

F1

Received
6/10/16

ELLIS COUNTY BUDGET
2015/2016 LINE ITEM ADJUSTMENT

I am requesting that the Ellis County Commissioners' Court make necessary Line Item adjustments to my 2015/2016 Budget as follows:

TRANSFER FROM:

ACCOUNT NO.	ACCOUNT TITLE	AMOUNT
001-0020-50808	AUTO GAS	\$ 400.00
001-0020-50810	AUTO TIRES	\$ 200.00
001-0020-50809	AUTO RETAIL	\$ 100.00

TRANSFER TO:

ACCOUNT NO.	ACCOUNT TITLE	AMOUNT
001-0020-50802	EQUIPMENT	\$ 700.00

[Signature]
Signature of Department Head

6/10/16
Date Signed

MAINTENANCE
Department

ELLIS COUNTY COMMISSIONERS' COURT FINDS THAT THIS TRANSFER OF FUNDS IS FOR COUNTY PURPOSES AND IS AN APPROPRIATE REQUEST.

APPROVED THIS _____ DAY OF _____, 2015/2016

- County Judge
- Commissioner Precinct #1
- Commissioner Precinct #2
- Commissioner Precinct #3
- Commissioner Precinct #4

Approved by County Auditor's Office:

[Signature] 6/10/16

Needs court approval

F3

ELLIS COUNTY BUDGET
2015/2016 LINE ITEM ADJUSTMENT

I am requesting that the Ellis County Commissioners' Court make necessary Line Item adjustments to my 2015/2016 Budget as follows:

TRANSFER FROM:

ACCOUNT NO.	ACCOUNT TITLE	AMOUNT
004-0652-50807-00000-000	RB2 GENERAL EXPENSES	\$2,000.00



TRANSFER TO:

ACCOUNT NO.	ACCOUNT TITLE	AMOUNT
004-0652-50805-00000-000	RB2 CONFERENCE DUES	\$2,000.00



[Handwritten Signature]
Signature of Department Head

6-14-16
Date Signed

Ellis Co. Commissioner, Pct. 2
Department

ELLIS COUNTY COMMISSIONERS' COURT FINDS THAT THIS TRANSFER OF FUNDS IS FOR COUNTY PURPOSES AND IS AN APPROPRIATE REQUEST.

APPROVED THIS _____ DAY OF _____, 2015/2016

- County Judge
- Commissioner Precinct #1
- Commissioner Precinct #2
- Commissioner Precinct #3
- Commissioner Precinct #4

Approved by County Auditor's Office:

Hallen 6/14/16
Needs court approval

**ELLIS COUNTY BUDGET
2015/2016 LINE ITEM ADJUSTMENT FORM**

FY

I am requesting that the Ellis County Commissioners' Court make necessary Line Item adjustments to my ~~2014/2015~~ Budget as follows:

2015/2016

TRANSFER FROM:

ACCOUNT NO.	ACCOUNT TITLE	AMOUNT
003-0601-30302-00000-000	RB 1 Fund Balance	\$219,600.00

TRANSFER TO:

ACCOUNT NO.	ACCOUNT TITLE	AMOUNT
003-0601-50802-00000-000	RB 1 Purchase of Equipment	\$219,600.00



6/21/16
Date Signed

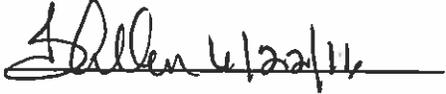
ROAD @ BRIDGE PCT.1
Department

ELLIS COUNTY COMMISSIONERS' COURT FINDS THAT THIS TRANSFER OF FUNDS IS FOR COUNTY PURPOSES AND IS AN APPROPRIATE REQUEST.

APPROVED THIS _____ DAY OF _____, ~~2014/2015~~ 2015/2016

- County Judge
- Commissioner Precinct #1
- Commissioner Precinct #2
- Commissioner Precinct #3
- Commissioner Precinct #4

Approved by County Auditor's Office:



Needs court approval



ELLIS COUNTY TAX ASSESSOR COLLECTOR

JOHN BRIDGES, RTA, CTA, CSTA
Ellis County Tax Assessor/Collector



P.O. Drawer 188
Waxahachie, TX 75168-0188
(972) 825-5150
Fax (972) 825-5151
E-Mail: john.bridges@publicans.com
Website: www.elliscountytax.com

June 17, 2016

Request for Approval of
June 28, 2016 Commissioners' Court

<u>Refund to be issued to:</u>	<u>Account</u>	<u>Refund Amount</u>
A-Z Holdings LLC	200237	\$ 4,022.85
Corelogic	235238	\$ 5,721.37

Tax Refunds



ELLIS COUNTY TAX ASSESSOR COLLECTOR

JOHN BRIDGES, RTA, CTA, CSTA
Ellis County Tax Assessor/Collector



P.O. Drawer 188
Waxahachie, TX 75168-0188
(972) 825-5150
Fax (972) 825-5151
E-Mail: john.bridges@publicans.com
Website: www.elliscountytax.com

June 17, 2016

Request for Approval of

June 28, 2016 Commissioners' Court

<u>Refund to be issued to:</u>	<u>Account</u>	<u>Refund Amount</u>
Select Portfolio/Lereta LLC	142087 ✓	\$ 3,815.93 ✓
A-7 Holdings LLC	200237	\$ 4,022.85
Corelogic	235238	\$ 5,721.37

Swan,
please add this one
to the last one.

TAX
Refunds

[Type here]

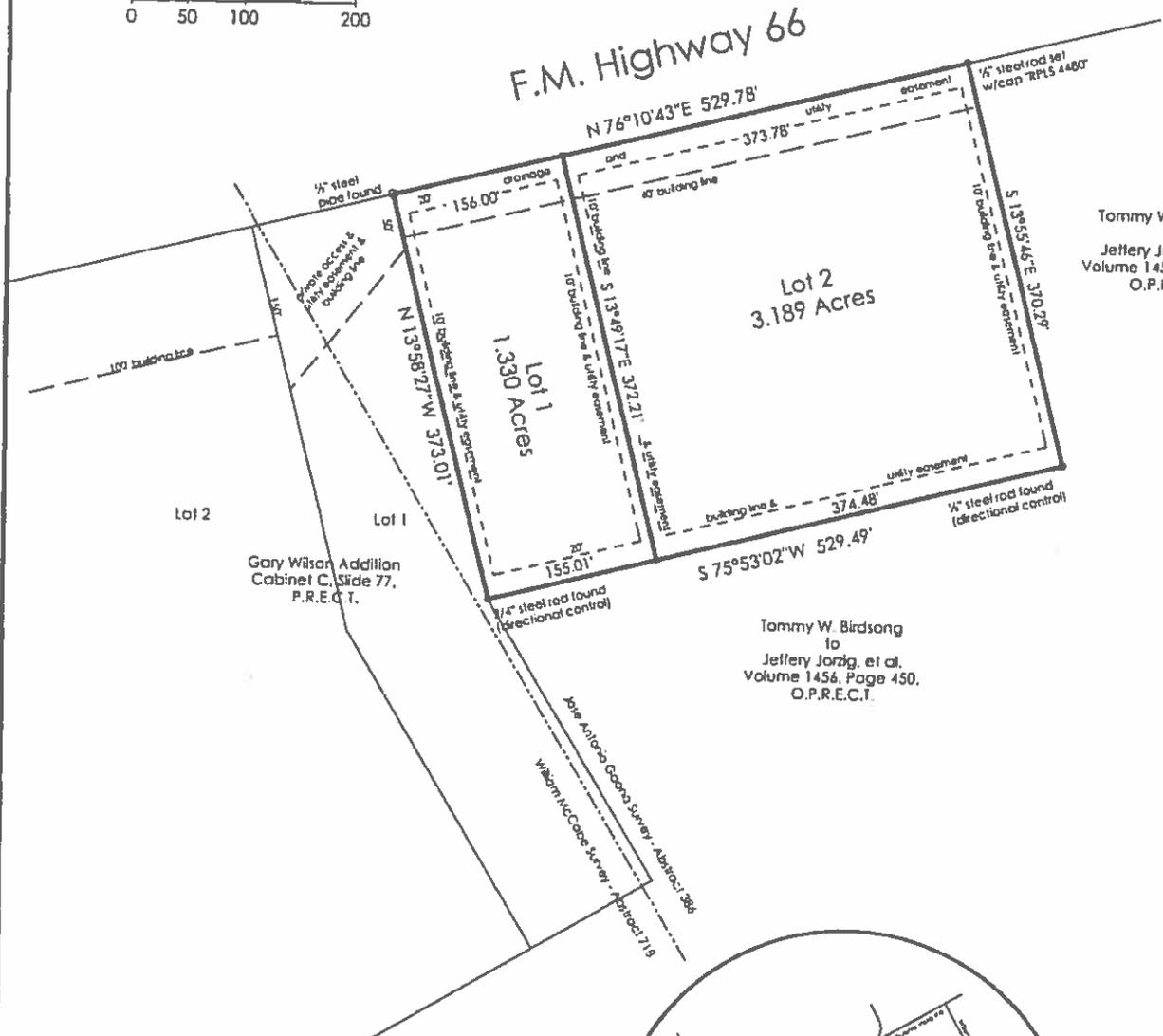
SP1

Owner
Peggy Joyce Wright
P.O. Box 155, Maypearl, Tx, 76064

Agent
Jane Wilemon
P.O. Box 120 Maypearl, Tx, 76064
972-435-2161

This residential subdivision is submitted by owner and developer for approval of Simplified Final Plat
The tract is within the Extraterritorial Jurisdiction of the City of Maypearl, Texas.

According to the Federal Emergency Management Agency, Flood Insurance Rate Map Number
48139C0300F, dated June 3, 2013, for the Ellis County, Texas and Incorporated Areas, this tract is not
within a Special Flood Hazard Area inundated by one 100-year flood.

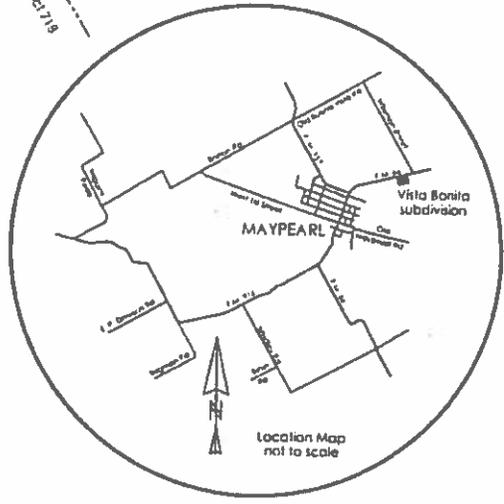


Tommy W. Birds
to
Jeffery Jozig, e
Volume 1456, Pag
O.P.R.E.C.T.

Tommy W. Birdsong
to
Jeffery Jozig, et al.
Volume 1456, Page 450,
O.P.R.E.C.T.

SIMPLIFIED PLAT of VISTA BONITA Lots 1 and 2 Ellis County, Texas

a subdivision of 4.519 Acres in the
Jose Antonio Gaona Survey, Abstract 386,
Ellis County, Texas



SP1

FIELD NOTES for Dedication

Job no. C - 16101

BEING a part of the Jose Antonio Gaona Survey, Abstract 386, Ellis County, Texas, and being the 0.94 acre tract described in deed from Elwood Wilson, et ux, to Franklin B. Wright, et ux, Peggy Joyce Wright, recorded in Volume 511, Page 395, Deed Records, Ellis County, Texas, the 2.0 acre tract described in deed from Estate of Ward O. Wilson, deceased, et al, to Franklin B. Wright, et ux, recorded in Volume 675, Page 345 of said Deed Records and the 1.585 acre tract described in deed from Billy Joe Wilson, et al, to Peggy Joyce Wright, trustee for Jason Paul Mayhew, recorded in Volume 690, Page 941 of said Deed Records and being more particularly described by its metes and bounds as follows:

BEGINNING at a 1/4 inch steel pipe found on the southeast line of F.M. Highway 66 at the northwest corner of said 0.94 acre tract and the northeast corner of Lot 1 of the Gary Wilson Addition as recorded in Cabinet C, Slide 77, Plat Records, Ellis County, Texas;

THENCE N 76°10'43" E, with the common line of said Highway and of said the 0.94 acre and 2.0 acre tracts, 529.78 feet to a 1/4 inch steel rod with cap marked RPLS 4480 set at the northeast corner of said 1.585 acre tract and the northwest corner of the tract described in deed from Tommy W. Birdsong to Jeffery Jorzig, et al recorded in Volume 1456, Page 450, Official Public Records, Ellis County, Texas;

THENCE S 13°55'46" E, with the common line of said 2.0 acre and 1.585 acre tracts and Jorzig tract, 370.29 feet to a 1/4 inch steel rod found at the southeast corner of said 1.585 acre tract and an interior corner of said Jorzig tract;

THENCE S 75°53'02" W, with the common line of said 1.59 acres and 0.94 acres and Jorzig tract, 529.49 feet to a 1/4 inch steel rod found on the easterly line of said Addition and the southwest corner of said 0.94 acre tract;

THENCE N 13°58'27" W, with the common line of said Addition and 0.94 acre tract, 373.01 feet to the point of beginning and containing approximately 4.519 acres of land.

COUNTY OF ELLIS ||
STATE OF TEXAS ||

THEREFORE KNOW ALL MEN BY THESE PRESENTS:

THAT I, Peggy Joyce Wright, individually and as trustee, being the owner of the hereon described tract, do hereby adopt this plat, designating same as SIMPLIFIED PLAT of VISTA BONITA, a subdivision in Ellis County, Texas, and do hereby dedicate to the public use and benefit forever, the streets, alleys and easements shown hereon. Any part of any buildings, fences, trees, shrubs or other growths or improvements which in any way endanger or interfere with the construction, maintenance or efficiency of its respective system on any of these easement strips and any public utility shall, at all times, have the right of ingress and egress to and from and upon said easements for the purpose of construction, reconstruction, inspecting, patrolling, maintaining, and adding to or removing all or part of its respective system without the necessity of any time of procuring the permission of anyone.

Witness my hand this 7 day of June 2016.

Peggy Joyce Wright
Peggy Joyce Wright

Subscribed to and sworn to before me, a Notary Public, in and for the State of Texas, on this 7 day of June 2016.

Tiffany Lee
Notary Public
My commission expires:
9/23/2017



CERTIFICATE OF DEPARTMENT OF DEVELOPMENT

This SIMPLIFIED PLAT of VISTA BONITA, Lots 1 and 2 has final approval by the Department of Development Ellis County, Texas, for on-site sewage facility system, pending any and all information as may be required by the Department of Development, Ellis County, Texas.

Department of Development

COUNTY APPROVAL:

I certify that the above and foregoing SIMPLIFIED PLAT of VISTA BONITA, Lots 1 and 21 was approved for filing by Ellis County Commissioners Court on the ___ day of _____ 2016.

Carol Bush
County Judge

SURVEYORS CERTIFICATE:

I declare that the foregoing plat and field notes were prepared from an actual and accurate survey made on the ground 2 June 2016, and that all corner monuments were found or properly placed under my personal supervision.

Stuart G. Hamilton
Stuart G. Hamilton
Registered Professional
Land Surveyor, No. 4480



Copy 9 of 15 signed on JUN 06 2016
Drawn by: sgh JOB NO. C - 16101

ELLIS ASSOCIATES
SURVEYORS
212 North College Tel 972-937-7474
Waxahatchie, Texas 75165
TBPLS License No. 100671(03)

1.1

STATE OF TEXAS
COUNTY OF ELLIS

OWNER'S CERTIFICATE

WHEREAS, Moises Ochoa and Michelle M. Ochoa are the owners of a tract or parcel of land situated in Ellis County, Texas, and being Lots 1 and 2 of Scott's Farm, a subdivision in Ellis County as recorded in Cabinet F Slide 64 of the Plat Records of Ellis County and also being Lot 2 conveyed to Moises Ochoa, et ux, by deed recorded in Volume 1936 Page 2183 and Lot 1 conveyed to Moises Ochoa by deed recorded August 3, 2015 County Clerk's Number 1517975 in the Official Public Records of Ellis County and being more particularly described as follows:

BEGINNING at a point for corner at a 1/2" iron rod found in the southeasterly line of F. M. 660 at the northerly corner of said Lot 1 said point also being the westerly corner of Lot 2 of Williamson's Estates, a subdivision in Ellis County as recorded in Cabinet H Slide 688 of the Plat Records of Ellis County;

THENCE South 49° 52' 10" East along the northeasterly line of said Lot 1 and the southwesterly line of said Williamson's Estates a distance of 653.22 feet to a point for corner at a 1/2" iron rod found;

THENCE South 40° 11' 52" West along the southeasterly line of said Lots 1 and 2 and the northwesterly line of Cross Roads Farm, a subdivision in Ellis County as recorded in Cabinet F, Slide 139 of the Plat Records of Ellis County a distance of 823.94 feet to a point for corner at a 1/2" iron rod found in the northeasterly line of F. M. 660;

THENCE North 39° 40' 41" West along the northeasterly line of F. M. 660 a distance of 375.74 feet to the beginning of a curve in the right at a 1/2" iron rod found;

THENCE in a northwesterly northerly and northeasterly direction along the northeasterly and southeasterly line of a curve to the right whose chord bears North 4° 43' 11" West and having a radius of 278.31 feet, a central angle of 89° 54' and an arc length of 136.68 feet to the end of said curve to the right at a 1/2" iron rod found;

THENCE North 40° 13' 19" East along the southeasterly line of F. M. 660 a distance of 543.93 feet to the PLACE OF BEGINNING and containing 11.9623 acres.

NOW THEREFORE KNOW MEN BY THESE PRESENTS

THAT Moises Ochoa and Michelle M. Ochoa do hereby adopt the herein described property as the REPLAT OF LOTS 1 AND 2 SCOTT'S FARM, in Ellis County and do hereby dedicate to the public use forever the streets and alleys shown therein, and do hereby reserve the easement strips for the mutual use and accommodation of garbage collection agencies and all public desiring to use or using same. Any public utility shall have the right to remove all or part of any buildings, fences, trees, shrubs and improvements or other growths which may, in any way, interfere with the construction, maintenance or efficiency of its respective system in any of the easement strips for the purpose of construction, reconstruction, inspecting, patrolling, maintaining and either adding to or removing all or part of their respective system, without the necessity of, at any time, procuring the permission of anyone.

This plat approved subject to the planning ordinances, rules, regulations and resolutions of Ellis County, Texas.

WITNESS OUR HANDS at Waxahachie, Texas, this the 29 day of MARCH, 2016

M. Ochoa
MOISES OCHOA

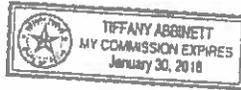
M. Ochoa
MICHELLE M. OCHOA

STATE OF TEXAS
COUNTY OF ELLIS

BEFORE ME, the undersigned authority, a notary public, on this day personally appeared Moises Ochoa and Michelle M. Ochoa known to me to be the persons whose names are subscribed to the foregoing instrument, and acknowledged to me that they executed the same for the purpose and consideration therein expressed and in the capacity therein stated.

GIVEN under my hand and seal of office this the 29 day of March, 2016

T. Abbott



Replat
REPLAT OF LOTS 1 AND 2 SCOTT'S FARM
Ellis County, Texas
For
Moise & Michelle M. Ochoa
6659 F. M. 660 Ennis, Texas 75119
By
N. W. Krieger, Jr.
2409 Park Street
P. O. Box 1294 Ennis, Texas 75120-1294
Phone: 972/878-7013



that I prepared this plat from an
corner monuments shown
y personal supervision in
regulations of the Ellis County.

3/29/2016
DATE

along the front (and side)
nce with the standards and

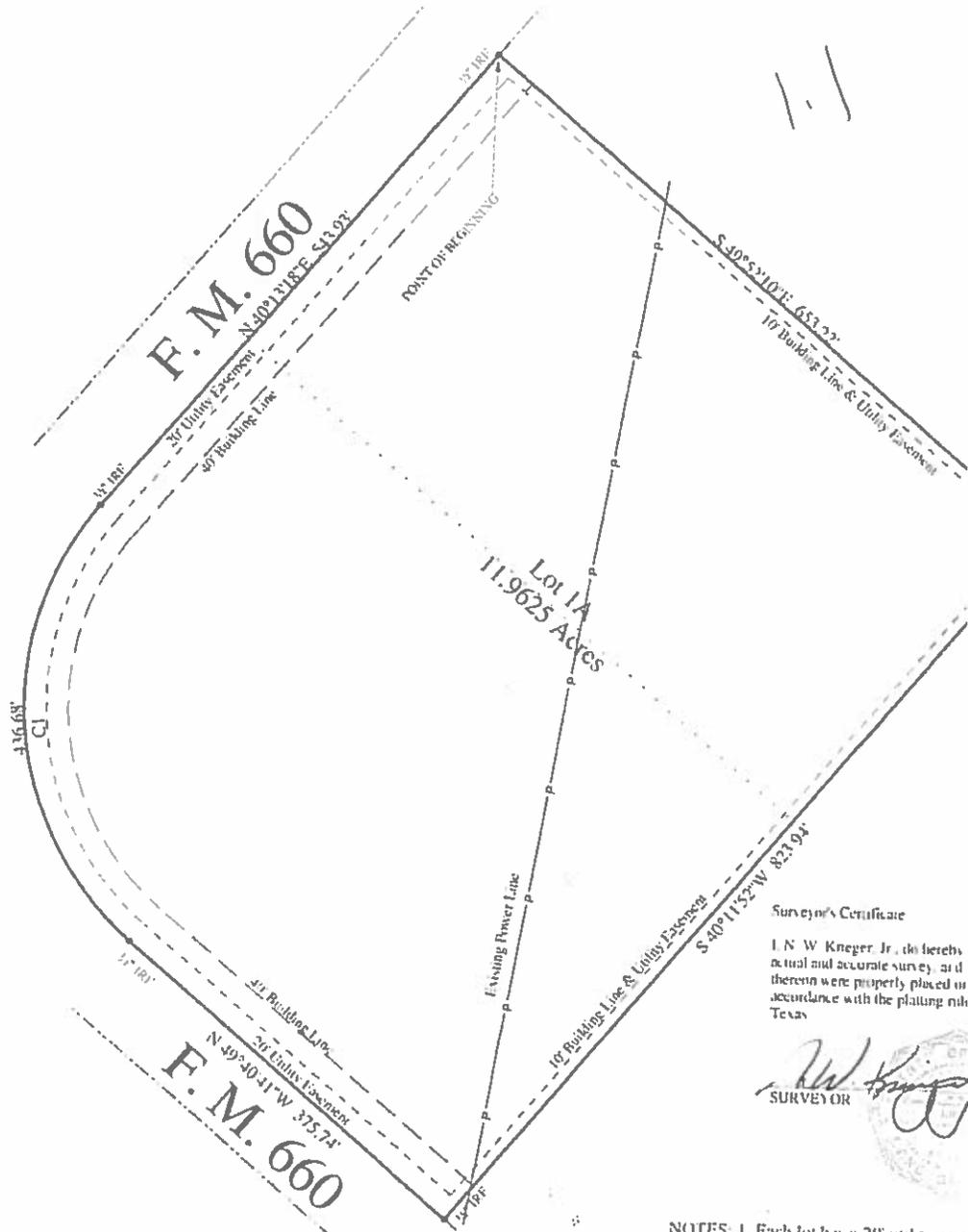
e.
the Special Flood Hazard Area
incl No. 4813-C020F dated

of any incorporated city.

ment of Ellis County, Texas, for on site
be required by the Ellis County Department

DATE

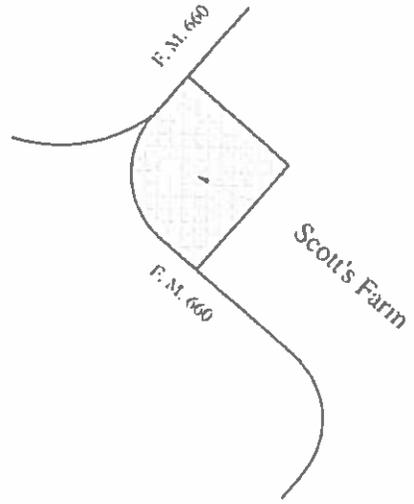
Texas on this _____ day of _____, 2016



Surveyor's Certificate
 I, N. W. Kneger, Jr., do hereby certify that the above described actual and accurate survey, and thereon were properly placed in accordance with the platting laws of Texas.

N. W. Kneger, Jr.
 SURVEYOR

- NOTES:
1. Each lot has a 20' utility easement and a 10' utility easement along the front.
 2. Culvert will be installed in accordance with specifications of TxDOT.
 3. All lots have a 40' front setback.
 4. The total land area is 11.9625 acres.
 5. This property is not located within the FEMA Community Flood Hazard Map of June 3, 2013.
 6. This property is not within the...



This plat has been approved by the Department of Development, pending any and all information of the Department.

 DIRECTOR, DEPARTMENT OF DEVELOPMENT

APPROVED by the Commissioner's Court of Ellis County

 COUNTY JUDGE

BANE MACHINERY, INC.

•LESSOR•

2449 MANANA DRIVE
DALLAS, TX 75220
PHONE: (214) 352-2468
FAX: (214) 352-2460

P.O. BOX 541355
DALLAS, TX 75354



BANE MACHINERY FORT WORTH, L.P.

•LESSOR•

10505 NORTH FRWY
FT. WORTH, TX 76177
PHONE: (817) 847-5894
FAX: (817) 232-3382

P.O. BOX 77859
FT. WORTH, TX 76177

RENTAL CONTRACT

CUSTOMER INFORMATION

PURCHASE/JOB#:	DATE: 6-16-16
LESSEE: Ellis Co #1	CONTACT NAME: Dennis Robinson
ADDRESS: P.O. Box 536	PHONE #: 817-670-3335
CITY: Palmer	FAX:
STATE: TX	MOBILE:
ZIP: 75152	EMAIL:

JOBSITE LOCATION
EM 604 & Tanners Farm
Ferris TX

DESCRIPTION OF EQUIPMENT	BILLING INFORMATION	
STOCK: 6380	RENTAL RATE:	1-WEEK: \$1330.00
MAKE: Dynapac	SALES TAX:	4-WEEK: \$3160.00
MODEL: CH 350DII	TERP TAX: Delivery # 300.00	
HOURS OUT:	PICK UP # 300.00	
SERIAL #: 1600108L0D007807	NET TAX:	
DESCRIPTION: 84" SD Roller	HAUL CHARGE:	
	TOTAL:	

DESCRIPTION OF ATTACHMENT(S)				ADDITIONAL RENTAL INFORMATION	
STOCK#	MAKE	MODEL	SERIAL #	RENTAL START DATE:	6-16-16
				GUARANTEED RENTAL PERIOD:	1 wk minimum
				FIRST PAYMENT DUE DATE:	Net 30 days
				INSURANCE INFORMATION	
				INSURANCE CERTIFICATE PROVIDED?	YES
				PURCHASE LOSS DAMAGE WAIVER (LDW)	YES
				LDW AMOUNT (if no insurance on file) 15% OF RENTAL RATE LISTED ABOVE	
				EQUIPMENT VALUE:	\$135,000.00

Rental rates are based on an 8 hour day, 40 hour week and 160 hour 4-week period. Machine to be returned in the same condition as received except for normal wear. Lessee is responsible for daily maintenance preventive maintenance, general servicing and care while machine on rent. Equipment must be returned full of fuel or be charged for fueling. Current diesel cost is \$: 6.50 per gallon. Current fuel cost per gallon for (D.E.F.) diesel exhaust fluid is \$: 12.00 per gallon.

CUSTOMER RESPONSIBLE FOR REVIEWING OPERATORS MANUAL FOR RE-FUELING REQUIREMENTS OF MACHINE RENTED.
NOTE: LOSS OF MACHINE PERFORMANCE AND FAILURE WILL RESULT IF D.E.F. TANK RUNS EMPTY OR IMPROPER FLUID HAS BEEN ADDED. DAMAGES AS A RESULT WILL BE CUSTOMERS RESPONSIBILITY.

Provide a current insurance certificate to include equipment coverage in accordance to the "General Conditions of Rental". Lessee agrees to general conditions of rental. Initials _____

LESSEE'S SIGNATURE: _____

CUSTOMER RESPONSIBLE TO MAINTAIN CURRENT PROOF OF INSURANCE AT ALL TIMES TO AVOID LDW CHARGE By signing this contract, customer understands the loss, destruction or damage to rented equipment is the renter's responsibility. The purchase of Loss Damage Waiver (LDW) is not mandatory and I may decline if I provide proof of acceptable coverage. Purchase of LDW will cover the renter's responsibility for loss or damage to rented equipment resulting from covered perils (literature provided upon request) during the period of the rental agreement, subject to deductibles, terms-conditions and exclusions as stated in the contract. NOTE: MISUSE AND/OR ABUSE OF THE EQUIPMENT ARE NOT COVERED UNDER LDW AND WILL BE THE FINANCIAL RESPONSIBLE OF THE RENTER. **LDW DEDUCTIBLE: \$1000.00**

LESSOR SIGNATURE: _____ **DATE:** _____



THE BANE COMPANIES
CONSTRUCTION MACHINERY SPECIALIST
SALES-SERVICE-PARTS-RENTALS

TYLER 3402 NNE LOOP 323 TYLER, TX 75708 903-597-6641
 DALLAS 2449 MANANA RD DALLAS, TX 75220 214-352-2468
 FT.WORTH 10505 N. FREEWAY FT.WORTH, TX 76177 817-847-5894

**CUSTOMER IS RESPONSIBLE
 TO RETURN THE UNIT
 CLEAN OR THERE WILL
 BE A CLEAN-UP CHARGE.**

RECEIVING REPORT
 DELIVERY REPORT
 DATE 6-16-16
 TIME 12:15 PM

CUSTOMER INFORMATION

NAME Ellis Co. #1 ADDRESS _____
 CITY & STATE _____ PHONE NO. 972-620-3325
 CUSTOMER PO# _____ CONTACT: Dennis Robinson
 SITE LOCATION FM 664 d Tanners Farm Ferris, TX

MACHINE INFORMATION

STOCK NO. 6380 MAKE MACHINE Dynapac MODEL CA 250D11 S/N 10000108L0D007807
 MAKE ENGINE _____ SN _____ HOUR METER 781
 DEMO _____ SALE _____ RENTAL LOAN _____ EXCHANGE _____ TRADE-IN _____ TRANSFER _____ NEW STOCK _____ CUSTOMER REPAIR _____

ATTACHMENTS

STOCK #	MAKE	MODEL	SERIAL #	DESCRIPTION

CUSTOMER PROVIDED GREASE/LUBE SCHEDULES FOR ATTACHMENT LISTED
 OVERALL CONDITION _____ NOTE-MACHINE TO BE RETURNED IN SAME CONDITION AS RECEIVED WITH EXCEPTION OF NORMAL WEAR.

PRE-EXISTING DAMAGES

FUEL 95% GALLONS _____ TEETH TYPE/CONDITION Cleaning bar good
 OPERATORS _____ TIRES KEYS 1-key
 MANUAL

CUSTOMER'S ACKNOWLEDGMENT
 I HAVE INSPECTED THIS EQUIPMENT TO MY SATISFACTION. I UNDERSTAND FULLY THE PROPER AND SAFE OPERATION, SERVICING, SAFETY AND CARE OF THIS EQUIPMENT.

CARRIER: Dane Edgar CUSTOMER PRINT: Dennis Robinson DATE: 6-16-16
 DEALER REP: _____ CUSTOMER SIGN: Dennis Robinson

INTERNAL USE ONLY

COUNTY OF ELLIS
PRECINCT NO. 4

ANNUAL ROAD REPORT

1. Condition of each road, culvert, and bridge in the precinct and the primary cause of any road, culvert or bridge degradation: Attached
2. Amount of money necessary for maintenance of the precinct roads during the next fiscal year: 1,317,661.⁰⁰
3. Number of traffic control devices in the precinct defaced or torn down: 168
4. Any new road that should be opened in the precinct: N/A
5. Any bridges, culverts, or other improvements necessary to place the precinct roads in good condition, and the probable cost of the improvements:

Bridge Improvement widen to 2 lanes - Attached

Submitted by the undersigned on this 20th day of June, 2016

Commissioner Kyle Butler, Precinct 4 Kyle Butler

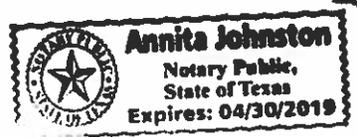
Subscribed and sworn to, before me, the undersigned authority, this 20th day of

June, 2016

Notary Public Annita Johnston

Printed Name: Annita Johnston

My commission expires: 4-30-2019



2015/2016 Ellis County Precinct 4 Annual Road Report

County Roads	Miles	Conc. Miles	Asph. Miles	Chip Seal Miles	Gravel Miles	Year rebuilt or repaired	Prev year Road Condition 1=poor to 5 = Excellent	Road Condition 1=Poor to 5 = Excellent	Culverts replacement Potholes/Recons struct & seal/Reseal	Cleaning of Ditches for Drainage (cd) and Tree Trimming (tt)	Bridges in need of repair or replacement	Maint. Cost	Reason for Condition
1890 crossing	0.248			0.248		rb2013rp2015	3	4.5 PH				175	Heavy Loads/high traffic
Aileen Dr	0.209			0.209		rp2014	3	3 PH				300	Heavy Loads
Allen Rd	0.272			0.272		rp2013-2015	3	3 PH		T/T		1256	Heavy Loads/high traffic
Alesha	0.500			0.500		rp2015	3.5	3.5 2016-RCS				16500	Heavy Loads
Anderson Rd	0.818			0.818		rb2012rp2015	4	3.5 PH		T/T		1100	Heavy Loads
Andrea	0.528			0.528		rp2014-2015	3	2.5 PH				175	Heavy Loads
Anita Ln	0.502			0.502		rp2015-2016	3	3 PH		C/D		1050	Heavy Loads
Antelope Tr	0.362			0.362		rb2012rp2015	4	3.5 PH				75	Heavy Load
Ashely Cir	0.042	0.042					4	4				0	Heavy Loads
Asiford Ln	2.774			2.774		rb2011rp2015	3.5	3 PH		T/T		500	Heavy Loads
Augusta Rd	0.391			0.391		rp2014-2015	2.5	2.5 PH		CD		550	Degradation
Azalea Dr	0.237			0.237		rp2015-2016	3	2.5 PH		C/D		275	Degradation
Barbra Way	0.258		0.258			rp2015	2.5	1.5 2016-RCS				14000	weather / traffic
Beaver Creek	0.424	0.424					4	4				0	Beaver Creek
Becky Ln	2.212			2.212		rb2015	1	3.5 RC&S				45,000	Heavy Loads/High Traffic
Bells Chapel Rd	2.644			2.644		rb2012rp2015	4	3.5 PH		T/T		1150	Heavy Loads High Traffic
Big Sky Dr	2.112			2.112		rb2011rp2015	4	3.5 PH				250	Heavy Load
Black Champ Rd	4.247			4.247		rp2012-2015	3.5	3 PH C/R		T/T		3200	Heavy Loads/Degradation
Blackbird Tr	0.364			0.364		rp2013	3.5	3.5				0	High Traffic
Bluebird Dr	0.272			0.272		rp2013	3.5	3.5				0	Heavy Loads
Bob White Ln	1.291		1.291			rb2009rp2015	2	2 PH		T/T		1300	Heavy Loads/High Traffic
Bobby Smith Ln	0.320			0.320		rp2015	3	1 PH		T/T C/D		TRWD	Degradation
Bois D'Arc St	0.872			0.872		rp2015-2016	3	3 PH RS				20,125	Heavy Load High traffic
												106981	

	0.431		0.431		0.431	rp2015-2016	3	2.5 PH	T/T	350 weather/traffic
Bond St	0.431		0.431			rp2015-2016	3	2.5 PH	T/T	350 weather/traffic
Breezy Hill	0.279		0.279		rb2012rp2015	4	3.5 PH			125 Heavy Load
Broadhead Rd	3.652		3.652		rb2013rp2015	3	4 PH			50 Heavy Loads
Bryson Ln	3.543		3.543		rb2014	3	4 PH - RCS2016	0.9ten	CMT/STB	52000 Heavy Loads
Buchanan Dr	0.430		0.430		rp2015	3	2.5 RCS-2016		CMT/STB	28200 Heavy Load
Buckhorn Dr	0.373		0.373		rp2014-2015	3	3 PH			300 weather/traffic
Buffalo St	0.936		0.936		rb2012rp2015	4	3.5 PH			50 Heavy Load truck traffic
Burney Ln	0.120		0.120		rb2009rp2015	4	3.5 PH			100 Degradation
Burr Oak Ln	0.073	0.073				4	4	C/D T/T		350 Heavy Loads
Carillon Pkwy	0.344	0.344				4	4			0 High traffic
Carriage Dr	0.220		0.220		rb2013-2015	4	3.5 PH			75 Heavy Loads
Catalwa Rd	0.651		0.651		rp2015-2016	3.5	3 PH	C/D		500 Heavy Loads
Cecilia Ave	0.487		0.487		rp2015-2016	3	3 PH			100 Heavy Loads
Cedar Ridge Ct	0.482		0.482		rp2014-2015	3	2.5 PH	C/D		550 Heavy Loads
Cedar Tone St	0.258		0.258		rp2013-2015	3	2.5 PH	C/D		550 Heavy Loads
Cedar View	0.416		0.416		rp2013-2015	3	2.5 PH	C/D		550 Heavy Loads
Cement Valley Rd	1.029		1.029		rb2015	4	4			Heavy Loads
Chad Ln	0.336	0.336			rp2015	3.5	2.5 PH/RCS2016			17,200 Degradation
Champion Rd	0.291		0.291		rb2013	4	4	CD		100 Heavy Loads
Charles Ave	0.484	0.484			rp2015	3	3			50 Heavy Load truck traffic
Chauteauqua	0.239		0.239		rb2013	4	3.5 PH			75 Heavy Loads
Clay Ln	0.415		0.415		rp2015	3.5	2.5 PH/RCS2016			20,700 Degradation
Coldwater Ct	1.584	1.584				4	4			0 Heavy Loads
County Road 109	1.160		1.160		rb2009rp2015	3.5	3 PH bad soil			350 Heavy Load High traffic
Covey Run	0.058		0.058		rb2011rp2015	4	3 PH			450 High Traffic
Creek Cir	0.469		0.469		rp2015	3.5	3.5 PH			200 Heavy load
Crest Haven St	0.223		0.223		rp2015	3.5	3.5 PH			225 Heavy Load
Cross Creek Ct	0.528	0.528			rp2015	3.5	3.5			200 Degradation
Crystal Springs	0.172		0.172		rp2014-2015	3.5	3 PH			225 Heavy Loads
Curtis Ct	0.270		0.270		rp2015	3.5	3 PH			300 Heavy Loads
Cypress Rd	0.267		0.267		rp2014	3.5	3.5 PH			250 Degradation
Dahl	0.200		0.200		rp2015	3	3			150
Daniel Rd	0.333		0.333		rp2015	3	3 PH		124450	125 Heavy Loads

Desert Ln	0.130				0.130	rp2014-2015	2.5	2 PH patch	CD		850 Heavy Loads/Degradation
Dividend St	0.437				0.437	rp2015	2.5	2 patch/RCS2016	CD	CMT/STB	21200 Heavy Loads/Degradation
Divide Dr	0.338				0.338	rp2014-2015	3.5	3 PH	CD		1125 Degradation
Dove Dr	0.317				0.317	rp2013	3	3			0 Degradation
Eagle Nest	0.582	0.582				rb2015	2	5			0 Degradation
Eastgate St	0.604				0.604	rp2015	3.5	3 PH/culverts	RCS2016	CMT/STB	31800 Heavy Loads
Elizabeth St	0.352			0.352		rp2015-2016	3	3 blade			500 Degradation
Elk Tr	0.362			0.362		rb2012rp2015	4	3.5 PH			150 Heavy Loads
Ellis Ave	0.445			0.445		rp2015-2016	2.5	2.5 PH patch	CD T/T		950 Degradation
Elm Creek Ln	0.126	0.126				2015-2016	4	4			0 Heavy Loads
Ermo	1.584	1.584				2015-2016	4	4			0 Heavy Loads
Enterprise Rd	0.055			0.055		rb2015	2.5	4 RCS	CD T/T		3500 Heavy Loads/Degradation
Falconway	0.592		0.592			rb2010	4	4			0 Heavy Loads
Farmer's Way	0.055	0.055				2015-2016	4	4			0 Heavy Loads
Fawn Ridge Dr	0.180			0.180		rb2013	4	3.5 RCS / PH			300 Heavy Loads
Forbes Rd	1.533			1.533		rp2015-2016	3.5	3 PH bad soil	CD T/T		1100 Degradation/Heavy traffic
Galeita	0.131			0.131		2015-2016					0
Gibson Rd	0.150			0.150		rp2015-2016	3.5	3 Ph			450 Degradation
Gilco Rd	2.838			2.838		rp2015	3	2.5 Gravel/RCS2016	CD/T/T		42000 Heavy Loads/Degradation
Glen Eagles Dr						2015-2016					Gated
Griffing Ave	0.152			0.152		rp2015-2016	3	3 Gravel/Blade			1000 Degradation
Grove Creek Rd	1.510			1.510		rb2015	2.5	5 RCS/over coat	CD T/T		58500 Degradation
Hampton Rd	0.846			0.846		rp2015-2016	3	3 PH/patch	T/T		1100 Heavy Loads
Hays Rd	1.310			1.310		rb2013	4	4 PH	T/T		1200 High Traffic
Hidden Lake Tr	0.443			0.443		rp2015-2016	3	3 PH			225 Heavy Loads
Hidden Valley	0.159			0.159		rp2015-2016	3	3 PH	T/T		350 Heavy Loads
High Ridge	0.332			0.332		rp2015-2016	3	2.5 PH/patch	CD		700 Heavy Loads
Highland Rd, W	1.500			1.500		rp2015	3	2.5 patch/RCS2016	1.5ml /CD TT	CMT/STB	75500 HLD
Highland Rd, E	3.400			3.400		rp2015	3	2.5 patch/RCS2016	1.1ml CD T/T	CMT/STB	51000 Degradation
Hillview	0.265			0.265		rp2015-2016	2	2 PH			250 Heavy Loads
Hi-View Rd	0.158	0.158				rp2015-2016	2.5	2.5 PH	CD/TT	242650	220 Heavy Loads

Lorene Ct	0.099			0.099	rp2015-2016	3.5	2.5 PH patch	CD	1100	Weather Degadation
Lorene Dr	0.774			0.774	rp2015-2016	3.5	2.5 PH patch		1400	Weather Degadation
Lovett Rd	0.362			0.362	rb2011rp2015	3.5	3 PH		250	Weather Degadation
Lowrance	0.604			0.604	rb2010rp2015	3.5	3.5 PH	CD	2000	Heavy Loads High Traffic
Lynn Way	0.528	0.528		0.528	rp2015-2016	4	3 PH patch	Take out Trees	1500	High Traffic weather
Mabry Ln	0.664			0.664	rp2015-2016	3	3 PH		400	Weather Degadation
Magnolia Dr	0.586	0.586		0.586	rp2016	4	4 Patch		2300	
Maple Leaf St	0.256			0.256	rp2015-2016	3	2.5 PH patch	TT /CD	650	Degradation Heavy Load
Marion Rd	2.113			2.113	rp2015	2.5	2 patch/RCS2016	1.0ml CD TT	58000	Degradation Heavy Load
Marshall Rd	0.460			0.460	rb2014rp2015	4	3.5 PH		300	Heavy Loads
Mason Ln	2.112	2.112		2.112	rp2015-2016	3.5	3.5 concret Patch	C/D	4500	Heavy Loads High Traffic
Maumee Rd	0.388			0.388	rp2015-2016	3.5	3 PH patch		1375	Degradation
Mavis	3.168	3.168		3.168	rp2015-2016	3.5	3.5 concret Patch		4200	HLD
McAlpin Rd	3.012			3.012	rp2015-2016	3	3		150	Heavy Loads
Meadow Dr	0.196	0.196		0.196	rp2015-2016	3	3		125	Heavy Load & High Traffic
Meadow Ln	0.115	0.115		0.115	rp2015-2016	3	3		135	Heavy Load & High Traffic
Meadow Ln, E	0.074	0.074		0.074	rp2015-2016	3	3		75	Heavy Load & High Traffic
Meghann Ln	2.64	2.640		2.640	rp2015-2016	3.5	3		1175	HLD
Miller Rd	3.406			3.406	rb2013	3	1.5 patch	TT		Heavy Loads & weather
Mockingbird Ln	1.152			1.152	rp2015	3	3 PH/ RCS 0.6 ten	TT	31800	Heavy Loads
Montgomery Rd	1.585			1.585	rb2014rp2015	4.5	4 PH	TT	300	High Traffic& heavy Loads
Moose	0.094			0.094	rb2011rp2015	3.5	3.5 PH		250	Heavy Load
Morgan Creek Dr	2.112			2.112	rp2015	2.5	2 patch/ RCS2016	C/D	8200	Degradation
Mt Zion Rd	0.632			0.632	2015-2016	3	3		0	Heavy Loads/Degradation
Mulberry Ln	0.809			0.809	rp2015-2016	3.5	3.5 PH		250	Weather
Mulkey Rd	0.507			0.507	rp2015-2016	3	3 PH	TT	650	Heavy Loads/Degradation
Murr Rd	1.774			1.774	rp2015	2.5	2 patch/RCS2016	1.7ml CD TT	76500	Heavy Load & weather
Muskingum Rd	0.455			0.455	rp2015-2016	3	3 PH	C/D	250	Heavy Load & weather
Narrow Rd	1.368			1.368	rp2016	3.5	3 patch/RCS2016	TT CD	24000	Degradation
Norrell Rd	2.111			2.111	rb2015/ 1 m)	4	1.5 RCS/ 2.5	CD TT/ CMTSTB	65000	Degradation
North Armstrong Rd	2.604			2.604	rp2015-2016	3.5	3 PH	CD	200	Degradation
Northview Dr	0.317			0.317	rp2015-2016	2.5	2.5 PH		375	Degradation
Oak Dell Ln	0.423			0.423	rp2015-2016	2.5	2.5 PH		200	Degradation/ Heavy Loads
								290110		

Sandy Ln	0.282	0.282	0.282	0.690	0.690	rp2015-2016	3	2	RCS	CM STB /TT	14000	Heavy Loads
Sanger Creek Way	0.690		0.690			rp2015-2016	3	3	PH & Patch		1250	weather/ Heavy traffic
Saratovo Rd	1.453		1.453			rp2015-2016	3	3	PH & Patch	burden ?	650	Heavy Loads/High traffic
Sargent	0.110		0.110			2015-2016	3	3			0	
Savanah St	0.164		0.164			rp2015-2016	3	3	PH & Patch		450	Degradation/Heavy loads
Seneca Dr	1.269		1.269			rp2015-2016	3	3	PH & Patch	CD	150	Degradation Heavy Load
Shady Oaks Ln	0.988	0.988				2015-2016	4	4		TT	350	Degradation
Shady Ridge Ct	0.087		0.087			rb2012rp2015	3.5	3.5	PH		150	Heavy Loads
Shannon Ct	0.170		0.170			rp2015-2016	3.5	3.5	PH		80	Heavy Loads
Shawnee Rd	2.686		2.686			rp2011rp2015	3	3	ADD Culverts		5200	weather/ Heavy traffic
Shenandoah	0.074		0.074			rp2015-2016	3.5	3	PH	CD TT	200	Heavy Loads
Shiloh Ct	0.268		0.268			rp2015-2016	3.5	3.5	sealed		2000	Heavy Loads
Shiloh Rd	4.228		4.228			rb2014rp2015	4	3.5	half rd/1.6.M/RCS		16500	weather/ Heavy traffic
Skinner Rd	2.054		2.054			rp2015-2016	3.5	3.5	PH	TT	1450	Heavy traffic heavy load
Skyline	0.345		0.345			rb2012rp2015	3.5	3.5	PH		100	Heavy traffic
Sleepy Hollow	0.260		0.260			rp2015-2016	3	3			0	
Slippery Cir	0.300		0.300			rp2015-2016	3	3	RCS		12000	Degradation
Slippery Elm Rd	0.240		0.240			rp2015-2016	3	3	PH & Patch		200	Degradation
Southridge St	0.272		0.272			rp2015-2016	3	3	PH & Patch		150	Degradation
Southview	0.291		0.291			rp2015-2016	3	3	PH & Patch		300	Degradation
Spring Branch Dr	0.521		0.521			rb2011rp2015	3.5	3	PH		100	Heavy Loads/High traffic
Spring Branch Rd	0.454		0.454			rp2015-2016	3.5	3	PH		75	Heavy Loads/High traffic
Spring Cir. E	0.140		0.140			rb2011rp2015	3.5	3.5	PH		150	Heavy Loads
Spring Cir	0.376		0.376			rb2011rp2015	3.5	3.5	PH		150	Heavy Loads/High traffic
Spring Grove Dr	0.540	0.540				2015/2016	3.5	4	con/Patch	C/D	2500	Heavy Loads/High traffic
Spring Hill Rd	0.350		0.350			2011	3.5	3.5	PH		50	Heavy Loads
Springer Rd	1.215		1.215			rp1525-2026	2	2	PH & Patch	TT CD	1500	Heavy Loads /Heavy traffic
Squire Pl	0.215		0.215			rp1725-2026	2	2	PH & Patch		175	Heavy Loads
Squirrel Dr	0.072		0.072			rp4525-2026	2	2	PH & Patch		450	Heavy Loads
St Andrews Dr	0.836	0.836				2015-2016	4	4			0	
St Paul Cemetery Rd	3.696		3.696			2015/2016	2	4	RCS		91600	Heavy Loads/Degradation
Steepchase	0.652		0.652			rp1535-2036	3	3	PH		150	Heavy Loads
Stephenson Rd	1.440		1.440			1.44 2014-2015	2	3.5	528 ft sealed		1500	Heavy Loads/weather

Starnett Rd W	1.641		1.641			rp2015-2016	3	3	PH culvert			1500 Heavy Loads/Heavy traffic
Stone	0.140	0.140				2015-2016	3	3				0
Stones Ct	0.078	0.078				2015-2016	3.5	3.5				0
Sudth Ln	1.488		1.488			rb/2011	3	3	PH & patch			650 Heavy Loads/Weather
Tar Rd	0.544		0.544			rp2015-2016	2.5	4	RC&S			45800 Heavy Loads/Degradation
Tator Brown Rd	0.964		0.964			rp/2015-2016	2.5	2.5	PH & patch			1000 Heavy Loads/Weather
Tecumseh Rd	0.721		0.721			rp/2015-2016	3	3	PH & patch	CD		1525 Degradation/High traffic
Tishomingo Rd	0.425		0.425			rp/2015-2016	3	3	PH & patch	CD		1250 Degradation/High traffic
Toccoa	0.135		0.135			rp/2015-2016	3	3	PH & patch	CD		1300 Degradation/High traffic
Tracy Ln	0.503		0.503			rp2015-2016	3	3	PH & patch	CD		850 Degradation/High traffic
Tranquill Place	1.674	1.674				rp 2013	3	3	patch			1100 Degradation/Heavy Loads
Travis St	0.152		0.152			rp2015-2016	2	2	PH & patch	C/C T/T		1350 Degradation/Heavy Loads
Tugabo Cir	0.067		0.067			rp2015-2016	3	3	PH & patch	CD		1550 Degradation /Heavy Loads
Tumberly Ln	0.528	0.528				2015-2016	3.5	3.5				0
V V Jones Rd	5.450		2.725			rb 2014-2015	4	4	west of Hwy 67			0 Heavy Loads
Valley Dr	0.080		0.080			rp2015-2016	2	2	PH			100 Heavy Load/Weather
Victorian Dr	0.624		0.624			rp2011-2015	4	4	3.5 PH			125 Heavy Loads/Heavy Traffic
Victory Ct	1.584	1.584				2015-2016	3.5	3.5				0
View Dr	0.091		0.091			rb2012rp2015	4	4	3.5 PH			150 Heavy Loads
View Dr, E	0.092		0.092			rb2012rp2015	4	4	3.5 PH			125 Heavy Loads
Vintage Dr	0.307		0.307			rb2011rp2015	4	4	3.5 PH			100 Heavy Loads
Walnut Ln	0.224		0.224			rb2013	4	4	3.5			0
Walnut Grove, N	0.403		0.403			rb2013	2	4.5				0
Walnut Grove, S	0.932		0.932			rb2013	2	5				0
Watauga Rd	0.198		0.198			rp2015-2016	2	2	PH	CD		1125 Heavy Traffic/Degradation
Waterworks Rd	3.412		3.412			rp2015-2016	2.5	2.5	PH & Patch	T/T		1650 Heavy Loads/Weather
Weatherford Rd	0.705		0.705			rb2012rp2015	3.5	3	Bad soil	TRWD		Heavy Loads/Weather
Westmoreland Rd	0.612		0.612			rb2014rp2015	4	4	3.5 PH	T/T		750 Heavy Traffic/Heavy Loads
Westmoreland Rd, S	3.637		3.637			rb2012rp2015	3	3.5	PH & patch	C/D T/T		1300 Heavy Loads/Heavy traffic
Whispering Hills Ct	0.099	0.099				rp2015-2016	3.5	3	alligator cracking			250 Heavy Loads
Whispering Hills Dr	0.428	0.428				rp2015-2016	3.5	3	alligator cracking			300 Heavy Loads
Whitehead Rd	0.678		0.678			rp2012-2015	3	3	PH patch		64200	350 Heavy Loads/Degradation

**A RESOLUTION OF THE
ELLIS COUNTY COMMISSIONERS' COURT**

WHEREAS, Chapter 772, Subchapter H, of the Texas Health and Safety Code, cited as the Regional Emergency Communications District Act (the "act"), provides the creation of a Regional Emergency Communications District; and

WHEREAS, the act applies to a state planning region established under Chapter 391 of the Texas Local Government Code with a population of under 1.5 million, composed of counties and municipalities that operate a 9-1-1 system solely through a regional planning commission; and

WHEREAS, the act requires that the governing bodies of each participating county and municipality in the region adopt a resolution approving the creation of the Regional Emergency Communications District (the "District"); and

WHEREAS, as of August 1991, the County of Ellis receives 9-1-1 system services operated through the North Central Texas Council of Governments, a regional planning commission; and

NOW, THEREFORE BE IT RESOLVED that the County of Ellis authorizes the creation of the North Central Texas Regional 9-1-1 Emergency Communications District.

In witness thereof, signed the 28th day of June, 2016.

Carol Bush, County Judge

Dennis Robinson, Commissioner Precinct 1

Lane Grayson, Commissioner Precinct 2

Paul Perry, Commissioner Precinct 3

Kyle Butler, Commissioner Precinct 4

Attest: _____
Cindy Polley, County Clerk

Creation of a Regional Emergency Communications District Frequently Asked Questions

What is a regional emergency communication district?

A regional emergency communication district is composed of counties and municipalities that operate a 9-1-1 system solely through a council of governments/regional planning commission.

What is required to start the process of creating a regional emergency communication district?

Each county and municipality currently provided 9-1-1 services by the North Central Texas Council of Governments (NCTCOG) must pass a resolution calling for the creation of a district.

How is a governing board formed?

Once all resolutions have been submitted, a meeting will be called and a representative from each county and municipality will be invited to attend for the purpose of determining the appropriate size of a governing board and the qualifications of its members. (At least 2/3 of these representatives must be elected officials.)

What are the responsibilities and powers of the governing board?

- To set policies for the district.
- Adopt an annual budget.
- Adopt bylaws, rules and procedures governing operation of the district.

How is the district staffed?

NCTCOG remains responsible for the day to day administration and operations of the district with services to be provided by its professional 9-1-1 staff.

Does the creation of a district create another level of government with taxing power?

- No, NCTCOG is already providing 9-1-1 support services to the same counties and municipalities that would be members of the district.
- No, the district by state law is prohibited from levying and collecting a tax.

How would the district be funded?

The district would be funded by a maximum fee of \$.50 on telephone bills. All revenue would be remitted to the district.

How does this differ from the current funding method?

- The \$.50 fee remains the same.
- The difference is all of the revenues would come directly to the district for 9-1-1 services.
- Currently, the revenues are sent to the State Comptroller and remain there until the Legislature appropriates them to the Commission on State Emergency Communications (CSEC) for disbursement to Councils of Governments across the state.
- The problem is the Legislature often does not appropriate all of the monies that have been collected from across the state, in fact, the state is holding approximately \$150 million dollars which could be used for 9-1-1 purposes as it is intended.

Creation of a Regional Emergency Communications District Frequently Asked Questions

What are the benefits of being a district?

- Local elected officials would have the authority and responsibility of determining the highest and best use of the revenue to best serve 9-1-1 needs.
- Local elected officials would establish the policies and rules for delivery of 9-1-1 services in the region rather than a state commission, CSEC.
- Better predictability of the amount of funds that will be available in future years, enables local officials to develop a longer range financial plan for capital expenditures which will bring about greater efficiency in the use of the revenue.
- Ability to enter into cooperative agreement with other 9-1-1 entities.

Are there any negative impacts that a district would have on public safety providers as a result of not being state controlled?

No, the same services will continue as they have in the past. Call routing will remain the same as it now exists. After hours support and maintenance will continue to be provided by the highly trained and dedicated technical professionals on a 24 x 7 x 365 basis.

Are there any limitations on the ability for a district to be created?

- The combined population of the entities to be served cannot exceed 1.5 million as of September 2015.
- The Texas State Demographer's population estimates, which are the official numbers used by CSEC, were presented to the Legislature at the time the enabling legislation was passed and confirmed that the 1.5 million population provision was met by NCTCOG.

3.6



UNITED STATES DEPARTMENT OF COMMERCE
Economic Development Administration
Austin Regional Office
903 San Jacinto, Ste. 206
Austin, Texas 78701

March 15, 2016

Michael Eastland
Executive Director
North Central Texas Council of Governments
P.O. Box 5888
Arlington, Texas 76005-2372

Dear Mr. Eastland:

EDA Austin Regional Office staff have reviewed and approved the EDA-funded Comprehensive Economic Development Strategy (CEDS) submitted on March 8, 2016.

Now that the NCTCOG is approved by the regional office, Senior Program Officer, Jessica Falk, will assist you in preparing documentation required to request District Designation. Jessica may be reached at 512-381-8168 or jfalk@eda.gov. Note that District Designation package will require review and approval by the Assistant Secretary for the Economic Development Administration.

Please note that each economic development district and Native American tribe funded under EDA's Partnership Planning program is required to prepare a full revision of its CEDS at least once every five years. In the interim a brief CEDS update is required annually in order to keep the document current and relevant. The due dates for future CEDS updates and revisions will be included in the terms and conditions of your applicable EDA Partnership Planning grant awards. EDA staff is ready and willing to provide assistance with these matters.

We commend your organization for its good efforts, and we look forward to working with you as you continue to address the economic development planning and implementation needs of your region.

Very truly yours,

Jorge Ayala

3.7

**ELLIS COUNTY
ALCOHOL AND DRUG ABUSE POLICY
FOR C. D. L. DRIVERS
TABLE OF CONTENTS**

STATEMENT OF PURPOSE AND POLICY 2

ALCOHOL AND DRUG TESTING PROCEDURES..... 3

 I. Purpose..... 3

 II. Definitions 3

 III. Substances Prohibited/Prescription Medication 5

 IV. Prohibitions 6

 V. Driver Applicant and Current Driver Testing..... 7

 Applicant Testing 7

 Owner-Operators..... 7

 Employee Drivers 7

 Suspicion-Based Testing 7

 Reasonable Suspicion..... 7

 Supervisor's/Dispatcher's Action 8

 Post-Accident Testing..... 9

 Random Testing 10

 Designation of Appropriate Substance Abuse Professional 10

 Return-to-Duty Testing 11

 VI. Collection of specimens and Laboratory Analysis 11

 Breath Alcohol Testing 11

 Specimen Collection..... 11

 Laboratory Analysis 11

 VII. Consequences: Appeal of Test Results 11

 VIII. Confidentiality..... 12

APPENDIX A:
 Alcohol and Drug Effects A

APPENDIX B:
 Employee Notification Letter B

APPENDIX C:
 Alcohol and/or Controlled Substance Test Notification C

APPENDIX D:
 Observed Behavior Reasonable Suspicion..... D

 Reasonable Suspicion Test D-1

APPENDIX E:
 Alcohol and Controlled Substance Employee's Certified Receipt E

APPENDIX F:
 Prior Testing History Release of Information F

APPENDIX G:
 Audit/Inspection/Investigation/Compliance Records Review G

STATEMENT OF PURPOSE AND POLICY

Drivers are an extremely valuable resource for Ellis County's business. Their health and safety is a serious County concern. Drug or alcohol use may pose a serious threat to driver health and safety. It is, therefore, the policy of the County to prevent substance use or abuse from having an adverse effect on our drivers. The County maintains that the work environment is safer and more productive without the presence of alcohol, illegal or inappropriate drugs in the body or on County property. Furthermore, drivers have a right to work in an alcohol and drug-free environment and to work with drivers free from the effects of alcohol and drugs. Drivers who abuse alcohol or use drugs are a danger to themselves, their co-workers and the County's assets.

Furthermore, the County recognizes its obligations to the public for the provision of services that are free of the influence of controlled substances and alcohol, and will endeavor through this policy to maintain such safe, efficient, and professional services.

The adverse impact of substance abuse by drivers has been recognized by the federal government. The Federal Highway Administration ("FHWA") has issued regulations which require the County to implement a controlled substance testing program. The County will comply with these regulations and is committed to maintaining a drug-free work place. All drivers are advised that remaining drug-free and medically qualified to drive are conditions of continued employment with the County.

Specifically, it is the policy of Ellis County that the use, sale, purchase, transfer, possession or presence in one's system of any controlled substance (except medically prescribed drugs) by any driver while on County premises, engaged in County business, while operating County equipment, or while under the authority of the County is strictly prohibited. FHWA stated that mandatory testing must apply to every person who operates a commercial motor vehicle in interstate or intrastate commerce and is subject to the CDL licensing requirement.

The execution and enforcement of this policy will follow set procedures to screen body fluids (urinalysis), conduct breath testing, and/or search all driver applicants for alcohol and drug use, and those drivers suspected of violating this policy who are involved in a U.S. Department of Transportation (DOT) reportable accident or who are periodically or randomly selected pursuant to these procedures. These procedures are designed not only to detect violations of this policy, but to ensure fairness to each driver. Every effort will be made to maintain the dignity of drivers or driver applicants involved.

Neither this policy nor any of its terms are intended to create a contract of employment or to contain the terms of any contract of employment. Ellis County retains the sole right to change, amend or modify any term or provision of this policy without notice. This policy is effective June 28, 2016, and will supersede all prior policies and statements relating to alcohol or drugs for CDL drivers.

ADMINISTRATION GUIDE TO PERSONNEL

ALCOHOL AND DRUG TESTING PROCEDURES

I. PURPOSE

The purpose of this administration guide is to set forth the procedures for the implementation of controlled substances and alcohol use and testing of driver applicants and current drivers pursuant to the Ellis County DOT Alcohol and Drug Abuse Policy. These procedures are intended to alter any existing relationship between Ellis County and any driver.

Should any of the provisions in this policy conflict with the DOT, the said adopted provision is void and the provision in DOT is harmonized within this policy.

The County's Alcohol and Drug Program Administrator designated to monitor, facilitate, and answer questions pertaining to these procedures is the Human Resources Director.

II. DEFINITIONS

When interpreting or implementing these procedures, or the procedures required by the Federal Highway Administration ("FHWA") controlled substance testing regulations, the following definitions apply:

"Alcohol" means the intoxicating agent in beverage alcohol, ethyl alcohol, or other low molecular weight alcohols including methyl and isopropyl alcohol.

"Alcohol concentration (or content)" means the alcohol in a volume of breath expressed in terms of grams of alcohol per 210 liters of breath as indicated by an evidential breath test (EBT) under this part.

"Alcohol and Drug Program Administrator" role is assigned to the Director of Human Resources.

"CDL" means Commercial Driver's License.

"Collection site" means a place where individuals present themselves for the purpose of providing breath, body fluid, or tissue samples to be analyzed for specified controlled substances. The site must possess all necessary personnel, materials, equipment, facilities and supervision to provide for the collection, security, temporary storage and transportation of shipment of the samples to a laboratory.

"Commercial motor vehicle" means a motor vehicle or combination of motor vehicles used in commerce to transport passengers or property if the motor vehicle:

1. Has a gross combination weight rating of 26,001 or more pounds inclusive of a towed unit with a gross vehicle weight rating of more than 10,000 pounds; or
2. Has a gross vehicle weight rating of 26,001 or more pounds; or

3. Is designed to transport 16 or more passengers, including the driver; or
4. Is of any size and is used in the transportation of materials found to be hazardous for the purpose of the Hazardous Materials Transportation Act and which require the motor vehicle to be placarded under the Hazardous Materials regulations (49 CFR part 172, sub-part F).

“Controlled substance” mean those substances identified in 49 CFR Part 40.85.

“Driver” means any person who operates a commercial motor vehicle. This includes, but is not limited to: full time, regularly employed drivers: casual, intermittent or occasional drivers; leased drivers and independent, owner-operator contractors who are directly employed by or under lease to the County or who operate a commercial motor vehicle at the direction of or with the consent of Ellis County. For the purposes of pre-employment/pre-duty testing only, the term “driver” includes a person applying for a position with Ellis County, which requires a CDL to drive a commercial motor vehicle.

“Drug” means any substance (other than alcohol) that is a controlled substance as defined in this section and 49 CFR Part 40.

“FHWA” means the Federal Highway Administration, U.S. Department of Transportation.

“Owner-Operator(s)” means a driver(s) who has been contracted for services with the County. For the purpose of these procedures and the County's Alcohol and Drug Abuse Policy, owner-operators are not to be considered employees, but will be required to participate in the County's Alcohol and Drug Abuse Policy like all County drivers.

“Medical Review Officer” (“MRO”) means a licensed M.D. or D.O. or approved testing facility with knowledge of drug abuse disorders that is employed or used by Ellis County to conduct drug testing in accordance with this part.

“Performing a Safety-Sensitive Function” means all time from the time a driver begins to work or is required to be in readiness to work until the time he/she is relieved from work and all responsibility for performing work.

“Random Selection Process” means the selection of drivers for random alcohol and controlled substances testing shall be made by a scientifically valid method. Each driver selected for random alcohol and controlled substances testing under the selection process used, shall have an equal chance of being tested each time selections are made. The number of tests conducted annually shall meet or exceed requirements set by the Federal Motor Carrier Safety Administration. This percentage rate may change each year based on the reported violation rate for the entire industry.

“Reasonable Suspicion” means that the supervisor believes the actions or appearance or conduct of a CDL required motor vehicle driver who is on duty (as defined below), are indicative of the use of a controlled substance.

“Safety-Sensitive Function” means all on time from the time a driver begins to work or is

required to be in readiness to work until the time he/she is relieved from work.

“On Duty Time” means all time from the time a driver begins to work or is required to be in readiness to work until the time he/she is relieved from work and all responsibility for performing work. “On duty time” shall include:

1. All time on the County's premises, other facility or property, on any public property, or waiting to be dispatched, unless the driver has been released from duty by the County.
2. All time inspection, servicing, or conditioning any commercial motor vehicle at any time;
3. All driving time;
4. All time, other than driving time, in or upon any commercial motor vehicle;
5. All time loading or unloading a vehicle, supervising, or assisting in the loading or unloading, attending a vehicle, or in giving or receiving receipts for shipments loaded or unloaded;
6. All time spent performing the driver requirements relating to accidents;
7. All time repairing, obtaining assistance, or remaining in attendance upon a disabled vehicle.

III. SUBSTANCE PROHIBITED / PRESCRIPTION MEDICATIONS

- A. Alcohol use means the consumption of any beverage, mixture, or preparation, including any medications containing alcohol which, when consumed causes an alcohol concentration of 0.02 or greater.
- B. **Controlled Substance:** In accordance with FHWA rules, urinalyses will be conducted to detect the presence of the following substances:

Marijuana
Cocaine
Opiates
Amphetamines
Phencyclidine (PCP)

- C. **Prescription Medications:** Drivers taking legally prescribed medication issued by a licensed health care professional must report such use to the Alcohol and Drug Program Administrator, and may be required to present written evidence from the health care professional which describes the effects such medications may have on the driver's ability to perform his/her tasks. The driver should ensure the prescribing physician is familiar with their work-related responsibilities and has made a good faith judgment that the use of the substance at the prescribed or authorized dosage

is consistent with the safe performance of his/her duties.

At the sole discretion of the Alcohol and Drug Program Administrator, a driver may be temporarily removed, with or without pay, from a safety-sensitive position if deemed appropriate. Drivers may be required to provide a note from their physicians on their fitness for duty.

IV. PROHIBITIONS

A. Alcohol Prohibitions:

The new alcohol rule prohibits any alcohol use that could affect performance of a safety-sensitive function, including:

1. Use while performing safety-sensitive functions.
2. Use during the 4 hours before performing safety-sensitive functions.
3. Reporting for duty or remaining on duty to perform safety-sensitive functions with an alcohol concentration of 0.04 or greater.
4. Possession of alcohol, unless the alcohol is manifested and transported as part of a shipment. This includes the possession of medicines which contain alcohol (prescription or over-the-counter), unless the packaging seal is unbroken.
5. Use during 8 hours following an accident or until he/she undergoes a post-accident test.
6. Refusal to take a required test.

NOTE: A driver found to have an alcohol concentration of 0.02 or greater but less than 0.04 shall not perform, on or be permitted to perform, safety-sensitive functions for at least 24 hours. The other consequences imposed by the regulations and discussed below do not apply. However, documentation of this test constitutes written warning that County policy has been violated, and could result in disqualification of a driver.

B. Drug Prohibitions:

The regulations prohibit any drug use that could affect performance of safety-sensitive functions, including:

1. Use of any drug, except by doctor's prescription, and then only if the doctor has advised the driver that the drug will not adversely affect the driver's ability to safely operate the CMV;
2. Testing positive for drugs; and

3. Refusing to take a required test.

All drivers will inform the Alcohol and Drug Program Administrator of any therapeutic drug use prior to performing a safety-sensitive function.

V. DRIVER APPLICANT AND CURRENT DRIVER TESTING

- A. **“Applicant Testing”**: All driver applicants will be required to submit to and pass a breath alcohol test and a urine drug test as a condition of employment. Job applicants who are denied employment because of a positive test may reapply for employment after 24 months.

Offers of employment are made contingent upon passing the County's medical review, including the alcohol and drug test. Driver applicants who have received firm employment offers are to be cautioned against giving notice at their current place of employment, or incurring any costs associated with accepting employment with Ellis County until after medical clearance has been received. All newly hired drivers shall not be permitted to start work until a confirmed negative result has been obtained by the Alcohol and Drug Administrator.

Driver applicant drug testing shall follow the collection, chain of custody, and reporting procedures as set forth in CFR 49 Part 40.

- B. **“Owner-operators”**: Owner-operators engaged by the County are not employees of the County, nor are they to be considered as such under this policy. However, every owner-operator engaged to provide services to the County who are not under a DOT approved drug and alcohol testing program must agree to, and successfully participate in the County's alcohol and drug testing program. All owner-operator agreements will be entered into by the County contingent upon the operator's successful completion of urinalyses and breath analysis under all phases of the County's program, and are contingent upon the owner-operator's continued status as a medically qualified driver.

The term **“driver”** as used in these procedures includes owner-operators.

- C. **“Employee Drivers”**: Under all circumstances, when a driver is directed to provide either a breath test or urine sample (Appendix C) in accordance with these procedures, he/she must immediately comply as instructed. Refusal will constitute a positive result, and the driver/employee will be terminated.

1. Suspicion-Based Testing:

- A. **Reasonable Suspicion**: If a driver is having work performance problems or displaying behavior that may be alcohol or drug-related, or is otherwise demonstrating conduct that may be in violation of this policy where immediate management action is necessary, a supervisor, with the concurrence of the Alcohol and Drug Program Administrator, will require that driver to submit to a breath test or urinalysis. The following conditions

are signs of possible alcohol or drug use (not all-inclusive):

- Abnormally dilated or constricted pupils
- Glazed stare - redness of eyes (sclera)
- Flushed face
- Change of speech (i.e. faster or slower)
- Constant sniffing
- Increased absences
- Redness under nose
- Sudden weight loss
- Needle marks
- Change in personality (i.e. paranoia)
- Increased appetite for sweets
- Forgetfulness-performance faltering-poor concentration
- Borrowing money from co-workers or seeking an advance of pay or other unusual display of need for money
- Constant fatigue or hyperactivity
- Smell of alcohol
- Slurred speech
- Difficulty walking
- Excessive, unexplained absences
- Dulled mental processes
- Slowed reaction rate

B. Supervisors or dispatchers must take action if they have reason to believe one or more of the above-listed conditions is indicated, and that the substance abuse is affecting a driver's job performance or behavior in any manner. A supervisor observing such conditions will take the following actions immediately:

- Confront the employee involved, and keep under direct observation until the situation is resolved.
- Secure the Alcohol and Drug Program Administrator's concurrence to observation; job performance and County policy violations must be specific.
- After discussing the circumstances with the supervisor, the Alcohol and Drug Program Administrator will arrange to observe or talk with the driver. If he/she believes, after observing or talking to the driver, that the conduct or performance problem could be due to substance abuse, the driver will be immediately required to submit to a breath test or urinalysis. If the driver refuses to submit to testing for any reason, the driver will be informed that continued refusal will result in their immediate termination.
- Employees will be asked to release any evidence relating to the observation for further testing. Failure to comply will subject the employee to immediate termination. All confiscated evidence will be receipted for with signatures of both the receiving supervisor, as well as the provider. If upon confrontation by the supervisor, the driver admits to using alcohol or drugs in violation of this policy it will be considered that they are resigning their position.

They will be asked to complete a written resignation and if they fail to do so, the County will terminate them.

- C. The supervisor shall, within 24 hours or before the results of the controlled substance tests are released, document the particular facts related to the behavior or performance problems, and present such documentation to the Alcohol and Drug Program Administrator.
- D. The Alcohol and Drug Program Administrator will remove or cause the removal of the driver from the County-owned vehicle and ensure that the driver is transported to an appropriate collection site and thereafter to the driver's residence or, where appropriate, to a place of lodging. Under no circumstances will that driver be allowed to continue to drive a County vehicle or his/her own vehicle on County business until a confirmed negative test result is received.
- E. If, during the course of employment, the driver acknowledges a substance abuse problem and request assistance, the problem may be treated as if it were an illness, subject to the provisions set forth below:
 - The decision to seek diagnosis and accept treatment for the substance abuse problem is the responsibility of the driver;
 - The diagnosis and prescribed treatment of the driver's condition will be determined by health care professionals designated by the Alcohol and Drug Program Administrator in conjunction with the driver's physician; and
 - The driver might be placed on paid or unpaid medical leave for a predetermined period recommended by those medical professional if the SAP determines that such action is appropriate.

2. Post-Accident Testing:

Currently, federal regulations place the burden of compliance with post-accident alcohol and drug testing regulations on the driver. Therefore, all drivers are required to provide a breath test and a urine specimen to be tested for the use of controlled substances "as soon as practicable" after an accident. The driver shall remain readily available for such testing or may be deemed by the Alcohol and Drug Program Administrator to have refused to submit to testing. No alcohol may be consumed for 8 hours after the accident or until a test is conducted. If the driver is seriously injured and cannot provide a specimen at the time of the accident, he/she shall provide the necessary authorization for obtaining hospital reports and other documents that would indicate whether there were any controlled substances in his/her system.

An accident is defined by FHWA regulations as an accident which results in the death of a human being or bodily injury to a person who, as a result of the

injury, immediately receives medical treatment away from the scene of the accident; or which has had one of the vehicles towed from the scene of the accident. Except for a fatality accident, verification of the driver's responsibility in the above accident scenario must be established by a citation to the driver.

Adherence by drivers to post-accident specimen collection requirements is a condition of continued employment. (The failure of an owner-operator to comply with DOT post-accident and specimen collection rules will be considered a breach of his/her contract with the County, and the contract is invalid until appropriate substance abuse professional counseling has been completed.)

3. Random Testing:

The County will conduct random testing for all covered drivers as follows:

- A. A County-wide selection process which removes discretion in selections from any supervisory personnel will be adopted by the County. This process will select covered drivers through the use of a computerized program.
- B. The random testing, once begun, will provide for alcohol testing of at least ten percent (10%) and for drug testing of at least fifty percent (50%) of all covered drivers
- C. The random testing will be reasonably spaced over any twelve (12) month period.
- D. Once notified, a driver must proceed immediately to the assigned collection site.

4. Designation of Appropriate Substance Abuse Professional:

The Alcohol and Drug Program Administrator will be responsible for designating the appropriate substance abuse professional whom, in conjunction with the driver's physician, will diagnose the problem and recommend treatment.

- A. The driver's successful completion of the approved treatment program is a condition of continued employment as a driver.
- B. Following successful completion of any approved treatment program, the driver will be required to submit to at least six (6) random drug tests during the first year, and follow-up testing may be conducted for up to 60 months. Failure to adhere to this condition and/or testing positive is grounds for immediate termination.

- C. All supervisors will receive training to assist them in identifying alcohol and drug use behavioral characteristics.

5. Return-to-duty Testing:

Before a driver, who has entered a voluntary rehabilitation program returns to duty requiring the performance of a safety-sensitive function after engaging in conduct prohibited by this policy and Part 382 Subpart B (FMCSR), the driver shall undergo a return to duty alcohol test with a result of less than a 0.02 BAC or receive a confirmed negative result from a controlled substance urinalysis test.

VI. COLLECTION OF BREATH AND URINE SPECIMENS AND LABORATORY ANALYSIS:

- A. **Breath Alcohol Testing:** Breath alcohol testing will be conducted either on site or at a prearranged location by a qualified Breath Alcohol Technician according to CFR 49, Part 40 procedures. Refusal to complete and sign the testing form or refusal to provide breath will be considered a positive test, and the driver will be terminated.
- B. **Specimen Collection:** Specimen collection will be conducted in accordance with applicable state and federal law. The collection procedures will be designed to ensure the security and integrity of the specimen provided by each driver, and those procedures will strictly follow federal chain-of-custody guidelines. Moreover, every reasonable effort will be made to maintain the dignity of each driver submitting a specimen for analysis in accordance with these procedures.
- C. **Laboratory Analysis:** As required by FHWA regulations, only a laboratory certified by the Department of Health and Human Services (DHS) to perform urinalysis for the detection of the presence of controlled substances will be retained by the County. The laboratory will be required to maintain strict compliance with federally approved chain-of custody procedures, quality control, maintenance and scientific analytical methodologies.

VII. CONSEQUENCES: APPEAL OF TEST RESULTS

- A. Alcohol and drug abuse may not only threaten the safety and productivity of all employees of Ellis County, but causes serious individual health consequences to those who use them. Appendix A outlines several personal consequences which may result after abuse of controlled substances. Any confirmed actions prohibited by Part IV above, while performing a safety-sensitive function or refusing to take a breath test, will be grounds for termination. Refusal includes not providing a breath sample or urine as directed, neglecting to sign appropriate control forms, using alcohol within 8 hours of an accident, or engaging in conduct that clearly obstructs the testing process.
- B. Any driver testing positive for the presence of a controlled substance will be contacted by the County's MRO. The driver will be allowed to explain and present

medical documentation to explain any permissible use of a drug. All such discussions between the driver and the MRO will be confidential. The County will not be a party to, or have access to matters discussed between the driver and the MRO. If medically supportable reasons exist to explain the positive result, the MRO will report the test result to the County as a negative.

- C. Within 72 hours after the driver has been notified of a positive test result for drugs he/she may request a retest at their expense of the split sample. This signed request will be provided to the MRO in writing, who will then initiate the new laboratory analysis. If a different result is detected by the subsequent laboratory, the test will be voided by the MRO, and the County's Alcohol and Drug Program Administrator will be notified. A retest may be initiated as appropriate.

VIII. CONFIDENTIALITY

Under no circumstance, unless required or authorized by law, will alcohol or drug testing information or results for any employee or applicant be released without written request from the applicable employee.

Drivers are entitled, upon written request, to obtain copies of any records pertaining to the driver's use of alcohol or controlled substances, including any records pertaining to his/her alcohol or controlled substance tests. Copies will be provided within 5 days.

Collection of breath and urine samples must always be documented and sealed with a tamper-proof sealing system in the presence of the driver, to insure that all tests can be correctly traced to the driver. Drug test analysis from the DHHS approved laboratory will be forwarded directly to the Medical Review Officer assigned by the Alcohol and Drug Program Administrator.

Alcohol test results will be forwarded by the MRO to the Alcohol and Drug Program Administrator for confidential record keeping.

APPENDIX A ALCOHOL AND DRUG EFFECTS

Section 382.601(b)(11) FMCSR mandates that all employees be provided with training materials discussing the effects of alcohol and controlled substances use on an individual's health, work and personal life.

This attachment is intended to help individuals understand the personal consequences of substance abuse.

ALCOHOL

Although used routinely as beverage for enjoyment, alcohol can also have negative physical and mood-altering effects when abused. These physical or mental alterations in a driver may have serious personal and public safety risks.

Health Effects

An average of three or more servings per day of beer (12 oz.), whiskey (1 oz.), or wine (6 oz.) over time, may result in the following health hazards:

- Dependency
- Fatal liver disease
- Kidney disease
- Pancreatitis
- Ulcers
- Decreased sexual functions
- Increased cancers of the mouth, tongue, pharynx, esophagus, rectum, breast, and malignant melanoma
- Spontaneous abortion and neonatal mortality
- Birth defects

Social Issues

- 2/3 of all homicides are committed by people who drink prior to the crime
- 2-3% of the driving population are legally drunk at any one time. This rate doubles at night and on weekends.
- 2/3 of all Americans will be involved in an alcohol-related vehicle accident during their lifetime.
- The separation and divorce rate in families with alcohol dependency problems is 7 times the average.
- 40% of family court cases are alcohol-related.
- Alcoholics are 15 times more likely to commit suicide.
- More than 60% of burns, 40% of falls, 69% of boating accidents, and 76% of private aircraft accidents are alcohol-related.
- Over 17,000 fatalities occurred in 1993 in highway accidents, which were alcohol-related. This was 43% of all highway fatalities.
- 30,000 people will die each year from alcohol caused liver disease.
- 10,000 people will die each year due to alcohol-related brain disease or suicide.
- Up to 125,000 people die each year due to alcohol-related conditions or accidents.

Workplace Issues

- It takes one hour for the average person (150 pounds) to process one serving of alcohol from the body.
- Impairment can be measured with as little as two drinks in the body.
- A person who is legally intoxicated is 6 times more likely to have an accident than a sober person.

ALCOHOL'S TRIP THROUGH THE BODY

Mouth and Esophagus: Alcohol is an irritant to the delicate linings of the throat and food pipe. It burns as it goes down.

Stomach and Intestines: Alcohol has an irritating effect on the stomach's protective lining, resulting in gastric or duodenal ulcers. This condition, if it becomes acute, can cause peritonitis, perforation of the stomach wall. In the small intestine, alcohol blocks absorption of such substances as thiamine, folic acid, fat, vitamin B₁, vitamin B₁₂, and amino acids.

Bloodstream: 95% of the alcohol taken into the body is absorbed into the bloodstream, through the lining of the stomach and duodenum. Once in the bloodstream, alcohol quickly goes to every cell and tissue in the body. Alcohol causes red blood cells to clump together in sticky wads, slowing circulation and depriving tissues of oxygen. It also causes anemia by reduction of red blood cell production. Alcohol slows the ability of white cells to engulf and destroy bacteria and degenerates the clotting ability of blood platelets.

Pancreas: Alcohol irritates the cells of the pancreas, causing them to swell, thus blocking the flow of digestive enzymes. The chemicals, unable to enter the small intestine, begin to digest the pancreas, leading to acute hemorrhagic pancreatitis. One out of five patients who develop this disease dies during the first attack. Pancreatitis can destroy the pancreas and cause a lack of insulin thus resulting in diabetes.

Liver: Alcohol inflames the cells of the liver, causing them to swell and block the tiny canal to the small intestines. This prevents bile from being filtered properly through the liver. Jaundice develops, turning the whites of the eyes and skin yellow. Each drink of alcohol increases the number of liver cells destroyed, eventually causing cirrhosis of the liver. The disease is eight times more frequent among alcoholics than among non-alcoholics.

Heart: Alcohol causes inflammation of the heart muscle. It has a toxic effect on the heart and causes increased amounts of fat to collect, thus disrupting its normal metabolism.

Urinary Bladder and Kidneys: Alcohol inflames the lining of the urinary bladder, making it unable to stretch properly. In the kidneys, alcohol causes increased loss of fluids through its irritating effect.

Sex Glands: Swelling of the prostate gland caused by alcohol interferes with the ability of the male to perform sexually. It also interferes with the ability to climax during intercourse.

Brain: The most dramatic and noticed effect of alcohol is on the brain. It depresses brain centers, producing progressive in coordination: confusion, disorientation, stupor, anesthesia, coma, death. Alcohol kills brain cells and brain damage is permanent. Drinking over a period of time causes loss of memory, judgment and learning ability.

DRUGS

Health Effects

- Emphysema-like conditions.
- One joint of marijuana contains cancer-causing substances equal to 1/2 pack of cigarettes.
- One joint causes the heart to race and be overworked. People with heart conditions are at risk.
- Marijuana is commonly contaminated with the fungus *Aspergillus*, which can cause serious respiratory tract and sinus infections.
- Marijuana lowers the body's immune system response, making users more susceptible to infection.
- Chronic smoking causes changes in brain cells and brain waves. The brain does not work as efficiently or effectively. Long-term brain damage may occur.
- Tetrahydrocannabinol (THC) and 60 other chemicals in marijuana concentrate in the ovaries and testes.
- Chronic smoking of marijuana in males causes a decrease in testosterone and an increase in estrogen, the female hormone. As a result, the sperm count is reduced, leading to temporary sterility.

- Chronic smoking of marijuana in females causes a decrease in fertility.
- A higher than normal incidence of stillborn births, early termination of pregnancy, and higher infant mortality rate during the first few days of life are common in pregnant marijuana smokers.
- THC causes birth defects including brain damage, spinal cord, forelimbs, liver, and water on the brain and spine in test animals.
- Prenatal exposure may cause underweight newborn babies.
- Fetal exposure may decrease visual functioning.
- User's mental function can display the following effects:

- delayed decision making
- diminished concentration
- impaired short-term memory
- impaired signal detection
- impaired tracking
- erratic cognitive function
- distortion of time estimation

Workplace Issues

- THC is stored in body fat and slowly released.
- Marijuana smoking has long-term effects on performance.
- Increased THC potency in modern marijuana dramatically compounds the side effects.
- Combining alcohol or other depressant drugs with marijuana increases the impairing effects of both.

Cocaine

Used medically as a local anesthetic. When abused, it becomes a powerful physical and mental stimulant. The entire nervous system is energized. Muscles tense, heart beats faster and stronger, and the body burns more energy. The brain experiences an exhilaration caused by a large release of neurohormones associated with mood elevation.

Health Effects

- Regular use may upset the chemical balance of the brain. As a result, it may speed up the aging process by causing damage to critical nerve cells. Parkinson's Disease could also occur.
- Cocaine causes the heart to beat faster, harder, and rapidly increases blood pressure. It also causes spasms of blood vessels in the brain and heart. Both lead to ruptured vessels causing strokes and heart attacks.
- Strong dependency can occur with one "hit" of cocaine. Usually mental dependency occurs within days for "crack" or within several months for snorting coke. Cocaine causes the strongest mental dependency of all the drugs.
- Treatment success rates are lower than other chemical dependencies.
- Extremely dangerous when taken with other depressant drugs. Death due to overdose is rapid. Fatal effects are usually not reversible by medical intervention.

Workplace Issues

- Extreme mood and energy swings create instability. Sudden noise causes a violent reaction.
- Lapses in attention and ignoring warning signals increases probability of accidents.
- High cost frequently leads to theft and/or dealing.
- Paranoia and withdrawal may create unpredictable or violent behavior.
- Performance is characterized by forgetfulness, absenteeism, tardiness, and missing assignments.

Opiates

Narcotic drugs which alleviate pain and depress body functions and reactions.

Health Effects

- IV needle users have a high risk of contracting hepatitis or AIDS when sharing needles.
- Increase pain tolerance. As a result, a person may more severely injure themselves and fail to seek medical attention as needed.

- Narcotic effects are multiplied when combined with other depressants causing an increased risk for an overdose.
- Because of tolerance, there is an ever increasing need for more.
- Strong mental and physical dependency occurs.
- With increased tolerance and dependency combined, there is a serious financial burden for the users.

Workplace Issues

- Side effects such as nausea, vomiting, dizziness, mental clouding and drowsiness place the user at high risk for an accident.
- Causes impairment of physical and mental functions.

Amphetamines

Central nervous system stimulant that speeds up the body and mind.

Health Effects

- Regular use causes strong psychological dependency and increased tolerance.
- High doses may cause toxic psychosis resembling schizophrenia.
- Intoxication may induce heart or brain damage due to severe constriction of capillary blood vessels.
- Euphoric stimulation increases impulsive and risk taking behavior, including bizarre and violent acts.
- Withdrawal may result in severe physical and mental depression.

Workplace Issues

- Since the drug alleviates the sensation of fatigue, it may be abused to increase alertness during periods of overtime or failure to get rest.
- With heavy use or increasing fatigue, the short-term mental or physical enhancement reverses and becomes an impairment.

Phencyclidine (PCP)

Often used as a large animal tranquilizer. Abused primarily for its mood altering effects. Low doses produce sedation and euphoric mood changes. Mood can rapidly change from sedation to excitation and agitation. Larger doses may produce a coma-like condition with muscle rigidity and a blank stare. Sudden noises or physical shocks may cause a "freak out" in which the person has abnormal strength, violent behavior, and an inability to speak or comprehend.

Health Effects

- The potential for accidents and overdose emergencies is high due to the extreme mental effects combined with the anesthetic effect on the body.
- PCP, when combined with other depressants, including alcohol, increases the possibility of an overdose.
- If misdiagnosed as LSD induced, and treating with Thorazine, can be fatal.
- Irreversible memory loss, personality changes, and thought disorders may result.

Workplace Issues

- Not common in workplace primarily because of severe disorientation that occurs.
- There are four phases of PCP abuse:
 - Acute toxicity causing combativeness, catatonia, convulsions, and coma. Distortions of size, shape, and distorted perception are common.
 - Toxic psychosis with visual and auditory delusions, paranoia and agitation.
 - Drug induced schizophrenia.
 - Induced depression which may create suicidal tendencies and mental dysfunction.

**APPENDIX B
EMPLOYEE NOTIFICATION LETTER
FOR REQUIRED C.D.L. HOLDERS**

I certify that I have received a copy of, and have read the above Ellis County Policy on Alcohol and Drug Testing Procedures. I understand that as a condition of employment as a driver, I must comply with these guidelines, and do agree that I will remain medically qualified by following these procedures. If I develop a problem with alcohol or drug abuse during my employment with Ellis County, I will seek assistance through the current Alcohol and Drug Testing Program Administrator.

Employee Signature

Date

**APPENDIX D
OBSERVED BEHAVIOR
REASONABLE SUSPICION**

Personnel Office Use Only

Employee Number: _____

Location: _____

Incident Number: _____

Driver's Name _____ Date Observed _____

Address of Incident:
Street _____

City, State, Zip _____ Time Observed: From _____ a.m. p.m.
To _____ a.m. p.m.

Record employee observed behavior for reasonable suspicion for the use of alcohol or controlled substances. According to 49 CFR §382.307 (Reasonable Suspicion Testing) the employer shall require their driver to submit to a controlled substance or alcohol test if a supervisor or county representative who is trained in accordance with §382.603 determines that reasonable suspicion exists.

Reasonable Suspicion determined for: _____ Alcohol _____ Controlled Substance

1. Appearance: _____ Normal _____ Sleepy _____ Tremors _____ Clothing _____ Cleanliness

Description: _____

2. Behavior: _____ Normal _____ Erratic _____ Inappropriate gaiety _____ Mood swings _____ Lethargic

Description: _____

3. Speech:

Description: _____

4. Body Odors:

5. Indications of the chronic and withdrawal effects of controlled substances: _____ Yes _____ No

Explain: _____

6. Other observations of reasonable suspicion:

Signature _____ Title _____ Preparation Date _____ Time _____ A.M. P.M.

Signature _____ Title _____ Preparation Date _____ Time _____ A.M. P.M.

The alcohol test must be administered within eight (8) hours following a reasonable suspicion determined. Employer retain in employee's confidential file.

APPENDIX D-1 REASONABLE SUSPICION TEST

When an employee begins to show a pattern of deterioration job performance, the supervisor will take a series of steps over a period of time, each of which requires full documentation. Substance abuse can affect an employee's job performance in many ways and supervisors must be aware of them. Supervisors need to alert for and document the following if they appear as part of a pattern and not as isolated incidents.

General Trends:

- Excessive absenteeism; peculiar excuses for absences
- Excessive use of sick leave, particularly for minor illness such as colds, flu or stomach problems
- Frequent absences on Fridays, Mondays, pay days or after holidays
- Excessive tardiness, especially at lunch time
- Long breaks; frequent trips to the bathroom, break area or parking lot and frequent early departures from work
- Higher than normal accident rates, both on- and off-the-job
- Complaints from co-workers
- Overreacts to real or imagined criticism
- Changes in appearance, such as flushed face, red or bleary eyes, carelessness in dress or appearance; hand tremors
- Makes untrue statements
- Tracking or needle marks on the arms

Performance-related Trends:

- Inconsistent work patterns or disruption of work patterns
- Misses deadlines
- Decreasing reliability; procrastination; or memory gaps
- Tendency to neglect details formerly not neglected
- Friction with co-workers; placing blame on others
- Errors due to inattention or poor judgment
- Making consistently bad decisions; missing deadlines
- Requesting different job assignments
- Seeking loans from co-workers
- Wasting office supplies or materials due to errors
- Poor service to public; complaints from the public
- Lack of cooperation; confusion
- Decreased productivity or quality of work
- Morale problems; unacceptable behavior

Specific Examples of Behavior:

- Accidents involving injury and/or property damage
- Slurred speech
- Alcohol odor on breath
- Unsteady walking and movement
- Physical disputes
- Verbal altercations
- Unusual behavior
- Possession of alcohol and/or drugs
- Information obtained from a reliable person with personal knowledge that the employee is under the influence of drugs and/or alcohol

Obviously there are other explanations for such trends, and supervisors should be cognizant of this. Supervisors are not to jump to conclusions and should use good judgment.

**APPENDIX E
ALCOHOL AND CONTROLLED SUBSTANCE
EMPLOYEE'S CERTIFIED RECEIPT**

Employee's Name

Department

This is to certify that I have been provided educational materials that explain the requirements of §382.601 and my employer's policies and procedures with respect to meeting the requirements. The materials include detailed discussion of the following checked (v) items:

- _____ 1. The designated person to answer questions about the materials.
- _____ 2. The categories of drivers subject to Part 382.
- _____ 3. Sufficient information about the safety-sensitive functions and periods of the workday that compliance is required.
- _____ 4. Specific information concerning prohibited driver conduct.
- _____ 5. Circumstances under which a driver will be tested.
- _____ 6. Test procedures, driver protection and integrity of the testing processes, and safeguarding the validity of the test.
- _____ 7. The requirement that tests are administered in accordance with Part 382.
- _____ 8. An explanation of what will be considered a refusal to submit to a test and the consequences.
- _____ 9. The consequences for Part 382 Subpart B violations including removal from safety-sensitive functions and §382.605 procedures.
- _____ 10. The consequences for drivers found to have an alcohol concentration of 0.02 or greater but less than 0.04.
- _____ 11. Information on the effect of alcohol and controlled substances use on:
*An individual health *Signs and symptoms of a problem *Work
*Available methods of intervening when a problem is suspected
*Personal life
- _____ 12. Optional information:

Employee's Name

Date

Authorized County Representative

Date

Retain in employee's confidential file

APPENDIX F
Prior Testing History Release of Information

(Note: FMCSA for CMV Drivers – records for 3 years)

SECTION 1: TO BE COMPLETED BY PROSPECTIVE EMPLOYEE

(Print name)

First, M.I., Last

Social Security Number

I hereby authorize release of information from my Department of Transportation regulated drug and alcohol testing records by my previous employer, listed in Section 1B, to the employer listed in Section 1-A. This release is in accordance with DOT Regulation 49 CFR Part 40, Section 40.25. I understand that information to be released in Section II-A by my previous employer, is limited to the following DOT-regulated items:

1. Alcohol tests with results of 0.04 or higher;
2. Verified positive drug tests;
3. Refusals to be tested;
4. Other violations of DOT agency drug and alcohol testing regulations;
5. Information obtained from previous employers of a drug and alcohol rule violation
6. Documents, if any, of completion of the return-to-duty process following a rule violation.

Applicant Signature

Date

I-A.

Prospective Employer Name: Ellis County
101 W. Main Street, Ste B103
Waxahachie, TX 75165
Phone #972.825.5292; Secure Fax #972.825.5003
Designated Employer Representative: Director of Human Resources

I-B.

Previous Employer: _____

Street: _____

Telephone: _____

City, State, Zip: _____

Fax No.: _____

SECTION 2: To be completed by the previous employer and transmitted by mail or fax to the prospective employer:

II-A. In the two years prior to the date of the employee's signature (in Section I), for DOT-regulated testing –

- | | | |
|---|-----------|----------|
| 1. Did the employee have alcohol tests with result of 0.04 or higher? | _____ Yes | _____ No |
| 2. Did the employee have verified positive drug tests? | _____ Yes | _____ No |
| 3. Did the employee refuse to be tested? | _____ Yes | _____ No |
| 4. Did the employee have other violations of DOT agency drug and alcohol testing regulations? | _____ Yes | _____ No |
| 5. Did a previous employer report a drug and alcohol rule violation to you? | _____ Yes | _____ No |
| 6. If you answered "yes" to any of the above items, did the employee complete the return-to-duty process? | _____ Yes | _____ No |

Note: If you answered "yes" to item 5, you must provide the previous employer's report. If you answered "yes" to item 6, you must also transmit the appropriate return-to-duty documentation (e.g., SAP report(s), follow-up testing record).

II-B.

Name of person providing information in Section II-A: _____

Title: _____

Phone #: _____

Date: _____

SECTION 3: TO BE COMPLETED BY PROSPECTIVE EMPLOYER

This form was (check one) _____ Faxed to previous employer. _____ Mailed. Date: _____

Complete below when information was obtained.

Information received (date): _____ Method: _____ Fax _____ Mail _____ Phone _____

Recorded by: _____

Appendix G

Audit/Inspection/Investigation/Compliance Records Review

These represent most of the records a DOT Agency and USCG auditor, inspector, or investigator will usually request and review during a program review. Keep in mind, that DOT Agency and USCG regulations may have additional and more specific record review requirements.

POLICIES, PLANS, AND REPORTS

- Alcohol and drug testing policies and instructions for implementing your program.
- Previous two MIS annual reports either submitted to DOT, or prepared and retained.
- Copies of written consent forms you sent to obtain 40.25 drug and alcohol information from previous employers, and the responses received from those employers.
- Copies of written consent forms you received from prospective employers for 40.25 information, and documentation of your responses.
- Semi-annual statistical summary reports from laboratories.
- Records of blind specimens sent to laboratories for the previous two years.
- List of all employees hired or transferred into safety-sensitive service for the past two years, including documentation of previous employer records check.
- List of all employees with a non-negative test result in the last five years.

EMPLOYEE AND SUPERVISOR TRAINING RECORDS

- Educational materials for employees.
- Documentation showing how education materials were made available to employees.
- List of supervisors responsible for making reasonable suspicion and reasonable cause determinations.
- Supervisory training lesson plans and course materials.
- Attendance lists for supervisors who received this training.

RANDOM TESTING RECORDS

- Information about the type of method used to select employees for testing.
- Names of all employees in the random testing pool for each selection period that the DOT Agency or USCG will review.
- Names of all employees selected for testing.
- Names of all employees actually tested.
- CCFs and ATFs showing employees were tested within the selection period.
- For each selected employee not tested, documentation showing why the collection did not occur.
- Records of collections by location, by date (or day of the week), and by time of the day (or shift).
- Proof that testing occurred throughout all shifts and all workdays, in other words – testing was unpredictable.

DRUG TESTING CUSTODY AND CONTROL FORMS FOR ALL DOT TESTS

- Pre-employment.
- Random.
- Reasonable suspicion, including supervisor justification documentation.
- Reasonable cause, under FAA, FRA, and PHMSA, including supervisor justification documentation.
- Post-accident, including documentation showing criteria were met.
- Return-to-duty.
- Follow-up.

MRO RECORDS

- Laboratory confirmed results reports sent to MROs.
- MRO CCFs.
- MRO results reports sent to employers.
- MRO records of review of CCFs.
- MRO medical review notes and records.
- MRO downgrades.
- Split request records.
- Correctable and non-correctable flaw documentation.

ALCOHOL TESTING FORMS FOR ALL DOT TESTS

- Pre-employment, if applicable.
- Random, under FMCSA, FAA, FRA, and FTA.
- Reasonable suspicion, including supervisor justification documentation.
- Reasonable cause under FRA, including supervisor justification documentation.
- Post-accident, including documentation showing criteria were met.
- Return-to-duty.
- Follow-up.
- Correctable and non-correctable flaw documentation.

EMPLOYEE RETURN TO DUTY RECORDS

- SAP Initial Evaluation reports. Employee “Return to Duty” and “Last Chance Agreements,” when applicable.
- Return-to-duty and Follow-up testing compliance documentation.
- Lists of qualified SAPs that you give to those who violate the regulations.
- SAP Follow-up Evaluation reports, including follow-up testing plans.

SERVICE AGENT DOCUMENTATION

- Lists of service agents and their contact information.
- Written agreements and contracts with service agents, if applicable.
- Credentials, training, and examination or proficiency documentation

3.8

**ELLIS COUNTY
AFFORDABLE CARE ACT MEASUREMENT PERIODS POLICY
EFFECTIVE 07-01-2015**

NEW EMPLOYEE

New employees fall into several categories:

- a) Reasonably expected to work full-time at hire date (do not need to measure)
- b) Reasonably expected not to work full-time at hire date (measure)
- c) Seasonal employees at hire date (measure)
- d) Variable hours employees at hire date (measure)

NEW HIRES

INITIAL MEASUREMENT PERIOD (IMP)

The Initial Measurement Period is the period that an employer chooses to apply to new hires. This period is used to determine whether newly hired variable hour and seasonal employees are eligible for health insurance. The Initial Measurement Period and the Initial Administrative Period combined may not extend beyond 13 months and a fractional month.

The **Initial Measurement Period** begins on a new non full-time employee's hire date and will end 12 months later. For example, if a variable hour employee is hired on April 1, 2015, then that employee's IMP will begin on April 1, 2015 and will end March 31, 2016.

INITIAL ADMINISTRATIVE PERIOD (IAP)

The Initial Administrative Period is the period of time during which Ellis County performs measurement and determines whether health care coverage should be offered. This period begins immediately following the end of the Initial Measurement Period and ends immediately before the start of the **Initial Stability Period (ISP)**.

The Initial Administrative Period begins immediately following the end of the Initial Measurement Period and ends immediately before the start of the Initial Stability Period but is no longer than 1 month plus a fractional month. For example, if a variable hour employee's IMP ends on March 31, 2016 then that employee's IAP begins on April 1, 2016 and ends April 30, 2016. During this period Ellis County will determine if the employee is eligible for health care coverage (paid an average of thirty (30) or more hours during their IMP). If eligible, the employee **must be** offered health care coverage.

INITIAL STABILITY PERIOD

The Initial Stability Period is the period of time lasting 12 months during which the employee is either:

- 1) Considered health insurance eligible and must be offered coverage, or;

2) Is not considered eligible and coverage need not be offered.

For new variable hour and seasonal employees, the ISP must begin after their IMP and any IAP. For those determined to be eligible, their ISP must be the same length as the Standard Stability Period.

The **Initial Stability Period for Ellis County** is 12 months beginning immediately after the Initial Administrative Period ends. For example, if during the IAP (April 1, 2016 thru April 30, 2016) it is determined that a variable hour employee is paid an average of thirty hours or more per week during their IMP, then that employee is eligible and **must be offered health care coverage**. If the employee accepts the health care coverage then their coverage begins May 1, 2016 and will end April 30, 2017 (their ISP) unless they continue to be paid an average of thirty hours or more per week during the Standard Measurement Period, in which case, the employee **must be offered health care coverage again**.

ONGOING EMPLOYEES

An ongoing employee is one who has been employed for at least one complete Standard Measurement Period.

STANDARD MEASUREMENT PERIOD (SMP)

The Standard Measurement Period is the period used for ongoing employees. This period is used to determine whether variable hour and seasonal employees are eligible for health insurance coverage.

The **Standard Measurement Period for Ellis County** begins August 1 each year and will end July 31 the following year. For example, in FY 2016 the SMP begins September 1, 2015 and will end August 31, 2016.

STANDARD ADMINISTRATIVE PERIOD (SAP)

The Standard Administrative Period is the period of time during which Ellis County performs measurement and determines whether health care coverage should be offered. This period begins immediately following the Standard Measurement Period and ends immediately before the Standard Stability Period.

The Standard Administrative Period begins August 1 each year and will end September 30. For example, in FY 2016 the SAP begins September 1, 2016 and will end September 30, 2016. During this period Ellis County will determine if the employee is eligible for health care coverage (paid an average of thirty or more hours during the SMP). If eligible, the employee **must be offered health care coverage**.

STANDARD STABILITY PERIOD (SSP)

If it is determined that an employee averaged at least 30 hours per week during the SMP, the employee is eligible for health insurance coverage and must be offered participation during the

Policy on Measurement Periods (cont.)

subsequent Standard Stability Period. If an employee accepts the health care coverage, the Standard Stability Period is 12 months beginning immediately after the Standard Administrative Period ends regardless of the employee's number of hours of service during the SSP.

The Standard Stability Period for Ellis County begins October 1 each year and ends September 30. For example, if during the SAP (September 1, 2016 thru September 30, 2016) it is determined that a variable hour employee is paid an average of thirty hours or more per week during their SMP, then that employee is eligible and **must be offered health care coverage. If the employee accepts the health care coverage then their coverage begins October 1, 2016 and will end September 30, 2017 (their SSP) unless they continue to be paid an average of thirty hours or more per week during their next Standard Measurement Period, in which case, the employee **must be** offered health care coverage again.**



3.9

Risk Control Reimbursement Program

APPLICATION AND PROJECT REQUEST FORM

Please complete the Application and Project Request Form for each project requested.

The Risk Control Reimbursement Program (RCRP) is a program created to encourage and assist TAC Risk Management Pool (TAC RMP) members in their risk control efforts, increase risk control participation and reduce costs associated with losses due to controllable risk. TAC RMP members may be reimbursed a predetermined amount to be used for approved risk control projects. TAC RMP members will be notified if a project is approved and the funds available for reimbursement. All members are encouraged to participate in the RCRP.

TAC RMP members wishing to participate in the program must complete this RCRP Application and a Project Request Form for each project. The deadline to apply is July 1, 2016.

Applicant Information and Agreement

Member Name: Ellis County

Applicant Name: ClO Theresa Taylor

Address: 101 W. Main St., Ste B103

City/State/ZIP: Waxahachie, TX 75165

Phone: 972.825.5292

Email: theresa.taylor@co.ellis.tx.us

Members of the Texas Association of Counties Risk Management Pool enjoy an array of benefits, including coverage tailored to meet the needs of Texas counties, valuable risk control services and excellent customer service.

More information and forms at www.county.org/rcrp.

I verify that all information submitted is true, correct and complete. I understand that any misrepresentation of facts or false statements contained herein may result in a denial of, or request from TAC RMP to return, Project Reimbursement funds. I understand and agree to the following:

- Reimbursement amounts may only be used for the purchase of equipment, services and training for the project(s) approved.
- TAC RMP may not approve reimbursement for every project submitted.
- Applicants must be TAC RMP members and participate in the program line related to the project request.
- Coverage in the related program line must be in effect at the time of application approval and reimbursement request.
- Projects completed prior to project approval are not eligible for reimbursement.
- Reimbursement Form and supporting documents for approved projects (receipts of project-related equipment purchases, training and/or services) must be received no later than Dec. 1 of the program year.
- Funds are limited; applications are approved based on merit.

County Judge or Executive Director

Title

Date

Annual Road Report for Ellis County, Precinct 3

List of County Road by Name/Number	Road Length (miles)	Road Surface	Prev Year Road Condition Rank on scale of 1-5; 1=Poor 5=Excellent	Road Condition Rank on scale of 1-5; 1=Poor 5=Excellent	Cause of Degradation	Number of culverts in need of repair or replacement	Bridges in need of repair or replacement	Usual cost of maintenance in coming year for specific road
Adams Lane	0.07	Gravel	2	2	Heavy truck traffic			\$250
Alto Road	1.08	Blacktop	3	3	Heavy truck traffic			\$1,200
Alysa Lane	1.65	Concrete	5	5	Heavy truck traffic			\$500
Amanda Lane	0.06	Concrete	5	5	Heavy truck traffic			\$200
Anderson Road	3.11	Blacktop/grvl	2	2	Farm Equipment			\$5,500
Angus Road	1.39	Blacktop	3	2	Heavy truck traffic			\$2,000
Arrowhead Road	1.39	Blacktop	5	5	Heavy truck traffic			\$2,000
Arthur Lane	1.26	Blacktop	4	4	Heavy truck traffic			\$1,200
Ashford Lane	1.22	Blacktop	4	4	Heavy truck traffic			\$2,500
Auburn Road	1.53	Blacktop/grvl	5	4	Heavy truck traffic			\$15,000
Bakers Branch Road	2.11	Blacktop	4	4	Heavy truck traffic			\$3,000
Barton Road	2.33	Blacktop/grvl	3	3	Heavy truck traffic			\$7,000
Baucum Road	2.43	Blacktop	3	3	Heavy truck traffic			\$6,500
Bearden Road	1.35	Blacktop	3	3	Heavy truck traffic			\$5,000
Beaver Creek Circle	0.26	Blacktop	3	3	Heavy truck traffic			\$200
Bee Creek Road	7.24	Blacktop/grvl	2	3	Heavy truck traffic			\$6,000
Bee Creek School Hse	2.49	Blacktop/grvl	3	3	Heavy truck traffic			\$4,000
Bell Branch Road	4.30	Blacktop/grvl	2	2	Heavy truck traffic			\$8,000
Bent Creek Court	0.11	Concrete	5	5	Heavy truck traffic			\$200
Berry's Chapel Road	1.06	Gravel/Dirt	3	3	Heavy truck traffic			\$750
Bethel Road	2.30	Blacktop	3	4	Heavy truck traffic			\$5,000
Bigham Road	0.83	Blacktop	3	4	Heavy truck traffic			\$1,000
Bill Lewis Road	1.86	Blacktop/grvl	3	3	Heavy truck traffic			\$6,000
Blain Road	0.68	Blacktop	3	3	Heavy truck traffic			\$1,000
Blair Road	1.45	Blacktop	4	4	Heavy truck traffic			\$6,000
Boz Road	1.18	Blacktop	2	3	Heavy truck traffic			\$6,000
Bradburry Lane	0.17	Blacktop	3	3	Heavy truck traffic			\$300
Brandi Lane	2.18	Blktp/grvl/dirt	2	2	Heavy truck traffic			\$10,000
Brigman Road	2.66	Blacktop/grvl	3	3	Heavy truck traffic			\$6,500
Brindley Road	1.99	Blacktop	3	2	Heavy truck traffic			\$6,000

Annual Road Report for Ellis County, Precinct 3

List of County Road by Name/Number	Road Length (miles)	Road Surface	Prev Year Road Condition Rank on scale of 1-5; 1=Poor 5=Excellent	Road Condition Rank on scale of 1-5; 1=Poor 5=Excellent	Cause of Degradation	Number of culverts in need of repair or replacement	Bridges in need of repair or replacement	Usual cost of maintenance in coming year for specific road
Dale Acres Road	8.71	Blacktop	2	2	Truck & Farm			\$3,500
Dallas Street/Italy	0.90	Blacktop	3	3	Heavy truck traffic			\$550
Dawson Road	1.55	Gravel	2	2	Heavy truck traffic			\$3,500
Derrs Chapel Road	5.79	Blacktop	2	2	Truck & Farm & Hwy			\$25,000
Diamond Creek Road	0.51	Blacktop	2	2	Heavy truck traffic			\$500
Diana Lynn Road	1.98	Blacktop	3	3	Heavy truck traffic			\$5,000
Dilworth Road	1.00	Blacktop/grvl	2	2	Farm Equipment			\$5,000
Dollie Road	0.46	Blacktop	3	3	Heavy truck traffic			\$1,200
Dovie Lane	2.50	Gravel/dirt	1	1	Heavy truck traffic			\$3,600
Drew Lane	0.17	Concrete	4	4	Heavy truck traffic			\$250
Dry Branch Road	1.40	Blacktop	4	4	Heavy truck traffic			\$9,000
Duke Road	0.67	Gravel	2	2	Heavy truck traffic			\$750
Dunaway Road	1.00	Blacktop	3	3	Heavy truck traffic			\$5,000
East Old Maypearl Rd	2.60	Blacktop	3	3	Heavy truck traffic			\$9,000
East Pecan Tree Road	2.10	Blacktop	3	2	Heavy truck traffic	1	1	\$9,000
Edmondson Road	2.48	Blacktop	3	2	Heavy truck traffic			\$15,000
Edna Road	0.91	Blacktop	4	4	Heavy truck traffic			\$2,500
Eighth St/Forreston	0.16	Blacktop	2	2	Heavy truck traffic			\$500
El Camino Road	0.31	Blacktop	2	2	Heavy truck traffic			\$750
EP Dawson Road	2.56	Blacktop/grvl	3	3	Heavy truck traffic			\$7,500
Eubanks Road	1.33	Blacktop	3	4	Heavy truck traffic			\$3,000
Falling Leaves	1.25	Blacktop	3	3	Heavy truck traffic			\$3,000
Fifth St/Forreston	0.19	Blacktop	2	2	Heavy truck traffic			\$500
Finn Road	0.44	Gravel	2	2	Heavy truck traffic			\$500
First St/Maypearl	1.25	Blacktop	3	3	Heavy truck traffic			\$3,000
Flat Court	0.14	Blacktop	3	3	Heavy truck traffic			\$250
Forreston Cemetery	0.16	Blacktop	3	3	Heavy truck traffic			\$2,000
Forreston Road	4.30	Blacktop	2	2	Truck & Farm			\$15,000
Franks Road	2.40	Blacktop/grvl	2	2	Heavy truck traffic			\$4,500

Annual Road Report for Ellis County, Precinct 3

List of County Road by Name/Number	Road Length (miles)	Road Surface	Prev Year Road Condition Rank on scale of 1-5; 1=Poor 5=Excellent	Road Condition Rank on scale of 1-5; 1=Poor 5=Excellent	Cause of Degradation	Number of culverts in need of repair or replacement	Bridges in need of repair or replacement	Usual cost of maintenance in coming year for specific road
Frost Creek Road	0.35	Blacktop	3	3	Heavy truck traffic			\$500
George Scott Blvd	0.56	Blacktop	3	3	Farm Equipment	1 (Ward)		\$1,500
Grainery Road	1.15	Gravel	1	2	Heavy truck traffic			\$7,000
Grande Casa Road	0.96	Blacktop	3	3	Heavy truck traffic			\$4,000
Grassy Court	0.14	Blacktop	3	3	Heavy truck traffic			\$250
Greathouse Circle	0.64	Blacktop	4	4	Heavy truck traffic			\$4,000
Greathouse Road	7.50	Blacktop	4	4	Heavy truck traffic			\$12,000
Greenbark Court	0.15	Blacktop	3	3	Heavy truck traffic			\$500
Green Meadows Dr	0.42	Blacktop	3	3	Heavy truck traffic			\$1,000
Hamrock Road	5.03	Blacktop/grvl	1	3	Truck & Farm			\$15,000
Harris Road	1.46	Blacktop	2	5	Truck & Farm			\$5,000
Harvey Road	1.04	Gravel	1	2	Heavy truck traffic			\$1,000
Hidalgo Road	0.63	Blacktop	2	3	Heavy truck traffic			\$1,000
Higgins Road	1.54	Blacktop	3	3	Heavy truck traffic			\$1,500
High Line Drive	0.38	Blacktop	3	3	Heavy truck traffic			\$1,500
Hight Road	1.60	Blacktop	3	3	Heavy truck traffic			\$6,000
Hilltop Road	0.37	Blacktop	3	3	Heavy truck traffic			\$250
Holder Road	3.20		3	3	Truck & Farm			\$15,000
Hollis Road	0.99	Blacktop	3	3	Heavy truck traffic			\$1,000
Honeysuckle Ridge Ct	0.15	Blacktop	3	3	Heavy truck traffic			\$250
Hooser Road	1.44	Gravel	1	2	Farm Equipment			\$1,500
Howe Circle	0.09	Blacktop	3	3	Heavy truck traffic			\$250
Howland Lane	0.34	Blacktop	3	3	Heavy truck traffic			\$250
Hoyt Road	1.98	Blacktop	4	4	Heavy truck traffic			\$3,000
Hyles Street/Italy	0.20	Blacktop	3	3	Heavy truck traffic			
Indian Creek Drive	0.61	Blacktop	3	4	Heavy truck traffic			\$1,500

Annual Road Report for Ellis County, Precinct 3

List of County Road by Name/Number	Road Length (miles)	Road Surface	Prev Year Road Condition Rank on scale of 1-5; 1=Poor 5=Excellent	Road Condition Rank on scale of 1-5; 1=Poor 5=Excellent	Cause of Degradation	Number of culverts in need of repair or replacement	Bridges in need of repair or replacement	Usual cost of maintenance in coming year for specific road
Jackson Road	0.78	Gravel/Dirt	1	1	Heavy truck traffic			\$3,500
Jaycee Drive	0.16	Blacktop	3	3	Heavy truck traffic			\$250
Joanna Lane	2.16	Gravel/Dirt	1	1	Heavy truck traffic	1		\$5,000
Joe's Road	1.81	Dirt	1	1	Farm Equipment			\$750
Johnny Davis Road	1.11	Blacktop	2	1	Heavy truck traffic			\$6,000
Johnston Road	1.67	Blacktop	3	2	Heavy truck traffic			\$15,000
Jordan Lane (Run)	0.78	Concrete	4	4	Heavy truck traffic			\$250
Judy's Lane	0.40	Gravel	2	2	Heavy truck traffic			\$500
Katrina Run	0.06	Concrete	4	5	Heavy truck traffic			\$500
Kellem Lynn	0.10	Concrete	4	4	Heavy truck traffic			\$250
Kinfolks Lane	1.06	Blacktop	2	5	Heavy truck traffic			\$5,000
Kolter Lane	0.30	Concrete	4	4	Heavy truck traffic			\$250
Lake Grove Loop	0.48	Blacktop	3	4	Heavy truck traffic			\$1,500
Laurie Lane	0.26	Blacktop	3	3	Heavy truck traffic	1		\$500
Lee Road	0.38	Gravel	2	2	Heavy truck traffic			\$500
Lexie Drive	0.51	Blacktop	3	3	Heavy truck traffic			\$500
Linda Lane	0.20	Blacktop	3	3	Heavy truck traffic			\$500
Linkcrest Lane	0.20	Blacktop	3	3	Heavy truck traffic			\$500
Lone Elm Road	3.45	Blacktop	3	4	Heavy truck traffic			\$18,000
Lo Water Road	1.16	Blacktop/grvl	2	3	Heavy truck traffic			\$6,000
Lowell Road	1.91	Blacktop/grvl	1	2	Heavy truck traffic			\$7,500
LR Campbell Road	3.59	Blacktop	3	4	Truck & Farm			\$10,000
Lumkins Road	3.46	Blacktop	4	4	Heavy truck traffic			\$25,000
Madison Wilson Rd	0.63	Gravel	1	2	Farm Equipment			\$500
Main St/Forreston	0.60	Blacktop	1	3	Heavy truck traffic			\$1,000
Majors Road	0.65	Gravel	1	1	Farm Equipment			\$250
Martha Road	0.16	Blacktop	3	3	Heavy truck traffic			\$500
Matthews Road	1.22	Blacktop	3	4	Heavy truck traffic			\$5,000

List of County Road by Name/Number	Road Length (miles)	Road Surface	Prev Year Road Condition Rank on scale of 1-5; 1=Poor 5=Excellent	Road Condition Rank on scale of 1-5; 1=Poor 5=Excellent	Cause of Degradation	Number of culverts in need of repair or replacement	Bridges in need of repair or replacement	Usual cost of maintenance in coming year for specific road
Tahoe Lane	0.26	Blacktop	3	3	Heavy truck traffic			\$500
Third St/Forreston	0.05	Blacktop	2	2	Heavy truck traffic			\$250
Thunder Road	0.22	Gravel/dirt	2	2	Heavy truck traffic			\$500
Tower Road	0.50	Blacktop	3	3	Heavy truck traffic			\$2,500
Trail Circle	0.30	Concrete	4	4	Heavy truck traffic			\$250
Trophy Court East	0.11	Concrete	4	4	Heavy truck traffic			\$250
Trophy Court West	0.28	Concrete	4	4	Heavy truck traffic			\$500
Upchurch Road	0.19	Gravel	2	2	Heavy truck traffic	1		\$2,500
Vaca Road	0.14	Blacktop	3	3	Heavy truck traffic			\$250
Vinyard Drive	1.16	Blacktop	3	3	Heavy truck traffic			\$3,500
Walnut St/Forreston	0.20	Blacktop	2	2	Heavy truck traffic			\$500
Waterford Crossing	0.20	Concrete	4	3	Heavy truck traffic			\$500
Waterford Drive	0.60	Concrete/Blk	4	4	Heavy truck traffic			\$500
Weakley Branch Rd	1.68	Gravel	2	3	Heavy truck traffic			\$7,000
West Chambers Drive	1.02	Blacktop	3	1	Heavy truck traffic			\$5,000
West Crossmain/Milf	0.20	Blacktop	3	3	Heavy truck traffic			\$250
West Pecan Tree Rd	1.09	Gravel	3	3	Heavy truck traffic			\$2,500
Whiskers Road	2.78	Gravel	1	1	Farm Equipment			\$250
Whitehead Lane	0.43	Blacktop	3	3	Heavy truck traffic			\$1,500
Whiterock Road	4.65	Blacktop/grvl	2	2	Heavy truck traffic			\$7,500
Wiggins Road	3.22	Blacktop/grvl	2	2	Heavy truck traffic			\$12,000
Wilemon Road	1.07	Blacktop	3	3	Heavy truck traffic			\$5,000
Willow Bend Drive	0.12	Concrete	4	4	Heavy truck traffic			\$250
Windham Lane	0.25	Blacktop/grvl	2	3	Heavy truck traffic			\$500
Windmill Court	0.14	Concrete	4	4	Heavy truck traffic			\$250
Windridge Court	0.17	Blacktop	3	3	Heavy truck traffic			\$250
Witten Road	4.08	Gravel	2	2	Heavy truck traffic			\$8,500
Wray Road	0.55	Gravel	2	2	Heavy truck traffic			\$750
Wright Road	0.95	Blacktop	3	3	Heavy truck traffic			\$3,000

Annual Road Report for Ellis County, Precinct 3

TOTALS	292.40			10	3	\$783,850
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As is required, my cost estimates reflect what we believe to be usual cost of maintenance. These do not reflect extraordinary items due to recent floodings, such as in May and early June, which according to Emergency Management will not be reimbursed by the state. These estimates also do not reflect the cost of culvert and bridge repair, which we have noted separately on the affidavit.

COUNTY OF ELLIS
PRECINCT NO. 3

ANNUAL ROAD REPORT

1. Condition of each road, culvert, and bridge in the precinct and the primary cause of any road, culvert or bridge degradation: See report
2. Amount of money necessary for maintenance of the precinct roads during the next fiscal year: \$ 783,850.00
3. Number of traffic control devices in the precinct defaced or torn down: 19
4. Any new road that should be opened in the precinct: NA
5. Any bridges, culverts, or other improvements necessary to place the precinct roads in good condition, and the probable cost of the improvements:
\$ 85,000

Submitted by the undersigned on this 21 day of June 2016.

Commissioner Paul Perry, Precinct 3

Subscribed and sworn to, before me, the undersigned authority, this 21 day of June 2016

Paul Perry

Notary Public Pheadra L. Vickers

Printed Name: Pheadra L. Vickers

My commission expires: July 05, 2017

