

ELLIS COUNTY COMMISSIONERS COURT
OFFICIAL MINUTES – AUGUST 31, 2021

THE ELLIS COUNTY COMMISSIONERS COURT MET ON TUESDAY, AUGUST 31, 2021, AT 2:00 P.M., IN THE HISTORIC ELLIS COUNTY COURTHOUSE, COMMISSIONERS COURTROOM (2ND FLOOR) 101 W. MAIN STREET, WAXAHACHIE, TEXAS AT WHICH TIME THE FOLLOWING WAS DISCUSSED AND CONSIDERED, TO-WIT:

MEMBERS PRESENT:

COUNTY JUDGE:

COUNTY CLERK: KRystal VALDEZ

COMMISSIONERS:

RANDY STINSON, COMMISSIONER, PCT. 1
LANE GRAYSON, COMMISSIONER, PCT. 2, (COUNTY JUDGE PRO TEM.)
PAUL PERRY, COMMISSIONER, PCT. 3
KYLE BUTLER, COMMISSIONER, PCT. 4

OPENING COURT

COUNTY JUDGE PRO TEM. CALLS MEETING TO ORDER, DECLARES QUORUM AND DECLARES NOTICES LEGALLY POSTED PURSUANT TO OPEN MEETINGS ACT.

MOTION TO OPEN COURT BY COMMISSIONER PERRY, SECOND BY COMMISSIONER BUTLER, MOTION CARRIED

INVOCATION AND PLEDGE OF ALLEGIANCE. – *KYLE BUTLER, COMMISSIONER, PRECINCT #4*

CONSENT AGENDA:

MINUTE ORDER 382.21 APPROVING CONSENT AGENDA

ADMINISTRATIVE:

- A1 APPROVING REGULAR BILLS, PAYROLL AND OFFICER'S REPORTS. – *CHERYL CHAMBERS, COUNTY TREASURER*
- A2 APPROVING COMMISSIONERS' COURT REGULAR MEETING MINUTES FROM AUGUST 17, 2021. – *KRYSTAL VALDEZ, COUNTY CLERK*
- A3 APPROVING OF INTERLOCAL WORK BETWEEN ELLIS COUNTY, PCT. # 1, AND THE CITY OF PECAN HILL. REFERENCE INTERLOCAL MINUTE ORDER 507.20. INTERLOCAL WORK INCLUDES 8 HOURS OF POTHOLE REPAIRS ON VARIOUS STREETS. – *RANDY STINSON, COMMISSIONER, PRECINCT #1*
- A4 APPROVING OF INTERLOCAL COOPERATION CONTRACT BETWEEN ELLIS COUNTY AND THE CITY OF MIDLOTHIAN, TERM AGREEMENT THROUGH DECEMBER 31, 2022. – *KYLE BUTLER, COMMISSIONER, PRECINCT # 4*

- A5 APPROVING THE RENEWAL OF THE STATE CASE REGISTRY/LOCAL CUSTOMER SERVICE (SCR/LCS) CONTRACT BETWEEN ELLIS COUNTY AND THE STATE ATTORNEY GENERAL'S OFFICE BEGINNING SEPTEMBER 1, 2021 THROUGH AUGUST 31, 2026. – *MELANIE REED, DISTRICT CLERK*
- A6 APPROVING AND AUTHORIZING THE ELLIS COUNTY TREASURER, CHERYL CHAMBERS AND THE ELLIS COUNTY AUDITOR, JANET MARTIN TO SERVE AS REPRESENTATIVE OF ELLIS COUNTY, TX TO THE INTERNAL REVENUE SERVICE AND ELLIS COUNTY JUDGE, TODD LITTLE TO SIGN IRS FORM 2848. – *CHERYL CHAMBERS, COUNTY TREASURER*
- A7 APPROVING OF REQUESTED PERMISSION FOR CHERYL CHAMBERS, COUNTY TREASURER, TO ISSUE A CHECK TO FIVE STAR FORD IN THE AMOUNT OF \$32,811.79 TO PURCHASE A FORD F-250 FOR EMERGENCY MANAGEMENT. CHECK TO BE ISSUED FOR DELIVERY ON SEPTEMBER 1, 2021. – *JANET MARTIN, COUNTY AUDITOR*

FINANCIAL:

- F1 **FY2020-21 LINE ITEM TRANSFER – *TODD LITTLE, COUNTY JUDGE***
DECREASE 001-0140-508020 EQUIPMENT BY \$192.44;
INCREASE 001-0425-508010 SUPPLIES BY \$192.44.
- F2 **FY2020-21 LINE ITEM TRANSFER – *ALBERTO MARES, DEPARTMENT OF DEVELOPMENT***
DECREASE 001-0060-507030 TELEPHONE BY \$300.00;
DECREASE 001-0060-508100 AUTO TIRES BY \$400.00;
DECREASE 001-0060-508730 OFFICE EQUIPMENT MAINT./REPAIRS BY \$800.00;
INCREASE 001-0060-508020 EQUIPMENT BY \$800.00;
INCREASE 001-0060-508050 COMPUTER BY \$700.00.
- F3 **FY2020-21 LINE ITEM TRANSFER – *BRAD NORMAN, COUNTY SHERIFF***
DECREASE 001-0015-508140 INMATE FEEDING BY \$27,598.00;
INCREASE 001-0015-507020 REPAIRS BY \$27,598.00.
- F4 **FY2020-21 LINE ITEM TRANSFER – *JANET MARTIN, COUNTY AUDITOR***
DECREASE 063-0963-508070 ARPA OPERATING EXPENDITURES BY \$1,250,000.00;
INCREASE 018-0908-507020 PERMANENT IMPROVEMENT BY \$1,250,000.00.
- F5 **FY2020-21 LINE ITEM TRANSFER – *JANET MARTIN, COUNTY AUDITOR***
DECREASE 063-0963-409941 ARPA REVENUE BY \$32,811.79;
DECREASE 063-0963-508070 ARPA OPERATING EXPENSE BY \$32,811.79;
INCREASE 063-0963-508070 ARPA OPERATING EXPENSE BY \$32,811.79;
INCREASE 001-0430-508110 AUTO PURCHASE/INSURANCE BY \$32,811.79.

MOTION TO APPROVE BY COMMISSIONER PERRY, SECOND BY COMMISSIONER STINSON, MOTION CARRIED

PURCHASING

MINUTE ORDER 383.21 (2.1) APPROVING TO PURCHASE OFFICE 365 SOFTWARE SEATS FOR 509 USERS USING BUYBOARD CONTRACT #579-19 WITH SHI GOVERNMENT SOLUTIONS, LLC IN THE ONE-TIME AMOUNT OF \$199,528.00.

MOTION TO APPROVE BY COMMISSIONER PERRY, SECOND BY COMMISSIONER BUTLER, MOTION CARRIED

MINUTE ORDER 384.21 (2.2) APPROVING TO PURCHASE BITTITAN, USER MIGRATION BUNDLE, USING BUYBOARD CONTRACT #579-19 WITH SHI GOVERNMENT SOLUTIONS, LLC, IN THE ONE-TIME AMOUNT OF \$6,630.00.

MOTION TO APPROVE BY COMMISSIONER BUTLER, SECOND BY COMMISSIONER STINSON, MOTION CARRIED

MINUTE ORDER 385.21 (2.3) APPROVING TO PURCHASE OFFICE 365 EMAIL MIGRATION PROFESSIONAL SERVICES (COUNTY EMPLOYEES), USING BUYBOARD CONTRACT #579-19 WITH SHI GOVERNMENT SOLUTIONS, LLC, IN THE ONE-TIME AMOUNT OF \$41,232.00.

MOTION TO APPROVE BY COMMISSIONER STINSON, SECOND BY COMMISSIONER BUTLER, MOTION CARRIED

MINUTE ORDER 386.21 (2.4) APPROVING TO PURCHASE OFFICE 365 EMAIL MIGRATION PROFESSIONAL SERVICES (SHERIFF'S OFFICE), USING BUYBOARD CONTRACT #579-19 WITH SHI GOVERNMENT SOLUTIONS, LLC, IN THE ONE-TIME AMOUNT OF \$29,866.00.

MOTION TO APPROVE BY COMMISSIONER STINSON, SECOND BY COMMISSIONER PERRY, MOTION CARRIED

To 2.6

MINUTE ORDER 387.21 (2.6) APPROVING TO PURCHASE A GENERAC RG10090GNAC COMMERCIAL 100KW GENERATOR AND TRANSFER SWITCH IN AN AMOUNT OF \$32,392.35 FOR JUVENILE JUSTICE ALTERNATIVE EDUCATION PROGRAM FACILITY EXPANSION USING THE BUYBOARD COOPERATIVE CONTRACT #577-18 FROM CRAWFORD ELECTRIC SUPPLY COMPANY.

MOTION TO APPROVE BY COMMISSIONER PERRY, SECOND BY COMMISSIONER BUTLER, MOTION CARRIED

MINUTE ORDER 388.21 (2.7) APPROVING TO PURCHASE A 2021 FORD F-250 PICK-UP FOR EMERGENCY MANAGEMENT DEPARTMENT IN AN AMOUNT OF \$32,811.79 USING BUYBOARD CONTRACT #601-19 WITH SAM PACK'S FIVE STAR FORD TO BE FUNDED WITH MONEY FROM THE AMERICAN RECOVERY PLAN ACT.

MOTION TO APPROVE BY COMMISSIONER PERRY, SECOND BY COMMISSIONER STINSON, MOTION CARRIED

ADMINISTRATIVE

NO ACTION (3.1) DISCUSSION, CONSIDERATION, AND APPROVAL OF PROPOSED TRAFFIC FLOW CHANGES AT THE INTERSECTION OF CUNNINGHAM MEADOWS ROAD AND OLD MAYPEARL ROAD. – *TED KANTOR, COUNTY ENGINEER*

MINUTE ORDER 389.21 (3.2) APPROVING TO AUTHORIZE THE COUNTY JUDGE TO SIGN A CERTIFICATE AS THE JUDGE OF ELLIS COUNTY, TEXAS WITH RESPECT TO THE APPROVAL OF THE TARRANT COUNTY CULTURAL EDUCATION FACILITIES FINANCE CORPORATION HOSPITAL REVENUE REFUNDING BONDS (BAYLOR SCOTT & WHITE HEALTH PROJECTS) SERIES 2019A ISSUED TO REFINANCE CERTAIN FACILITIES LOCATED WITH THE COUNTY IN ACCORDANCE WITH THE REQUIREMENTS OF SECTION 147(F) OF THE INTERNAL REVENUE CODE OF 1986, AS AMENDED. – *MATT McCABE, NORTON ROSE FULBRIGHT*

MOTION TO APPROVE BY COMMISSIONER PERRY, SECOND BY COMMISSIONER STINSON, MOTION CARRIED

MINUTE ORDER 390.21 (3.3) APPROVING THE REMOVAL OF THE OLD JAIL CELL THAT IS CURRENTLY LOCATED IN THE FRONT JAIL LOBBY. REQUESTING THE CELL BE CUT UP AND DEEMED SURPLUS/SALVAGE PROPERTY. AFTER REMOVAL, PURCHASING DEPARTMENT CAN PROCESS ANY OF SAID PROPERTY TO BE SOLD, AND ANY FUNDS REMITTED BACK TO THE SHERIFF'S OFFICE.– *BRAD NORMAN, COUNTY SHERIFF*

MOTION TO APPROVE BY COMMISSIONER STINSON, SECOND BY COMMISSIONER BUTLER, MOTION CARRIED

NO ACTION (3.4) PRESENTATION REGARDING CHANGE FROM INNOPRISE SOFTWARE TO CITYSUITE SOFTWARE BY HARRIS. THE FUNCTION OF CITYSUITE WILL REQUIRE ADDITIONAL TRAINING. CITYSUITE IMPLEMENTATION PLANNED FOR MARCH 2022 AFTER ALL YEAR END PAYROLL AND CONTRACTOR RELATED FORMS ARE ISSUED. – *JANET MARTIN, COUNTY AUDITOR*

MINUTE ORDER 391.21 (3.5) APPROVING TO REINSTATE LONGEVITY PAY FOR ALL EMPLOYEES PER LGC 152.906. REINSTATEMENT WOULD TAKE PLACE OCTOBER 2021. – *JANET MARTIN, COUNTY AUDITOR*

MOTION TO APPROVE BY COMMISSIONER PERRY, SECOND BY COMMISSIONER BUTLER, MOTION CARRIED

MINUTE ORDER 392.21 (3.6) APPROVING TO PAY COMPENSATION TIME FOR ALL NON-SHERIFF OFFICE EMPLOYEES USING THE GENERAL FUND. COMPENSATION TIME TO BE PAID BASED ON BALANCES AS OF SEPTEMBER 30, 2021. PAYMENT TO BE MADE ON OCTOBER 22, 2021. – *JANET MARTIN, COUNTY AUDITOR*

MOTION TO APPROVE BY COMMISSIONER PERRY, SECOND BY COMMISSIONER STINSON, MOTION CARRIED

MINUTE ORDER 393.21 (3.7) APPROVING TO PAY COMPENSATION TIME FOR SHERIFF OFFICE EMPLOYEES USING ARP FUNDS. COMPENSATION TIME TO BE PAID TO ALL EMPLOYEES IN THE SHERIFF'S OFFICE, INCLUDING DETENTION OFFICERS, BASED ON BALANCES AS OF SEPTEMBER 30, 2021. PAYMENTS TO BE MADE ON OCTOBER 22, 2021. – *JANET MARTIN, COUNTY AUDITOR*

MOTION TO APPROVE BY COMMISSIONER PERRY, SECOND BY COMMISSIONER STINSON, MOTION CARRIED

MINUTE ORDER 394.21 (3.8) APPROVING TO REMOVE THE CITY OF MIDLOTHIAN FROM THE ELLIS COUNTY EMERGENCY OPERATION PLAN EFFECTIVE 08.31.21. THE CITY OF MIDLOTHIAN INITIATED THEIR OWN STATE-APPROVED EMERGENCY OPERATION PLAN ON JULY 27, 2021. – *SAMANTHA PICKETT, EMERGENCY MANAGEMENT COORDINATOR*

MOTION TO APPROVE BY COMMISSIONER STINSON, SECOND BY COMMISSIONER BUTLER, MOTION CARRIED

MINUTE ORDER 395.21 (3.9) APPROVING THE ELLIS COUNTY EMERGENCY OPERATION PLAN – BASIC PLAN, DATED FEBRUARY 10, 2021. – *SAMANTHA PICKETT, EMERGENCY MANAGEMENT COORDINATOR*

MOTION TO APPROVE BY COMMISSIONER BUTLER, SECOND BY COMMISSIONER STINSON, MOTION CARRIED

MINUTE ORDER 396.21 (3.10) APPROVING A MEMORANDUM OF UNDERSTANDING (MOU) WITH THE ELLIS COUNTY YOUTH EXPO. THE MOU WITH PROVIDE A FRAMEWORK FOR BOTH ENTITIES TO RENDER ASSISTANCE AND SERVICES TO VICTIMS OF DISASTER, AS WELL AS OTHER SERVICES WITH COOPERATION MAY BE MUTUALLY BENEFICIAL. – *SAMANTHA PICKETT, EMERGENCY MANAGEMENT COORDINATOR*

MOTION TO APPROVE BY COMMISSIONER BUTLER, SECOND BY COMMISSIONER PERRY, MOTION CARRIED

MINUTE ORDER 397.21 (3.11) APPROVING A MEMORANDUM OF UNDERSTANDING (MOU) WITH THE ELLIS COUNTY SOCIETY FOR THE PREVENTION OF CRUELTY TO ANIMALS (SPCA). THE MOU WITH PROVIDE A FRAMEWORK FOR BOTH ENTITIES TO RENDER ASSISTANCE AND SERVICES TO VICTIMS OF DISASTER, AS WELL AS OTHER SERVICES WITH COOPERATION MAY BE MUTUALLY BENEFICIAL. – *SAMANTHA PICKETT, EMERGENCY MANAGEMENT COORDINATOR*

MOTION TO APPROVE BY COMMISSIONER PERRY, SECOND BY COMMISSIONER STINSON, MOTION CARRIED

To 2.5

MINUTE ORDER 398.21 (2.5) APPROVING TO RENEW THE FOLLOWING BID FOR A PERIOD ENDING FEBRUARY 28, 2022: BID No. 2019-017 ARMORED CAR SERVICES FOR ELLIS COUNTY USING CHOICE PARTNERS COOPERATIVE CONTRACT #18/068MR.

MOTION TO APPROVE BY COMMISSIONER PERRY, SECOND BY COMMISSIONER STINSON, MOTION CARRIED

RECESS REGULAR SESSION TO ENTER PUBLIC HEARING:

MOTION TO RECESS BY COMMISSIONER BUTLER, SECOND BY COMMISSIONER PERRY, MOTION CARRIED

PUBLIC HEARING

MOTION TO ENTER P1 BY COMMISSIONER BUTLER, SECOND BY COMMISSIONER PERRY, MOTION CARRIED

(P1) PUBLIC HEARING ON ANY SALARIES, EXPENSES, OR ALLOWANCES THAT ARE PROPOSED TO BE INCREASED FOR ELLIS COUNTY ELECTED OFFICIALS FOR BUDGET FY 2021-2022, PURSUANT TO TEXAS LOCAL GOVERNMENT CODE §152.013.

PUBLIC PARTICIPANTS: AMY HEDTKE, WAXAHACHIE; JAMES PARKS, WAXAHACHIE

MOTION TO EXIT P1 BY COMMISSIONER PERRY, SECOND BY COMMISSIONER BUTLER, MOTION CARRIED

RECONVENE TO REGULAR SESSION:

MOTION TO RECONVENE BY COMMISSIONER STINSON, SECOND BY COMMISSIONER PERRY, MOTION CARRIED

To 3.5

MINUTE ORDER 399.21 (3.5) REOPENING AND RECONSIDERING AGENDA ITEM 3.5.

MOTION TO REOPEN & RECONSIDER BY COMMISSIONER PERRY, SECOND BY COMMISSIONER BUTLER, MOTION CARRIED

MINUTE ORDER 400.21 (3.5) RESCINDING THE REINSTATEMENT OF LONGEVITY PAY FOR ALL EMPLOYEES PER LGC 152.906. – *JANET MARTIN, COUNTY AUDITOR*

MOTION TO RESCIND BY COMMISSIONER PERRY, SECOND BY COMMISSIONER BUTLER, MOTION CARRIED

MINUTE ORDER 401.21 (3.5) APPROVING TO REINSTATE LONGEVITY PAY FOR ALL EMPLOYEES PER LGC 152.906, EXCLUDING ELECTED OFFICIALS. REINSTATEMENT WOULD TAKE PLACE OCTOBER 2021. – *JANET MARTIN, COUNTY AUDITOR*

MOTION TO APPROVE BY COMMISSIONER PERRY, SECOND BY COMMISSIONER BUTLER, MOTION CARRIED

To 3.12

MINUTE ORDER 402.21 (3.12) APPROVING AN INCREASE OF 5% TO ALL COUNTY-FUNDED ELECTED OFFICIAL SALARIES, EXCLUDING THE SHERIFF; COUNTY COURT AT LAW JUDGE SALARIES TO REMAIN THE SAME AS SCALE SET BY OFFICE OF COURT ADMINISTRATION FOR FY2021-2022; INCREASE SHERIFF SALARY TO \$112,000.00; INCREASE JUVENILE BOARD SUPPLEMENT BY 5%; ALL CONFERENCE AND TRAVEL ALLOWANCES TO REMAIN THE SAME. – *TODD LITTLE, COUNTY JUDGE*

MOTION TO APPROVE BY COMMISSIONER PERRY, SECOND BY COMMISSIONER STINSON, MOTION CARRIED WITH COMMISSIONER GRAYSON VOTING NAY.

ADJOURNMENT 3:17 P.M.

MOTION TO ADJOURN BY COMMISSIONER PERRY, SECOND BY COMMISSIONER STINSON, MOTION CARRIED

THE OFFICIAL MINUTES OF THE ELLIS COUNTY COMMISSIONERS' COURT ON AUGUST 31, 2021,
ARE HEREBY APPROVED.

PRESIDING OFFICER:


TODD LITTLE, COUNTY JUDGE


RANDY STINSON, COMMISSIONER, PCT 1

Absent
LANE GRAYSON, COMMISSIONER, PCT 2


PAUL PERRY, COMMISSIONER, PCT 3


KYLE BUTLER, COMMISSIONER, PCT 4

WITNESS MY HAND AND OFFICIAL SEAL OF OFFICE THIS 14TH DAY OF SEPTEMBER 2021.


KRYSTAL VALDEZ, COUNTY CLERK

