County Sheriff’s Office (“Agency”), we hereby each certify that Grantee and Agency participate fully, and will continue to participate fully from the date of this certification until the later of August 31, 2023 or the end of the grant project period, in all aspects of the programs and procedures utilized by the U.S. Department of Homeland Security (“DHS”) to: (1) notify DHS of all information requested by DHS related to illegal aliens in Agency’s custody; and (2) detain such illegal aliens in accordance with requests by DHS.

We further certify that Grantee and Agency do not have, and will continue not to have until the later of August 31, 2023 or the end of the grant project period, any policy, procedure, or agreement (written or unwritten) that in any way limits or impedes Agency’s receipt or DHS’s issuance of detainer requests, or in any way limits or restricts Grantee’s and Agency’s full participation in all aspects of the programs and procedures utilized by DHS to: (1) notify DHS of all information requested by DHS related to illegal aliens in Agency’s custody; and (2) detain such illegal aliens in accordance with requests by DHS.

Additionally, we certify that neither Grantee nor Agency have in effect, purport to have in effect, or are subject to or bound by any law, rule, policy, or practice (written or unwritten) that would: (1) require or authorize the public disclosure of federal law enforcement information in order to conceal, harbor, or shield from detection fugitives from justice or aliens illegally in the United States; or (2) impede federal officers from exercising authority under 8 U.S.C. § 1226(a), § 1226(c), § 1231(a), § 1357(a), § 1366(1), or § 1366(3).

Lastly, we certify that Grantee and Agency will comply with all provisions, policies, and penalties found in Chapter 752, Subchapter C of the Texas Government Code.

We acknowledge that failure to comply with this certification may result in OOG, in its sole discretion, terminating any grant made by OOG to Grantee, and that Grantee must return all funds received from OOG for any grant terminated under this certification. We further acknowledge that Grantee will remain ineligible for OOG funding until it provides satisfactory evidence that the jurisdiction has complied with this certification for at least one year.

Signature
Chief Executive Officer for Grantee

Signature
Head of Agency



Office of the Governor, Public Safety Office
Criminal Justice Division
Funding Announcement: ***Bullet-Resistant
Shield Grant Program, FY2023***

Purpose

The purpose of this announcement is to solicit applications from law enforcement agencies to equip peace officers with bullet-resistant shields.

Available Funding

State funds for these projects are authorized by a Budget Execution Order proposed by the Legislative Budget Board and ratified by Governor Abbott on June 28, 2022, pursuant to Texas Government Code, Section 317.002 and Section 317.005(b). All awards are subject to the availability of appropriated funds and any modifications or additional requirements that may be imposed by law. The Public Safety Office (PSO) expects to make available \$50M for FY2023.

Eligible Organizations

Applications may be submitted by independent school districts, institutions of higher education, units of local government, the Texas Department of Public Safety and other educational institutions that operate law enforcement agencies employing peace officers under Article 2.12, Texas Code of Criminal Procedure.

All applications submitted by local law enforcement agencies/offices must be submitted by a unit of government affiliated with the agency, including an authorizing resolution from that unit of government. For example, police departments must apply under their municipal government, and community supervision and corrections departments, district attorneys, and judicial districts must apply through their affiliated county government (or one of the counties, in the case of agencies that serve more than one county).

Application Process

Applicants must access the PSO's eGrants grant management website at <https://eGrants.gov.texas.gov> to register and apply for funding. For more instructions and information, see *eGrants User Guide to Creating an Application*, available [here](#).

Key Dates

Action	Date
Funding Announcement Release	08/17/2022
Online System Opening Date	08/17/2022
Final Date to Submit and Certify an Application	09/19/2022 at 5:00PM CST
Earliest Project Start Date	09/01/2022

Project Period

Projects must begin on or after 09/01/2022 and may not exceed a 12-month project period.

Funding Levels

Minimum: None

Maximum: None

Match Requirement: None

Standards

Grantees must comply with standards applicable to this fund source cited in the Texas Grant Management Standards ([TxGMS](#)), [Federal Uniform Grant Guidance](#), and all statutes, requirements, and guidelines applicable to this funding.

Eligible Activities and Costs

Funds may only be used for obtaining bullet-resistant shields compliant with the National Institute of Justice (NIJ) Level III, III+, or IV.

Applicants are encouraged to consider the reasonable cost of their request. PSO will evaluate applications based on the number of frontline peace officers and the average cost per shield.

Program-Specific Requirements

Eligible officers. Grant funds may only be used to equip peace officers (as defined by Article 2.12, Texas Code of Criminal Procedure) directly employed by a law enforcement agency operated by the applicant.

PSO will prioritize the equipping of certain types of officers in the following order:

- 1) Peace officers directly employed by school districts;
- 2) Peace officers contracted by school districts; and
- 3) Other peace officers that may respond to school safety emergencies.

Active Shooter Policy. All eligible organizations that apply for grant funds will ensure its law enforcement agency adopts a Critical Incidents In-Progress (Active Shooter) policy implementing, at a minimum, protocols for assessing an active threat or violent encounter and immediately responding in order to stop the killing, stop the dying, and provide rapid casualty evacuation. The policy should include procedures that address:

- Concepts and Principles

- Community/First Responder Agency Notifications
- Mutual Aid Implementation
- Solo Officer Deployment
- Officer Team Deployment
- Follow-On Responders (Rescue Task Force)
- Incident Command - Unified Command Considerations
- Incident Debriefing
- Training

ALERRT Training. All officers provided with a grant-funded ballistic shield must have either attended 16 hours of ALERRT (Advanced Law Enforcement Rapid Response Training) training within the last 24 months or commit to attend within the next 24 months. ALERRT's upcoming course schedule can be found here: <https://alerrt.org/Upcoming>.

Note: Funding is available through the Public Safety Office to offset travel expenditures associated with attending ALERRT Training. Please refer to the [ALERRT Travel Assistance Funding Announcement](#) for more information on how to apply for these funds.

Eligibility Requirements

1. Local units of governments must comply with the Cybersecurity Training requirements described in Section 772.012 and Section 2054.5191 of the Texas Government Code. Local governments determined to not be in compliance with the cybersecurity requirements required by Section 2054.5191 of the Texas Government Code are ineligible for OOG grant funds until the second anniversary of the date the local government is determined ineligible. Government entities must annually certify their compliance with the training requirements using the [Cybersecurity Training Certification for State and Local Governments](#). A copy of the Training Certification must be uploaded to your eGrants application. For more information or to access available training programs, visit the Texas Department of Information Resources [Statewide Cybersecurity Awareness Training](#) page.
2. Entities receiving funds from PSO must be located in a county that has an average of 90% or above on both adult and juvenile dispositions entered into the computerized criminal history database maintained by the Texas Department of Public Safety (DPS) as directed in the Texas Code of Criminal Procedure, Chapter 66. The disposition completeness percentage is defined as the percentage of arrest charges a county reports to DPS for which a disposition has been subsequently reported and entered into the computerized criminal history system.

Counties applying for grant awards from the Office of the Governor must commit that the county will report at least 90% of convictions within five business days to the Criminal Justice Information System at the Department of Public Safety.

3. Eligible applicants operating a law enforcement agency must be current on reporting complete UCR data and the Texas specific reporting mandated by 411.042 TGC, to the Texas Department of Public Safety (DPS) for inclusion in the annual Crime in Texas (CIT) publication. To be considered eligible for funding, applicants must have submitted a full twelve months of accurate data to DPS for the most recent calendar year by the deadline(s) established by DPS. Due to the importance of timely reporting, applicants are required to submit complete and accurate UCR data, as well as the Texas-

Funding Announcement: Bullet-Resistant Shield Grant Program, FY2023

mandated reporting, on a no less than monthly basis and respond promptly to requests from DPS related to the data submitted.

4. Local units of government, including cities, counties and other general purpose political subdivisions, as appropriate, and institutions of higher education that operate a law enforcement agency, must comply with all aspects of the programs and procedures utilized by the U.S. Department of Homeland Security (“DHS”) to: (1) notify DHS of all information requested by DHS related to illegal aliens in Agency’s custody; and (2) detain such illegal aliens in accordance with requests by DHS. Additionally, counties and municipalities may NOT have in effect, purport to have in effect, or make themselves subject to or bound by, any law, rule, policy, or practice (written or unwritten) that would: (1) require or authorize the public disclosure of federal law enforcement information in order to conceal, harbor, or shield from detection fugitives from justice or aliens illegally in the United States; or (2) impede federal officers from exercising authority under 8 U.S.C. § 1226(a), § 1226(c), § 1231(a), § 1357(a), § 1366(1), or § 1366(3). Lastly, eligible applicants must comply with all provisions, policies, and penalties found in Chapter 752, Subchapter C of the Texas Government Code.

Each local unit of government, and institution of higher education that operates a law enforcement agency, must download, complete and then upload into eGrants the CEO/Law Enforcement Certifications and Assurances Form certifying compliance with federal and state immigration enforcement requirements. This Form is required for each application submitted to OOG and is active until August 31, 2023 or the end of the grant period, whichever is later.

5. In accordance with Texas Government Code, Section 420.034, any facility or entity that collects evidence for sexual assault or other sex offenses or investigates or prosecutes a sexual assault or other sex offense for which evidence has been collected, must participate in the statewide electronic tracking system developed and implemented by the Texas Department of Public Safety. Visit DPS’s Sexual Assault Evidence Tracking Program website for more information or to set up an account to begin participating.
6. Eligible applicants must be registered in the federal System for Award Management (SAM) database and have an UEI (Unique Entity ID) number assigned to its agency (to get registered in the SAM database and request an UEI number, go to <https://sam.gov/>).

Failure to comply with program eligibility requirements may cause funds to be withheld and/or suspension or termination of grant funds.

Prohibitions

Grant funds may not be used to support the unallowable costs listed in the Guide to Grants or any of the following unallowable costs:

1. Any costs ancillary to the purchase of eligible ballistic shields, such as policy development, training costs, and staff; and
2. Any other prohibition imposed by federal, state or local law or regulation.

Selection Process

Application Screening: The Office of the Governor will screen all applications to ensure that they meet the requirements included in the funding announcement.

Peer/Merit Review: The Office of the Governor will review applications to understand the overall demand for the program and for significant variations in costs per item. After this review, the Office of the Governor will determine if all eligible applications can be funded based on funds available, if there are cost-effectiveness benefits to normalizing or setting limits on the range of costs, and if other fair-share cuts may allow for broader distribution and a higher number of projects while still remaining effective.

Final Decisions: The Office of the Governor will consider these factors and make all final funding decisions. Other factors may include cost effectiveness, overall funds availability, or state government priorities and strategies, legislative directives, need, geographic distribution, or other relevant factors.

The Office of the Governor may not fund all applications or may only award part of the amount requested. In the event that funding requests exceed available funds, the Office of the Governor may revise projects to address a more limited focus.

Contact Information

For more information, contact the eGrants help desk at eGrants@gov.texas.gov or (512) 463-1919.



Office of the Governor
Public Safety Office –CEO/Law Enforcement Certifications and Assurances Form

COPY

Entity Name: Ellis County Sheriffs Office	Date: 08/29/2022
Agency/Department Name: Ellis County Sheriffs Office	
Name of Chief Executive Officer: County Judge Todd Little	
Name of Head of Law Enforcement Agency: Sheriff Brad Norman	

Certification Required by CEO and Head of Law Enforcement Agency

In our respective capacities as chief executive officer of Ellis County (“Grantee”) and as head of Ellis County Sheriff’s Office (“Agency”), we hereby each certify that Grantee and Agency participate fully, and will continue to participate fully from the date of this certification until the later of August 31, 2023 or the end of the grant project period, in all aspects of the programs and procedures utilized by the U.S. Department of Homeland Security (“DHS”) to: (1) notify DHS of all information requested by DHS related to illegal aliens in Agency’s custody; and (2) detain such illegal aliens in accordance with requests by DHS.

We further certify that Grantee and Agency do not have, and will continue not to have until the later of August 31, 2023 or the end of the grant project period, any policy, procedure, or agreement (written or unwritten) that in any way limits or impedes Agency’s receipt or DHS’s issuance of detainer requests, or in any way limits or restricts Grantee’s and Agency’s full participation in all aspects of the programs and procedures utilized by DHS to: (1) notify DHS of all information requested by DHS related to illegal aliens in Agency’s custody; and (2) detain such illegal aliens in accordance with requests by DHS.

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We acknowledge that failure to comply with this certification may result in OOG, in its sole discretion, terminating any grant made by OOG to Grantee, and that Grantee must return all funds received from OOG for any grant terminated under this certification. We further acknowledge that Grantee will remain ineligible for OOG funding until it provides satisfactory evidence that the jurisdiction has complied with this certification for at least one year.

Signature
Chief Executive Officer for Grantee

Signature
Head of Agency



Office of the Governor, Public Safety Office
Criminal Justice Division
Funding Announcement: ***Bullet-Resistant
Shield Grant Program, FY2023***

Purpose

The purpose of this announcement is to solicit applications from law enforcement agencies to equip peace officers with bullet-resistant shields.

Available Funding

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Key Dates

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Funding Announcement Release	08/17/2022
Online System Opening Date	08/17/2022
Final Date to Submit and Certify an Application	09/19/2022 at 5:00PM CST
Earliest Project Start Date	09/01/2022

Project Period

Projects must begin on or after 09/01/2022 and may not exceed a 12-month project period.

Funding Levels

Minimum: None

Maximum: None

Match Requirement: None

Standards

Grantees must comply with standards applicable to this fund source cited in the Texas Grant Management Standards (TxGMS), Federal Uniform Grant Guidance, and all statutes, requirements, and guidelines applicable to this funding.

Eligible Activities and Costs

Funds may only be used for obtaining bullet-resistant shields compliant with the National Institute of Justice (NIJ) Level III, III+, or IV.

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- Concepts and Principles

- Community/First Responder Agency Notifications
- Mutual Aid Implementation
- Solo Officer Deployment
- Officer Team Deployment
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ALERRT Training. All officers provided with a grant-funded ballistic shield must have either attended 16 hours of ALERRT (Advanced Law Enforcement Rapid Response Training) training within the last 24 months or commit to attend within the next 24 months. ALERRT's upcoming course schedule can be found here: <https://alerrt.org/Upcoming>.

Note: Funding is available through the Public Safety Office to offset travel expenditures associated with attending ALERRT Training. Please refer to the [ALERRT Travel Assistance Funding Announcement](#) for more information on how to apply for these funds.

Eligibility Requirements

1. Local units of governments must comply with the Cybersecurity Training requirements described in Section 772.012 and Section 2054.5191 of the Texas Government Code. Local governments determined to not be in compliance with the cybersecurity requirements required by Section 2054.5191 of the Texas Government Code are ineligible for OOG grant funds until the second anniversary of the date the local government is determined ineligible. Government entities must annually certify their compliance with the training requirements using the [Cybersecurity Training Certification for State and Local Governments](#). A copy of the Training Certification must be uploaded to your eGrants application. For more information or to access available training programs, visit the Texas Department of Information Resources [Statewide Cybersecurity Awareness Training](#) page.
2. Entities receiving funds from PSO must be located in a county that has an average of 90% or above on both adult and juvenile dispositions entered into the computerized criminal history database maintained by the Texas Department of Public Safety (DPS) as directed in the Texas Code of Criminal Procedure, Chapter 66. The disposition completeness percentage is defined as the percentage of arrest charges a county reports to DPS for which a disposition has been subsequently reported and entered into the computerized criminal history system.

Counties applying for grant awards from the Office of the Governor must commit that the county will report at least 90% of convictions within five business days to the Criminal Justice Information System at the Department of Public Safety.

3. Eligible applicants operating a law enforcement agency must be current on reporting complete UCR data and the Texas specific reporting mandated by 411.042 TGC, to the Texas Department of Public Safety (DPS) for inclusion in the annual Crime in Texas (CIT) publication. To be considered eligible for funding, applicants must have submitted a full twelve months of accurate data to DPS for the most recent calendar year by the deadline(s) established by DPS. Due to the importance of timely reporting, applicants are required to submit complete and accurate UCR data, as well as the Texas-

Funding Announcement: Bullet-Resistant Shield Grant Program, FY2023

mandated reporting, on a no less than monthly basis and respond promptly to requests from DPS related to the data submitted.

4. Local units of government, including cities, counties and other general purpose political subdivisions, as appropriate, and institutions of higher education that operate a law enforcement agency, must comply with all aspects of the programs and procedures utilized by the U.S. Department of Homeland Security ("DHS") to: (1) notify DHS of all information requested by DHS related to illegal aliens in Agency's custody; and (2) detain such illegal aliens in accordance with requests by DHS. Additionally, counties and municipalities may NOT have in effect, purport to have in effect, or make themselves subject to or bound by, any law, rule, policy, or practice (written or unwritten) that would: (1) require or authorize the public disclosure of federal law enforcement information in order to conceal, harbor, or shield from detection fugitives from justice or aliens illegally in the United States; or (2) impede federal officers from exercising authority under 8 U.S.C. § 1226(a), § 1226(c), § 1231(a), § 1357(a), § 1366(1), or § 1366(3). Lastly, eligible applicants must comply with all provisions, policies, and penalties found in Chapter 752, Subchapter C of the Texas Government Code.

Each local unit of government, and institution of higher education that operates a law enforcement agency, must download, complete and then upload into eGrants the [CEO/Law Enforcement Certifications and Assurances Form](#) certifying compliance with federal and state immigration enforcement requirements. This Form is required for each application submitted to OOG and is active until August 31, 2023 or the end of the grant period, whichever is later.

5. In accordance with Texas Government Code, Section 420.034, any facility or entity that collects evidence for sexual assault or other sex offenses or investigates or prosecutes a sexual assault or other sex offense for which evidence has been collected, must participate in the statewide electronic tracking system developed and implemented by the Texas Department of Public Safety. Visit DPS's [Sexual Assault Evidence Tracking Program](#) website for more information or to set up an account to begin participating.
6. Eligible applicants must be registered in the federal System for Award Management (SAM) database and have an UEI (Unique Entity ID) number assigned to its agency (to get registered in the SAM database and request an UEI number, go to <https://sam.gov/>).

Failure to comply with program eligibility requirements may cause funds to be withheld and/or suspension or termination of grant funds.

Prohibitions

Grant funds may not be used to support the unallowable costs listed in the [Guide to Grants](#) or any of the following unallowable costs:

1. Any costs ancillary to the purchase of eligible ballistic shields, such as policy development, training costs, and staff; and
2. Any other prohibition imposed by federal, state or local law or regulation.

Selection Process

Application Screening: The Office of the Governor will screen all applications to ensure that they meet the requirements included in the funding announcement.

Peer/Merit Review: The Office of the Governor will review applications to understand the overall demand for the program and for significant variations in costs per item. After this review, the Office of the Governor will determine if all eligible applications can be funded based on funds available, if there are cost-effectiveness benefits to normalizing or setting limits on the range of costs, and if other fair-share cuts may allow for broader distribution and a higher number of projects while still remaining effective.

Final Decisions: The Office of the Governor will consider these factors and make all final funding decisions. Other factors may include cost effectiveness, overall funds availability, or state government priorities and strategies, legislative directives, need, geographic distribution, or other relevant factors.

The Office of the Governor may not fund all applications or may only award part of the amount requested. In the event that funding requests exceed available funds, the Office of the Governor may revise projects to address a more limited focus.

Contact Information

For more information, contact the eGrants help desk at eGrants@gov.texas.gov or (512) 463-1919.

COMMISSIONERS COURT AGENDA REQUEST

The Commissioners Court convenes in regular session at **2:00 p.m. every other Tuesday** (for full list of dates, please visit <http://co.ellis.tx.us/DocumentCenter/View/7543/FY-2018-2019-Amended-Commissioners-Court-Schedule>). The Commissioners Court is located at 101 West Main St., Waxahachie, Texas, on the 2nd floor of the Historic Courthouse. Special sessions may convene as deemed necessary to conduct the business of the County.

PLEASE INCLUDE AN EXTRA ORIGINAL FOR CONTRACTS AND AGREEMENTS IF YOU REQUIRE AN ORIGINAL COPY RETURNED FOR YOUR FILES.

The **deadline** for submitting an agenda request with the supporting information is **12:00 noon on the Wednesday immediately preceding Commissioners Court.** This will give ample time for preparation of the agenda.

If you are not representing an organization, board, elected or appointed official, your agenda request must be filed through your respective Commissioner.

***All agreements, contracts and instruments, that otherwise bind the County, must first be approved in form and content by the County Attorney before submitting to the County Judge for the Commissioners Court Agenda.**

Please fill out this form completely:

DATE: 06/29/2021 SUPPORTING DOCUMENT(S) ATTACHED? (/ N)

NAME: Theresa Taylor, Director of Human Resources

PHONE: 972.825.5292 FAX: 972.825.5162

DEPARTMENT OR ASSOCIATION: Human Resources

ADDRESS: 101 W. Main Street, Ste B103, Waxahachie, TX 75165

PREFERRED DATE TO BE PLACED ON AGENDA: 09/06/2022

DESCRIPTION OF AGENDA REQUEST (please use exact desired wording for agenda):
Consideration and action to renew or modify the current County Silver Retiree Health Insurance coverage and premiums through the Texas Association of Counties and Employee Benefits Pool for the Calendar Year 2023 with approval for County Judge to sign renewal.

* _____
County Attorney Approval



**Transamerica Life Insurance Company & Retiree Rx Care
2023 Renewal Notice and Benefit Confirmation**

Group: Ellis County

Please complete and initial each section. Signature on the following page is required to confirm your renewal. Renewal rate is effective on 1/1/2023.

MEDICAL PLAN

Current Plan: Package 1

Current Monthly Rate: \$261.00

- | | |
|--|-----------------------------------|
| <input checked="" type="checkbox"/> Renew and keep current plan. | Rate effective 1/1/2023: \$261.00 |
| <input type="checkbox"/> Renew and change to Package _____ | Rate effective 1/1/2023: \$ _____ |
| <input checked="" type="checkbox"/> Renew and keep Medicare Advantage Plan 1 | Rate effective 1/1/2023: \$359.43 |

_____ Initial to accept 2023 retiree medical rates

RETIREE RXCARE - PRESCRIPTION PART D

Current Plan: Rx Option 1

Current Monthly Rate: \$264.80

- | | |
|---|-----------------------------------|
| <input checked="" type="checkbox"/> Renew and keep current Rx option. | Rate effective 1/1/2023: \$264.80 |
| <input type="checkbox"/> Renew and change to Package _____ | Rate effective 1/1/2023: \$ _____ |

_____ Initial to accept 2023 retiree prescription rate.

- Add Manage My Health for an additional \$10 per retiree per month.

BILLING AND CONTRIBUTION SCHEDULE

List Bill: A monthly invoice will be sent directly to the designated billing contact.

- Group is responsible for collecting premiums from the retirees/spouses.
- Group is responsible for submitting payment in full directly to TLIC.
- Please indicate contribution amount paid per month below.

_____ Initial to accept Billing Method.

CountyChoice Silver
Member Contact Designations
Ellis County

Contracting Authority: As specified in the Interlocal Participation Agreement, each Member hereby designates and appoints a Contracting Authority of department head rank or above and agrees that TAC HEBP shall not be required to contact or provide notices to any other person. Further, any notice to, or agreement by, a Member's Contracting Authority, with respect to service or claims hereunder, shall be binding on the Member. Each Member reserves the right to change its Contracting Authority from time to time by giving written notice to TAC HEBP. Please complete each category below:

Name: Todd Little
Title: County Judge
Address: 101 W. Main Street
Waxahachie, TX 75165
Phone: 972.825.5011
Fax: 972.825.5162
Email: countyjudge@co.ellis.tx.us

Primary Contact: Main contact for daily matters pertaining to the retiree benefits.

Name: Theresa Taylor
Title: Director, Human Resources
Address: 101 W. Main Street, Ste B103
Waxahachie, TX 75165
Phone: 972.825.5292
Fax: 972.825.5162
Email: theresa.taylor@co.ellis.tx.us

Billing Contact: Responsible for receiving all invoices relating to retiree benefits.

Name: Cheryl Chambers
Title: County Treasurer
Address: 101 W. Main Street, Ste 203
Waxahachie, TX 75165
Phone: 972.825.5127
Fax: 972.825.5129
Email: cheryl.chambers@co.ellis.tx.us
HIPAA Secured FAX number: 972.825.5162

Signature of County Judge or Contracting Authority

Date

Todd Little, County Judge

Please PRINT Name and Title



Transamerica Life Insurance Company (TLIC) Supplement Plan

The Texas Association of Counties Health and Employee Benefits Pool (TAC HEBP) offers a Retiree Medical Benefits Program for Medicare eligible retirees through Amwins and Transamerica Life Insurance Company (TLIC). The following contains program information along with requirements that must be met in order to participate in the CountyChoice Silver (CCS) retiree program.

Program Requirements & Procedures

- Participants must meet the group's retirement qualifications and must be enrolled in Medicare Parts A & B.
- CCS will be the only retiree medical program offered to your Medicare eligible retirees. (No other Medicare supplement or Medicare Advantage program or group plan may be offered to your retirees.)
- By Federal Law this coverage cannot be offered to any ACTIVE employee, regardless of age.
- Transamerica does not coordinate benefits with any other individual or group coverage plan.
- This program offers three Package Plans for medical and prescription drug coverage. The group must elect one Package Plan to be offered to all retirees.

NOTE: Stand-alone prescription drug coverage is not available.

Billing Options

- Group must sign authorization form to confirm billing option selected. Below are the options available.
 1. **LIST** (the Employer pays 100% of premiums); the monthly bill is sent to the Employer.
 2. **DIRECT** (the Employer pays \$0 premium); the bill is sent to the retiree monthly.
 3. **SPLIT** (the Employer pays a portion of the premium); employer must indicate the contribution levels for Employer and for Retirees. Bills will be created and sent to the Employer for the Employer portion and to the Retiree for any remaining balance.



New Group Set-up

- 90 days is required for group set up process and implementation: 60 days to set up a new group and 30 days to process retiree enrollment into TLIC.

Retiree Enrollments

- Group will be responsible for providing the retiree enrollment packet at the time the employee retires.
- Enrollment requests form must be submitted to TAC HEBP or to Amwins.
- Benefits will be effective the first of the month following the date enrollment form is received.

Termination Reporting

TAC HEBP Group Health Terminations

- All group health employee terminations must be processed by the group prior to the TLIC effective date.
- Terminations processed via the TAC HEBP's Online Administrative System (OASYS) must be submitted by the group within the allowed 5-day grace period.
- Terminations reported after the 5th of the next month will be extended to the end of the following month, and the employer is responsible for these contributions.

Transamerica (TLIC) Terminations

- Termination requests must be submitted in writing to Amwins.
- Termination will be effective the first of the month following the date request is received.
- Group and retiree payments must be made to Amwins within 30 days. There is a 30-day grace period after the payment due date. Coverage will be terminated if payment has not been received after the 30-day grace period.

Open Enrollment Entries

Open enrollment for current and new members begins October 15th through December 7th of this year. This is the **only** time election changes will be accepted by the Centers for Medicare and Medicaid Services (CMS); **midyear changes will no longer be accepted.**



Transamerica Life Insurance Company (TLIC)

PROGRAM REQUIREMENTS & PROCEDURES

Acknowledgement

Ellis County acknowledges the attached document has been read and agrees to comply with the retiree program requirements and procedures.

Signature of County Judge or Contracting Authority

Todd Little

Print Name

Date

County Judge

Title

If there are questions about requirements and procedures please contact your Employee Benefits Specialist at 800-456-5974.

PLEASE PROVIDE A COPY OF THIS NOTICE TO YOUR PRIMARY CONTACT AND BILLING CONTACT