

**ELLIS COUNTY BAIL BOND BOARD
BOARD OF DIRECTORS MEETING
MINUTES**

**Friday, December 18, 2015, 1:00 P.M.
Ellis County Courts Building, Multipurpose Courtroom, Room #265, 109 S. Jackson St.,
Waxahachie, Texas**

Directors Present: Melanie Reed, District Clerk
Courtney Stamper, Criminal Defense Attorney Designee
Steve Egan, Justice of the Peace, Pct. 4
Vance Hinds, Designee for Patrick Wilson, District Attorney
Ed Jendrzej, Municipal Judge
Cindy Ermatinger, 443rd District Judge
Sara Garcia, Designee for the County Judge
Cheryl Chambers, County Treasurer
Cindy Polley, County Clerk
Richard K. Shinpaugh, Licensed Bail Bond Surety Designee
Capt. Terry Ogden, Designee for the County Sheriff

Directors Absent: Gene Calvert, County Court at Law #2 Judge

Also Present: Ann Montgomery, Ellis County & District Attorney
Tom Benson, Agent, Act Swift Bail Bond
Martiza Gonzalez, Act Swift Bail Bond
Michael Avendano, Act Swift Bail Bond
Elsa Rosa, Act Swift Bail Bond
Juan Valdez, Act Swift Bail Bond
Maria Villegas, Act Swift Bail Bond
Diana Barrientos, Act Swift Bail Bond
Fran Galvan, Act Swift Bail Bond
Jerry Wynn Dillard, Agent, Doc's Bail Bonds
Jerry F. Kell, Doc's Bail Bonds
Kimmie Lee Kell, Doc's Bail Bonds
Misty Lynette Applegate, Doc's Bail Bonds

CALL TO ORDER

Proper notice of the meeting having been given in compliance with the Open Meeting Laws of the State of Texas, and upon a motion by Director Ermatinger, seconded by Director Polley, the meeting was called to order at 1:08 p.m., and a quorum declared by Director Reed. A copy of the posted written notice calling such meeting is attached to these minutes and marked as Exhibit A.

INVOCATION

The invocation was led by Director Shinpaugh, followed by the Pledge of Allegiance to the flag of the United States of America.

ADMINISTRATIVE

In accordance with Meeting Agenda Item 2.1 and upon a motion by Director Chambers, seconded by Director Polley, the minutes of the last meeting held November 20, 2015 were unanimously approved.

In accordance with Meeting Agenda Item 2.2, the Ellis County Bail Bond Board's 2016 Meeting schedule was considered. The place of meeting will be changed to the Multipurpose Courtroom, Room #265. Upon a motion by Director Hinds, seconded by Director Shinpaugh, an amended meeting schedule was approved.

In accordance with Meeting Agenda Item 2.3, the Board discussed the necessity of returning the appropriate Ellis County Bail Bond Board 2016 Designee forms to the Secretary prior to the January 22, 2016 meeting.

In accordance with Meeting Agenda Item 2.4, the Board received the report from Ann Montgomery-Moran, designated agent for Ellis County Bail Bond Board, that no bond companies have been reported to the Sheriff for nonpayment of judgments since the last Board meeting.

In accordance with Meeting Agenda Item 2.5, the Board discussed the new procedures for the Election of Certain Ellis County Bail Bond Board members pursuant to Section 1704.0535 of the Occupations Code as amended by House Bill 2894 which became effective September 1, 2015. Director Hinds discussed the packet that was sent to each of the Board members prior to the meeting. Director Hinds sent the Notice of Annual Secret Ballot Elections on Monday, November 30, 2015.

In accordance with Meeting Agenda Item 2.6, the Board discussed the procedures related to an individual's application for Ellis County Bail Bond License using property as security.

In accordance with Meeting Agenda Item 2.7, Director Ogden informed the board that the issue relating to paperwork filed by bond companies with the Ellis County Jail has been resolved and this issue was tabled.

APPLICATIONS

In accordance with Meeting Agenda Item 3.1, the Ellis County Bail Bond License Application received from **Tom Benson, Agent, doing business as Waxahachie Area Bail Bonds** was tabled until the January 22, 2016 meeting.

In accordance with Meeting Agenda Item 3.2, the Ellis County Bail Bond Employee Application received from **Michael Avendano, an applicant of Waxahachie Area Bail Bonds** was tabled until the January 22, 2016 meeting.

In accordance with Meeting Agenda Item 3.3, the Ellis County Bail Bond Employee Application received from **Diana Barrientos, an applicant of Waxahachie Area Bail Bonds** was tabled until the January 22, 2016 meeting.

In accordance with Meeting Agenda Item 3.4, the Ellis County Bail Bond Employee Application received from **Ruby Barrientos, an applicant of Waxahachie Area Bail Bonds** was tabled until the January 22, 2016 meeting.

In accordance with Meeting Agenda Item 3.5, the Ellis County Bail Bond Employee Application received from **Martin Cervantes, an applicant of Waxahachie Area Bail Bonds** was tabled until the January 22, 2016 meeting.

In accordance with Meeting Agenda Item 3.6, the Ellis County Bail Bond Employee Application received from **Frances Galvan, an applicant of Waxahachie Area Bail Bonds** was tabled until the January 22, 2016 meeting.

In accordance with Meeting Agenda Item 3.7, the Ellis County Bail Bond Employee Application received from **Martiza Gonzalez, an applicant of Waxahachie Area Bail Bonds** was tabled until the January 22, 2016 meeting.

In accordance with Meeting Agenda Item 3.8, the Ellis County Bail Bond Employee Application received from **Jerre Hutson, an applicant of Waxahachie Area Bail Bonds** was tabled until the January 22, 2016 meeting.

In accordance with Meeting Agenda Item 3.9, the Ellis County Bail Bond Employee Application received from **Felicia Martell, an applicant of Waxahachie Area Bail Bonds** was tabled until the January 22, 2016 meeting.

In accordance with Meeting Agenda Item 3.10, the Ellis County Bail Bond Employee Application received from **Linda McKnight, an applicant of Waxahachie Area Bail Bonds** was tabled until the January 22, 2016 meeting.

In accordance with Meeting Agenda Item 3.11, the Ellis County Bail Bond Employee Application received from **Gordon E. Parmelee, III, an applicant of Waxahachie Area Bail Bonds** was tabled until the January 22, 2016 meeting.

In accordance with Meeting Agenda Item 3.12, the Ellis County Bail Bond Employee Application received from **Elsa Rosa, an applicant of Waxahachie Area Bail Bonds** was tabled until the January 22, 2016 meeting.

In accordance with Meeting Agenda Item 3.13, the Ellis County Bail Bond Employee Application received from **Juan Angel Valdez, an applicant of Waxahachie Area Bail Bonds** was tabled until the January 22, 2016 meeting.

In accordance with Meeting Agenda Item 3.14, the Ellis County Bail Bond Employee Application received from **Maria C. Villegas, an applicant of Waxahachie Area Bail Bonds** was tabled until the January 22, 2016 meeting.

In accordance with Meeting Agenda Items 3.15 and upon a motion by Director Shinpaugh, seconded by Director Ermatinger, the Ellis County Bail Bond Employee Application of **Jerre Huston, an employee of Act Swift Bail Bonds** was unanimously approved.

In accordance with Meeting Agenda Items 3.16 and upon a motion by Director Polley, seconded by Director Jendrzej, the Ellis County Bail Bond Employee Application of **Elsa Rosa, an employee of Act Swift Bail Bonds** was unanimously approved.

In accordance with Meeting Agenda Items 3.17 the Ellis County Bail Bond Employee Application of **Jadalynn Conway Griffin, an applicant of Act Swift Bail Bonds** was not approved at this time. The application was withdrawn from consideration per Tom Benson's instruction.

In accordance with Meeting Agenda Item 3.18 and upon a motion by Director Shinpaugh, seconded by Director Ermatinger, the Ellis County Bail Bond License Application received from **International Fidelity Insurance Co., Jerry Wynn Dillard, Agent, doing business as Doc's Bail Bonds**, was unanimously approved.

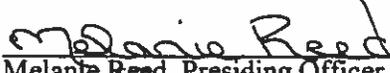
In accordance with Meeting Agenda Item 3.19 and upon a motion by and upon a motion by Director Shinpaugh, seconded by Director Garcia, the Ellis County Bail Bond Employee Application received from **Jerry Kell, an employee of Doc's Bail Bonds** was unanimously approved.

In accordance with Meeting Agenda Item 3.20 and upon a motion by and upon a motion by Director Chambers, seconded by Director Jendrzej, the Ellis County Bail Bond Employee Application received from **Kimmie Kell, an employee of Doc's Bail Bonds** was unanimously approved.

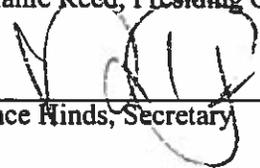
In accordance with Meeting Agenda Item 3.21 and upon a motion by and upon a motion by Director Jendrzej, seconded by Director Shinpaugh, the Ellis County Bail Bond Employee Application received from **Misty Lynette Applegate, an employee of Doc's Bail Bonds** was unanimously approved.

ADJOURNMENT

Upon a motion by Director Cambers, seconded by Director Polley, the meeting was adjourned by Director Ermatinger at approximately 1:36 p.m.



Melante Reed, Presiding Officer



Vance Hinds, Secretary

**AMENDED NOTICE OF MEETING
ELLIS COUNTY BAIL BOND BOARD**

Notice is hereby given that a meeting of the Ellis County Bail Bond Board will be held on **Friday, December 18, 2015 at 1:00 p.m., in the Grand Jury Room, Ellis County Courts Building, 2nd Floor, 109 S Jackson St., Waxahachie, Texas,** at which time the following will be discussed and considered, to-wit:

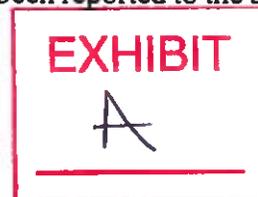
Board Member: Cindy Ermatinger, District Judge
Board Member: Gene Calvert, Jr., County Court at Law No. 2 Judge
Board Member: Sara Garcia, Designee for the County Judge
Board Member: Vance Hinds, Designee for Patrick Wilson, District Attorney
Board Member: Ed Jendrzey, Municipal Judge
Board Member: Steve Egan, Justice of the Peace, Pct. 4
Board Member: Courtney Stamper, Criminal Defense Attorney
Board Member: Capt. Terry Ogden, Designee for the County Sheriff
Board Member: Cheryl Chambers, County Treasurer
Board Member: Melanie Reed, District Clerk
Board Member: Cindy Polley, County Clerk
Board Member: Rick Shinpaugh, Licensed Bail Bond Surety Designee

1. OPENING MEETING

- 1.1 Presiding Officer of the Board will call the meeting to order, declare quorum if at least four members of the Board are present, declare notices legally posted pursuant to Open Meetings Act.
- 1.2 Motion to Open Ellis County Bail Bond Board Meeting.
- 1.3 Invocation and Pledges of Allegiance.

2. ADMINISTRATIVE

- 2.1 Consideration and action as may be appropriate to approve minutes of the November 20, 2015 meeting.
- 2.2 Consideration and action as may be appropriate to approve the Ellis County Bail Bond Board's 2016 Meeting Schedule.
- 2.3 Discussion and action as may be appropriate concerning Ellis County Bail Bond Board's 2016 Designee Forms that should be completed and returned to the Secretary of the Ellis County Bail Bond Board prior to the January 22, 2016 meeting.
- 2.4 Receive report from Ann Montgomery-Moran, designated agent for Ellis County Bail Bond Board, concerning any bond company that has been reported to the Sheriff for



nonpayment of judgments.

- 2.5 Discussion and action as may be appropriate of the new procedures for the Election of Certain Ellis County Bail Bond Board members in January of 2016 pursuant to Section 1704.0535 of the Occupations Code as amended by House Bill 2894 which became effective September 1, 2015.
- 2.6 Discussion and action as may be appropriate of procedures related to an individual's application for Ellis County Bail Bond License using property as security.
- 2.7 Discussion and action as may be appropriate relating to paperwork filed by bond companies with the Ellis County Jail.

3. APPLICATIONS

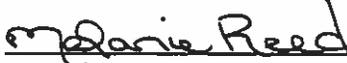
- 3.1 Consideration and action as may be appropriate to approve Ellis County Bail Bond License Application received from **Tom Benson, doing business as Waxahachie Area Bail Bonds.**
- 3.2 Consideration and action as may be appropriate to approve Ellis County Bail Bond Employee Application received from **Michael Roberto Avendano, an applicant of Waxahachie Area Bail Bonds.**
- 3.3 Consideration and action as may be appropriate to approve Ellis County Bail Bond Employee Application received from **Diana Barrientos, an applicant of Waxahachie Area Bail Bonds.**
- 3.4 Consideration and action as may be appropriate to approve Ellis County Bail Bond Employee Application received from **Ruby Barrientos, an applicant of Waxahachie Area Bail Bonds.**
- 3.5 Consideration and action as may be appropriate to approve Ellis County Bail Bond Employee Application received from **Martin Cervantes, an applicant of Waxahachie Area Bail Bonds.**
- 3.6 Consideration and action as may be appropriate to approve Ellis County Bail Bond Employee Application received from **Frances Galvan, an applicant of Waxahachie Area Bail Bonds.**
- 3.7 Consideration and action as may be appropriate to approve Ellis County Bail Bond Employee Application received from **Maritza Gonzalez, an applicant of Waxahachie Area Bail Bonds.**
- 3.8 Consideration and action as may be appropriate to approve Ellis County Bail Bond Employee Application received from **Jerre Hutson, an applicant of Waxahachie Area Bail Bonds.**

- 3.9 Consideration and action as may be appropriate to approve Ellis County Bail Bond Employee Application received from **Felicia Martell, an applicant of Waxahachie Area Bail Bonds.**
- 3.10 Consideration and action as may be appropriate to approve Ellis County Bail Bond Employee Application received from **Linda McKnight, an applicant of Waxahachie Area Bail Bonds.**
- 3.11 Consideration and action as may be appropriate to approve Ellis County Bail Bond Employee Application received from **Gordon E. Parmelee, III, an applicant of Waxahachie Area Bail Bonds.**
- 3.12 Consideration and action as may be appropriate to approve Ellis County Bail Bond Employee Application received from **Elsa Rosa, an applicant of Waxahachie Area Bail Bonds.**
- 3.13 Consideration and action as may be appropriate to approve Ellis County Bail Bond Employee Application received from **Juan Angel Valdez, an applicant of Waxahachie Area Bail Bonds.**
- 3.14 Consideration and action as may be appropriate to approve Ellis County Bail Bond Employee Application received from **Maria C. Villegas, an applicant of Waxahachie Area Bail Bonds.**
- 3.15 Consideration and action as may be appropriate to approve Ellis County Bail Bond Employee Application received from **Jerre Hutson, an employee of Act Swift Bail Bond.**
- 3.16 Consideration and action as may be appropriate to approve Ellis County Bail Bond Employee Application received from **Elsa Rosa, an applicant of Act Swift Bail Bond.**
- 3.17 Ellis County Bail Bond Employee Application received from **Jadalynn Conway Griffin, an applicant of Act Swift Bail Bond**, tabled from the November board meeting was withdrawn from consideration per Tom Benson's instruction.
- 3.18 Consideration and action as may be appropriate to approve Ellis County Bail Bond License Application received from **International Fidelity Insurance Co., Jerry Wynn Dillard, Agent, doing business as Doc's Bail Bonds.**
- 3.19 Consideration and action as may be appropriate to approve Ellis County Bail Bond Employee Application received from **Jerry F. Kell, an employee of Doc's Bail Bonds.**
- 3.20 Consideration and action as may be appropriate to approve Ellis County Bail Bond Employee Application received from **Kimmie Lee Kell, an employee of Doc's Bail Bonds.**

- 3.21 Consideration and action as may be appropriate to approve Ellis County Bail Bond Employee Application received from Misty Lynette Applegate, an employee of Doc's Bail Bonds.

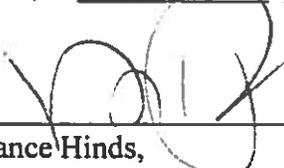
4. **ADJOURNMENT**

Signed this the 14th day of December, 2015



Melanie Reed, Presiding Officer
Ellis County Bail Bond Board

I, the undersigned Secretary of the Board, do hereby certify that the above Notice of Meeting of the Ellis County Bail Bond Board is a true and correct copy of said Notice, that said Notice was posted at the doors of the Ellis County Courthouse, a place readily accessible to the general public at all times, on the 14th day of December, at 11:00 A.M.



Vance Hinds,
Ellis County Bail Bond Board Secretary

If you or your Designee have a disability that requires special arrangements and you plan to attend this public meeting, please call (972)825-5011 within 72 hours of the meeting. Reasonable accommodations will be made to meet your needs at the meeting.